

# Napa County

Board of Supervisors Chambers  
1195 Third Street, Third Floor  
Napa, CA 94559



## Agenda

**\*Consolidated**

**Tuesday, September 13, 2022**

**9:00 AM**

**Board of Supervisors Chambers  
1195 Third Street, Third Floor**

## **Board of Supervisors**

*Brad Wagenknecht, District 1*

*Ryan Gregory, District 2*

*Diane Dillon, District 3*

*Alfredo Pedroza, District 4*

*Belia Ramos, District 5*

*\* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Support Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

**GENERAL INFORMATION**

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the **CONSENT CALENDAR** will be discussed separately at the request of any person. **CONSENT CALENDAR** items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the **CONSENT CALENDAR**, if the time for hearing **SET MATTERS** has not arrived, **ADMINISTRATIVE ITEMS** will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays.

Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under the California Government Code.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**How to Watch or Listen to the Napa County Board of Supervisors Meetings**

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/DocumentCenter/View/23544/2022-Board-of-Supervisors-Meeting-Calendar>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Watch on your TV - Napa Valley TV Channel 28 (programming subject to local pre-emption rules and schedules).
2. Listen on your cell phone via Zoom at 1-669-900-6833 then enter Meeting ID 842-343-169 once you have joined the meeting.
3. Watch via the Internet – view the Live Stream
  - a. via Zoom at the following link: <https://www.zoom.us/join> then enter Meeting ID 842-343-169.
  - b. via Granicus by clicking on the following link: [http://napa.granicus.com/ViewPublisher.php?view\\_id=2](http://napa.granicus.com/ViewPublisher.php?view_id=2)
4. You may submit public comment for any item that appears on the agenda or general public comment for any item or issue that does not appear on the agenda by emailing your comment to the following email address: [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org). EMAILS WILL NOT BE READ ALOUD.

Via telephone: please call the Board of Supervisors Public Comment Line at (707) 299-1776.

**Please mute all audio devices and do not use the speakerphone to prevent echoing.**

Please provide your name and the agenda item on which you are commenting. Calls will be placed on hold and heard in the order received. The above-identified measures comply with all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and Executive Order, as amended by AB 361.

For more information, please call (707) 253-4421 or email [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org).

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES**

- A. Clerk of the Board requests approval of minutes from the August 23, 2022 regular meeting. [22-1674](#)

**Attachments:** [August 23, 2022](#)  
[Correction Memorandum \(added after meeting\)](#)

**4. PRESENTATIONS AND COMMENDATIONS**

- A. Director of Human Resources to introduce new County employees. [22-1698](#)

- B. Presentation of a proclamation to Amanda Jones, Assistant Deputy Director of Alcohol and Drug Services, declaring September 2022 as "National Recovery Month" in Napa County. [22-1632](#)

**Attachments:** [Proclamation](#)

- C. Presentation of a proclamation to the Napa County Suicide Prevention Council (NCSPC), through NCSPC Chair, Meshanette Johnson-Sims, Mental Health Assistant Deputy Director, and Founding NCSPC Member, Jeni Olsen, Mentis Prevention Director, declaring September 2022 "Suicide Prevention Month" in Napa County. [22-1708](#)

**Attachments:** [Proclamation](#)

**5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS****6. CONSENT ITEMS - SPECIAL DISTRICTS****Napa County Housing Authority**

- A. Director of Housing and Homeless Services requests approval of a Budget Adjustment increasing appropriations in Household Expense for each of the Farmworker Centers (5060-5060501, 5060-5060502, 5060-5060503) for a total of \$9,800, offset by increase in Donations/Contributions to purchase kitchen equipment. (4/5 vote required) [22-1578](#)

- B. Auditor-Controller requests the acceptance of the internal audit quarterly monitoring report to the Napa County Housing Authority for the quarter ended June 30, 2022. [22-1607](#)

