



## Meeting Minutes

### Napa County Board of Supervisors

Joelle Gallagher, District 1  
Ryan Gregory, District 2  
Anne Cottrell, District 3  
Alfredo Pedroza, District 4  
Belia Ramos, District 5

\* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Support Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

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Tuesday, May 16, 2023

9:00 AM

Board of Supervisors Chambers  
1195 Third Street, Third Floor

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**\*Consolidated**

1. CALL TO ORDER; ROLL CALL

**Present: Chair Belia Ramos, Vice-Chair Joelle Gallagher, Supervisors Anne Cottrell, Ryan Gregory, and Alfredo Pedroza. The meeting was called to order by Chair Belia Ramos.**

2. PLEDGE OF ALLEGIANCE

**Jacob Maiden led the assembly in the Pledge of Allegiance.**

3. APPROVAL OF MINUTES

A. Clerk of the Board requests approval of minutes from the May 1, 2023, May 2, 2023, and May 8, 2023, regular and special meetings. [23-0794](#)

**Motion Text: Approve the Minutes.**

**Voting Yes: Gregory, Pedroza, Cottrell, Gallagher, and Ramos**

**Recusals: None**

**Result: Passed**

4. PRESENTATIONS AND COMMENDATIONS

A. Presentation of colors by Napa County Sheriff Honor Guard. [23-0881](#)

**Napa County Sheriff Honor Guard made presentation.**

- B. Presentation of a proclamation to be received by Napa County Sheriff Oscar Ortiz, designating May 14-20, 2023, as “Police Week” in Napa County. [23-0859](#)

**Chair Belia Ramos presented the proclamation to Sheriff Oscar Ortiz.**

**Sheriff Oscar Ortiz made a presentation.**

**California Highway Patrol Captain McClellin made a presentation.**

- C. Director of Human Resources to introduce new County employees. [23-0848](#)

**Director Christine Briceño introduced the new County of Napa Employees.**

- D. Presentation of a proclamation to Lynn Perez, Deputy Director of Health and Human Services Agency (HHS) Self-Sufficiency Services Division (SSSD) declaring May 2023 as “CalFresh Awareness Month” in Napa County. [23-0826](#)

**Chair Belia Ramos presented the proclamation to Deputy Director of Health and Human Services Agency (HHS) Self-Sufficiency Services Division Lynn Perez.**

**Deputy Director of Health and Human Services Agency (HHS) Self-Sufficiency Services Division Lynn Perez made a presentation.**

- E. Presentation of a proclamation to be received by Fire Chief Mike Marcucci, Chief Brian Ham, Battalion Chief JC Greenberg and Napa Communities Firewise Foundation Chair Christopher Thompson, recognizing May 2023 as “Wildfire Awareness Month” in Napa County. [23-0862](#)

**Chair Belia Ramos presented the proclamation to Fire Chief Mike Marcucci, Chief Brian Ham, Battalion Chief JC Greenberg, and Napa Communities Firewise Foundation Chair Christopher Thompson.**

**Fire Chief Mike Marcucci made a presentation.**

**Napa Communities Firewise Foundation Chair Christopher Thompson made a presentation.**

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS

None

6. CONSENT ITEMS - SPECIAL DISTRICTS

**Motion Text: Approve the Special Districts Consent Calendar.**

**Voting Yes: Gregory, Pedroza, Cottrell, Gallagher, and Ramos**

**Recusals: None**

**Result: Passed**

## Napa County Housing Authority

- A. Auditor-Controller requests acceptance of the internal audit quarterly monitoring report to the Napa County Housing Authority for the quarter ending December 31, 2022. [23-0610](#)
- B. Director of Housing and Homeless Services requests adoption of a Resolution regarding the assessments for County Service Area No. 4 (CSA No. 4): [23-0767](#)
1. Acceptance of the Engineer's Report to provide funding for the farmworker housing centers;
  2. Setting a public hearing for June 6, 2023, at 9:30 a.m. to hear protests from affected property owners;
  3. Directing the Clerk of the Board to comply with applicable notice requirements for imposition of the proposed assessment; and
  4. Designating Alex Carrasco of the Housing & Homeless Services Department as the person to answer questions.

