



Legislation Details (With Text)

**File #:** 23-0819      **Version:** 1

**Type:** Agreement      **Status:** Agenda Ready

**File created:** 5/3/2023      **In control:** Board of Supervisors

**On agenda:** 5/16/2023      **Final action:** 12/31/2023

**Title:** Interim County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180086B for \$1,380,789 with Napa County Regional Park and Open Space District, update reference to the Special Projects Fund to be known as the Community Investment Fund, and adjust the allocation formula to direct 80% to be used for parks and open space operations and planning, effective July 1, 2023.

**Sponsors:** Board of Supervisors

**Indexes:**

**Code sections:**

**Attachments:** 1. Amendment

Date	Ver.	Action By	Action	Result
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**TO:** Board of Supervisors

**FROM:** David Morrison - Interim County Executive Officer

**REPORT BY:** Jasmine Elo - Management Analyst

**SUBJECT:** Amendment No.1 to Agreement No. 180086B with Napa County Regional Park and Open Space District

**RECOMMENDATION**

Interim County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180086B for \$1,380,789 with Napa County Regional Park and Open Space District, update reference to the Special Projects Fund to be known as the Community Investment Fund, and adjust the allocation formula to direct 80% to be used for parks and open space operations and planning, effective July 1, 2023.

**EXECUTIVE SUMMARY**

In 2017, the Board authorized an Agreement with Napa County Regional Park and Open Space District for the term July 1, 2017 through June 30, 2023 to direct 60% of the Special Projects Funds to be used for parks and open space operations and planning.

Approval of today’s action will amend the agreement with Napa County Regional Park and Open Space District to recognize the Community Investment Fund as the new fund name and direct 80% to be used for parks and

open space to align with revised county policy.

**FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Community Investment Fund 10540
Is it Mandatory or Discretionary?	Discretionary
Is the general fund affected?	Yes
Future fiscal impact:	Requests will be included in future budget development cycles for consideration and approval.
Consequences if not approved:	Resources for parks and open space will not be increased.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

In November 2004, Napa County voters approved a 1.5% increase in the Transient Occupancy Tax (TOT) rate charged to visitors renting hotel and motel rooms in the unincorporated area. The increase, from 10.5% to 12%, took effect on January 1, 2005, and was not dedicated to any specific purpose. In FY2005-06, the first full year the additional 1.5% TOT rate was in effect, TOT revenue increased by \$930,000. The Board determined that the receipt of additional discretionary revenue provided an opportunity to consider County investments in projects or programs that were a Board priority. To that end, as part of the FY2005-06 County Budget process, the Board established the Special Projects Fund.

In 2012, the Board authorized the continued funding of the priority areas of the Special Projects Fund through Fiscal Year 2017-18, with 60% funding parks and open space, 20% funding affordable housing programs for hospitality workers and 20% funding arts and culture programs or services.

In August 2017, the Board authorized an Agreement with Napa County Regional Park and Open Space District for the term July 1, 2017 through June 30, 2023 to direct 60% of the Special Projects Funds to be used for parks and open space operations and planning.

In April 2023, the Board amended the Napa County Policy Manual, Part I; Section 8F entitled “Special Projects Fund Allocation Procedures” to eliminate the 20% allocation towards affordable housing and assigned it to parks and open space. The allocation towards arts and culture remained unchanged. The amendment also changed the name of the Special Projects Fund to the Community Investment Fund” to better indicate the purpose of the fund. The amended Community Investment Fund allocation formula is as follows:

- 80% - Parks and Open Space
- 20% - Arts and Culture Programs or Services

Approval of today’s action will recognize the Community Investment Fund as the new name and will direct 80% to be used for parks and open space operations and planning.