**Attachments:** [Report](#)

**Napa Berryessa Resort Improvement District**

- C. District Engineer requests approval of plans and specifications for the Wastewater Pond No. 2 Slide Repair Project, NB 22-01, authorization to advertise for sealed bids. [22-1672](#)

**Silverado Community Services District**

- D. Director of Public Works/District Manager requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 230085B (SCSD) with Sanchez Brothers Landscape, Inc., a California “S” Corporation, for a maximum of \$100,000 for the term July 1, 2022 through June 30, 2023, with an automatic rollover at the end of each fiscal year not to exceed two additional years, to provide landscape and irrigation maintenance services for the Silverado Community Services District. [22-1633](#)

**Attachments:** [Agreement](#)

**7. CONSENT ITEMS****Agricultural Commissioner**

- A. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign renewals for the following Agreements: [22-1681](#)
1. Agreement No. 200286B with the California Department of Food & Agriculture (CDFA) for a maximum of \$20,497 for the term October 1, 2022 through June 30, 2023 for reimbursement of expenditures associated with placing and inspecting traps for the detection of Asian Citrus Psyllid (ACP); and
  2. Agreement No. 170909B with CDFA for a maximum of \$500 for the term July 1, 2022 through June 30, 2023 for activities related to the performance of nursery inspections and enforcement work.

**Attachments:** [Agreement No. 200286B](#)  
[Agreement No. 170909B](#)

**Auditor-Controller**

- B. Auditor-Controller requests adoption of a Resolution establishing the Napa County tax rates for the Fiscal Year 2022-23 Secured Tax Roll. [22-1561](#)

**Attachments:** [Resolution](#)

**Corrections**

- C. Director of Corrections requests approval of and authorization for the Chair to sign Agreement No. 230117B with Mark Clementi, Ph.D. for a maximum of \$20,000 for the term July 1 2022, through June 30, 2023, with two automatic annual renewals for pre-employment psychological evaluations on prospective employees of the Napa County Department of Corrections. [22-1629](#)

**Attachments:** [Agreement](#)

- D. Director of Corrections requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200188B with Western State Design extending the term of the agreement to June 30, 2025 with the same contract maximum of \$20,000 for maintenance of commercial laundry equipment. [22-1630](#)

**Attachments:** [Agreement](#)

**County Executive Office**

- E. Acting County Executive Officer requests the appointments of Kristine Coryell and Anne Payne to represent Napa County on the Napa/Solano Area Agency on Aging Advisory Council, with the terms of office to commence immediately and expire April 30, 2023. [22-1623](#)

**Attachments:** [Coryell Application](#)  
[Coryell Recommendation](#)  
[Payne Application](#)  
[Payne Recommendation](#)

- F. Acting County Executive Officer requests authorization for out of state travel for Supervisor Diane Dillon to Washington, D.C. from September 18, 2022 to September 23, 2022, to attend the Rural County Representatives of California (RCRC) Lobbying Trip at no cost to the County. [22-1685](#)

**District Attorney**

- G. District Attorney requests approval of and authorization for the Chair to sign Agreement No. 230097B with American Medical Response West (AMR) in the annual maximum amount of \$80,000 per fiscal year, for the term July 1, 2022 through June 30, 2027 to provide blood sample collection services for law enforcement agencies in Napa County. [22-1311](#)

**Attachments:** [Agreement](#)

- H.** District Attorney requests approval of and authorization for the Chair to sign a Certification of Assurance of Compliance authorizing the District Attorney to apply for and sign grant Subaward documents with the California Office of Emergency Services in the anticipated amount of \$246,132 for the term of January 1, 2023 through December 31, 2023 for the Unserved/Underserved Victim Advocacy and Outreach (UV) Program. [22-1655](#)

**Attachments:** [Grant Subaward](#)

- I.** District Attorney requests approval of and authorization for the Chair to sign a Certification of Assurance of Compliance document that authorizes the District Attorney to apply for and sign grant Subaward documents with the California Office of Emergency Services in the anticipated amount of \$197,122 for the term of January 1, 2023 through December 31, 2023 for the County Victim Services (XC) Program. [22-1656](#)

