

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda - Final-Supplemental

***Consolidated**

Tuesday, September 27, 2022

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Brad Wagenknecht, District 1

Ryan Gregory, District 2

Diane Dillon, District 3

Alfredo Pedroza, District 4

Belia Ramos, District 5

** This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Support Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the **CONSENT CALENDAR** will be discussed separately at the request of any person. **CONSENT CALENDAR** items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the **CONSENT CALENDAR**, if the time for hearing **SET MATTERS** has not arrived, **ADMINISTRATIVE ITEMS** will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays.

Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under the California Government Code.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/DocumentCenter/View/23544/2022-Board-of-Supervisors-Meeting-Calendar>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Watch on your TV - Napa Valley TV Channel 28 (programming subject to local pre-emption rules and schedules).
2. Listen on your cell phone via Zoom at 1-669-900-6833 then enter Meeting ID 842-343-169 once you have joined the meeting.
3. Watch via the Internet – view the Live Stream
 - a. via Zoom at the following link: <https://www.zoom.us/join> then enter Meeting ID 842-343-169.
 - b. via Granicus by clicking on the following link: http://napa.granicus.com/ViewPublisher.php?view_id=2
4. You may submit public comment for any item that appears on the agenda or general public comment for any item or issue that does not appear on the agenda by emailing your comment to the following email address: publiccomment@countyofnapa.org. EMAILS WILL NOT BE READ ALOUD.

Via telephone: please call the Board of Supervisors Public Comment Line at (707) 299-1776.

Please mute all audio devices and do not use the speakerphone to prevent echoing.

Please provide your name and the agenda item on which you are commenting. Calls will be placed on hold and heard in the order received. The above-identified measures comply with all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and Executive Order, as amended by AB 361.

For more information, please call (707) 253-4421 or email publiccomment@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES**

- A. Clerk of the Board requests approval of minutes from the September 13, 2022 regular meeting. [22-1785](#)

Attachments: [September 13, 2022](#)

4. PRESENTATIONS AND COMMENDATIONS

- A. Presentation of a Proclamation to be received by Anthony Halstead, Director of Library Services & Community Outreach, recognizing September 2022 as “Library Card Sign-up Month” in Napa County. [22-1798](#)

Attachments: [Proclamation](#)

- B. Presentation of a Proclamation recognizing September 2022 as “Preparedness Month” in Napa County. [22-1813](#)

Attachments: [Proclamation](#)

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS - SPECIAL DISTRICTS****Lake Berryessa Resort Improvement District**

- A. Auditor-Controller requests adoption of a Resolution establishing the Fiscal Year 2022-23 appropriation limit and revenues subject to the limit for the Lake Berryessa Resort Improvement District as required by Article XIII B of the California Constitution. [22-1369](#)

Attachments: [Memo](#)
[Resolution](#)

- B. District Engineer requests approval of and authorization for the Chair to sign Agreement No. 230149B with GHD, Inc. for a maximum of \$190,674 for the term September 13, 2022 until one year after completion of the scope of services for the Sewer Lift Station A Tank Replacement Project, LB 22-03. [22-1652](#)

Attachments: [Agreement](#)

Napa Berryessa Resort Improvement District

- C. Auditor-Controller requests adoption of a Resolution establishing the Fiscal Year 2022-23 appropriation limit and revenues subject to the limit for the Napa Berryessa Resort Improvement District as required by Article XIII B of the California Constitution. [22-1372](#)

Attachments: [Memo](#)
[Resolution](#)

7. CONSENT ITEMS**Agricultural Commissioner**

- A. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign Agreement No. 230142B with the Napa County Resource Conservation District (NCRCD) for a maximum of \$6,315 for the term July 1, 2022 through June 30, 2023 to complete grant requirements as outlined in the 2021 Noxious Weed Program with the California Department of Food & Agriculture (CDFA). [22-1673](#)

Attachments: [Agreement](#)

Assessor

- B. Assessor-Recorder-County Clerk requests the following actions (4/5 vote required): [22-1738](#)
1. Approval of a Budget Adjustment in the Recorder-County Clerk budget (Fund 1000, Org 1142000) increasing appropriations by \$18,000 in Equipment (55400) offset by decreasing appropriations in Rents and Leases (52600) by \$6,000 and increasing Revenues (48200) by \$12,000;
 2. Increase appropriations to increase transfers-out in the Non-Operating Special Revenue Fund - Micrographics (56100) by \$12,000, and
 3. Establish a capital asset in the amount of \$18,000 for the purchase of a large format plotter-scanner.

