



Meeting Minutes

Napa County Board of Supervisors

Brad Wagenknecht, District 1
Ryan Gregory, District 2
Diane Dillon, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

Minh C. Tran, County Executive Officer
Thomas C. Zeleny, Interim County Counsel
Neha Hoskins, Clerk of the Board

Tuesday, August 17, 2021

9:00 AM

Board of Supervisors Chambers
1195 Third Street, Third Floor

Special Meeting (Closed Session) - 8:00 AM

1. CALL TO ORDER; ROLL CALL

Present: Chair Alfredo Pedroza, Supervisors Brad Wagenknecht, Diane Dillon, Ryan Gregory, and Vice Chair Belia Ramos. The meeting was called to order by Chair Alfredo Pedroza.

2. PLEDGE OF ALLEGIANCE

CalFire Chief Shana Jones led the assembly in the Pledge of Allegiance.

3. APPROVAL OF MINUTES

None

4. PRESENTATIONS AND COMMENDATIONS

None

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS

Assessor/Recorder/Registrar of Voters John Tuteur made a presentation regarding the status of the recall ballots and the distribution process.

Emergency Services Officer Kevin Wasiewski provided an update on what is going on within the County of Napa.

CalFire Chief Shana Jones and Interim Fire Chief Jason Martin made presentation regarding the resignation of Fire Chief Geoff Belyea.

6. CONSENT ITEMS - SPECIAL DISTRICTS

One (1) person spoke during public comment.

Motion Text: Approve Special District Consent Calendar as amended.

Voting Yes: Wagenknecht, Dillon, Gregory, Ramos, and Pedroza

Recusals: None

Result: Passed

Lake Berryessa Resort Improvement District

- A. Auditor-Controller requests approval of budget transfer increasing the appropriations for Fiscal Year 2021-22 by \$203,256 for carryover projects from Fiscal Year 2020-21 as a result of the fiscal year end close and increasing restrictions in the 2017 Storm program. (4/5 vote required) [21-742](#)

Napa Berryessa Resort Improvement District

- B. Auditor-Controller requests approval of a budget transfer increasing the appropriations for Fiscal Year 2021-22 by \$93,639 for carryover projects from Fiscal Year 2020-21. (4/5 vote required) [21-744](#)

7. CONSENT ITEMS

Items 7Q and 7R pulled for discussion.

Motion Text: Approve Consent Calendar as amended.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos and Pedroza

Recusals: None

Result: Passed

Auditor-Controller

- A. Auditor-Controller requests authorization to prepare the necessary accounting entries to close the financial books for the fiscal year ended June 30, 2021. (4/5 vote required) [21-719](#)
- B. Auditor-Controller requests the Board to accept and instruct the Clerk of the Board to file the quarterly report of donations received for the quarter ended June 30, 2021. [21-745](#)

County Executive Office

- C. Clerk of the Board and County Counsel request approval of the amended conflict of interest codes for Napa Valley Transportation Authority-Tax Agency (NVTA-TA) and Napa Valley Transportation Authority (NVTA). [21-759](#)

Health and Human Services Agency

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign an Agreement No. 210352B with St. Helena Hospital doing business as Adventist Health St. Helena for an annual maximum of \$300,000 for the term August 17, 2021 through June 30, 2022, with a provision for five annual renewals to provide inpatient psychiatric hospitalization services for Medi-Cal and indigent clients. [21-203](#)
- Enactment No: A-210352B**
- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign Agreement No. 220056B with On the Move, Inc. for a maximum of \$17,295 for the term August 17, 2021 through June 30, 2023 to provide services for the Housing Navigator Program to assist foster youth ages 18-21 to secure and maintain housing. [21-645](#)
- Enactment No: A-220056B**
- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign Renewal Agreement No. 190203B (formerly 190203C) with Richard England MSW, LCSW for an annual maximum of \$20,000 for the term August 17, 2021 through June 30, 2022 with four additional automatic renewal terms concluding June 30, 2026, to provide expert testimony in Child Welfare Services cases in which the Indian Child Welfare Act applies. [21-678](#)
- Enactment No: A-190203B**
- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190259B with the Department of Health Care Services to incorporate an addendum regarding compliance with federal and state accessibility laws for the provision of Medi-Cal Targeted Case Management services. [21-679](#)
- H. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 170142B with the California Department of Health Care Services for the term July 1, 2021 through June 30, 2024 for the performance requirements the County must meet in providing mental health services to the community. [21-680](#)
- Enactment No: A-170142B**

