



Legislation Details (With Text)

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On agenda: 2/27/2024 **Final action:**

Title: Approve and authorize Amendment No. 4 to Agreement 170266B with Bitfocus, Inc. to provide specialized project management services to integrate Department of Housing & Homeless Services data with multiple County Department data sources to create a centralized data ecosystem, as well as increase the number of licenses for users of the Homeless Management Information System (HMIS) and approve a Budget Amendment related to this agreement (Fiscal Impact \$43,775 expense; Housing & Homeless Fund; Not Budgeted; Discretionary)
[4/5 vote required]

Sponsors: Board of Supervisors

Indexes:

Code sections:

Attachments: 1. Agreement

Date	Ver.	Action By	Action	Result
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TO: Board of Supervisors

FROM: Ryan J. Alsop, County Executive Officer

REPORT BY: Jennifer Palmer, Director of Housing & Homeless Services

SUBJECT: Amendment No. 4 to Agreement 170266B with Bitfocus, Inc. (HMIS)

RECOMMENDATION

Approve and authorize Amendment No. 4 to Agreement 170266B with Bitfocus, Inc. to provide specialized project management services to integrate Department of Housing & Homeless Services data with multiple County Department data sources to create a centralized data ecosystem, as well as increase the number of licenses for users of the Homeless Management Information System (HMIS) and approve a Budget Amendment related to this agreement (Fiscal Impact \$43,775 expense; Housing & Homeless Fund; Not Budgeted; Discretionary)

[4/5 vote required]

BACKGROUND

Napa County Housing & Homeless Services Department contracts with Bitfocus, Inc., a software company providing cloud-based technology to collect client-level demographic data and track the provision of services to individuals and families experiencing homelessness who are served by Continuum of Care agencies.

Amendment No. 4 to Agreement No. 170266B increases the annual contract maximum by \$43,775 and expands the scope of work to include the Napa County ITS data integration project, to implement and configure the unification of disparate data sets into a centralized data ecosystem, with the goal of enabling the County to make better decisions and share information in a timelier manner. This amendment also increases the number of user licenses available for partner Continuum of Care agencies to access the HMIS system.

Requested Actions:

1. Approve and authorize the Chair to sign Amendment No. 4 to Agreement 170622B with Bitfocus, Inc. to increase the contract maximum to \$255,242.
2. Approve a Budget Amendment increasing the appropriation in Department of Housing & Homeless Services administration services (2030000-52100) by \$43,775, offset by the increase in revenue in interest in the amount of \$30,000 (2030000-45100) and in Charges for Services in the amount of \$13,775 (2030000-46800).

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is discretionary in that there is no mandate to move forward with the data integration project or use Bitfocus as a vendor.
Is the general fund affected?	Yes
Future fiscal impact:	This will be included in future budgets, should there be a need for continued services.
Consequences if not approved:	If this is not approved, the Housing & Homeless Services Department will not have capacity to move forward with the data integration project, and the HMIS system will lack adequate user licenses.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