Auditor-Controller

- C. Auditor-Controller requests adoption of a Resolution establishing the Fiscal Year 2022-23 appropriation limit and estimated revenue subject to the limit for the County of Napa as required by Article XIII B of the California Constitution. [22-1367](#)

Attachments: [Memo](#)
[Resolution](#)

- D.** Auditor-Controller requests adoption of a Resolution establishing the Fiscal Year 2022-23 appropriation limit and estimated revenue subject to the limit for the Napa County Community Facilities District 2012-1 for the Milliken-Sarco-Tulocay (MST) Recycled Water Pipeline Project. [22-1368](#)

Attachments: [Memo](#)
[Resolution](#)

County Counsel

- E.** SUPPLEMENTAL ITEM [22-1750](#)

Second reading and adoption of an ordinance approving the Development Agreement between Meadowood Resort, LLC, Meadowood Associates, a Limited Partnership, HMS Vineyards, LLC a Limited Liability Partnership, and Napa County.

Attachments: [Development Agreement Ordinance](#)
[Meadowood Development Agreement](#)

County Executive Office

- F.** Acting County Executive Officer, acting as the Director of Emergency Services, requests adoption of a Resolution continuing the State of Local Emergency due to drought conditions that are occurring in Napa County. [22-508](#)

Attachments: [Resolution](#)

- G.** Acting County Executive Officer requests the following reappointments on the Napa County Airport Advisory Commission with the terms of office to commence immediately and expire on September 17, 2025: [22-1553](#)

1. Choolwe Kalulu representing Local Education Industry;
2. Christian Palmaz representing Wine/Hospitality Industry;
3. Kristen Hannum Gregory representing Napa County Airport Pilots Group or Club; and
4. Richard Rybicki, Todd Walker, and Geoffrey Gorsuch representing General Public.

Attachments: [Kalulu Application](#)
[Palmaz Application](#)
[Gregory Application](#)
[Rybicki Application](#)
[Walker Application](#)
[Gorsuch Application](#)

- H.** Acting County Executive Officer requests authorization for out of country travel for Chair Ryan Gregory, Supervisor Alfredo Pedroza, and Agricultural Commissioner/Sealer of Weights and Measures Tracy Cleveland to attend the Great Wine Capitals Annual 2022 Conference in Mendoza, Argentina from October 28, 2022 through November 5, 2022 for a cost not to exceed \$17,500. [22-1687](#)

- I.** Acting County Executive Officer and Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Agreement No. 230166B with Bischoff Performance Improvement Consulting for \$228,250 and Agreement No. 230159B with Collabria Care for \$127,750, both for the term of September 1, 2022, through June 30, 2024, in order to conduct an Older Adults Needs Assessment and Strategic Action Plan. [22-1794](#)

Attachments: [Bischoff Agreement](#)
[Collabria Agreement](#)

- J.** Acting County Executive Officer requests adoption of a Resolution making findings in accordance with Assembly Bill (AB) 361 and Government Code Section 54953, for Board of Supervisors and County boards and commissions (including committees) to hold remote teleconference meetings due to the threat of COVID-19. [22-1799](#)

Attachments: [Resolution](#)

County Fire Department

- K.** County Deputy Fire Chief requests the following actions regarding purchasing fire apparatus in the Yountville and St. Helena station subdivisions: [22-1820](#)
1. Approval of a Budget Transfer increasing appropriations by \$1,683,330 in Fire Protection Operations (2100000 - 57900) offset by use of available fund balance, to transfer to Fire - Yountville (2100012 - 49900) \$841,665 and Fire - St. Helena (2100021 - 49900) \$841,665.
 2. Establishing capital assets as follows (4/5 Vote Required):
 - a. Yountville subdivision for the replacement of current Type I engine;
 - b. St. Helena subdivision for the replacement of current Type I engine;
 3. Request a waiver of competitive bidding requirements and sole source award for Golden State Fire Apparatus.

