

**MINUTES OF THE
NAPA COUNTY HOUSING COMMISSION**

March 22, 2023

1. Call to Order/Roll Call

The Napa County Housing Commission met in regular session on Wednesday, March 22, 2023, at 3:00 p.m. with the following Commissioners present: Keri Akemi-Hernandez, Judy Myers, Manuel Rios, Michael Silacci, and Mike Swanton. The meeting was called to order by Chair Chris Gustin.

2. Public Comment

None.

3. Approval of Minutes

- A. Director of Housing and Homeless Services requests approval of minutes for the meeting of February 22, 2023.**

Motion moved by Mike Swanton and seconded by Michael Silacci to approve the February 22, 2023 minutes. Motion passed 3 – 0, with Judy Myers, Mike Swanton, and Chair Gustin voting yes via roll call. Commissioners Michael Silacci and Manuel Rios abstain.

4. Set Matters or Public Hearing Items

None.

5. Consent

None.

6. Monthly Reports

- A. Monthly Report from California Human Development Corporation (CHDC).**

Presentation by Santino Garcia, Chief Operations Officer

Current occupancy per center: Calistoga - 59; Mondavi - 59; River Ranch - 47

Discussion held.

7. Administrative Items

A. A presentation by the Napa Valley Farmworker Foundation.

Discussion held.

B. Director of Housing & Homeless Services requests discussion and review of County Ordinance section 2.102.050 regarding duties assigned to the Commission.

Discussion held.

Chair directs staff to provide guidelines on amending ordinance pertaining to duties and membership.

Motioned moved by Chair Gustin and seconded by Judy Myers. Motion passed 6-0 with Keri Akemi-Hernandez, Judy Myers, Manuel Rios, Michael Silacci, Mike Swanton, and Chair Gustin voting a yes via roll call.

C. Director of Housing & Homeless Services requests to update the Commission on the Farmworker Housing and Community Needs Assessment.

Discussion held.

8. Executive Director Report

Housing Commission Budget Subcommittee has reviewed and agreed with CHDC proposal for FY 23/24.

An engineer will review next year's budget and produce an engineer's report with a recommendation for County Service Area No. 4.

The Napa Valley Vine Trail Coalition has submitted an application that if awarded would provide the Calistoga and River Ranch Centers with electric bikes.

Provided overview of affordable housing fund underwriting guidelines and update on laundry revenues.

9. Commissioner Comments and Direction to Staff

Commissioner Akemi-Hernandez recommends future discussions on grants pertaining to preservation, adapting to biodiversity and climate change, as well as partnering with local indigenous communities to create trails or access to education.

10. Future Agenda Items

None.

11. Adjourn

Meeting adjourned to the next regular meeting on March 22, 2023 at 3:00 p.m.

Chris Gustin (e-signature)

Chris Gustin, Chair

Jennifer Palmer (e-signature)

ATTEST: Jennifer Palmer, Secretary of the Commission