- I. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 210062B with Mentis, Inc., increasing the dollar amount by \$10,000 for a new maximum of \$234,018, for the term July 1, 2021 through June 30, 2022, with a provision for annual renewal, amend Specific Terms and Conditions to change the amount of Federal funding, replace the Scope of Work to include an updated Grievance Protocol and Procedure and replace the Compensation exhibit to include a revised budget for the operation of the Satellite Housing Program. [21-704](#)

Enactment No: A-210062B Amendment 1

- J. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 190020B with Abode Services replacing Exhibit B to revise specific line items of the budget to reflect an increase in case management services to clients with no change to the contract maximum for the term July 1, 2020 through June 30, 2022 to provide Rapid Re-Housing services under the CalWORKs Housing Support Program. [21-709](#)

Enactment No: A-190020B Amend No. 2

Housing and Homeless Services – Division of CEO’s Office

- K. County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 9 to Agreement No. 170374B with The Center for Common Concerns, Inc., incorporating Addenda to the Scope of Work and Compensation exhibits to provide consultation services and assistance in the development of grant applications for submission to the U.S. Department of Housing and Urban Development with no change to the overall annual contract maximum. [21-601](#)

- L. County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 210018B with Abode Services for a maximum of \$3,878,526 for the term July 1, 2021, through June 30, 2022, for the provision of homeless shelter operations, homeless street outreach, housing placement and case management services. [21-661](#)

Enactment No: A-210018B-21 Amendment 2

Human Resources – Division of CEO’s Office

M. Director of Human Resources and Assessor-Recorder-County Clerk request adoption of a Resolution amending the Table and Index of Classes and the Departmental Allocation List for the Elections Division of the Assessor-Recorder-County Clerk’s Office, as follows, effective August 21, 2021, with no net increase in full-time equivalents, and a slight impact to the County General Fund: [21-782](#)

1. Amend the Table and Index of Classes by:
 - a) Deleting Election Services Assistant;
 - b) Adding Election Services Assistant I*;
 - c) Adding Election Services Assistant II*; and
 - d) Adding Election Services Assistant III*.

2. Amend the Departmental Allocation List for the Elections Division of the Assessor-Recorder-County Clerk’s Office by:
 - a) Deleting three 1.0 FTE Assessment Records Assistant IIs;
 - b) Deleting one 1.0 FTE Election Services Assistant; and
 - c) Adding four 1.0 FTE Election Services Assistant I/II/IIIs.

*Flexibly-staffed I/II/III.

Enactment No: R-2021-90

N. Director of Human Resources and Director of Planning, Building, and Environmental Services (PBES) request adoption of a Resolution amending the Departmental Allocation List for the PBES Department, by adding one 1.0 FTE Office Assistant II - Limited Term, effective August 17, 2021 through June 30, 2023, with a temporary net increase of one full-time equivalent, and no increase to the County General Fund. [21-783](#)

Enactment No: R-2021-91

Probation

- O. Chief Probation Officer requests approval of the following: [21-765](#)
1. Establishment of a new Non-Operating Special Revenue Fund, Juvenile Justice Realignment; and
 2. Approval of Budget Adjustment for the following (4/5 vote required):
 - a. Increase Revenue \$250,000 (Fund 2420, Subdivision 14200-52, Account 43790) to receive the FY 21/22 State allocation;
 - b. Increase the Transfers Out (Fund 2420, Subdivision 14200-52, Account 56100) for anticipated Probation expenses;
 - c. Increase Revenue \$150,000 in the Probation budget (Fund 1000, Subdivision 142000-00, Account 48200) via a Transfer-In funded by the Juvenile Justice Realignment Fund; and
 - d. Increase appropriations \$150,000 in in the Probation budget (Fund 1000, Subdivision 142000-00, Account 52475) for rehabilitative housing and supervision services for the population specified in Welfare and Institutions Code section 1990, subdivision (b).