Health and Human Services Agency

- L.** Director of Health and Human Services Agency (HHSa) requests approval of and authorization for the Chair to sign Agreement No. 230147B with Credible Behavioral Health, Inc., dba Qualifacts Systems, LLC., for a maximum of \$1,510,891, for the period of October 1, 2022 through September 30, 2027, for the procurement and implementation of a comprehensive Electronic Health Record System for documentation and billing of Behavioral Health services. [22-1751](#)

Attachments: [Agreement](#)

- M.** Director of Health and Human Services Agency (HHSa) requests approval of and authorization for the Chair to sign Agreement No. 230162B with the California Department of Public Health (CDPH), Women, Infants and Children (WIC) Division in the amount of \$2,827,773, for the term of October 1, 2022 through September 30, 2025, to provide tools and strategies for improving and maintaining health through age-appropriate nutrition education; breastfeeding promotion and support; and referrals to health care, public assistance, and other needed programs. [22-1752](#)

Attachments: [Agreement](#)

- N.** Director of Health and Human Services Agency (HHSa) requests approval of and authorization for the Chair to sign Amendment No. 3 to Revenue Agreement No. 200303B with the California Department of Health Care Services (DHCS) for a maximum of \$630,477, for the term January 1, 2020, through September 30, 2022, for the Medi-Cal Health Enrollment Navigators Project (Navigators Project), and to sign Amendment No. 2 to Agreement No. 210259B with Community Health Initiative Napa County, Inc. (CHI), for a new maximum of \$163,544, for the term January 1, 2021, through September 30, 2022, to make use of the Revenue Agreement from DHCS for Medi-Cal Outreach & Enrollment activities. [22-1769](#)

Attachments: [Agreement \(DHCS\)](#)
[Agreement \(CHI\)](#)

Housing and Homeless Services – Division of CEO's Office

- O.** Director of Housing & Homeless Services requests approval of and authorization for the Chair to sign Amendment No. 10 to Agreement No. 170374B with The Center for Common Concerns, Inc for a new maximum of \$194,000 for the term of July 1, 2022 through June 30, 2023, for the provision of consulting services and technical assistance in the development of grant applications and homeless services system administration. [22-1528](#)

Attachments: [Agreement](#)

Human Resources – Division of CEO's Office

- P.** Director of Human Resources and Sheriff request adoption of a Resolution amending the Departmental Allocation List for Sheriff's Office by adding one 1.0 full-time equivalent (FTE) Lieutenant, effective October 1, 2022, with a net increase of one FTE and net zero cost to the General Fund. [22-1759](#)
- Attachments:** [Resolution](#)
- Q.** Director of Human Resources and Director of Public Works request adoption of a Resolution amending the Departmental Allocation List for the Public Works Department, by adding one 1.0 FTE Maintenance Worker - Limited Term, effective October 1, 2022, through June 30, 2024, with a temporary net increase of 1.0 FTE, and a slight decrease to the County General Fund. [22-1763](#)
- Attachments:** [Resolution](#)
- R.** Director of Human Resources requests adoption of a Resolution rescinding and replacing Resolution No. 2022-126, adopted September 13, 2022, to make a technical correction to Exhibit "A," which listed an incorrect salary range for the Emergency Medical Services Administrator, and replacing it with Exhibit "A-1." [22-1776](#)
- Attachments:** [Resolution](#)
- S.** Director of Human Resources and Director of Planning, Building & Environmental Services request adoption of a Resolution amending the Departmental Allocation List for the Planning, Building & Environmental Services Department by adding two 1.0 full-time equivalent (FTE) Environmental Health Specialists and two 1.0 FTE Office Assistant IIs - Limited Term, effective October 1, 2022 through June 30, 2025, with a net increase of two 1.0 FTE and a temporary net increase of two 1.0 FT - Limited Term, and an increase to the County General Fund. [22-1784](#)
- Attachments:** [Resolution](#)

- T. Director of Human Resources requests the following actions regarding County employees: [22-1811](#)

1. Adoption of a resolution approving a Total Tentative Agreement (TTA)* with the Public Service Employees (PSE) and PSE Supervisory Units including salary increases in fiscal years 2022-2023 and 2023-2024 and a one-time payment of \$1,500; and

2. Adoption of a resolution approving salary increases in fiscal years 2022-2023 and 2023-2024 and a one-time payment of \$1,500 for unrepresented Management Non-Classified, Management, and Confidential employees and a \$1,500 lump sum payment to all eligible employees effective October 1, 2022.

*Pending ratification by PSE members, anticipated by September 26, 2022. The TTA will be attached subsequent to ratification.

