

**MINUTES OF THE  
NAPA COUNTY HOUSING COMMISSION**

**February 22, 2023**

**Draft Summary of the Proceedings**

**1. Call to Order/Roll Call**

The Napa County Housing Commission met in regular session on Wednesday, February 22, 2023, at 3:00 p.m. with the following Commissioners present: Keri Akemi-Hernandez, Judy Myers, and Mike Swanton. The meeting was called to order by Chair Chris Gustin. Commissioners Manuel Rios and Michael Silacci were excused.

**2. Public Comment**

None.

**3. Approval of Minutes**

- A. Director of Housing and Homeless Services requests approval of minutes for the meeting of January 26, 2023.**

Motion moved by Keri Akemi-Hernandez and seconded by Judy Myers to approve the January 26, 2023 minutes. Motion passed 4 – 0, with Keri Akemi-Hernandez, Judy Myers, Mike Swanton, and Chair Gustin voting yes via roll call.

**4. Set Matters or Public Hearing Items**

None.

**5. Consent**

None.

**6. Monthly Reports**

- A. Monthly Report from California Human Development Corporation (CHDC).**

Presentation by Kevin Flores, Fiscal Analyst.

Current occupancy per center: Calistoga-56; Mondavi-57; River Ranch-44

Discussion held.

**7. Administrative Items**

- A. Director of Housing & Homeless Services request recommendation to appoint two members from the Housing Commission to serve on the ad-hoc budget sub-committee.**

Discussion held.

Motion moved by Judy Myers and seconded by Mike Swanton to appoint Mike Swanton and Judy Myers to the ad-hoc budget sub-committee. Motion passed 4 – 0, with Keri Akemi-Hernandez, Judy Myers, Mike Swanton, and Chair Gustin voting yes via roll call.

**B. Director of Housing & Homeless Services requests discussion regarding the return to in-person meetings. No action needed.**

Discussion held.

**8. Executive Director Report**

Alex Carrasco, Staff Service Analyst, reported on next month's agenda items, collaboration with OLE Health for lodger health assessments, ongoing efforts to contract for County Service Area No. 4 Engineer's Report, and updates to HVAC unit installation at the Calistoga Center and the Needs Assessment.

**9. Commissioner Comments and Direction to Staff**

Commissioner Mike Swanton requests review and discussion on climate change and whether there are opportunities for EV charging stations and guidelines from County and State that we should be following at the Centers.

**10. Future Agenda Items**

None.

**11. Adjourn**

Meeting adjourned to the next regular meeting on March 22, 2023 at 3:00 p.m.

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Chris Gustin, Chair

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ATTEST: Jennifer Palmer, Secretary of the Commission