



Meeting Minutes

Napa County Board of Supervisors

Brad Wagenknecht, District 1
Ryan Gregory, District 2
Diane Dillon, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

Minh C. Tran, County Executive Officer
Thomas C. Zeleny, Interim County Counsel
Neha Hoskins, Clerk of the Board

Tuesday, July 13, 2021

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

1. CALL TO ORDER; ROLL CALL

Present: Chair Alfredo Pedroza, Supervisors Brad Wagenknecht, Diane Dillon, and Ryan Gregory. Vice Chair Belia Ramos was excused. The meeting was called to order by Chair Alfredo Pedroza.

2. PLEDGE OF ALLEGIANCE

Chair Alfredo Pedroza led the assembly in the Pledge of Allegiance.

3. APPROVAL OF MINUTES

None

4. PRESENTATIONS AND COMMENDATIONS

A. Director of Human Resources to introduce new County employees with start dates between March of 2020 and May of 2021 through a slideshow presentation, followed by in-person introductions for new County employees with start dates in June 2021. [21-650](tel:707-251-6500)

Director of Human Resources Christine Briceño introduced the new County employees.

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS

None

6. CONSENT ITEMS - SPECIAL DISTRICTS

Napa County Groundwater Sustainability Agency

- A. Director of Planning, Building and Environmental Services requests approval and authorization for the Chair to sign Amendment No. 3 to Agreement No. 200362B with CONCUR, Inc increasing the maximum amount by \$200,000 for a new total of \$439,920 to support the facilitation of the Groundwater Sustainability Plan Advisory Committee (GSPAC) and the public outreach effort associated with the development of the Groundwater Sustainability Plan (GSP) including strategic planning and implementation. [21-437](#)

Motion Text: Approve requested action.

Voting Yes: Wagenknecht, Gregory, Dillon, and Pedroza

Excused: Ramos

Recusals: None

Result: Passed

Enactment No: A-200362B Amend No. 3

7. CONSENT ITEMS

Motion Text: Approve Consent Calendar as amended.
Voting Yes: Wagenknecht, Gregory, Dillon, and Pedroza
Excused: Ramos
Recusals: None
Result: Passed

Child Support Services

- A. Director of Child Support Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 190005B with American Eagle Attorney Services, with maximum annual compensation of \$42,500 for the term July 1, 2021 through June 30, 2022 with a provision for annual renewal to provide Legal Service and the processing of related legal documents on behalf of the Department. [21-438](#)

Enactment No: 190005B

Corrections

- B. Director of Corrections requests approval of and authorization for the Chair to sign an agreement with the Salvation Army for the term July 1, 2021, to June 30, 2024, for a maximum of \$50,000 per year for the provision of food service at the jail. [21-588](#)

Enactment No: A-220058B

County Counsel

- C. County Counsel requests the second reading and adoption of an ordinance amending Article I of Chapter 12.04 of the Napa County Code regarding encroachments and adding new Chapter 12.05 regarding small wireless facilities in the right-of-way. [21-605](#)

ENVIRONMENTAL DETERMINATION: The adoption of the various provisions of this ordinance is either categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301, as an activity affecting the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures or facilities involving negligible or no expansion of existing or former use; or categorically exempt from CEQA pursuant to CEQA Guidelines Section 15303, as an activity affecting the construction and location of limited numbers of new, small facilities or structures, or installation of small new equipment in such structures; or not subject to the provisions of CEQA pursuant to CEQA Guidelines Section 15060(c)(2), as an activity which will not result in a direct or reasonably foreseeable indirect physical change in the environment.

Item pulled for discussion. See Item 8.

