



TOMÁS J. ARAGÓN, M.D., Dr.PH  
Director and State Public Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



GAVIN NEWSOM  
Governor

November 30, 2021

Karen Relucio, MD  
Health Officer  
Napa County Public Health Department  
2751 Napa Valley Corporate Drive, Building B  
Napa, CA 94559

Dear Dr. Relucio:

**LETTER OF AWARD:**

**Real-time Allotment Number: 2128R-TA00**

**Data Universal Numbering System (DUNS) Number: 071688188**

**FUNDING PERIOD: July 1, 2021 through June 30, 2022**

This letter is confirmation of your local assistance award to support tuberculosis (TB) prevention and control activities in fiscal year (FY) 2021-2022.

**REAL-TIME ALLOTMENT**

The California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) is increasing the amount of the Real-time Allotment awarded to the Napa County Public Health Department by \$15,415, with the understanding that your staff will work with CDPH TBCB staff in carrying out your program's TB control efforts. This revised installment is comprised of \$6,784 state and \$8,631 federal funds.\*

The amount is based on the number of TB cases and case characteristics reported by your jurisdiction between June 1 and October 31, 2021. A final installment of your Real-time Allotment may be sent to your jurisdiction if additional or previously unreported TB cases, case characteristics and/or completed B1-notification evaluations are reported between November 1 and December 31, 2021. Funds are issued for up to five TB cases and/or case characteristics per calendar year; completed B1-notification evaluations are not limited.

This award is valid and enforceable only if the enacted State of California FY 2021-2022 budget and the 2021 and 2022 Federal budgets make sufficient funds available for the purposes of this program.

\* Federal funds fiscal information: Project Grants and Cooperative Agreements for Tuberculosis Control Programs; CFDA number: 93.116; FAIN number: NU52PS910219



<b>Real-time Allotment Summary for FY 2021-2022 Napa County Public Health Department</b>			
<b>Real-time Allotment Awarded</b>	<b>State Funds</b>	<b>Federal Funds</b>	<b>Total</b>
Initial installment - June	\$8,030	\$9,055	\$17,085
Revised installment - November	\$6,784	\$8,631	\$15,415
<b>Total Real-time Allotment</b>	<b>\$14,814</b>	<b>\$17,686</b>	<b>\$32,500</b>

### **MANAGING YOUR REAL-TIME ALLOTMENT**

The allotment can be used for allowable expenditures listed on page 12 of the FY 2021-2022 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual, available at: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>.

Reimbursement of your expenditures is contingent upon compliance with these standards and procedures. To comply with federal restrictions on fund use, reimbursement of medication expenditures is limited to the amount of the state fund portion of the award.

Approximately 6% of Real-time Allotments are derived from funds intended to be used to enhance treatment adherence, prevent homelessness, and/or promote least restrictive alternatives that decrease or obviate the need for detention. Allotment recipients may use the funds awarded, as needed, for food, shelter, incentives and enablers (FSIE) for TB patients, contacts to TB patients and patients who are suspected of having TB.

### **SUBMITTING REAL-TIME ALLOTMENT INVOICES**

- A signed (electronic or in blue ink) invoice must be submitted on your organization's letterhead. Please see the FY 2021-2022 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual for invoicing guidance. Invoice templates are also available on the CDPH TBCB internet site at: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>.
  - Bill to: California Department of Public Health, Tuberculosis Control Branch
  - Submit invoices either as a color scanned PDF via email or hard copy by mail to:  
California Department of Public Health  
Tuberculosis Control Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403  
Attn: Fiscal Analyst
- The amount in the "Total" line of Column "A" (Allotment Amount) should reflect the total amount of state and federal funds awarded to date ("Total Real-time Allotment") in the above table.
- Invoices for FY 2021-2022 will not be processed until:
  - Signed copies of the certifications listed below have been received, and
  - The CDPH TBCB has received a signed "Acceptance of Award" form.

➤ Real-time Allotment invoices are due on:

<u>Quarter</u>	<u>Period Covered</u>	<u>Due Date</u>
First	July 1 through September 30	November 15
Second	October 1 through December 31	February 15
Third	January 1 through March 31	May 16
Fourth	April 1 through June 30	August 15

If an invoice will not be emailed by the quarterly due date, please contact the CDPH TBCB Fiscal Analyst to request an extension.

### **ACCEPTING YOUR REAL-TIME ALLOTMENT**

To acknowledge acceptance of this award and the conditions, please return the "Acceptance of Award" form with an authorized signature (electronic or in blue ink).

Unless submitted previously for FY 2021-2022, the following forms also require an authorized signature:

- Darfur Contracting Act
- Special Terms and Conditions
- Contractor Certification Clauses
- Certification of Established Electronic Directly Observed Therapy (eDOT) Policies and Procedures (if applicable)

Submit your signed acceptance and completed certification forms either as a color scanned PDF via email or hard copy by mail to:

California Department of Public Health  
Tuberculosis Control Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403  
Attn: Fiscal Analyst

### **REQUESTING FUNDS FOR ADDITIONAL FSIE EXPENDITURES**

Should you need FSIE funds in excess of your Real-time Allotment, a request for additional FSIE funds can be made anytime before May 31, 2022. Requests will be approved if unexpended funds are available. For complete information regarding requests for additional funds, please refer to Part 2, Section 3 of the FY 2021-2022 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual.

Fiscal questions should be directed to your TBCB Fiscal Analyst. Programmatic questions should be directed to your TBCB Program Liaison.

Sincerely,



Juanita Crosby  
Assistant Chief



TOMÁS J. ARAGÓN, M.D., Dr.PH  
 Director and State Public Health Officer

State of California—Health and Human Services Agency  
 California Department of Public Health



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# ACCEPTANCE OF AWARD

## Napa County Public Health Department

**Real-time Allotment Number: 2128R-TA00**  
**Data Universal Numbering System (DUNS) Number: 071688188**  
**Funding Period: July 1, 2021 through June 30, 2022**  
**Funding: \$15,415**

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I hereby accept this award. By accepting this award, I agree to the requirements as described in the FY 2021-2022 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual and any other conditions stipulated by the California Department of Public Health Tuberculosis Control Branch.

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Title

Approved as to form:  
 Dated: 1/7/2022

/s/ Corey S. Utsurogi  
 Corey S. Utsurogi, Deputy County Counsel

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