



Napa County

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Legislation Text

File #: 24-1168, **Version:** 1

TO: Board of Supervisors
FROM: Brian D. Bordona, Director of Planning, Building, and Environmental Services
REPORT BY: Kendall Sawyer, Staff Services Manager
SUBJECT: Amendment No. 1 of Agreement 200110B with Selectron Technologies

RECOMMENDATION

Approve and authorize Amendment No. 1 to Agreement No. 200110B with Selectron Technologies for a new contract maximum of \$287,165 and to extend the term through June 30, 2029, to provide managed hosting service for automated inspection scheduling. (Fiscal Impact: \$137,165 Expense; Building Inspection Fund; Budgeted; Discretionary)

BACKGROUND

On September 10, 2019, the County entered into Agreement No. 200110B with Selectron Technologies to provide managed hosting service for automated inspection scheduling for a total cost of \$150,000. Automating the inspection scheduling process has significantly improved efficiency, reducing impacts on staff time, and improving customer service. The County would like to amend the agreement to extend the term of the agreement through June 30, 2029 and to increase the compensation by \$137,165 to a maximum compensation of \$287,165.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	21400-00 Building Inspection
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Automating the inspection scheduling process increases the efficiency of the Building Division, reducing impacts on staff time, and improving accessibility for customers as they can choose to schedule inspections by phone, text, or online.
Is the general fund affected?	No
Future fiscal impact:	This contract will be budgeted in future fiscal years through Fiscal Year 2028-29.
Consequences if not approved:	If not approved, Building Division staff would need to schedule inspections manually using a voicemail box which would cause significant impacts to customer service and staff time.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.