**Enactment No: R-2023-01 (NCHA)**

## Lake Berryessa Resort Improvement District

- C. District Engineer requests the approval of Plans and Specifications for the Lift Station A - Sewer Collection Tank Replacement Project, LB 22-03 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the District Engineer pursuant to Section 20150.8 of the Public Contract Code. [23-0493](#)
- D. District Engineer requests the approval of Plans and Specifications for the Tank 3 Replacement and Distribution System Upgrades Project, LB 20-01 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the District Engineer pursuant to Section 20150.8 of the Public Contract Code. [23-0589](#)
- E. District Engineer requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 190141B (LBRID) with Specialized Utility Services Program (SUSP) to extend the term of the contract by one year and increase the total contract amount by \$20,000 for a new maximum of \$347,396 for Fiscal Year 2022-2023. [23-0596](#)
- Enactment No: A-190141B Amend. 3 (LBRID)**
- F. District Engineer requests approval of and authorization for the Chair to sign Agreement No. 230381B (LBRID) with Telstar Instruments for a maximum of \$284,449 for the term May 16, 2023 until one year after completion of the scope of services for the Water and Wastewater Facility SCADA Upgrades Project, LB 22-05. [23-0621](#)

**Enactment No: A-230381B (LBRID)**

Monticello Public Cemetery District

- G. Director of Public Works/District Manager requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 230118B (MPCD) with Prestige Lawn Care Maintenance to increase the contract’s maximum amount for Fiscal Year 2022-23 to \$55,000 from \$35,000 for landscape and irrigation services. [23-0747](#)

**Enactment No: A-230118B Amend. 1 (MPCD)**

Silverado Community Services District

- H. District Manager requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 230085B (SCSD) with Sanchez Brothers Landscape, Inc., a California “S” Corporation, for a maximum of \$130,000 for the term July 1, 2022 through June 30, 2023, to provide landscape and irrigation maintenance services for the Silverado Community Services District (SCSD). [23-0742](#)

**Enactment No: A-230085B Amend. 2 (SCSD)**

7. CONSENT ITEMS

**Motion Text: Approve the Consent Calendar as amended.**  
**Voting Yes: Gregory, Gallagher, Cottrell, Pedroza, and Ramos**  
**Recusals: None**  
**Result: Passed**

Agricultural Commissioner

- A. Agricultural Commissioner/Sealer of Weights and Measures requests adoption of a Resolution providing for the following: [23-0668](#)
  1. Accept the Engineer’s Report for the Napa County Winegrape Pest & Disease Control District for Fiscal Year 2023-24 and the proposed levy assessment for the district;
  2. Set a Public Hearing for June 6, 2023 at 9:00am to hear protests to the establishment of the proposed assessment;
  3. Direct the Clerk of the Board to comply with the requirements of Article XIII D of the California Constitution with respect to notice requirements for the proposed assessment; and
  4. Designate County staff to answer questions regarding the assessments and protest proceedings.

**Enactment No: R-2023-62**

## Auditor-Controller

- B. Auditor-Controller requests authorization to deny one (1) State assessed unitary property tax refund claim for return of 2018-19 tax paid on Assessor Parcel Number 799-000-249-XXX (one Telecom property), pursuant to Revenue and Taxation Code Section 100 and Sections 5096 and 5097. [23-0693](#)
- C. Auditor-Controller requests the Board to accept and instruct the Clerk of the Board to file the quarterly report of donations received for the quarter ended March 31, 2023. [23-0701](#)
- D. Auditor-Controller requests the Board to accept, and instruct the Clerk of the Board to file, the internal audit report for County of Napa County-Wide Audit of Procurement Card (P-Card) Program for the period of July 1, 2022 - December 31, 2022. [23-0751](#)
- E. Auditor-Controller requests authorization to deny one (1) State assessed unitary property tax refund claim for return of 2018-19 tax paid on Assessor Parcel Number 799-000-161-XXX (one Utility property), pursuant to Revenue and Taxation Code Section 100 and Section 5096. [23-0753](#)
- F. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Napa Valley Tourism Improvement District Annual Report for the fiscal year ended June 30, 2022. [23-0765](#)

## County Counsel

- G. County Counsel requests the following (4/5 vote required): [23-0834](#)
1. Approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 210364B with Renne Public Law Group to increase the maximum compensation from \$450,000 to \$750,000 for fiscal year 2022-2023, after which the maximum compensation will revert to \$275,000 per fiscal year, for the provision of legal services related to wage and hour requirements, code enforcement, juvenile dependency appeals, and other matters as agreed; and
  2. Approval of a Budget Transfer, increasing appropriations by \$450,000 in Legal Services for County Counsel (120000-52140) and decreasing Appropriation for Contingency by \$450,000 (1059000-58100).
- Enactment No:           A-210364B Amend. 3**
- H. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 210390B with the law firm of Rimon P.C., increasing the maximum compensation from \$25,000 to \$50,000 per fiscal year for the provision of specialized legal services related to third-party bankruptcy actions. (4/5 vote required) [23-0837](#)
- Enactment No:           A-210390B Amend. 2**

