



Napa County

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Legislation Text

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TO: Board of Supervisors
FROM: Steve Lederer - Director of Public Works
REPORT BY: Michael Karath - Staff Services Analyst II
SUBJECT: County Service Area No. 3 - Approval of a Professional Service Agreement with Sanchez Brothers Landscaping, Inc.

RECOMMENDATION

Approve and authorize Agreement No. 250053B with Sanchez Brothers Landscaping, Inc. for a maximum of \$250,000 for Fiscal Year 2024-25 and \$80,000 per fiscal year for the remainder of the contract for landscape and irrigation maintenance, design, repair, and refurbishment within County Service Area No. 3 (CSA No. 3). (Fiscal Impact: \$250,000; CSA No. 3; Budgeted; Discretionary)

BACKGROUND

In 1979, CSA No. 3 property owners approved an assessment methodology to fund enhanced fire service and street maintenance and repair services that included landscaping, street lights, and street sweeping within CSA No. 3. The assessment methodology placed ceilings on street services expenditures without including an inflation adjuster. Since then, inflation eroded the buying power of the street services expenditures under those ceilings. This resulted in a gradual reduction in the level of services provided in CSA No. 3 to stay within the expenditure ceilings.

On May 16, 2023, the Board determined enhanced structural fire protection services was no longer necessary in CSA No. 3, while authorizing staff to initiate the Proposition 218 process to continue and increase funding for median landscaping, street and highway lighting, and street sweeping. On July 18, 2023, CSA No. 3 property owners voted in a Proposition 218 election to continue street services, eliminate the expenditure ceilings and increasing the street services budget.

Through an RFP process, the County selected Sanchez Brothers Landscaping, Inc. to provide landscape services for the seven common-area traffic islands within CSA No. 3. The maximum amount for the first fiscal

year of the contract is \$250,000. This funding is needed to begin a comprehensive cleanup and removal of severely overgrown and dead vegetation on several of the islands, and pruning, trimming, and treating disease on dozens of trees on several long traffic islands on Airport Boulevard. A landscape architect plan will be prepared to replant the islands with drought and fire-resistant plants while keeping as many of the existing healthy plants as possible. Funds will also be needed to repair the irrigation system and reconnect water to the seven islands, as irrigation had been discontinued for several years. Staff has been working with the Napa Sanitation District (NSD) to connect CSA No. 3's irrigation system to NSD's recycled water system.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Landscaping Services line item for CSA No. 3
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The proposed Professional Service Agreement (PSA) will provide long overdue repair, design, and maintenance services for CSA No. 3 property owners.
Is the general fund affected?	No
Future fiscal impact:	There may be unanticipated costs in the future that will be funded by CSA No. 3 available fund balance.
Consequences if not approved:	CSA No. 3 traffic landscape islands, street lights, and streets will continue to deteriorate.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is categorically exempt from CEQA pursuant to CEQA Guidelines section 15301, as the operation, repair, and maintenance of existing public facilities involving negligible or no expansion of existing or former use.