



A Tradition of Stewardship  
A Commitment to Service

**MINUTES OF THE  
NAPA COUNTY – BOARD OF SUPERVISORS MEETING**

**January 12, 2021**

**Draft Summary of the Proceedings**

1. CALL TO ORDER; ROLL CALL

**The Board of Supervisors of the County of Napa met in regular session on Tuesday, January 12, 2021 at 9:00 a.m. with the following supervisors present: Chair Alfredo Pedroza, Vice Chair Belia Ramos (present via teleconference), Supervisors Diane Dillon, Ryan Gregory, and Brad Wagenknecht (present via teleconference). The meeting was called to order by Chair Alfredo Pedroza.**

2. PLEDGE OF ALLEGIANCE

**Chair Alfredo Pedroza led the assembly in the pledge of allegiance.**

3. APPROVAL OF MINUTES

**None.**

4. PRESENTATIONS AND COMMENDATIONS

**None.**

13. SET MATTERS OR PUBLIC HEARINGS

- A. 9:05 AM Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

**Public Health Officer Dr. Karen Relucio made a presentation on the up to date status of Covid-19.**

**Discussion held.**

- B. 1:30 PM PUBLIC HEARING Consideration and possible direction regarding an appeal filed by Robert Barbarick on behalf of Balloons Above the Valley to

a decision by the Napa County Planning Commission to deny Use Permit No. P19-00303 requesting daily launching of up to eight hot air balloons year round and related activities between the hours of 6:00 a.m. and 9:30 a.m., on a 2.03-acre parcel within the Agricultural Preserve (AP) zoning district, with a General Plan land use designation of Agricultural Resource (AR) located at 5360 Washington Street, Napa, California, APN: 036-130-029. (CONTINUED FROM DECEMBER 15, 2020)

ENVIRONMENTAL DETERMINATION: Denial of the Project is exempt from CEQA pursuant to Public Resources Code Section 21080(b) (5) and State CEQA Guidelines Section 15061(b) (4), which exempt disapproval of projects from CEQA review. Alternatively, if the Board desires to approve the Project, consideration and possible adoption of a Negative Declaration. The Negative Declaration was circulated for public review and comment but not adopted.

**Planning, Building, & Environmental Services Planner Emily Hedge presented report.**

**Discussion held.**

**Five (5) people spoke during public comment.**

**Motion moved by Belia Ramos seconded by Ryan Gregory, to uphold the appeal. Motion passed 3 – 2, with Ryan Gregory, Alfredo Pedroza and Belia Ramos voting yes / Diane Dillon and Brad Wagenknecht voting no via roll call vote.**

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

**Planning, Building, & Environmental Services Director David Morrison presented report on the development on the rebuild project from the Hennessey fire and Glass fire**

6. CONSENT ITEMS - SPECIAL DISTRICTS

A. Napa County Housing Authority (NCHA) regular meeting.

B. Napa County Housing Authority

Executive Director and Deputy Secretary request adoption of the 2021 meeting calendar resolution.

C. Executive Director requests the following: Approval of Budget Adjustment No. NCH001 establishing fixed assets in the amount of \$6,420 each for the purchase of a commercial freezer in the following subdivisions with offsetting revenue in Donations and Contributions (4/5 vote required): River Ranch Farmworker Center Calistoga Farmworker Center Mondavi Farmworker

Center; and Acceptance of a donation totaling \$19,260 for three fixed assets from the St. Helena Farmworker Committee.

**Motion moved by Ryan Gregory, seconded by Diane Dillon, to approve special districts consent calendar. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.**

7. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR - SPECIAL DISTRICTS

**None.**

8. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

**None.**

9. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

**None.**

10. CONSENT ITEMS

Public Safety

- A. Sheriff requests approval of and authorization for the Chair to sign an Agreement with Zonehaven Inc., at no cost to the county, for the term December 31, 2020 through December 30, 2025 for an emergency management software platform.

**A-210258B**

Human Services

- B. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Revenue Agreement No. 170142B with the California Department of Health Care Services integrating the Substance Abuse Prevention Treatment Block Grant (SABG) requirements into the performance requirements the County must meet in providing mental health and substance use disorder services to the community.
- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 180182B with the Department of Health Care Services for a maximum of \$24,000,000 for the term July 1, 2020 through June 30, 2023 for alcohol and drug programs approved in the Napa County

Drug Medi-Cal Organized Delivery System (ODS) Waiver Pilot Implementation Plan.

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200128B with Innovative Health Solutions (formerly Healthy Cooking With Kids, Inc.) increasing the maximum payable for Federal Fiscal Year 2019-2020 (October 1, 2019 through September 30, 2020) by \$10,000 for a new maximum of \$143,352, revising Specific Term and Condition 3.1, amending the Compensation exhibit to provide project coordination and implementation of a California Department of Public Health grant scope of work, convene community partners to develop a Community Nutrition Action Plan, provide nutritional education to low income residents and coordinate a sugar-free beverages campaign.
- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign an Agreement with Community Health Initiative Napa County, Inc. for a maximum of \$100,000 for the term January 1, 2021 through December 31, 2021 to provide Medi-Cal Outreach, Enrollment and Retention services under the Medi-Cal Navigators Project.

**A-210259B**

- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Revenue Memorandum of Understanding with Partnership Health Plan of California in the amount of \$153,951 for the term January 1, 2021 through December 31, 2022 to provide funding for the Behavioral Health Integration Incentive Program.