Public Works

- P. Director of Public Works requests authorization for the Airport Manager to submit an application and execute a Federal Aviation Administration (FAA) American Rescue Plan Act of 2021(ARPA) grant agreement in the amount of \$148,000 for costs related to responding to the COVID-19 pandemic. [21-666](#)

- Q. Director of Public Works requests the following: [21-723](#)
1. Adoption of a resolution approving the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the “Napa County Soscol Ferry Road - Devlin Road Intersection Roundabout Project” and approval of the Napa County Soscol Ferry Road - Devlin Road Intersection Roundabout Project Conceptual Site Plan (Plan);
 2. Approval of an agreement with the Napa Valley Transportation Authority (NVTa) for the term of August 17, 2021 to December 31, 2024 to provide the County match funding of \$2.9 Million for the Soscol Junction project;
 3. Adoption of a resolution approving a loan from the Accumulated Capital Outlay Fund to the Traffic Mitigation - Airport Industrial Fund (TMF) to support construct of the Soscol Junction project; and
 4. Approval to create a new Project 22001 for Soscol Junction Project (Fund 2040, Org 2040500) and of Budget Transfer for the following (4/5 vote required):
 - a. Increase transfer out appropriation by \$1,510,508 in the Accumulated Capital Outlay Fund (ACO) (Fund 3000, Org 3000000) offset by use of its available fund balance for the loan to the Traffic Mitigation-Airport Industrial Fund (Fund 2440, Org 1220050) (TMF);
 - b. Increase transfer out appropriation by \$2.9 Million in the TMF from its available fund balance and the loan of \$1,510,508 from the ACO to Soscol Junction Project;
 - c. Increase interest on Other Debt appropriation by \$20,000 in the TMF from its available fund balance to be paid to the ACO; and
 - d. Increase Contributions appropriation by \$2.9 Million in Soscol Junction Project offset by transfer from the TMF.

Item pulled for discussion. See Item 8.

Enactment No: R-2021-92; R-2021-93

- R. Director of Public Works requests adoption of a resolution establishing no parking restrictions as follows: [21-789](#)
1. No Parking -Tow Away zones on both sides of Las Posadas Road at Pacific Union College (PUC) Forest where Las Posadas makes the 90-degree turn, 500’ on the west side and 1320’ on the south side; and
 2. No Parking -Tow Away zones on both sides of Howell Mountain Road between Cold Springs Road and Falls Road.

(CONTINUED FROM AUGUST 10, 2021)

Item pulled for discussion. See Item 8.

Enactment No: R-2021-94

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

-7Q

Supervisor Diane Dillon recused herself out of an abundance of caution due to a property interest she previously held ten months ago.

Motion Text: Approve requested actions.

Voting Yes: Ramos, Wagenknecht, Dillon, Gregory and Pedroza

Recusals: Dillon

Result: Passed

-7R

Deputy Director of Public Works-Engineering Juan Arias made presentation.

Discussion held

Motion Text: Adopt resolution.

Voting Yes: Dillon, Ramos, Gregory, Wagenknecht, and Pedroza

Recusals: None

Result: Passed

9. PUBLIC COMMENT

Fifteen (15) people spoke during public comment.

