



Napa County

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Legislation Text

File #: 24-1163, **Version:** 1

TO: Board of Supervisors
FROM: Steven Lederer - Director of Public Works, Fleet Division
REPORT BY: Mercedes Meats - Supervising Staff Services Analyst
SUBJECT: Disposal of County Surplus Vehicles and Equipment

RECOMMENDATION

Approve and authorize disposal of eleven (11) County surplus vehicles, a vehicle partition, and one County surplus piece of equipment and its modification and authorize the sale of these assets at auction. (Fiscal Impact: increased revenue; Fleet Fund; Not Budgeted, Discretionary)

[4/5 vote required]

BACKGROUND

The County has eleven (11) vehicles, a vehicle partition, and one equipment unit and its modification that have outlived their useful lives, have been or will be removed from service, and are no longer required for public use. With approval of today's actions, these assets will be declared surplus and sold at auction. Today's actions will authorize the Public Works Director and/or Fleet Manager to sign the certificate of titles for the surplus items being sold at auction. Additionally, today's approval will authorize the Auditor-Controller to remove these surplus assets from the County's capital asset listing.

As a general practice, Fleet Management attempts to fully depreciate vehicles and equipment before identifying them as surplus. Typically, Fleet vehicles are fully depreciated when they have been driven 120,000 miles and/or are twelve-years old; and patrol vehicles are fully depreciated when they have been driven 90,000 miles and/or are four-years old. In some instances, vehicles and equipment that have been fully depreciated may be retained if their maintenance costs and condition warrant continued use. Conversely, some vehicles and equipment are declared surplus and disposed of before they have been fully depreciated because the costs to maintain and/or repair them are not justified. Additionally, vehicles and equipment that have suffered major collisions, require major engine or transmission work, or have experienced excessive wear or exposure to extremely harsh conditions are generally declared surplus and disposed of if the costs of making the necessary repairs or providing continued maintenance are not justified.

California Code Section 25363 authorizes the Board of Supervisors, upon a four-fifths (4/5) vote, to sell at public auction, and convey to the highest bidder, for cash, any property belonging to the County and not required for public use.

Requested Actions:

1. Declare certain capital asset vehicles, partition, equipment, and modification as surplus and no longer required for public use;
2. Authorize the Auditor-Controller to remove these surplus assets from the capital asset listing;
3. Authorize the sale of capital asset surplus vehicles and equipment at public auction; and
4. Authorize the Public Works Director and/or Fleet Manager to sign the certificate of titles for the surplus items being sold at auction.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The vehicles and equipment recommended for surplus and auction have outlived their usefulness, have been or will be removed from service, and are no longer required for public use. Revenue will be deposited into Fleet Fund 4100, Roads Equipment Replacement Sub-Division 4101000 and Replacement Vehicle Sub-Division 4102000.
Is the general fund affected?	No
Future fiscal impact:	There is no future fiscal impact past the current fiscal year.
Consequences if not approved:	Accumulated surplus property would exceed existing storage capacity.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.