**Attachments:** [Grant Subaward](#)

- J.** District Attorney requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 200141B with Romeo C. Blanquera, CPA, INC. to increase the maximum compensation to the amount of \$7,000 per fiscal year, for the term July 1, 2022 through December 31, 2025 to provide external audit services for the Workers' Compensation and Automobile Insurance Fraud programs. [22-1658](#)

**Attachments:** [Agreement](#)

#### **Health and Human Services Agency**

- K.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Agreement No. 230095B with LexisNexis Risk & Information Analytics Group, Inc. (LexisNexis), for a maximum amount not to exceed \$20,000 for the term July 1, 2022, through June 30, 2023, to provide licenses for prescribed people searches for use in multiple divisions within HHSA to obtain necessary information in accordance with program mandates. [22-1411](#)

**Attachments:** [Agreement](#)

- L.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Agreement No. 230086B with Shared Vision Consultants, Inc. (Shared Vision), in the amount of \$95,000 with the term commencing upon approval through June 30, 2023, in order to provide consulting services to the Child Welfare Services (CWS) division as part of a multi-year initiative to create and update a comprehensive suite of written policies and procedures to ensure ongoing compliance with program and service mandates. [22-1496](#)
- Attachments:** [Agreement](#)
- M.** Director of Health and Human Services Agency (HHSA) requests adoption of a Resolution approving the County's Mental Health Service Act (MHSA) Fiscal Year 2022-2023 Annual Update to the Three Year Plan for Fiscal Year 2020-2021 to Fiscal Year 2022-2023. [22-1628](#)
- Attachments:** [Resolution](#)  
[MHSA FY 22-23 Annual Update to 3 Yr Plan](#)
- N.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 210062B with Mentis, Inc., for a maximum of \$274,018 for Fiscal Year 2022-2023, and each subsequent automatic renewal, for the provision of mental health services under the Satellite Housing Program for the Mental Health division of HHSA. [22-1641](#)
- Attachments:** [Agreement](#)
- O.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to terminate the current Agreement No. 170738B with Mentis, Inc. for a maximum of \$62,586; and sign a new Agreement No. 230135B with Mentis, Inc. for a maximum of \$85,186 for the Fiscal Year 2022-2023, and each subsequent automatic renewal, for the provision of specialty mental health services for seriously mentally ill adults in a supportive permanent living environment. [22-1642](#)
- Attachments:** [Agreement](#)
- P.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 210357B with Napa County Office of Education (NCOE) Student Assistance Program (SAP), for a new contract maximum of \$80,000 for the Fiscal Year 2022-2023, and each subsequent automatic renewal, and updating Exhibits A and B, in order to support the Student Assistance Programs in Court and Community Schools. [22-1644](#)
- Attachments:** [Agreement](#)
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- Q.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign the following Amendments with Progress Foundation Inc.: [22-1710](#)
1. Amendment No. 1 to Agreement No. 220003B, for a new contract maximum of \$841,180 and update Exhibits A and B for the Fiscal Year 2022-2023, and each subsequent automatic renewal, to provide transitional residential mental health treatment services at the Bella House facility; and
  2. Amendment No. 1 to Agreement No. 220004B, for a new contract maximum of \$1,073,068 and update Exhibits A and B for the Fiscal Year 2022-2023, and each subsequent automatic renewal, to provide mental health crisis residential services at the Progress Place facility.
- Attachments:** [Agreement No. 220003B](#)  
[Agreement No. 220004B](#)
- R.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign the Acceptance of an Award from the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) in the amount of \$6,935 for the Fiscal Year 2022-2023 to support tuberculosis prevention and control activities. [22-1723](#)
- Attachments:** [Acceptance of Award](#)
- S.** Director of Health and Human Services Agency (HHSA) and Director of Public Works request approval of and authorization for the Chair to sign the following items with Innovative Health Solutions related to continuing to provide nutritional education, located at 2751 Napa Valley Corporate Drive, Building B: [22-1737](#)
1. Amendment No. 3 to Agreement No. 200128B, increasing the contract by \$23,885 to a new contract maximum of \$157,237, and extending the term of the Agreement from September 30, 2022, through September 30, 2023, allowing Innovative Health Solutions to build upon and continue nutrition education and obesity prevention activities from prior grant cycles for the Fiscal Years 2020-2023; and
  2. Amendment No. 1 to Space License Agreement No. 210280B, extending the term to be coterminous with Agreement No. 200128B and any amendments thereto, for use of one (1) cubicle to conduct administrative work and store materials for use in the community and non-exclusive use of pantry, restrooms, parking and conference space, as needed.
- Attachments:** [Agreement 210280B A1](#)  
[Agreement 200128B A3](#)