Attachments: [Resolution](#)
[Resolution](#)
[Total Tentative Agreement](#)

Information Technology Services – Division of CEO’s Office

- U. Chief Information Officer requests the following: [22-1725](#)
1. Declare certain items of personal property as surplus and no longer required for public use; and
2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Computers for Classrooms.

Attachments: [ITS Donation List](#)

Probation

- V. Chief Probation Officer requests approval of and authorization for the Chair to sign Agreement No. 230081B with Aldea Children and Family Services for a maximum of \$262,000 for the term October 1, 2022 through June 30, 2023, to provide therapeutic school-based services to high-risk juvenile court wards and minors. [22-1293](#)

Attachments: [Agreement](#)

Public Works

- W.** Director of Public Works requests the following actions regarding the Juvenile Justice Center Fencing project (4/5 vote required): [22-1746](#)
1. Creation of a new Capital Improvement Project (CIP) (Fund 3000, Org 3000503) for the Juvenile Justice Center Fencing project, PW 22-37 (Project 23019); and
 2. Approval of a Budget Transfer for the following:
 - a. Increase appropriations by \$110,000 in the Criminal Justice Facility Construction budget (Fund 3000, Org 3001500) to transfer to Project 23019 offset by use of its available fund balance; and
 - b. Increase appropriations by \$110,000 in Project 23019 budget offset by transfer from the Criminal Justice Facility Construction budget.
- X.** Director of Public Works requests approval of a Budget Transfer for Berryessa Knoxville Road FLAP 1 as follows: (4/5 vote required): [22-1758](#)
1. Increase appropriations by \$30,000 in Measure T Non-Operating Special Revenue Fund (Fund 2440, Org 1220053) (M-T SRF) offset by use of its available fund balance; and
 2. Increase appropriations by \$30,000 in Berryessa Knoxville Road FLAP 1 Seal Project (Fund 2040, Org 2040500, Project 22027) offset by transfer from M-T SRF.

Attachments: [Budget Summary](#)

Recorder/County Clerk

- Y.** Assessor-Recorder-County Clerk requests approval of and authorization for the Chair to sign Addendum No. 17 to Agreement No. 170547B with the California Department of Justice increasing the amount by \$1,490 for a new maximum of \$27,327 and extending the term through June 30, 2023 for cost-sharing in a statewide Electronic Recording Delivery System (ERDS). [22-1678](#)

Attachments: [Agreement](#)
[Attachment A](#)

Risk and Emergency Services (OES) – Division of CEO’s Office

- Z.** Risk and Emergency Services Manager requests approval of a Budget Transfer increasing appropriations in the Emergency Services Grants subdivision budget by \$49,988 with offsetting revenues from federally funded 2020 Homeland Security Grant Program (HSGP) re-budgeted from FY2021-22 for the purchase of cybersecurity software for the City of Napa and personal protective equipment for County Fire. (4/5 vote required) [22-1739](#)
- AA.** Risk and Emergency Services Manager requests adoption a Resolution authorizing specified County officials to execute applications and related documents required to obtain federal and/or state financial assistance in connection with these disaster incidents and those that might arise in the future. [22-1764](#)

Attachments: [Resolution](#)

University of California Cooperative Extension

- AB.** UC Cooperative Extension Napa requests the approval and authorization for the Chair to sign Agreement No. 230181B between the County of Napa and The Regents of the University of California to enter into a Cost-Sharing Agreement for a maximum/annual contract amount of \$115,000 for the term July 1, 2022 through June 30, 2023 to support the work of a UCCE Project Scientist specializing in Water Resources and Resiliency. [22-1727](#)

Attachments: [Agreement](#)

- 8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**
- 9. PUBLIC COMMENT**
(for all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts as shown on page 1)
- 10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS**
- 11. ADMINISTRATIVE ITEMS**
- 12. SET MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS**
- 13. SET MATTERS OR PUBLIC HEARINGS**
- 14. LEGISLATIVE ITEMS**
- 15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**
- 16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**
- 17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

18. CLOSED SESSION

- A. PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957(b)(1)) [22-1782](#)
Title: Interim County Executive Officer
- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION [22-1806](#)
Potential initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (2 matters)
- C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION [22-1812](#)
(Government Code Section 54956.9(d)(1))
Name of case: City of Long Beach et al. v. Monsanto Company et al.
US District Court Case No. 2:16-cv-03493-FMO-AS (class-action)

19. ADJOURNMENT**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,
OCTOBER 4, 2022 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, SEPTEMBER 23, 2022 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board