Enactment No: O-1470

- D. County Counsel requests approval of and authorization for the Chair to sign an agreement with Best Best & Krieger LLP for a maximum of \$100,000 for Fiscal Year 21-22, with two one-year renewals not to exceed an additional \$100,000 per fiscal year, for specialized legal services related to the development of recreational uses and facilities at Lake Berryessa. [21-616](#)

Enactment No: A-220086B

County Executive Office

- E. County Executive Officer requests approval of the following Arts and Culture Advisory Committee grant award recommendations and authorization for the Chair to sign the corresponding grant agreements for the term July 13, 2021 through June 30, 2022 which total \$175,000: [21-578](#)

Main Category 1: Tourism Generating Arts and Culture Organizations for a total of \$100,000

1. Friends of Lincoln Theater: \$15,000
2. Music in the Vineyards: \$15,000
3. Napa Valley Writer's Conference: \$10,000
4. Cinema Napa Valley: \$15,000
5. NapaShakes Napa Valley Shakespeare: \$5,000
6. Napa Valley Museum: \$15,000
7. Napa Valley Festival Association - Festival Napa Valley: \$15,000
8. Napa County Historical Society: \$10,000

Main Category 2: General Arts and Culture Organizations for a total of \$75,000

1. Di Rosa Center: \$15,000
2. Napa Valley Youth Symphony: \$10,000
3. Shakespeare Napa Valley: \$5,000
4. Rail Arts District Napa: \$5,000
5. Cafeteria Kids Theater: \$10,000
6. Lucky Penny Productions: \$10,000
7. Napa Valley Art Association: \$5,000
8. Nimbus Arts: \$15,000

Enactment No: A-220072B; A-220073B; A-220077B; A-220071B; A-220078B; A-20076B; A-220075B; A-220074B; A-220064B; A-220067B; A-220070B; A-220069B; A-220063B; A-220065B; A-220066B; A-220068B

- F. County Executive Officer requests adoption of a resolution, pursuant to Section 9314 of the Public Resources Code, appointing Brent Randol to the Napa County Resource Conservation District (RCD) Board of Directors in lieu of holding an election, to fill an unexpected vacancy with the term of office to expire at noon on Friday, November 30, 2022. [21-615](#)

Enactment No: R-2021-79

- G. County Executive Officer requests the reappointment of the Debbie Peralez to represent Child Care Provider and Elayna Trucker to represent At Large to the Napa County Child Care and Development Planning Council with the terms of office to commence immediately and expire June 30, 2024. [21-635](#)

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- H. County Executive Officer requests the appointment of Monica Koenig to the First 5 Napa County Children and Families Commission representing County Representative with the term of office to commence immediately and expire January 1, 2022. [21-649](#)
- I. County Executive Officer requests the Board appoint Neha Hoskins as Clerk of the Board of Supervisors, effective June 26, 2021. [21-658](#)
- J. County Executive Officer requests the appointment of Kanvar Sidhu to represent Student Member on the Napa County Advisory Board on Alcohol and Drug Programs (ABAD) with terms to commence immediately and expire January 1, 2024. [21-659](#)

Human Resources – Division of CEO’s Office

- K. Director of Human Resources requests adoption of a resolution approving the Side Letter Roll Over Agreement to the Memoranda of Understanding (MOU) extending the terms of the original MOU through June 30, 2022, which includes base wage salary adjustments for PSE and PSE Supervisory Units and Management employees, including Department Heads and Confidential employees whose salaries have not been Y-rated, effective the first pay period of Fiscal Year 2021-2022, and a \$1,500 lump sum payment to all eligible employees. [21-647](#)

Enactment No: R-2021-80

Public Works

- L. Director of Public Works requests the following: [21-401](#)
1. Award of the contract for the South Napa Shelter Tenant Improvement Project, PW 20-16 to Art’s Construction Company, Inc. of Fresno, California for their low base bid of \$614,000 with Additive Alternate No. 1 of \$118,200, and Alternate No. 2 of \$50,000, for a total contract cost of \$782,200 and authorization for the Chair to sign the construction contract; and
 2. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$218,253 in the Housing and Homeless Services budget (Fund 2030, Sub-Division 2030000) with offsetting increase to the revenue in Fund 2030, Division 2030000, by realizing unearned revenues from the Community Based Transitional Housing grant carried forward from prior year and to transfer to Program 20030;
 - b. Increase appropriations by \$288,937 in the Accumulated Capital Outlay budget (Fund 3000, Sub-Division 3000000) offset by use of its available fund balance to transfer to Program 20030; and
 - c. Increase appropriations by \$507,190 in Program 20030-Homeless Shelter Improvements budget (Fund 3000, Sub-Division 3000550) offset by an increase in revenue from the transfer from the Housing and Homeless Services budget and the Accumulated Capital Outlay budget.