**Human Resources – Division of CEO's Office**

- T.** Director of Human Resources and Chief Probation Officer request adoption of a Resolution amending the Departmental Allocation List for the Probation Department, by adding one 1.0 full-time equivalent (FTE) Staff Services Analyst I/II and deleting one 1.0 FTE Staff Services Analyst I, effective September 3, 2022, with no increase in FTE, and a slight impact to the County General Fund. **[22-1529](#)**
- Attachments:** [Resolution](#)
- U.** Director of Human Resources and Director of Health & Human Services Agency (HHSa) request adoption of a Resolution amending the Table and Index of Classes and appropriate personnel policies to reflect the addition of a new Assistant Public Health Officer classification. **[22-1647](#)**
- Attachments:** [Resolution](#)
- V.** Director of Human Resources and Director of Planning, Building & Environmental Services request adoption of a Resolution amending the Table and Index and the Departmental Allocation List for the Planning, Building & Environmental Services Department by adding one 1.0 full-time equivalent (FTE) Senior Plans Examiner, deleting one 1.0 FTE Plans Examiner, and addressing compaction, effective September 17, 2022, with no increase in FTE, and a slight increase to the County General Fund. **[22-1650](#)**
- Attachments:** [Resolution](#)
- W.** Director of Human Resources requests adoption of a Resolution approving an adjustment for a certain management classifications, effective August 6, 2022. **[22-1686](#)**
- Attachments:** [Resolution](#)
- X.** Director of Human Resources requests adoption of a Resolution amending Napa County Policy Manual Part I: Section 37C-3, Management Compensation Plan - Management Non-Classified (Other), effective August 1, 2022, to include the Risk & Emergency Services Manager in Attachment 1, Part B. **[22-1692](#)**
- Attachments:** [Resolution](#)

- Y.** Director of Human Resources and Assessor-Recorder-County Clerk request adoption of a Resolution amending the Departmental Allocation List for the Assessor, Recorder, County Clerk Department's Elections Division by adding one 1.0 full-time equivalent (FTE) Election Services Assistant I/II/III, and deleting one 1.0 FTE Assessment Records Assistant I/II, effective September 17, 2022, with no increase in FTE, and a slight increase to the County General Fund. [22-1696](#)

**Attachments:** [Resolution](#)

- Z.** Director of Human Resources and Director of Health and Human Services Agency request adoption of a Resolution amending the Departmental Allocation List for the Health and Human Services Agency, by adding three 1.0 FTE Child Protective Services Worker I/II - Limited Term, effective September 17, 2022, through June 30, 2024, with a temporary net increase of three full-time equivalents, and no impact to the County General Fund. [22-1697](#)

**Attachments:** [Resolution](#)

- AA.** Director of Human Resources and Acting County Executive Officer requests adoption of a Resolution amending the Table and Index of Classes effective September 17, 2022. [22-1722](#)

