



Napa County

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Legislation Text

File #: 24-264, Version: 1

TO: Board of Supervisors

FROM: Christine Briceño, Director of Human Resources

REPORT BY: Joy Cadiz, Staff Services Manager

SUBJECT: Adoption of a Resolution Amending the Departmental Allocation List for County Counsel

RECOMMENDATION

Adopt a Resolution to amend the Departmental Allocation List for the County Counsel's Office effective March 2, 2024, with no increase to full-time equivalents and approve a Budget Amendment. (Fiscal Impact: \$30,000 annual expense; General Fund; Not Budgeted; Discretionary)

[4/5 vote required]

BACKGROUND

County Counsel is requesting to add a Deputy County Counsel IV allocation and delete a Deputy County Counsel III allocation. The Deputy County Counsel IV requires highly specialized knowledge, skills, abilities, and specific experience which allows for the provision of expert-level legal counsel needed by County departments including Child Welfare, Probation, Conflict Public Defender, and special districts.

Requested Actions:

1. Adopt a resolution to amend the Departmental Allocation List for the County Counsel's Office effective March 2, 2024, with no increase to full-time equivalents; and
2. Approve a budget amendment increasing salaries and benefits in the amount of \$9,900 in the General Fund 1000, County Counsel 1200000, offset by Appropriation for Contingency. Balance of Appropriation for Contingency will be \$2,057,212.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification	Reallocating a Deputy County Counsel III position to a Deputy County Counsel IV position ensures that the most complex legal work is performed by the appropriate classification.
Is the general fund affected?	Yes
Future fiscal impact:	The increased cost of salary and benefits for the remainder of the fiscal year is approximately \$9,900. The annualized cost of salary and benefits is approximately \$30,000 and will be budgeted accordingly.
Consequences if not approved:	Expert-level attorneys providing the most complex legal services will not be appropriately classified and retention of experienced and highly skilled employees may become an issue.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.