



Napa County

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.countyofnapa.org

Main: (707) 253-4580

Legislation Details (With Text)

File #: 23-0432 **Version:** 1

Type: Report **Status:** Agenda Ready

File created: 3/8/2023 **In control:** Board of Supervisors

On agenda: 3/14/2023 **Final action:**

Title: Director of Housing & Homeless Services requests approval of a Budget Adjustment for increased expenses in consulting services, computer equipment and software, and interfund expenditures, offset by mitigation fee revenue (Org 2080000); transfer appropriations originally budgeted from ARPA to buildings and improvement expense (ADU program Org 2080050) to instead be Long Term Loans (Affordable Housing program Org 2080010); and transfer expense appropriations for transfers out to the administrative area of the fund (org 2080000) (4/5 vote required):

1. Increase Consulting Services Appropriation \$5,000 (Fund 2080, Org 2080000, Obj 52310);
2. Increase Computer Equipment/Accessories Appropriation \$2,500 (Fund 2080, Org 2080000, Obj 53410);
3. Increase Computer Software/Licensing Appropriation \$2,000 (Fund 2080, Org 2080000, Obj 53415);
4. Increase Interfund Expenditure Appropriation \$500 (Fund 2080, Org 2080000, Obj 54900);
5. Increase Mitigation Fee-Commercial Revenue \$10,000 (Fund 2080, Org 2080000, Obj 46710);
6. Increase Long Term Loan Appropriation \$2,000,000 (Fund 2080, Org 2080010, Obj 56500);
7. Increase Transfers-In Revenue \$2,000,000 (Fund 2080, Org 2080010, Obj 48200);
8. Decrease Buildings and Improvements Appropriation \$2,000,000 (Fund 2080, Org 2080050, Obj 55300);
9. Decrease Transfers-In Revenue \$2,000,000 (Fund 2080, Org 2080050, Obj 48200);
10. Increase Intrafund Transfers Out Appropriation \$88,000 (Fund 2080, Org 2080000, Obj 57900);
11. Increase Transfers-In Revenue \$88,000 (Fund 2080, Org 2080000, Obj 48200);
12. Decrease Intrafund Transfers Out Appropriation \$88,000 (Fund 2080, Org 2080050, Obj 57900); and
13. Decrease Transfers-In Revenue \$88,000 (Fund 2080, Org 2080050, Obj 48200).

Sponsors: Board of Supervisors

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

TO: Board of Supervisors

FROM: David Morrison, Interim County Executive Officer

REPORT BY: Jennifer Palmer, Director of Housing & Homeless Services

SUBJECT: Affordable Housing Budget Adjustment

RECOMMENDATION

Director of Housing & Homeless Services requests approval of a Budget Adjustment for increased expenses in consulting services, computer equipment and software, and interfund expenditures, offset by mitigation fee revenue (Org 2080000); transfer appropriations originally budgeted from ARPA to buildings and improvement expense (ADU program Org 2080050) to instead be Long Term Loans (Affordable Housing program Org 2080010); and transfer expense appropriations for transfers out to the administrative area of the fund (org 2080000) (4/5 vote required):

1. Increase Consulting Services Appropriation \$5,000 (Fund 2080, Org 2080000, Obj 52310);
2. Increase Computer Equipment/Accessories Appropriation \$2,500 (Fund 2080, Org 2080000, Obj 53410);
3. Increase Computer Software/Licensing Appropriation \$2,000 (Fund 2080, Org 2080000, Obj 53415);
4. Increase Interfund Expenditure Appropriation \$500 (Fund 2080, Org 2080000, Obj 54900);
5. Increase Mitigation Fee-Commercial Revenue \$10,000 (Fund 2080, Org 2080000, Obj 46710);
6. Increase Long Term Loan Appropriation \$2,000,000 (Fund 2080, Org 2080010, Obj 56500);
7. Increase Transfers-In Revenue \$2,000,000 (Fund 2080, Org 2080010, Obj 48200);
8. Decrease Buildings and Improvements Appropriation \$2,000,000 (Fund 2080, Org 2080050, Obj 55300);
9. Decrease Transfers-In Revenue \$2,000,000 (Fund 2080, Org 2080050, Obj 48200);
10. Increase Intrafund Transfers Out Appropriation \$88,000 (Fund 2080, Org 2080000, Obj 57900);
11. Increase Transfers-In Revenue \$88,000 (Fund 2080, Org 2080000, Obj 48200);
12. Decrease Intrafund Transfers Out Appropriation \$88,000 (Fund 2080, Org 2080050, Obj 57900); and
13. Decrease Transfers-In Revenue \$88,000 (Fund 2080, Org 2080050, Obj 48200).

EXECUTIVE SUMMARY

Affordable Housing (Fund 2080/Orgs 2080000 & 2080010 & 2080050) had increased expenses in consulting services, computer equipment, computer software and interfund charges, along with increased revenue in commercial mitigation fees; \$2,000,000 was originally budgeted as transfer from ARPA to buildings and improvement expense (in ADU program) which instead will be to Long Term Loans (Affordable Housing); \$88,000 for staff time expense (staff expense in 1021500) is being adjusted to reflect the org number for the administrative area of the fund (2080000). No additional expense authority needed in Org 1021500 for this action.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	Affordable Housing Fund 2080
Is it Mandatory or Discretionary?	Discretionary
Is the general fund affected?	No
Future fiscal impact:	No future impact
Consequences if not approved:	Budget adjustment necessary for current year operations
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: Click or tap here to enter text.

BACKGROUND AND DISCUSSION

Affordable Housing (Fund 2080/Orgs 2080000 & 2080010 & 2080050) had increased expenses in consulting services, computer equipment, computer software and interfund charges, along with increased revenue in commercial mitigation fees; \$2,000,000 was originally budgeted as transfer from ARPA to buildings and improvement expense (in ADU program) which instead will be to Long Term Loans (Affordable Housing); \$88,000 for staff time expense (staff expense in 1021500) is being adjusted to reflect the org number for the administrative area of the fund (2080000). No additional expense authority needed in Org 1021500 from this action.