**Attachments:** [Resolution](#)

#### **Information Technology Services – Division of CEO's Office**

- AB.** Chief Information Officer and Director of Library Services and Community Outreach request the approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 210353B with CBG Communications, Inc., increasing the amount by \$50,000 for a new maximum of \$148,150 to provide continued Broadband consulting services. [22-1679](#)

**Attachments:** [Agreement](#)

- AC.** Chief Information Officer requests the approval of and authorization for the Chair to sign Agreement No. 230098B and Master Terms and Conditions with Naviant, Inc., for a maximum of \$7,760 for the term of September 13, 2022, through June 30, 2023, to complete Phase 1 research in determining number of documents affected by file type error. [22-1712](#)

**Attachments:** [Agreement](#)  
[Master Terms and Conditions](#)

**Planning, Building and Environmental Services (PBES)**

- AD.** Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign the following grant agreements for the term July 1, 2022, through June 30, 2023, for a total of \$41,125 pursuant to recommendations by the Wildlife Conservation Commission: [22-1622](#)

1. Agreement No. 230126B for \$10,000 with Napa-Solano Audubon Society in support of an Education Coordinator;
2. Agreement No. 230127B for \$10,375 with Napa County Resource Conservation District to provide technical assistance related to planting programs supporting western monarch butterfly habitat;
3. Agreement No. 230128B for \$10,375 with Napa Wildlife Rescue in support of a Wildlife Rehabilitation Technician/ Education Assistant; and
4. Agreement No. 230129B for \$10,375 with Land Trust of Napa County for habitat enhancement for California red-legged frog and removal of invasive goat grass at the Wragg Ridge Preserve.

**Attachments:** [A-230129B Land Trust](#)  
[A-230128B Napa Wildlife](#)  
[A-230127B RCD](#)  
[A-230126B Napa-Solano Audubon](#)

**Public Works**

- AE.** Director of Public Works requests authorization for the Chair to sign a Quitclaim Deed releasing the County's interest in and to Parrett Field (College Airport) as specified in the Recordable Memorandum of Agreement that terminated in March 2010. [22-1460](#)

**Attachments:** [Memorandum of Agreement](#)  
[Quitclaim Deed](#)

- AF.** Director of Public Works requests the following actions regarding the 2022 Annual Guardrail Repair, RDS 22-06: [22-1616](#)
1. Award of the construction contract for the “2022 Annual Guardrail Repair, RDS 22-06” to Dirt & Aggregate Interchange, for their low base bid and additive alternate bid of \$342,642 and authorize the Chair to sign the construction contract;
  2. Creation of a new Roads Capital Improvement Project (CIP) Budget for 2022 Annual Guardrail Repair, RDS 22-06 (Fund 2040, Org 2040500, Project 22032); and
  3. Approval of a Budget Transfer for the following (4/5 vote required):
    - a. Increase appropriations by \$500,000 in the SB-1 Non-Operating Special Revenue Fund (Fund 2440, Org 1220052, SB1-SRF) offset by use of its available fund balance; and
    - b. Increase appropriations by \$500,000 in Project 22032 (2022 Annual Guardrail Repair, RDS 22-06) budget offset by an increase in revenue from the transfer from the SB-1 SRF budget.

**Attachments:** [Roads List](#)  
[Bid Result-2022 Annual Guardrail Repair](#)  
[Budget-2022 Annual Guardrail Repair-Award](#)

- AG.** Director of Public Works requests the following actions regarding the Whitehall Lane Bridges Repair Project, RDS 20-31 and RDS 20-32: [22-1634](#)
1. Award of a contract to Ashron Construction of Galt, California for their low base bid of \$55,000 and authorize the Chair to sign the construction contract for the Whitehall Lane Bridges Repair Project; and
  2. Approval of a Budget Transfer for the following (4/5 vote required):
    - a. Increase appropriations by \$30,000 in the Accumulated Capital Outlay Fund (ACO) (Fund 3000, Org 3000000) with the use of its available fund balance; and
    - b. Increase appropriations by \$30,000 in Whitehall Lane Bridge Repair Project, MPM 0.6 (Fund 2040, Org 2040500, Project R8220) offset by an increase in revenue from the transfer from the ACO budget.