## County Executive Office

- I. Interim County Executive Officer requests adoption of a Resolution and approval of and authorization for the Chair to sign Agreement No. 230422B with California Department of Water Resources (DWR), for the County to receive \$9 million for multiple local infrastructure projects. [23-0813](#)
- Enactment No: R-2023-63; A-230422B**
- J. Interim County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180086B for \$1,380,789 with Napa County Regional Park and Open Space District, update reference to the Special Projects Fund to be known as the Community Investment Fund, and adjust the allocation formula to direct 80% to be used for parks and open space operations and planning, effective July 1, 2023. [23-0819](#)
- Enactment No: A-180086B Amend. 1**
- K. Interim County Executive Officer requests the appointment of Neil Watter to the Napa/Solano Area Agency on Aging Advisory Council representing Napa County, with the term to commence immediately and expire June 30, 2024. [23-0827](#)
- L. Interim County Executive Officer requests the appointment of Daisy Zamora to fill a term to represent Consumer Member on the Napa County Mental Health Board (MHB) with the terms of office to commence immediately and expire on January 1, 2026. [23-0855](#)

## County Fire Department

- M. Deputy County Fire Chief requests the following actions in purchasing a ChemPro X Chemical Detector (4/5 vote required); [23-0864](#)
1. Approval of a Budget Transfer increasing appropriations by \$33,000 in the Fire - Operations (2100000-55400), offset by a decrease in Fire - Operations (2100000-53600); and
  2. Establishment of a capital asset in the amount of \$33,000 for the purchase of a ChemPro X Chemical Detector; and
  3. Authorization to declare Asset No. 27549; ChemPro X Chemical Detector, as surplus and no longer required for public use, remove the item from inventory, and dispose of them at public auction.

## Health and Human Services Agency

- N. Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 180001B with California State University, Fresno Foundation for a new contract maximum of \$104,755; to extend the term of the Agreement to June 30, 2024; and replace Exhibits A and B to reflect the new term and budget to provide HHSA's Child Welfare Services (CWS) staff with mandatory Title IV-E training for Fiscal Year 2023-2024. [23-0605](#)

**Enactment No: A-180001B Amend. 3**

- O. Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Amendment No. 2 to Revenue Agreement No. 210376B with California Government Operations Agency (GovOps) to extend the agreement through June 30, 2024, to continue providing education and vaccinations to the most vulnerable, high-risk populations in Napa County. [23-0608](#)

**Enactment No: A-210376B Amend. 2**

- P. Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 220165B with Social Change Partners, LLC, for a new maximum of \$105,000; extend the term of the agreement to October 31, 2023; and replace Exhibits A (Scope of Work) and B (Compensation) to reflect these revisions, in order to align with the extended State deadline for Napa County's submission of the comprehensive Title IV-E Prevention Program Plan under the Family First Prevention Services Act of 2018 (FFPSA). [23-0619](#)

**Enactment No: A-220165B Amend. 2**

- Q. Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170846B with Language Line Services, Inc., for a new contract maximum of \$75,000 and replace the Statement of Work attachment for Fiscal Year 2022-2023, and each subsequent automatic renewal, in order to accommodate a rate change and projected increase of services, for professional interpretation and translation services. [23-0785](#)

**Enactment No: A-170846B Amend. 3**

## Housing &amp; Homeless Services – Division of CEO's Office

- R. Director of Housing & Homeless Services requests approval of and authorization for the Chair to sign Agreement No. 230401B with the Association of Bay Area Governments for a maximum of \$102,201 for the term May 16, 2023 through December 31, 2023, to support funding a farmworker needs assessment. [23-0710](#)

**Enactment No: A-230401B**

- S. Director of Housing & Homeless Services requests adoption of a Resolution reserving \$3,000,000 for the Joint Development Partnership for the Napa Pipe 85-unit affordable housing project known as “Sandpiper Place.” [23-0822](#)

**Item 7S removed for discussion. See Item 8.**

**Enactment No: R-2023-64**

Human Resources – Division of CEO’s Office

- T. Director of Human Resources requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement 220215B with Public Service Search, L.L.C. for a maximum annual amount of \$144,000 for the term effective May 16, 2023, through June 30, 2023, with an option to extend for two additional years through June 30, 2025, to conduct recruiting services in specialized fields for hard-to-fill classifications. [23-0821](#)

**Enactment No: A-220215B Amend. 1**

- U. Director of Human Resources requests approval of and authorization for the Chair to sign Agreement No. 230412B with Self-Insured Services Company d.b.a. Benefit Coordinators Corporation with a maximum amount of \$60,000 for the term of May 16, 2023, through June 30, 2024, with an option to extend for two additional years, to provide specialized administrative services related to COBRA administration and leave of absence/retiree billing. [23-0846](#)

**Enactment No: A-230412B**

Information Technology Services – Division of CEO’s Office

- V. Chief Information Officer requests the following: [23-0803](#)
1. Declare certain items of personal property as surplus and no longer required for public use; and
  2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Computer for Classrooms.