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

None

12. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

Lake Berryessa Resort Improvement District

A. PUBLIC HEARING 10:00 A.M. - 15 Minutes

[21-762](#)

District Engineer requests the following actions by Governing Board:

1. Accept District Engineer's report on the status of the District's water supply including review of the photos included in Attachment 1 and the actions necessary to maintain water supply for the Berryessa Estates community;
2. Adoption of a finding that the facts and circumstances described by the District Engineer and described in the staff report constitute an emergency which will not permit a delay resulting from a competitive solicitation for bids, and the actions to be taken described by the District Engineer are required to respond to the emergency;
3. Temporarily increase the District Engineer's or designees contracting authority for professional services by one hundred fifty thousand dollars (\$150,000) per vendor for any services deemed necessary or appropriate to respond to or aide in the recovery from the emergency; and
4. Adoption of a resolution declaring a water shortage emergency and adopting a Drought Response Plan for the District.

District Engineer Chris Silke presented report.

One (1) person spoke during public comment.

Motion Text: Approve requested actions.

Voting Yes: Gregory, Wagenknecht, Dillon, Ramos and Pedroza

Recusals: None

Result: Passed

Enactment No: R-2021-02 (LBRID)

13. SET MATTERS OR PUBLIC HEARINGS

Public Works

A. SET MATTER 9:00 A.M. - 45 Minutes

[21-417](#)

Director of Public Works requests the following:

1. Adoption of a resolution adopting a Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program for the "Napa County Monopole Project", RDS 21-22; and
2. Approval of and authorization the Chair to sign a Right-of-Way Access and Service Agreement with Illumination Technologies California, LCC to allow ITC access to identified locations in the Rights-of-Way in exchange for the operation by ITC of an advanced wildfire detection system, and construction of improvements for future wireless service including unserved and underserved areas of Napa County, at no cost to the County for a term of thirty years.

(STAFF REQUESTS THAT THIS ITEM BE CONTINUED TO AUGUST 24, 2021 at 9:00 A.M.)

Motion Text: Approve continuance of this item to August 24, 2021 at 9:00 A.M.

Voting Yes: Wagenknecht, Gregory, Dillon, Ramos and Pedroza

Recusals: None

Result: Passed

Enactment No: 8627

14. LEGISLATIVE ITEMS

None

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Chair Alfredo Pedroza reported on participating in a virtual town hall meeting with State Senator Bill Dodd, California Public Utilities Commission (CPUC) President Marybel Matjer, and California Governor’s Office of Emergency Services (Cal OES) Director Mark Ghilarducci regarding fire preparedness, wherein many of the public comment callers referred to Napa County as the model for fire preparedness and mitigation.

Supervisor Ryan Gregory reported on attending a Napa Sanitation District meeting wherein a potential recycled water project that may be covered by American Rescue Plan Act of 2021 (ARPA) funds was discussed.

Supervisor Diane Dillon expressed her gratitude to staff at the Agricultural Commissioner’s, Sheriff’s and Cal OES offices, Assistant Fire Chief Jason Martin, and Napa County Emergency Services Coordinators Kevin Wasiewki and Leah Greenbaum for their participation in a fire preparedness community outreach tabling session in Angwin last Sunday, August 15, that was very well attended.

Chair Pedroza mentioned two upcoming sessions being held on Thursday, August 19, in Berryessa Highlands at the Steele Canyon Fire Station and on Saturday, August 21, in Mt. Veeder at Enchanted Hills.

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None

18. CLOSED SESSION

- A. 8:00 A.M. Special Meeting - Closed Session [21-627](#)
PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government
Code Section 54957)
Title: County Counsel

No reportable action.

- B. CONFERENCE WITH REALPROPERTY NEGOTIATOR (Government [21-779](#)
Code Section 54956.8)
Property: 2344 Old Sonoma Road, Napa, California
Agency Negotiator: Steve Lederer, Director of Public Works
Negotiating Parties: Napa County and Napa Community Real Estate Fund,
LP
Under Negotiation: Price Terms of Payment

No reportable action.

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING,
TUESDAY, AUGUST 24, 2021 AT 8:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board