

Napa-Vallejo Waste Management

City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503



Agenda

Thursday, May 5, 2022

9:00 AM

Via Teleconferencing Only

Napa-Vallejo Waste Management Authority

Alfredo Pedroza, Chair
Mary Luros, Vice Chair
Robert McConnell, Member
Leon Garcia, Member
Bernie Narvaez, Alternate Member
Hakeem Brown, Alternate Member
Brad Wagenknecht, Alternate Member
David Oro, Alternate Member

Richard Luthy, Executive Director
Tracy Schulze, Auditor
Marie Nicholas, Secretary/Clerk
Thomas C. Zeleny, Legal Counsel
Robert Minahen, Treasurer

Meeting to be held Via Teleconferencing Only

Zoom Meeting: <https://countyofnapa.zoom.us/j/89794027536>

ANNOUNCEMENT

IN ACCORDANCE WITH ASSEMBLY BILL 361, THE GOVERNOR'S DECLARATION OF EMERGENCY DUE TO THE COVID-19 PANDEMIC, AND THE RECOMMENDATION OF LOCAL OFFICIALS FOR CONTINUED REMOTE ATTENDANCE AT BROWN ACT MEETINGS, THIS MEETING WILL BE STREAMED LIVE VIA ZOOM LINKS. THERE WILL NOT BE A PHYSICAL MEETING AT THE CITY OF AMERICAN CANYON CITY HALL. WE HAVE PROVIDED THE LINKS BELOW FOR YOUR CONVENIENCE.

**JOIN ZOOM MEETING @
<https://countyofnapa.zoom.us/j/89794027536>
Meeting ID: 897 9402 7536**

**Dial by your location
+1 669 900 6833 US (San Jose)**

Members of the public are encouraged to participate in the meeting by submitting written comments electronically to the Executive Director at NVWMA@countyofnapa.org. This email will be monitored during the meeting. Public comments will be accepted until the Chair closes public comment for each item during the meeting. All comments will be distributed to the Board members and included in the records.

**Submit Public Comments Via Email @:
NVWMA@countyofnapa.org**

GENERAL INFORMATION

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

CONSENT ITEMS

These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

ADMINISTRATIVE ITEMS

These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

- 5. PRESENTATIONS AND COMMENDATIONS**
- 6. APPROVAL OF MINUTES**

A. Approval of Board Minutes for the April 7, 2022 Regular Meeting.

[22-850](#)

Attachments: [4-7-22 Minutes.docx](#)

- 7. CONSENT ITEMS**

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- A. Approval of Resolution No. 2022-12 making findings and declaring the Board's intent to continue remote teleconference meetings pursuant to Government Code section 54953(e), based on the Governor's declaration of a state of emergency and local recommendation for continued remote attendance at Brown Act meetings due to the threat of COVID-19. [22-859](#)
Attachments: [2022-12 Remote Teleconference Meetings.docx](#)
- B. Approval of a one-year contract extension for the period of January 1, 2023 through December 31, 2023 to the Amended and Restated Agreement 07-03 dated March 19, 2010 with Northern Recycling Operations and Waste Services, LLC (NROWS). [22-888](#)
- C. FY 2022 BUDGET ADJUSTMENT
Approval and authorization for the Executive Director to sign Budget Amendment request, increasing the Transfer Station and Disposal Operations Professional Services Appropriations by \$700,000 and \$200,000 respectively, due to continuing increases in received and transported tonnage for FY 2021-22. These increased Appropriations will be offset with the use of available Fund Balance. [22-906](#)
- D. Approval and authorization for the Chair to sign the First Amendment to Agreement No. 2020-02 with Golder Associates USA, Inc. to provide operations, monitoring, and maintenance, compliance reporting and non-routine services for the American Canyon Sanitary Landfill, for the term July 1, 2022 to June 30, 2023 with an annual amount not to exceed \$139,939.00. [22-911](#)

8. ADMINISTRATIVE ITEMS

- A. STUDY SESSION: Staff to present draft FY 22/23 budget for discussion.
1. Revenue Projections and Operations Budget; and [22-887](#)
 2. Operating and Capital Reserves; and [22-896](#)
 3. Capital Improvement Budget
- B. Executive Director to report on Authority related activities.

9. FACILITIES BUSINESS ITEMS

10. OTHER BUSINESS ITEMS

- A. Discussion of any items Board members may wish to have addressed at a future meeting date. [22-864](#)

- B.** Reports of current information relevant to the Authority by the member jurisdictions: [22-866](#)

- i. Vallejo: Robert McConnell
- ii. Napa City: Mary Luros
- iii. Napa County: Alfredo Pedroza
- iv. American Canyon: Leon Garcia

11 CLOSED SESSION

12. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held June 2, 2022.