Library

- W. Director of Library Services and Community Outreach requests the following: [23-0694](#)
1. Authorization to accept a donation in the amount of \$7,500 from the Victoria Cooper Revocable Living Trust; and
  2. Approval for the Chair to sign a letter of appreciation in acceptance of the donation.

## Planning, Building and Environmental Services (PBES)

- X. Interim Director of Planning, Building and Environmental Services requests adoption of a resolution authorizing the following: [23-0774](#)
1. Submittal of an application to the Department of Resources Recycling and Recovery for a Solid Waste Local Enforcement Agency Grant in the amount of \$18,005 for Fiscal Year 2023-2024; and
  2. Execution of the necessary grant documents by the Interim Director for Planning, Building, and Environmental Services Department.

**Enactment No: R-2023-65**

## Probation

- Y. Chief Probation Officer requests approval and authorization for the Chair to accept grant funding and sign Agreement No. 230409B with the Board of State and Community Corrections for a maximum contract amount of \$463,305 for the term May 1, 2023 through September 30, 2027 to fund the purchase of vehicles, equipment telecommunications and other technology needed to operate a mobile probation service center. [23-0697](#)

**Enactment No: A-230409B**

- Z. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 180309B with Isadora Asch for a contract maximum of \$48,810 annually for the term July 1, 2023, through June 30, 2024, with one (1) automatic annual renewal, to provide Peer Court Services. [23-0736](#)

**Enactment No: A-180309B Amend. 4**

## Public Works

- AA. Director of Public Works requests approval of a Budget Transfer for the following regarding the Soscol Ferry Road/Devlin Road Roundabout Project (4/5 vote required): [23-0367](#)
1. Increase appropriation by \$350,000 in the Traffic Mitigation-Airport Industrial budget (Fund 2440, Org 1220050, Object 56100) with the use of its available cash to transfer to Soscol Ferry Road/Devlin Road Roundabout Project budget (Fund 2040, Org 2040500, Project 21060, Object 48200); and
  2. Increase appropriation by \$350,000 in Project 21060 budget (Fund 2040, Org 2040500, Object 52310) offset by transfer-in revenue from Traffic Mitigation-Airport Industrial budget.

- AB. Director of Public Works requests the following actions: [23-0664](#)
1. Award of a contract to Rege Construction of Cloverdale, California for their low base bid of \$906,618 and authorize the Chair to sign the construction contract for the Dry Creek Road MPM 11.6, RDS 23-20 project.
  2. Approval of a Budget Transfer for the following (4/5 vote required):
    - a. Increase appropriation by \$458,404 in the Accumulated Capital Outlay Fund (ACO) (Fund 3000, Org 3000000, Object 56100) with the use of its available fund balance to be transferred to Project 23033 (Dry Creek Road MPM 11.6, Fund 2040, Org 2040500, Object 48200); and
    - b. Increase appropriation by \$458,404 in Project 23033, (Dry Creek Road MPM 11.6, Fund 2040, Org 2040500, Object 52360) budget offset by a transfer-in revenue from the ACO.
- AC. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170684B with Humane Society of Napa County & SPCA, Inc. increasing the contract amount by \$35,000 for a new maximum of \$150,000 and amending the scope of work to include providing in-shelter veterinary care. [23-0705](#)
- Enactment No: A-170684B Amend. 3**
- AD. Director of Public Works requests the following actions regarding the Napa County Facilities Master Planning project: [23-0728](#)
1. Approval of and authorization for the Chair to sign Agreement No. 230400B with M. Arthur Gensler Jr. & Associates, Inc, doing business as Gensler, for a maximum of \$484,819 for facilities master planning services; and
  2. Approval of a Budget Transfer for the following (4/5 vote required):
    - a. Increase appropriation by \$550,000 in the Accumulated Capital Outlay (ACO) (Fund 3000, Org 3000000, Object 57900) with use of its available fund balance to fund the Napa County Facilities Master Planning Project (Fund 3000, Org 3000560, Project 23045, Object 49900); and
    - b. Increase appropriations by \$550,000 in Project 23045 (Fund 3000, Org 3000560, Object 52310) offset by a transfer-in revenue from ACO.
- Item 7AD removed for discussion. See Item 8.**
- Enactment No: A-230400B**

