



# Napa County

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## Legislation Text

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**File #:** 21-869, **Version:** 1

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**TO:** Board of Supervisors  
**FROM:** Janet Nottley, Director  
**REPORT BY:** Karina Castañeda, Staff Services Manager  
**SUBJECT:** Approval to sign renewal of Plan of Cooperation

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### **RECOMMENDATION**

Director of Child Support Services requests approval of and authorization to sign a renewal of the Plan of Cooperation with the Superior Court of California, County of Napa for the term of October 1, 2021, through June 30, 2023, with no fiscal impact, to delineate the duties of each entity.

### **EXECUTIVE SUMMARY**

Director of Child Support Services requests authorization to renew the Plan of Cooperation (POC) between the Napa County Department of Child Support Services (CSS) and the State of California, Napa Superior Court (Court).

The changes from the previous POC include an updated Table of Contents, addresses requirements for expanded e-filing, Information Security, and makes other minor grammatical changes to simplify and/or clarify previous paragraphs. Additionally, the term of the POC has been shortened and changed to coincide with the State Fiscal Year.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: No

## **BACKGROUND AND DISCUSSION**

As required and outlined by Assembly Bill 1058 and sections 45 of Family Code 302.34 and 303.10, the Plan of Cooperation (POC) delineates the duties between the Napa County Department of Child Support Services (CSS) and the Napa Superior Court (Court).

The POC serves to establish the separate and mutual responsibilities of CSS and the Court. Revisions from the previous year POC include the requirement for electronic filing of documents when available, makes minor grammatical changes, and expands and clarifies the Information Security section to coincide with Federal Publication 1075 language regarding data security and confidentiality as it relates to Napa Courts.

Lastly, the renewal extends the term for an additional two years, so that the end of the contract term will coincide with the State Fiscal Year (ending June 30, 2023), as opposed to previous agreements that were aligned with the Federal Fiscal Year (ending on September 30).