**Attachments:** [RDS 20-31 and 32 WH Bid Results](#)  
[Board Budget Summary](#)

- AH.** Director of Public Works requests the following for the [22-1635](#)  
“Silverado Trail Striping Project” RDS 20-02 Federal Project  
#HSIPL 5921 (080) Project:
1. Adoption of a Resolution authorizing the Public Works Director or designee to sign California Department of Transportation (Caltrans) Program Supplement Agreement to administer Agency-State Agreement No 04-5921F056RES1, RDS 20-02, Federal Project Number: HSIPL 5921 (080);
  2. Award of the contract to Central Striping Service, Inc. of Rancho Cordova, California for their low base bid of \$738,857, and authorization for the Chair to sign the construction contract; and
  3. Approval of a Budget Transfer for the following (4/5 vote required):
    - a. Increase appropriations by \$997,458 in the Accumulated Capital Outlay (ACO) budget (Fund 3000, Org 3000000), to transfer to Project 19016 (Fund 2040, Org 2040500) offset by use of its available fund balance; and
    - b. Increase appropriations by \$997,458 in Project 19016 (Silverado Trail Striping Project) budget offset by an increase in revenue from the transfer from the ACO budget.

**Attachments:** [Project Budget](#)  
[Resolution](#)

- AI.** Director of Public Works requests revising the currently executed Contract for Construction for the "Spanish Flat Equipment Yard Repair Project," RDS 20-53, Napa County Agreement Number 220358B, which would decrease the amount from \$211,932 to \$127,082 due to a reduced scope of work through a deductive contract change order. [22-1677](#)

- AJ.** Director of Public Works request the following actions regarding the Capell Valley Fire Station project: [22-1683](#)
1. Creation of a new Capital Improvement project (CIP) within the Fire Capital Projects Budget (Fund 2100, Org 2100500) for Capell Valley Fire Station, PW 22-35 (Project 23017); and
  2. Approval of a Budget Transfer for the following (4/5 vote required):
    - a. Increase appropriation by \$120,000 in the Accumulated Capital Outlay Fund (ACO) (Fund 3000, Org 3000000) with the use of its available fund balance; and
    - b. Increase appropriations by \$120,000 in Project 23017 offset by an increase in revenue from the transfer from the ACO Budget.
- AK.** Director of Public Works requests the following actions regarding the South Campus HHSA Children Welfare Services Safety and Security Modification Project: [22-1693](#)
1. Award of the contract for the "South Campus HHSA Children Welfare Services Safety and Security Modifications Project", PW 21-28 to Pinguelo Construction, Inc. of Fairfield, California, for their low base bid of \$221,800, and authorization for the Chair to sign the construction contract; and
  2. Approval of a Budget Transfer for the following (4/5 vote required):
    - a. Increase appropriations by \$173,288 in the HHSA CWS Administration Fund (Fund 2000, Org 2000400) with the use of available fund balance; and
    - b. Increase appropriations by \$173,288 in Project 22020, (Fund 3000, Org 3000504), PW 21-28 offset by transfer from the HHSA CWS Administration Fund.

**Attachments:** [Project Budget](#)

- AL.** Director of Public Works Request the following actions regarding the South Campus Building 4 HVAC Upgrades project: [22-1694](#)
1. Creation of a new Capital Improvement Project (CIP) within the Public Works Capital Improvement Program (Fund 3000, Org 3000504) for the South Campus Building 4 HVAC Upgrades, PW 23-10 (Project 23018); and
  2. Approval of and authorization for the Chair to sign Agreement No. 230155B with YEI Engineers Inc. for a maximum of \$234,827 for project design and construction support for the South Campus Building 4 HVAC Upgrades Project; and
  3. Approval of a Budget Transfer for the following (4/5 vote required):
    - a. Increase appropriations by \$270,000 in the Accumulated Capital Outlay Fund (ACO) (Fund 3000, Org 3000000) with the use of its available fund balance; and
    - b. Increase appropriations by \$270,000 in Project 23018 offset by an increase in revenue from the transfer from the ACO Budget.