- AE. Director of Public Works requests the following actions related to the monitoring of a burglary and security alarm control unit for Health & Human Services Child Welfare Services: [23-0731](#)
1. A waiver of competitive bidding requirements and sole source award of a contract to Frank Purio, dba Silverado Alarm, to provide monitoring of a burglary and security alarm control unit; and
  2. Approval of and authorization for the Chair to sign Agreement No. 230392B with Frank Purio, dba Silverado Alarm, for an annual maximum of \$492.00 for the term of July 1, 2023, through June 30, 2026, with an option for yearly automatic renewals.
- Enactment No: A-230392B**
- AF. Director of Public Works requests the following actions regarding the removal of hazardous woody debris in the Angwin area: [23-0740](#)
1. Determine that the emergency created by storms does not permit delay associated with competitive bidding procedures, and that the emergency actions are necessary to respond to the emergency pursuant to Public Contract Code section 22050(a) (4/5 Vote Required); and
  2. Approval of and authorization for the Chair to sign Agreement No. 230411B with the Napa Communities Firewise Foundation for a maximum of \$700,000 for the term May 16, 2023, through June 30, 2024 for debris removal.
- Enactment No: A-230411B**
- AG. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 170474B with Fehr and Peers (F&P) extending the term through June 30, 2024. [23-0773](#)
- Enactment No: A-170474B Amend. 5**
- AH. Director of Public Works requests the approval of plans and specifications for the “Silverado Trail, Petrified Forest, Whitehall Lane Pavement Repair Project,” RDS 23-13, and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. [23-0793](#)
- AI. Director of Public Works requests approval of plans and specifications for the “Angwin Area Paving Project”, RDS 22-25, authorization to advertise for sealed bids, and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. [23-0800](#)

- AJ. Director of Public Works requests award of the contract for the " Mt. Veeder Road MPM 3.75 Project", RDS 23-22 to E.E. Gilbert Construction, Inc. of Martinez, California, for their low base bid of \$1,016,792, and authorization for the Chair to sign the construction contract. [23-0801](#)
- AK. Director of Public Works requests approval of plans and specifications for "East Central Paving Project, Phase Three," RDS 21-25C, authorization to advertise for sealed bids, and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. [23-0809](#)
- AL. Director of Public Works requests the following: [23-0825](#)
1. Award of contract for the 2023 Annual Guardrail Repair, RDS 23-09 to Dirt and Aggregate Interchange, Inc. of Fairview, Oregon for their low base bid of \$341,341 and authorization for the Chair to sign the construction contract; and
  2. Approval of a Budget Transfer for the following (4/5 required):
    - a) Increase appropriations by \$458,000 in the SB1 Non-Operating Special Revenue Fund (SB1) (Fund 2440, Org 1220052, Object 56100) with the use of its available fund balance to be transfer to Project 23006 (Fund 2040, Org 2040500, Object 48200); and
    - b) Increase appropriations by \$458,000 in Project 23006 (Fund 2040, Org 2040500, Object 52360) offset by a transfer-in-revenue from SB1.
- AM. Director of Public Works requests approval of a Budget Transfer increasing appropriations by \$100,000 in the Animal Shelter Operations budget (Fund 5040, Org 5040000, Object 52230-\$50,000, Object 53605-\$25,000, Object 53610-\$25,000), offset by decrease in appropriations for contingency by \$27,378 and available fund balance by \$72,622. (4/5 vote required) [23-0829](#)

Risk and Emergency Services (OES) – Division of CEO’s Office

- AN. Interim County Executive Officer, acting as the Director of Emergency Services, requests adoption of a Resolution continuing the State of Local Emergency due to drought conditions that are occurring in Napa County. [23-0716](#)
- Item 7AN removed for discussion. See Item 8.**
- AO. Interim County Executive Officer, acting as the Director of Emergency Services, requests adoption of a Resolution continuing the State of Local Emergency due to pervasive tree mortality in Napa County. [23-0717](#)

**Enactment No: R-2023-66**

AP. Interim County Executive Officer requests the adoption of a Resolution appointing Assistant County Executive Officer Becky Craig as the new County Representative and Safety Officer and ADA Coordinator Alfredo Larrañaga as the Alternate to the Board of Directors to the Public Risk Innovation, Solutions, and Management (PRISM) Board.

[23-0818](#)

**Enactment No: R-2023-67**

Sheriff

AQ. Sheriff requests approval of the following actions for purchase of a replacement robot:

[23-0806](#)

1. Establish of the Schedule of Approved Capital Assets in the Adopted Budget for Fiscal Year 2022-2023 to purchase a ReconRobotics Throwbot 2 in the amount of \$17,370 in lieu of an Agilemesh Sentinel Camera for \$20,000; and
2. A waiver of competitive bidding requirements and sole source award to ReconRobotics of Edina, Minnesota for purchase of a ReconRobotics Throwbot 2 in the amount of \$17,370 pursuant to County Ordinance § 2.36.090.

Treasurer-Tax Collector

AR. Treasurer-Tax Collector requests the adoption of a Resolution to update the authorized signers for the County Treasury Pool's Local Agency Investment Fund account.