- M. Director of Public Works requests the following: [21-423](#)
1. Award of the contract for the Airport Blvd. Road Rehabilitation Project, RDS 20-14 to Granite Construction Company of Ukiah, California for their low base bid of \$3,435,121.90 and authorization for the Chair to sign the construction contract; and
 2. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$3,867,123 in the Measure T Non-Operating Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220053), to transfer to Program 20032 offset by use of its available fund balance; and
 - b. Increase appropriations by \$3,867,123 in Program 20032 (Airport Blvd. Project) budget offset by an increase in revenue from the transfer from the Measure T SRF budget.
- N. Director of Public Works requests the following: [21-619](#)
1. Award of the contract for the Carneros Fire Station 210, PW 20-27 to R O Construction, of Lower Lake California for their low base bid of \$1,398,400 and in addition award the additive alternate for a Fire Suppression System with Fire Alarm for \$89,470 for a total contract award of \$1,487,870 and authorization for the Chair to sign the construction contract; and,
 2. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$1,702,104 in the Fire Protection-Operations budget (Fund 2100, Sub-Division 2100000) to transfer to the Carneros Fire Station budget (Fund 2100, Sub-Division 2100500, Program 20040) offset by use of its available fund balance; and
 - b. Increase appropriations by \$1,702,104 in the Carneros Fire Station budget offset by transfer from the Fire Protection-Operations budget.

O. Director of Public Works requests the following:

[21-655](#)

- 1. Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170635B with Biggs Cardosa Associates, Inc. (BCA) to increase maximum compensation by \$371,054, for a new maximum of \$1,146,231 and extend the term for an additional four years for additional engineering services for the Dry Creek Road Bridge Replacement Project, RDS 15-22; and
- 2. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$321,054 in the Measure T Non-Operating Special Revenue Fund to transfer to Program 14009 offset by use of its available fund balance; and
 - b. Increase appropriations by \$321,054 in the program 14009 (Dry Creek Road Bridge Replacement Project) budget offset by an increase in revenue from the transfer from the Measure T Special Revenue Fund (SRF) budget.

Enactment No: A-170635B Amend No. 1

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

-7C

Director of Public Works Steven Lederer made presentation.

Three (3) people spoke during public comment.

Discussion held.

Motion Text: Adopt the Ordinance.
Voting Yes: Gregory, Pedroza, Dillon, and Wagenknecht
Excused: Ramos
Recusals: None
Result: Passed

9. PUBLIC COMMENT

Fifteen (15) people spoke during public comment.

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

County Counsel

- A. County Counsel requests consideration and adoption of a Resolution of Findings of Fact and Decision on Remand regarding the Consolidated Appeals of Kosta M. Arger, Cynthia Grupp, William Hocker, and Glenn Schreuder to the decision made by the Napa County Planning Commission on January 4, 2017, to approve the Mountain Peak Winery/Mountain Peak Vineyards, LLC Use Permit No. P13-00320-UP (the Project). [21-576](#)

County Counsel Jeffrey M. Brax made presentation.

Motion Text: Approve requested actions.
Voting Yes: Gregory, Wagenknecht, and Pedroza
Voting No: Dillon
Excused: Ramos
Recusals: None
Result: Passed
Enactment No: R-2021-81

County Executive Office

- B. Sheriff and Emergency Services Coordinator will provide a presentation on the launch of Zonehaven, an emergency evacuation planning software that will support first responders to safely evacuate residents and visitors during emergencies. [21-646](#)

Undersheriff Cullen Dodd made presentation.

Emergency Services Coordinator Leah Greenbaum made presentation.

Discussion held.

County Fire Department

- C. County Fire Chief will discuss and seek direction regarding available options for additional fire suppression equipment.

[21-668](#)

Fire Chief Geoff Belyea made presentation.

Discussion held.

One (1) person spoke during public comment.

Direction provided to staff.

