



Legislation Details (With Text)

**File #:** 22-1418      **Version:** 1

**Type:** Agreement      **Status:** Agenda Ready

**File created:** 7/11/2022      **In control:** Board of Supervisors

**On agenda:** 7/26/2022      **Final action:** 12/31/2023

**Title:** Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 190067B with Robert Lougee for a contract maximum of \$47,280 per fiscal year for the term July 1, 2022 through June 30, 2023, with two (2) automatic renewals to provide firearms training, quarterly qualifications, act as the Range Master, and assist with developing department policies on the use of force and field activities.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Agreement

Date	Ver.	Action By	Action	Result
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**TO:** Board of Supervisors

**FROM:** Amanda Gibbs, Chief Probation Officer

**REPORT BY:** Ferlyn Buenafe, Staff Services Manager

**SUBJECT:** Agreement with Robert Lougee, Amendment No. 2

**RECOMMENDATION**

Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 190067B with Robert Lougee for a contract maximum of \$47,280 per fiscal year for the term July 1, 2022 through June 30, 2023, with two (2) automatic renewals to provide firearms training, quarterly qualifications, act as the Range Master, and assist with developing department policies on the use of force and field activities.

**EXECUTIVE SUMMARY**

Amendment No. 2 extends the term of the Agreement and revises the Compensation and Expense Reimbursement Exhibit.

**FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? Yes  
Is it currently budgeted? Yes  
Where is it budgeted? Probation, 14200-00  
Is it Mandatory or Discretionary? Discretionary  
Discretionary Justification: It is not a requirement to have a Range Master however, the vendor will continue to provide consultation related to the Department's arming/Use of Force program for tactics, policy and training to mitigate liability.  
  
Is the general fund affected? Yes  
Future fiscal impact: Appropriation for the following fiscal year will be budgeted accordingly  
Consequences if not approved: If this Agreement is not approved, the Department may not be in compliance with policy and procedures and field tactics training necessary for armed officers.  
County Strategic Plan pillar addressed: Effective and Open Government

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

All sworn, armed probation officers are required to qualify quarterly at a firing range. Additionally, armed officers require relevant, realistic, and regular training with their firearm as it is a perishable skill. Each qualification/training is a minimum of four (4) hours. The Consultant/Range Master provides firearm qualification to armed staff, provide instruction including remedial instruction if required, develop lesson plans and training sessions. Furthermore, the Consultant/Range Master reviews department policies, procedures, laws, codes and other applicable regulations related to the use of force and ensure staff are knowledgeable in these laws. The Consultant/Range Master assists with setting up and taking down the range, ensures safety on the range, remains current with best practices in armory operations, and provides the department with an evaluation of the use of force training and tactics including recommendations for additional training or policy revision.

This Amendment No. 2 extends the term of the Agreement and increases the hourly rate of the Consultant from \$110/hour to \$115/hour.