[23-0802](#)

**Enactment No: R-2023-68**

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

- 7S

**Supervisor Joelle Gallagher made presentation.**

**Director of Housing and Homeless Services Jennifer Palmer made presentation.**

**One (1) person spoke during public comment.**

**Discussion held.**

<b>Motion Text:</b>	<b>Adopt the Resolution.</b>
<b>Voting Yes:</b>	<b>Gregory, Pedroza, Cottrell, Gallagher, and Ramos</b>
<b>Recusals:</b>	<b>None</b>
<b>Result:</b>	<b>Passed</b>

- 7AD

**Supervisor Joelle Gallagher made presentation.**

**Director of Public Works Steven Lederer and Deputy Director of Public Works Juan Arias made presentation.**

**One (1) person spoke during public comment.**

**Discussion held.**

**Direction provided to staff.**

<b>Motion Text:</b>	<b>Approve the requested actions.</b>
<b>Voting Yes:</b>	<b>Pedroza, Gallagher, Cottrell, Gregory, and Ramos</b>
<b>Recusals:</b>	<b>None</b>
<b>Result:</b>	<b>Passed</b>

-7AN

**Interim County Executive Officer David Morrison made presentation.**

**One (1) person spoke during public comment.**

**Discussion held.**

<b>Motion Text:</b>	<b>Approve the request for reconsideration.</b>
<b>Voting Yes:</b>	<b>Cottrell, Gregory, Gallagher, Pedroza, and Ramos</b>
<b>Recusals:</b>	<b>None</b>
<b>Result:</b>	<b>Passed</b>

**Motion Text:** Approve the request for continuance to the May 30, 2023, Board of Supervisors Meeting.  
**Voting Yes:** Pedroza, Gregory, Cottrell, Gallagher, and Ramos  
**Recusals:** None  
**Result:** Passed

9. PUBLIC COMMENT

**One (1) person spoke during public comment.**

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

**None**

11. ADMINISTRATIVE ITEMS

County Executive Office

- A. Interim County Executive Officer, on behalf of the Napa County Arts & Culture Advisory Committee (Committee), requests discussion and action on the Committee’s arts and culture grant award recommendations as part of the Community Investment Fund for Fiscal Year 2023-24:
  1. Award \$139,474 in available funds from the Tourism Arts & Culture Category; and
  2. Award \$166,442 in available funds from the General Arts & Culture Category.

[23-0752](#)

**Staff Assistant Jesus Tijero made presentation.**

**Arts Council President and CEO Chris DeNatale made presentation.**

**Discussion held.**

**Motion Text:** Approve the requested actions:  
**Voting Yes:** Gregory, Cottrell, Gallagher, Pedroza, and Ramos  
**Recusals:** None  
**Result:** Passed

- B. Interim County Executive Officer will provide a report on pending future agenda items requested at the Board meeting of May 2, 2023, and will request discussion and direction regarding the following requests: [23-0832](#)
  1. Invite Generation Housing for Board Presentation on 2024 Affordable Housing Bonds ballot item and consultation services;
  2. Provide update on Affordable Housing Program funding;
  3. Prepare and introduce a safe weapons storage ordinance;
  4. Determine when SB 1226 applies for application of building code to non-permitted construction; and
  5. Provide update on Regional Climate Action Plan funding.

**Assistant County Executive Officer Rebecca Craig made presentation.**

**Discussion held.**

**Direction provided to staff.**

Information Technology Services – Division of CEO’s Office

- C. Chief Information Officer, Auditor Controller and Director of Human Resources shall provide a status report regarding the implementation of Financial and Human Capital Management (HCM) Enterprise Resource Planning (ERP) system Tyler Munis. [23-0520](#)

**Item continued to a future date.**

Library

- D. Director of Library Services and Community Outreach requests the following actions: [23-0289](#)
  1. Appointment of Aisha Rivera to serve as the Poet Laureate for a two-year term to commence May 16, 2023; and
  2. Approval for the Chair to sign a letter of appreciation to Marianne Lyon for her service as past Poet Laureate.

**Director of Library Services and Community Outreach Anthony Halstead made presentation.**

**One (1) person spoke during public comment.**

**Discussion held.**

**Motion Text:** Approve the requested actions.  
**Voting Yes:** Cottrell, Gallagher, Gregory, Pedroza, and Ramos  
**Recusals:** None  
**Result:** Passed

Public Works

E. Director of Public Works requests adoption of a Resolution regarding the assessment for County Service Area No. 3 (CSA No. 3) for Fiscal Year 2023-24:

[23-0613](#)

1. Approve the Service Plan;
2. Accept Engineer’s Report;
3. Initiate Proposition 218 Ballot Process seeking Property Owners’ Approval; and
4. Set a Public Hearing for July 18, 2023 at 9:00 a.m. for Proposed Assessment Changes.