Motion Text: Approve the competitive bidding process.
Voting Yes: Gregory, Dillon, Wagenknecht, and Pedroza
Excused: Ramos
Recusals: None
Result: Passed

Public Works

- D. Director of Public Works requests the following:
 1. Adoption of a resolution adopting a Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program for the "Napa County Monopole Project", RDS 21-22.
 2. Approval of and authorization the Chair to sign a Right-of-Way Access and Service Agreement with Illumination Technologies California, LCC to allow ITC access to identified locations in the Rights-of-Way in exchange for the operation by ITC of an advanced wildfire detection system, and construction of improvements for future wireless service including unserved and underserved areas of Napa County, at no cost to the County for a term of thirty years.
(STAFF REQUESTS THAT THIS ITEM BE CONTINUED TO JULY 20, 2021 AT 9:00 AM)

[21-653](#)

Director of Public Works Steven Lederer made presentation.

Motion Text: Approve the continuance of this item to the next scheduled meeting on August 17, 2021 at 9:00 A.M.
Voting Yes: Wagenknecht, Dillon, Gregory, and Pedroza
Excused: Ramos
Recusals: None
Result: Passed

12. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

Napa County Groundwater Sustainability Agency

- A. PUBLIC HEARING 9:45 AM - 5 Minutes [21-618](#)

County Executive Officer and Auditor-Controller request the following relating to the Groundwater Sustainability Agency:

1. Open the Public Hearing and accept public testimony on the Fiscal Year 2021-22 budget with a total appropriation of \$1,215,000 in Fund 2720 Division 27200; and
2. Continue for consideration July 20, 2021 at 1:45 p.m. for adoption of the recommended budget.

Deputy County Executive Officer Helene Franchi made presentation.

Direction provided to staff to continue this item to July 20, 2021 for final adoption.

Motion Text: Approve requested action.
Voting Yes: Wagenknecht, Gregory, Dillon, and Pedroza
Excused: Ramos
Recusals: None
Result: Passed

13. SET MATTERS OR PUBLIC HEARINGS

County Fire Department

- A. SET MATTER 9:15 AM - 15 Minutes [21-509](#)

Presentation by Geoff Belyea, the County's Fire Chief and discussion regarding measures taken to prepare for the upcoming fire season, for Board direction and possible action.

Fire Chief Geoff Belyea made presentation.

Discussion held.

Two (2) people spoke during public comment.

14. LEGISLATIVE ITEMS

- A. County Executive Officer, on behalf of the Sheriff, District Attorney, and Registrar of Voters, requests discussion and possible action regarding AB 759 (McCarty) relating to elections of county officers. (Unanimous vote required) [21-606](#)

Assistant County Executive Officer Rebecca Craig introduced staff to discuss the specifics of the item.

Registrar of Voters John Tuteur made presentation.

Discussion held.

Motion Text: To oppose and write letter for AB759.
Voting Yes: Gregory, Dillon, Wagenknecht, and Pedroza
Excused: Ramos
Recusals: None
Result: Passed

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Supervisor Diane Dillon reported on attending an Upper Valley Waste Management Agency meeting where they adopted an approximately 18% rate increase for garbage service. A large part of it is related to the new food waste requirements. Supervisor Dillon also reported on attending the National Association of Counties conference in Washington, D.C. Supervisor Dillon also wanted to mention that she is a part of the Resiliency Advisory Board and the Sonoma County Grant came up as a topic of discussion. She asked for County staff to review this and share some facts. There were 11 total grants and only one of them went to the described fire mitigation. It has a 25% cost share and is costing Sonoma County \$13 million to invest in it. Lastly, Supervisor Dillon reported on attending the Finance, Pensions and Intergovernmental Relations Committee meeting as the Vice Chair where they heavily discussed the American Rescue Plan Act (ARPA).

Supervisor Ryan Gregory reported on attending the County Mental Health Board meeting where they just elected Robert Palmer as the new Chair and Ed Ortiz as the new Vice Chair.

Chair Alfredo Pedroza reported on securing \$6 million from Metropolitan Transportation Commission under a quick strike program for some potential roundabouts up north in the upper valley around Highway 29 and Rutherford, as well as Highway 29 and Oakville.

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None

18. CLOSED SESSION

None

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING,
TUESDAY, JULY 20, 2021 AT 8:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board