

Napa County



Agenda - Final

Wednesday, September 28, 2022

3:00 PM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Housing Commission

Keri Akemi-Hernandez

Chris Gustin

Manuel Rios

Michael Silacci

Mike Swanton

Vacant

Vacant

Vacant

GENERAL INFORMATION

All materials relating to an agenda item for an open session of a regular meeting of the Housing Commission which are provided to a majority or all of the members of the Commission by Commission members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Clerk of the Housing Commission, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Commission at the meeting will be available for public inspection at the public meeting if prepared by the members of the Commission or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

How to Watch or Listen to the Napa County Housing Commission Meetings

The Commission realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Housing Commission meeting in one of the following ways:

1. Watch on your TV - Napa Valley TV Channel 28 (programming subject to local pre-emption rules and schedules).
2. Listen on your cell phone - via Zoom at 1-669-900-6833 Enter Meeting ID 879 9187 6170 once you have joined the meeting.
3. Watch via the Internet - view the Live Stream:
 - Via Zoom by <https://www.zoom.us/join>, then enter Meeting ID 879 9187 6170.
 - Via Granicus by clicking on the following link: http://napa.granicus.com/ViewPublisher.php?view_id=22
4. You may submit public comment for any item that appears on the agenda, or general public comment for any item or issue that does not appear on the agenda by emailing your comment to the following email address: ncha@countyofnapa.org. EMAILS WILL NOT BE READ ALOUD.

The above-identified measures exceed all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and Executive Order, as amended by AB 361. For more information, please call (707) 253-4421 or email publiccomment@countyofnapa.org.

1. **CALL TO ORDER; ROLL CALL**
2. **PUBLIC COMMENT**
3. **APPROVAL OF MINUTES**

Director of Housing and Homeless Services requests approval of minutes for the meeting of August 24, 2022.

[22-1743](#)

Attachments: [Minutes](#)

4. **SET MATTERS OR PUBLIC HEARING ITEMS**
5. **CONSENT ITEMS**

Director of Housing and Homeless Services requests the Napa County Housing Commission (Housing Commission) adopt a Resolution containing the findings required to continue to hold virtual meetings in compliance with revisions to the Brown Act adopted in AB 361.

[22-1747](#)

Attachments: [Resolution](#)

6. MONTHLY REPORTS

Monthly Report from California Human Development Corporation (CHDC).

[22-1742](#)

Attachments: [Occupancy Report - Annual Chart - 2022 Aug](#)

7. ADMINISTRATIVE ITEMS

- A. Presentation by Burbank Housing regarding Joe Serna, Jr. Farmworker Housing Grant Program (FWHG) funding for Heritage House.

[22-1627](#)

Attachments: [Burbank Housing](#)

- B. Director of Housing and Homeless Services requests discussion and recommendation to the Housing Authority of Budget Adjustments increasing appropriations in Household Expense for each of the Farmworker Centers (5060-5060501, 5060-5060502, 5060-5060503) for a total of \$63,300, offset by increase in Donations/Contributions and available fund balance to purchase new laundry equipment at each Center.

[22-1702](#)

- C. Auditor-Controller to present fiscal year ended June 30, 2022 (pre-audited) financial statements of the Napa County Housing Authority.

[22-1706](#)

Attachments: [4th Quarter - Pre-Audited Financial Statements](#)

- D. Director of Housing and Homeless Services requests discussion of a Farmworker Housing Needs Assessment and establishment of an ad hoc committee to develop a Scope of Work for a related Request for Proposal.

[22-1772](#)

8. EXECUTIVE DIRECTOR REPORT

9. COMMISSIONER COMMENTS AND DIRECTION TO STAFF

During this item, the Commission may, upon affirmative vote, direct Staff to investigate or research matters and report back on those matters deemed appropriate by the Commission.

10. FUTURE AGENDA ITEMS

11. ADJOURN

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON SEPTEMBER 23, 2022 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE COMMISSION AND AVAILABLE FOR PUBLIC INSPECTION.

Jennifer Palmer (By e-signature)

JENNIFER PALMER, Secretary of the Commission