**Attachments:** [Agreement](#)

**Risk and Emergency Services (OES) – Division of CEO’s Office**

- AM.** Acting County Executive Officer and Risk/Emergency Services Manager request the following actions regarding Fiscal Year 2019 Public Safety Power Shutoff (PSPS) Resiliency Allocation grant funding: [22-1640](#)
1. Approval of a Budget Transfer increasing appropriations for the Emergency Services (Fund 1000, Org 1024000) budget by \$38,569 with offsetting revenues from the federally funded FY2019 Public Safety Power Shutoffs (PSPS) Resiliency Allocations Agreement (4/5 vote required); and
  2. Establishment of a capital asset in the amount of \$38,569 for the purchase of three (3) Wanco Compact Diesel Light Towers for the Roads Department to use during emergency situations where the loss of power and lighting has been impacted.



**Sheriff**

- AN.** Sheriff requests the following actions regarding law enforcement services for the City of American Canyon: [22-1197](#)

1. Approval of and authorization for the Chair to sign Amendment No. 18 to Revenue Agreement No. 200005B with the City of American Canyon, increasing the amount by \$520,057 through June 30, 2024 for a new maximum of \$36,709,834 over the five (5) year term to add one (1) Lieutenant to the contracted staff for law enforcement services; and

2. Approval of a Budget Transfer in the Sheriff's Operations Budget (1000-1360000) increasing appropriations by \$165,497 in expense account Salaries and Wages (51100) offset by a commensurate increase in revenue account Charges for Services - American Canyon (46810). (4/5 vote required)

**Attachments:** [Agreement](#)

- AO.** Sheriff requests approval of and authorization for the Chair to sign Amendment No. 8 to Cooperative Joint Powers Dispatching Services Agreement No. 170779B with the City of Napa increasing the amount over two years by \$348,532 for a new maximum of \$4,669,534, extending the term through June 30, 2024, for emergency dispatch services and a new Records Management System. [22-1398](#)

**Attachments:** [Agreement](#)

- AP.** Sheriff requests the following actions regarding the purchase of a motorcycle for the Off-Highway Vehicle Team: [22-1620](#)
1. A revision of the Schedule of Approved Capital Assets in the Adopted Budget for Fiscal Year 2022-2023 in the amount of \$900 to increase the replacement motorcycle cost to \$8,900; and
2. Approval of a Budget Transfer in Sheriff's Operations budget (1000-1360000) increasing appropriations by \$900 in Equipment expense (55400) offset by a commensurate decrease in Law Enforcement Supplies (53620). (4/5 vote required)

**8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**

**9. PUBLIC COMMENT**

**(for all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts as shown on page 1)**

**10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS**

**11. ADMINISTRATIVE ITEMS****County Executive Office**

- A. Acting County Executive Officer will provide a report on pending future agenda items requested at the Board meeting of August 23, 2022 and will request discussion and direction. [22-1648](#)

**Attachments:** [Spreadsheet](#)

**Housing and Homeless Services – Division of CEO’s Office**

- B. Director of Housing & Homeless Services request approval of and authorization for the Chair to sign a Cooperative Joint Powers Homeless Services Agreement rescinding and replacing Agreement No. 180225B, with the City of Napa, with an annual agreement maximum of \$765,000 for the term July 1, 2022 through June 30, 2025. [22-1544](#)

**Attachments:** [Agreement](#)  
[Infographic](#)  
[Presentation \(added after meeting\)](#)

**Human Resources – Division of CEO’s Office**

- C. Director of Human Resources will present and seek direction regarding the recruitment process for County Counsel. [22-1700](#)

