



# Napa County

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## Legislation Details (With Text)

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**File #:** 21-594      **Version:** 1

**Type:** Agreement      **Status:** Agenda Ready

**File created:** 6/17/2021      **In control:** Board of Supervisors

**On agenda:** 7/20/2021      **Final action:**

**Title:** County Executive Officer requests approval of and authorization for the Chair to sign a revenue agreement with the Housing Authority of the City of Napa (HACN) for a maximum of \$17,687 per fiscal year for the term July 1, 2021 through June 30, 2022 for HACN to reimburse the County a portion of the costs of its agreement with the Center for Common Concerns, Inc. which provides homelessness and housing policy support in Napa County.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Revenue Agreement

Date	Ver.	Action By	Action	Result
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**TO:** Board of Supervisors

**FROM:** Minh Tran, County Executive Officer

**REPORT BY:** Jennifer Palmer, Interim Director of Housing & Homeless Services

**SUBJECT:** Revenue Agreement with the Housing Authority City of Napa

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### RECOMMENDATION

County Executive Officer requests approval of and authorization for the Chair to sign a revenue agreement with the Housing Authority of the City of Napa (HACN) for a maximum of \$17,687 per fiscal year for the term July 1, 2021 through June 30, 2022 for HACN to reimburse the County a portion of the costs of its agreement with the Center for Common Concerns, Inc. which provides homelessness and housing policy support in Napa County.

### EXECUTIVE SUMMARY

The County has an Agreement with The Center for Common Concerns, Inc. (also known as HomeBase) for many years to provide homelessness and housing policy support for the purpose of developing long-term solutions to homeless and housing issues in Napa County. In addition to benefitting the County, the work produced under the County's contract with HomeBase also benefits the Housing Authority of the City of Napa

(HACN).

Historically, the County and HACN have agreed to share a portion of the cost of this Agreement in accordance with the provisions of the Joint Exercise of Powers Act (Government Code Sections 6500 et seq.), in particular the immunity provisions of Government Code section 6513.

HACN will reimburse the County a total of \$17,687 for Fiscal Year 2021-2022.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Housing & Homeless Services, Fund 2030
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the recommended agreement is discretionary. There is no mandate to contract with the Housing Authority of the City of Napa (HACN) to receive funding assistance for the provision of homelessness and housing policy support.
Is the general fund affected?	No
Future fiscal impact:	This revenue agreement terminates June 30, 2022.
Consequences if not approved:	If this agreement is not approved, Napa County will be forgoing HACN's contribution of funds towards Napa County's homelessness contracts, which would require the County to fully fund their obligations with County General fund, or reduce the level of services.
County Strategic Plan pillar addressed:	Effective and Open Government

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Napa County contracts with The Center for Common Concerns, Inc. (HomeBase), a team of lawyers and public policy experts for homeless services. The agreement provides for the Center to assist County staff with the following:

1. Administration of the Continuum of Care (CoC) Annual HUD NOFA. The CoC Program competition is an annual opportunity for Napa CoC to evaluate its progress and identify strategic actions to achieve systems change goals. Through past successful competitions, Napa CoC has expanded its permanent housing. Napa County is the designated Administrative Entity for the CoC. Home Base provides technical assistance to

County staff with the annual CoC Program competition response preparation and submission process.

2. Emergency Solutions Grants (ESG) Program Local Process. HomeBase provides technical assistance to County staff who support the CoC in responding to the Emergency Solutions Grants (ESG) Balance of State funding opportunity through the California Department of Housing and Community Development (HCD) NOFA.

3. Monitoring CoC Funded Agencies. HomeBase provides a series of one-on-one, on-site programmatic and fiscal monitoring visits to all CoC funded agencies in Napa County and, when applicable, provides an analysis of sub-recipients and contracted programs.

4. System of Care Support. HomeBase provides technical assistance and support to County staff in creating a more effective homeless system of care. In 2021-2022 contract year, this work includes: analyzing system performance and community data to monitor strategic plan implementation progress and identify areas for improvement, engaging with CoC Program recipients, sub recipients, CoC members and other key stakeholders to implement best practices toward ensuring the homelessness is a rare, brief and non-recurring event for individuals in Napa County; on-call technical assistance for questions regarding HUD documentation requirements such as Annual Performance Reports (APRs) and System Program Monitoring (SPM), and evaluating and proposing changes to CoC and sub recipient policies and procedures as needed.

5. Coordinated Entry Evaluation. HomeBase conducts qualitative and quantitative evaluations of the CoC Coordinated Entry Systems (CSE) in compliance with HUD Notice CPD 17-01. The evaluation process includes: Facilitation of CES Workgroup, survey of providers and recently housed households, auditing and evaluating HMIS and CES data and providing analysis of its implications for the system of care, and supporting the Workgroup with preparation of a report for the CoC with actions steps and implementation plan.

HACN will reimburse the County a total of \$17,687 for Fiscal Year 2021-2022.

## **SUPPORTING DOCUMENTS**

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CEO Recommendation: Approve