



Legislation Details (With Text)

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**File created:** 11/20/2023      **In control:** Board of Supervisors

**On agenda:** 12/5/2023      **Final action:**

**Title:** Director of Human Resources and Director of Health and Human Services Agency request adoption of a Resolution amending the Departmental Allocation List for the Behavioral Health Division of the Health and Human Services Agency, with no net increase in full-time equivalents (FTEs), and no impact to the County General Fund.

**Sponsors:** Human Resources – Division of CEOs Office

**Indexes:**

**Code sections:**

**Attachments:** 1. Resolution

Date	Ver.	Action By	Action	Result
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**TO:** Board of Supervisors

**FROM:** Christine Briceño, Director of Human Resources

**REPORT BY:** Kevin Lemieux, Staff Services Manager

**SUBJECT:** Adoption of a Resolution Amending the Departmental Allocation List for the Behavioral Health Division of the Health and Human Services Agency

**RECOMMENDATION**

Director of Human Resources and Director of Health and Human Services Agency request adoption of a Resolution amending the Departmental Allocation List for the Behavioral Health Division of the Health and Human Services Agency, with no net increase in full-time equivalents (FTEs), and no impact to the County General Fund.

**EXECUTIVE SUMMARY**

If approved, this request reclassifies a 1.0 FTE Alcohol and Drug Counselor III position to a 1.0 FTE Senior Mental Health Worker within the Behavioral Health Division of the Health and Human Services Agency, effective December 9, 2023.

**FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No  
County Strategic Plan pillar addressed: Effective and Open Government

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

Human Resources reviewed the assigned duties and required certifications of an incumbent in the Alcohol and Drug Counselor III classification within the Behavioral Health Division of the Health and Human Services Agency. Human Resources determined that the most appropriate classification for the incumbent was Senior Mental Health Worker and the incumbent concurs. If approved, this action will reclassify the incumbent based on their assigned duties and qualifications. The County will also follow Section 25.1 of the Napa County SEIU N.A.P.E. MOU regarding Salary Upon Position Reclassification, and the employee's salary will not change.

Therefore, the Director of Human Resources and Director of Health and Human Services Agency request adoption of a Resolution amending the Departmental Allocation List for the Behavioral Health Division of the Health and Human Services Agency, with no net increase in full-time equivalents (FTEs).