**County Counsel Sheryl Bratton stated the actions in the Recommendation in the staff report were correct but reference to opening and closing a public hearing in the Executive Summary of the staff report was incorrect.**

**Director of Public Works Steven Lederer made presentation.**

**Discussion held.**

<b>Motion Text:</b>	<b>Approve the requested actions.</b>
<b>Voting Yes:</b>	<b>Cottrell, Gregory, Gallagher, Pedroza, and Ramos</b>
<b>Recusals:</b>	<b>None</b>
<b>Result:</b>	<b>Passed</b>
<b>Enactment No:</b>	<b>R-2023-69</b>

12. SET MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

Napa Berryessa Resort Improvement District

A. PUBLIC HEARING 9:00 AM - Availability Charge

[23-0627](#)

District Engineer requests the following for the Fiscal Year 2023-24 Availability Charge:

- 1. Open the Public Hearing to consider any objections or protests with respect to proposed water and sewer availability charges for the Napa Berryessa Resort Improvement District; and
- 2. Close the Public Hearing and adopt a Resolution to take the following actions:
  - a. Accept the District Engineer's Report for Fiscal Year 2023-24; and
  - b. Approve the imposition of water and sewer availability charges for Fiscal Year 2023-24.

**Chair Belia Ramos opened the public hearing.**

**District Engineer Chris Silke made presentation.**

**Chair Belia Ramos closed the public hearing.**

**Motion Text:** Approve the requested actions.

**Voting Yes:** Gregory, Gallagher, Cottrell, Pedroza, and Ramos

**Recusals:** None

**Result:** Passed

**Enactment No:** R-2023-01 (NBRID)

Silverado Community Services District

B. PUBLIC HEARING 9:00 AM - Special Tax and Budget Hearings

[23-0745](#)

District Manager requests the following:

1. Open the Public Hearing to consider any objections or protests with respect to special taxes for the Silverado Community Services District;
2. Close the Public Hearing and take the following actions:
  - a. Accept the Annual Special Tax Report for Fiscal Year 2023-24;
  - b. Adopt a special tax of \$69.78 for a vacant lot; \$139.55 for a condominium and a single family residence - limited services; \$174.44 for a residence on Silver Trail; and \$279.10 for a single family residence receiving full services as provided for in Ordinance T-1 (SCSD); and
  - c. Approve the distribution of the large vacant parcel tax of \$33,824 among the seven parcels as follows: 060-010-001 \$12,614; 060-140-003 \$187.37; 060-450-008 \$445; 061-040-009 \$7,726; 061-040-010 \$5,910; 061-180-002 \$2,000; 061-180-003 \$4,939.

**Chair Belia Ramos opened the public hearing.**

**Director of Public Works Steven Lederer made presentation.**

**Chair Belia Ramos closed the public hearing.**

<b>Motion Text:</b>	<b>Approve the requested actions.</b>
<b>Voting Yes:</b>	<b>Pedroza, Cottrell, Gallagher, Gregory, and Ramos</b>
<b>Recusals:</b>	<b>None</b>
<b>Result:</b>	<b>Passed</b>

13. SET MATTERS OR PUBLIC HEARINGS

County Executive Office

- A. SET MATTER 9:00 AM - Napa Communities Firewise Foundation [23-0852](#)

Napa Communities Firewise Foundation Chair Christopher Thompson will present to the Board of Supervisors on implementing the Napa County Community Wildfire Protection Plan and other fire risk reduction efforts.

**Napa Communities Firewise Foundation Chair Christopher Thompson made presentation.**

**One (1) person spoke during public comment.**

**Discussion held.**

Planning, Building and Environmental Services (PBES)

- B. PUBLIC HEARING 9:00 AM - Municipal Code Amendments [23-0816](#)

Interim Director of Planning, Building & Environmental Services requests introduction and adoption of an Ordinance to amend the Napa County Municipal Code as follows:

1. Repeal Section 5.36.090 (Appeal Procedure for a License Issued or Denied by the Zoning Administrator After a Public Hearing) of Chapter 5.36 (Temporary Events) of Title 5 (Business Taxes, Licenses and Regulations);
2. Amend Section 18.10.020 (Duties-Specific Subjects) of Chapter 18.10 (Zoning Administrator) of Title 18 (Zoning); and
3. Amend Section 17.24.020 (Transmittal of Map to Recorder) of Chapter 17.24 (Filing Maps with Recorder) of Title 17 (Divisions).

**Chair Belia Ramos opened the public hearing.**

**Interim Director of Planning, Building, and Environmental Services Brian Bordona made presentation.**

**Chair Belia Ramos opened the public hearing.**

**Motion Text:** Approve the requested actions.  
**Voting Yes:** Pedroza, Cottrell, Gallagher, Gregory, and Ramos  
**Recusals:** None  
**Result:** Passed

Agricultural Commissioner

C. SET MATTER 9:30 AM - Crop Report

[23-0672](#)

Agricultural Commissioner/Sealer of Weights and Measures to present the annual Crop Report for 2022.

