



A Tradition of Stewardship
A Commitment to Service

**MINUTES OF THE
NAPA COUNTY – BOARD OF SUPERVISORS MEETING
COUNTY OF NAPA**

August 11, 2020

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, August 11, 2020 at 9:00 a.m. with the following supervisors present: Chair Diane Dillon, Vice Chair Alfredo Pedroza, Supervisors Ryan Gregory, Belia Ramos and Brad Wagenknecht. The meeting was called to order by Chair Diane Dillon.

2. PLEDGE OF ALLEGIANCE

Sheriff John Robertson led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

A. Clerk of the Board requests approval of minutes from the following meetings:
Regular Meeting of Tuesday, March 10, 2020;
Regular Meeting of Tuesday, March 17, 2020;
Regular Meeting of Tuesday, March 24, 2020; and
Special Meeting of Thursday, March 26, 2020.

Motion moved by Alfredo Pedroza, seconded by Brad Wagenknecht to approve the requested action. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes.

4. PRESENTATIONS AND COMMENDATIONS

None.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

None.

6. CONSENT ITEMS

Law & Justice

- A. Director of Child Support Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 170384B with Sand Castle Field Services for a maximum of \$20,000 for the term of July 1, 2020 through June 30, 2021 and annually thereafter to provide surveillance and location services.

Item removed from the agenda.

- B. Public Defender requests authorization for the Chair to sign an agreement with Polly Webber, Immigration Consultant, for a maximum of \$9,360.00 per year for the term June 1, 2020, through June 30, 2023.

Item removed from the agenda.

Public Safety

- C. County Fire Chief requests approval of and authorization for the Chair to sign an agreement with the California Department of Veterans Affairs for a maximum of \$884,540 for the term July 1, 2020 through June 30, 2021 for services at the State's Veterans Home of California in Yountville.

A-210072B

Community Resources & Infrastructure

- D. Director of Public Works requests approval of and authorization for the Chair to sign amended and restated Space License Agreement No. 20-009B with Calistoga Art Center for the use of the Cropp Building at the Napa County Fairgrounds for the term January 1, 2020 through December 31, 2020, for a monthly license fee of \$1,100 for the period January 1, 2020 through July 31, 2020, a reduced license fee of \$1,000 from August 1, 2020 through December 31, 2020, and a provision to waive the license fee for the period of time when Licensee is unable to operate during COVID-19.

A-200398B

- E. Director of Public Works requests approval of Budget Transfer No. AIR001 increasing appropriations by \$273,604 in the Airport CIP budget (Program 18014 - Runway 18R/36L Rehabilitation Project) with use of its available fund balance to reimburse the Federal Aviation Administration (\$100,051) and to transfer remaining project funds to the Airport Operations budget in order to close out the runway rehabilitation project (\$173,553). (4/5 vote required)

General Admin & Finance

- F. Assessor-Recorder-County Clerk ex officio Registrar of Voters requests approval of the following actions regarding preparation for an election during the pandemic: Approval of Budget Transfer No. ASR01 increasing appropriations in the Election Division budget in the amount of \$238,360 with offsetting revenue from HAVA/CARES funding; (4/5 Vote Required) Approval of a contract with Tritex Systems Inc. with a total 10 year cost of \$225,736 plus sales tax to provide voter verification; and Establishment of a fixed asset in the amount of \$160,000 for equipment which sorts return envelopes and checks signatures.

A-210073B

- G. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170438B with the law firm of Goldfarb & Lipman, LLP, increasing the billable rates that have been in place since 2012 and increasing the maximum compensation by \$50,000 for a new maximum of \$150,000 for the provision of specialized legal services concerning housing and related matters.
- H. Napa Child Care Planning Council requests approval of and authorization for the Chair to sign the Local Planning Council Report which identifies priority areas for expansion of publicly subsidized child care.
- I. County Executive Officer requests approval and authorization from the Chair to sign the following agreements for the term August 11, 2020 through June 30, 2021 amending the scope of work to include Virtual Instructor Led-Training (V-ILT): Amendment No. 1 Agreement No. 190199B with Resource Development Associates, with no increase to the maximum allowable amount; and Amendment No. 1 Agreement No. 190197B with CPS HR increasing the maximum amount by \$14,000 for a new maximum of \$30,000.

Item removed from the agenda.

**Motion moved by Alfredo Pedroza, seconded by Brad Wagenknecht, to approve the consent calendar as amended.
Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht, voting yes.**

7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

None.

8. PUBLIC COMMENT

Two (2) people spoke during public comment.

9. SET MATTERS OR PUBLIC HEARINGS

- A. 8:00 AM CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) Title: Director of Child Support Services

See special meeting minutes.

- A. 9:15 AM Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

Public Health Officer Dr. Karen Relucio made presentation.

Eleven (11) people spoke during public comment.

- C. 9:25 AM County Counsel requests consideration and adoption of a Resolution of Findings of Fact and Decision on Appeal filed by Grape Lane Association, c/o REB Engineering, to a decision by the Napa County Planning Commission on December 4, 2019 to approve Use Permit No. P17-00387-UP for the Mathew Bruno Wines Tasting Room to allow a wine bar with wine storage, tasting, retail sales and marketing events on a re-purposed single-family residential property. In addition to renovation of the historic residential structure, on-site construction for the Project would include planting of new landscaping; installation of seven paved, on-site parking stalls; installation of a new, on-site wastewater treatment system; and construction of a wraparound porch, also to be used for wine tasting. Off-site modifications would include widening of the asphalt-paved surface of the northern portion of Grape Lane immediately adjacent to the Project site, and installation of a mid-block pedestrian crossing on Rutherford Road. The proposal also includes a public road exception to the requirement under the Napa County Road and Street Standards to install a left turn lane in the right-of-way of Rutherford Road at its intersection with Grape Lane. The proposed Project site is a 0.38-acre parcel located at 1151 Rutherford Road/ State Route 128, Napa (Assessor's Parcel No. 030-160-007).

ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of a Negative Declaration (ND). According to the proposed ND, the project would not have a significant impact on the environment. This project site is not on any of the lists of hazardous waste sites enumerated under Government Code Section 65962.5.

R-2020-105

Deputy County Counsel Laura Anderson made presentation.

Attorney Tom Adams made presentation.

Applicant Marissa Buck made presentation.

Motion moved by Ryan Gregory, seconded by Brad Wagenknecht, to adopt the revised conditions of approval and findings. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes.

- D. 10:00 AM PUBLIC HEARING Consideration and possible action regarding an appeal filed by Andrea Matarazzo, Pioneer Law Group, LLP on behalf of Cain Cellars, Inc., dba Cain Vineyard & Winery (Cain, Cain Winery or the Winery) to a decision by the Director of the PBES Department on July 23, 2019 regarding Status Determination No. P19-00114-SD, which recognized certain operational entitlements for the Cain Winery located at 3800 Langtry Road, St Helena; (Assessor's Parcel No. 027-010-030). The Winery is located on a 492-acre property and has a zoning designation of Agricultural Watershed (AW) and a General Plan Land Use Designation of Agriculture, Watershed and Open Space (AWOS).

(CONTINUED FROM NOVEMBER 19, 2019, JANUARY 14, 2020, MARCH 10, 2020, AND JUNE 23, 2020)

ENVIRONMENTAL DETERMINATION: The PBES Director's issuance of a Status Determination is a ministerial action, which is exempt from CEQA (14 CCR Section 15268).

Planning, Building & Environmental Services Supervising Planner Charlene Gallina made presentation.

Appellant Representative Andrea Matarazzo made presentation.

General Manager of Cain Winery Chris Howell made presentation.

Three (3) people spoke during public comment.

Discussion held.

Motion moved by Brad Wagenknecht, seconded by Belia Ramos, to remand this matter back to the Planning, Building & Environmental Services Department to provide further information regarding the status determination. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes.

- E. 1:30 PM County Executive Officer and Director of Public Works request discussion and possible action regarding a request from the Vine Trail Coalition to submit a grant application to the Metropolitan Transportation Commission (MTC) and to the California Transportation Commission (CTC)

for \$10,000,000 and to commit to \$4 to \$4.5 million of County funding, for construction of the Yountville to St. Helena section of the Vine Trail Project.

Director of Public Works Steven Lederer made presentation.

Executive Director of Napa Valley Vine Trail Coalition Philip Sales made presentation.

Discussion held.

One (1) person spoke during public comment.

Motion by Ryan Gregory, seconded by Alfredo Pedroza, to approve the application and commitment to county funds. Motion passed 5-0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes.

10. ADMINISTRATIVE ITEMS

General Admin & Finance

- A. Risk/Emergency Services Manager, Sheriff and County Fire Chief will provide an update on activities within the County pertaining to emergency preparedness for the 2020 wildfire season.

Risk and Emergency Services Manager Kerry Whitney made presentation

Fire Chief Geoff Belyea made presentation.

Sheriff John Robertson made presentation.

Discussion held.

- B. County Executive Officer requests approval of the following actions regarding the 2019-2020 Grand Jury Final Reports: Approval of the responses to the 2019-2020 Grand Jury Final Reports "In Search of More Housing in Napa County" and "Napa County Juvenile Hall: Exceptional Costs," and Transmit the response to the Grand Jury Report as prescribed by Section 933 of the Penal Code to the Presiding Judge.

Item removed from the agenda.

- C. Director of Housing and Homeless Services requests the following actions regarding a Project Homekey grant application for the purchase of an apartment complex to create approximately 14 permanent supportive housing units by December 30, 2020: Adoption of a resolution authorizing a joint grant application with Burbank

Housing Development Corporation in the amount not to exceed \$2,800,000; and Approval of and authorization for the Chair to sign a Memorandum of Intent outlining the proposed obligations and responsibilities of each party.

R-2020-106

County Executive Officer Minh C. Tran made presentation.

Motion moved by Ryan Gregory, seconded by Belia Ramos to approve the requested actions. Motion approved 4-0, with Diane Dillon, Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes. Alfredo Pedroza excused.

- D. County Executive Officer requests Board approval of the expenditure plan for Napa County's \$14.18 million in funding from the Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Fund (CRF) to support response costs and community recovery initiatives associated with the COVID-19 public health emergency.

Assistant County Executive Officer Mary Booher made presentation.

Emergency Services Officer Leah Greenbaum made presentation.

Discussion held.

Thirty (30) people spoke during public comment.

Motion moved by Belia Ramos, seconded by Brad Wagenknecht, to approve the requested actions. Motion passed 4 – 0, with Diane Dillon, Ryan Gregory, Belia Ramos, and Brad Wagenknecht voting yes. Alfredo Pedroza excused.

11. LEGISLATIVE ITEMS

None.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

15. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: Napa County Fairgrounds, Calistoga, California (APNs 011-140-006, 011-140-007, 011-140-056, 011-140-009, and 011-140-055)

Agency Negotiator: Minh C. Tran, County Executive Officer

Negotiating Parties: Napa County and City of Calistoga

Under Negotiation: ☒ Price ☒ Terms of Payment

Closed session not held.

16. ADJOURNMENT

Adjourned to the Board of Supervisors regular meeting Tuesday, August 18, 2020 at 9:00 a.m.

DIANE DILLON, Chair

ATTEST:

NEHA HOSKINS, Clerk of the Board