



Legislation Text

File #: 23-0623, **Version:** 1

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works

REPORT BY: Amanda Exum, Staff Services Analyst I

SUBJECT: Professional Services Agreement with Peterson Power Systems, Inc., dba Peterson CAT for Generator Maintenance and Repair Services

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign Agreement No. 230377B with Peterson Power Systems, dba Peterson CAT (Peterson Power), to provide professional generator maintenance, inspection, and repair services for an annual maximum of \$81,762 for routine services and \$50,000 for non-routine services for the term of July 1, 2023 through June 30, 2026, with two additional one-year renewal options, with an annual maximum of \$83,302 for routine services and \$50,000 for non-routine services.

EXECUTIVE SUMMARY

Napa County Public Works released a Request for Proposal (RFP) seeking contract pricing from a licensed contractor to provide preventative maintenance, repairs, and inspection services for the County's generators. As a result of the RFP process, Peterson Power has been selected as the service provider. Approval of this agreement will allow the County to have routine, non-routine, and on-call/emergency generator maintenance, inspection, and repair services for County's generators at various County locations.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Property Management (Org 4300000)
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	Maintenance of generators is essential to ensure the safe and consistent operation of generators located at County owned or operated locations and to ensure the County has reliable backup power in case of power failure. The Agreement includes non-routine repairs and access to rental generators to assist Property Management in meeting facility needs.
Is the general fund affected?	No
Future fiscal impact:	This agreement will continue to be budgeted in the Property Management division.
Consequences if not approved:	If not approved, County owned and operated properties will not have reliable backup power during emergencies, power outages, or shutdowns adversely affecting the ability continue operations and provide services.
County Strategic Plan pillar addressed:	Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Professional generator services have been provided to the County by Peterson Power since 2007. The current contract is set to expire on June 30, 2023. As part of a competitive procurement process for professional generator services in accordance with County purchasing policy, County staff issued an RFP on January 13, 2023. Three companies submitted proposals which were scored according to predetermined weighted criteria: company history, experience, qualifications, approach to scope of work, and pricing.

Peterson Power distinguished themselves as the most qualified company and was selected by the panel to provide Napa County with generator maintenance and repair services. Today's action will approve a professional services agreement with Peterson Power Systems, Inc., dba Peterson CAT effective July 1, 2023, with a maximum compensation amount of \$131,762 per fiscal year in years 1-3, with the option for renewals for years 4-5 with a maximum compensation amount of \$133,302 per fiscal year.