**A-210260B**

Community Resources & Infrastructure

- G. Agricultural Commissioner/Sealer of Weights and Measures requests approval and authorization for the Chair to sign a revenue agreement with the California Department of Food and Agriculture (CDFA) for a maximum of \$32,000 for the term January 15, 2021 through June 30, 2022 for reimbursement of expenditures associated with protecting the biodiversity of native ecosystems and abatement of noxious weed and other invasive plant infestations within the County of Napa.

**A-210261B**

- H. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Lease Agreement No. 200327B

with Alvah Contractors, Inc. to extend the term of the Agreement to use the covered pavilion at the Calistoga Fairgrounds for parking and materials storage to May 31, 2021, with a monthly rental amount of \$3,000.

General Admin & Finance

- I. Auditor-Controller requests acceptance of the Audit Report for the Napa County Local Transportation Fund for the fiscal year ended June 30, 2020 issued by Brown Armstrong, LLP.
- J. Auditor-Controller to request acceptance of the Agreed-upon Procedures Report for the appropriation limit calculations for fiscal year 2019-20.
- K. Director of Housing and Homeless Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 200351B with Emergency Construction Services, increasing the contract maximum by \$500,000 for a total of \$1,300,000 for COVID-19 compliant custodial and sanitization services to assist with the prevention of the spread of COVID-19.
- L. Director of Housing and Homeless Services requests approval of Budget Transfer No. CEO014 increasing appropriations in the Housing and Homeless Services division by \$325,000 with an offsetting reduction in Appropriations for Contingencies to provide budget authority to operate Isolation and Quarantine facilities through March 31, 2021 (4/5 vote required).
- M. Director of Housing and Homeless Services requests authorization for the Director of Housing and Homeless Services or the County Executive Officer to submit the following grant applications and sign subsequent documents as follows: A grant application in the amount of \$160,645 on behalf of Napa County for rental assistance and housing support services; A grant application in the amount of \$250,000 on behalf of the Napa City & County Continuum of Care for rental assistance and housing support services; and To sign subsequent loan documents and agreements with the State of California and the Continuum of Care regarding these two grant applications.
- N. County Executive Officer/Purchasing Agent requests the following: Declare Asset No. 25071, a Self-Contained Breathing Apparatus (SCBA) Compressor as surplus and no longer required for public use; and Authorize the Purchasing Agent to dispose of Asset No. 25071 and approximately 1,100 air cylinders.

- O. County Executive Officer and Auditor-Controller requests approval of Budget Transfer No. CEO015 increasing appropriations by \$7,090,653 million with offsetting revenue from the CARES Act to provide continued response activities required as a result of the COVID-19 pandemic. (4/5 Vote Required)
- P. County Executive Officer requests appointment of the following applicant to fill a term due to a resignation on the Napa County Assessment Appeals Board with terms to commence immediately and expire September 7, 2022:

Name Representing Donald Chase Property Appraiser Certified by the Board of Equalization

- Q. County Executive Officer requests reappointment of Barbara Pahre to serve as the Board of Supervisors' representative on the Golden Gate Bridge, Highway and Transportation District with the term to commence immediately and expire January 1, 2023.

**Motion moved by Ryan Gregory, seconded by Brad Wagenknecht, to approve consent calendar. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.**

11. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

**None.**

14. PUBLIC COMMENT

**Four (4) people spoke during public comment.**

12. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

- A. Director of Planning, Building and Environmental Services requests initiation of a General Plan Amendment to update the Housing Element for the 2023-2031 Sixth Cycle Planning Period in accordance with State law.

**Planning, Building, & Environmental Services Supervising Planner John McDowell presented report.**

**Director of Planning, Building, & Environmental Services David Morrison presented report.**

**Discussion held.**

**One (1) person spoke during public comment.**

General Admin & Finance

- B. County Executive Officer requests approval of the Napa County Arts & Culture Advisory Committee (ACAC) amended grant guidelines for the FY 2021-22 grant award cycle.

**Board of Supervisors Staff Assistant Jesus Tijero presented report.**

**Motion moved by Ryan Gregory, seconded by Brad Wagenknecht, to approve consent calendar. Motion passed 5 – 0, with Diane Dillon, Ryan Gregory, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes via roll call vote.**

15. LEGISLATIVE ITEMS

**None.**

16. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

**Chair Alfredo Pedroza reported on attending an informal workgroup meeting with the mayor and industry partners to discuss the housing market in Napa, Ca.**

**Supervisor Ryan Gregory reported on attending an informal workgroup meeting to discuss what the businesses role is and the government's role through the process of recovery from the pandemic.**

**Supervisor Diane Dillon reported on attending a call with CPUC with Sonoma and Marin representatives regarding PG&E restoration and resiliency efforts.**

17. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

**None.**

18. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

**None.**

19. CLOSED SESSION

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8) Property: Napa County Airport, Napa, California (APN 057-050-009)  
Agency Negotiator: Minh C. Tran, County Executive Officer

Negotiating Parties: Napa County, Lynx FBO Enterprise, LLC, and firm to be selected through RFP AIRPA001

Under Negotiation: ☒ Price ☒ Terms of Payment

**Closed session was held. No reportable action.**

20. ADJOURNMENT

**Adjourned to the Board of Supervisors regular meeting Tuesday, January 26, 2021, at 9:00 a.m.**

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ALFREDO PEDROZA, Chair

ATTEST:

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NEHA HOSKINS, Clerk of the Board