**Agricultural Commissioner/Sealer of Weights and Measures Tracy Cleveland made presentation.**

**Napa County Farm Bureau President Peter Nissen made presentation.**

**One (1) person spoke during public comment.**

**Discussion held.**

**Direction provided to staff.**

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D. SET MATTER 10:15 AM - MSA Presentation

[23-0772](#)

Interim County Executive Officer and Director of Health and Human Services (HHSA) request approval of the review panel's recommendations for Tobacco Master Settlement Agreement (MSA) and General Fund (hereinafter, "Enhanced MSA") grant awards.

**Supervisors Alfredo Pedroza and Ryan Gregory recused themselves from discussions of awarding the Ole Health grant due to their respective relationships with employees of Ole Health. Supervisors Pedroza and Gregory left the Board Chambers.**

**Director of Health and Human Services Agency Jennifer Yasumoto made presentation.**

**Abode Services Director of Housing and Services Scott Wagner made presentation.**

**Catholic Charities Director of Funding Partnerships LaSette Sewell and Deputy Director Dan Madden made presentation.**

**Cope Family Center Program Director Colleen Masi made presentation.**

**Fair Housing Napa Valley Executive Director Pablo Zatarain made presentation.**

**Feeding It Forward Executive Director David Busby made presentation.**

**Ole Health Director of Dental Services Dr. Aisha and Grants Manager Martha Nichols made presentation.**

**On The Move Associate Director Amber Twitchell and ILP Coordinator Odelia Bueno made presentation.**

**On The Move Associate Director Amber Twitchell and Napa County Recovery Center Program Director Maria Amezcua made presentation.**

**Planned Parenthood Grants Manager Renee Marshall made presentation.**

**Puertas Abiertas Community Resource Center Director of Administration/Operations Esmeralda Gil and Board Member of Napa Farmers Market Wendy Moore made presentation.**

**Queen of the Valley Medical Center - Community Health Investment Corporate and Foundation Relations Officer Rebecca Webster and CARE Network Manager Aura Silva made presentation.**

**St. Helena Hospital Foundation Clinical-Community Educator Supervisor, RN, Noemi Mauricio made presentation.**

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**UpValley Family Centers Executive Director Jenny Ocon made presentation.**

**Wayfinder Family Services Kinship Support Program Supervisor Kimberly Lawrence made presentation.**

**Discussion held.**

**Motion Text: Approval of the Ole Health grant award.**

**Voting Yes: Cottrell, Gallagher, and Ramos**

**Absent/Recusal: Gregory, and Pedroza**

**Result: Passed**

**Supervisors Pedroza and Gregory returned to the Board Chambers.**

**Motion Text: Approval of the grant awards excluding Ole Health.**

**Voting Yes: Cottrell, Gallagher, Gregory, Pedroza, and Ramos**

**Recusals: None**

**Result: Passed**

Public Works

- E. SET MATTER 11:00 AM - Napa County Fairgrounds

[23-0727](#)

Director of Public Works requests the Board receive a presentation regarding the Napa County Fairgrounds and provide staff direction as to next steps in determining the future use of the property.

**Director of Public Works Steven Lederer made presentation.**

**Eight (8) People spoke during public comment.**

**Discussion held.**

**Direction provided to staff.**

- 14. LEGISLATIVE ITEMS

**None**

- 15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

**Supervisor Anne Cottrell reported on the upcoming Climate Summit on May 24, 2023, at 9:00 a.m. at the Napa Valley Community College.**

## 16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

**Chair Belia Ramos reported on the 2x2 for the Calistoga Fairgrounds and a meeting with the City of Napa on the shared site buildings.**

**Interim County Executive Officer David Morrison reported on the continuance of the Tyler Munis presentation to the next regularly scheduled Board of Supervisors meeting on June 6, 2023, and to receive a presentation on the regional Climate Action Plan funding and the board will reconsider the Drought Emergency Resolution at the Board of Supervisors Special meeting on May 30, 2023. Lastly, Morrison reported on a tentatively scheduled Strategic Plan Meeting on May 31, 2023.**

**Supervisor Joelle Gallagher requested an update on the Language Access Plan in coordination with Community Organizations Active in Disasters (COAD), information on the Language Access research report from Live Healthy Napa County with a coordinated presentation. Gallagher also requested a potential review and update on the Joint City/County Underwriting Guidelines for affordable housing be agendized at a future meeting.**

## 17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

**None**

## 18. CLOSED SESSION

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)  
Title: Interim County Executive Officer

[23-0861](#)

**Closed Session held. No reportable action.**

## 19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, JUNE 6, 2023, AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board