**Planning, Building and Environmental Services (PBES)**

- D. Director of Planning, Building and Environmental Services and Deputy Fire Chief to provide information on the adopted State Minimum Fire Safe Regulations, 2021. [22-1680](#)

**Attachments:** [Fire Safe Regulations - Final Rule Text](#)  
[Fire Safe Regulations - Final Statement of Reasons](#)  
[Presentation \(added after meeting\)](#)

**University of California Cooperative Extension**

- E.** UC Cooperative Extension requests adoption of a Resolution: [22-1690](#)
1. Declaring a State of Local Emergency due to pervasive tree mortality;
  2. Requesting the Governor to proclaim a State of Emergency in Napa County due to pervasive tree mortality;
  3. Requesting the Governor seek federal designation of tree mortality areas in Napa County to address insect threats on federal land; and
  4. Requesting the Governor seek a Presidential Declaration of Emergency or Major Disaster in Napa County due to pervasive tree mortality.

**Attachments:** [Resolution](#)

**12. SET MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS****13. SET MATTERS OR PUBLIC HEARINGS****Planning, Building and Environmental Services (PBES)**

- A.** PUBLIC HEARING 9:00 AM [22-1542](#)

Director of Planning, Building and Environmental Services requests adoption of a Resolution updating the fees in Part III, Section 117.020-Solid Waste Fees of the Board Policy Manual, “Fees for Services Provided by County Departments and Agencies” and making clarifying non-substantive edits to Part III, Sections 117.010 and 117.030 that do not affect the fees therein.

**Attachments:** [Resolution](#)  
[Exhibit A - Redlined](#)

**County Executive Office****B. SET MATTER 9:30 AM**[22-1711](#)

Acting County Executive Officer requests the following actions:

1. Authorize the Acting CEO to negotiate and execute an agreement with the Napa Valley Unified School District (NVUSD) for NVUSD to forego negotiations with any other party for the sale of the former Stonebridge School property, for a limited time while the County conducts an appraisal and a Phase I environmental assessment of the property; and
2. Authorize an appraisal and a Phase I environmental assessment be prepared for the former Stonebridge School property, located at 1680 Los Carneros Avenue (APN: 047-182-011), contingent on the prior execution of the agreement in Action Item No. 1 above; and
3. Create a new Capital Improvement Project (CIP) within the Public Works Capital Improvement Program (Fund 3000, Org 3000550) for the Carneros School Property Project (Project 23020), contingent on the prior execution of the agreement in Action Item No. 1 above; and
4. Approval of a Budget Adjustment for the following (4/5 vote required), contingent on the prior execution of the agreement in Action Item No. 1 above:
  - a. Increase appropriations by \$35,000 in Capital Improvement Fund (Fund 3000, Org 3000000) with the use of its available fund balance; and
  - b. Increase appropriations by \$35,000 in Project 23020 offset by the increase in revenue from the transfer from the Capital Improvement Fund Budget.

**Attachments:** [Map](#)

**Planning, Building and Environmental Services (PBES)**

## C. PUBLIC HEARING 10:00 AM

[22-1494](#)

MEADOWOOD RESORT, LLC, MEADOWOOD ASSOCIATES, A LIMITED PARTNERSHIP & HMS VINEYARDS LLC, A CALIFORNIA LIMITED LIABILITY COMPANY / MEADOWOOD NAPA VALLEY REHABILITATION PROJECT / USE PERMIT MINOR MODIFICATION NO. P21-00211-MOD & DEVELOPMENT AGREEMENT

(1) First reading and intention to adopt an Ordinance approving the Development Agreement between Meadowood Resort, LLC, Meadowood Associates, a Limited Partnership, HMS Vineyards, LLC a Limited Liability Partnership, and Napa County; (2) Consider the Planning Commission's recommendations to approve the Meadowood Napa Valley Rehabilitation Project Use Permit Minor Modification No. P21-00211-MOD and the conditions of approval; (3) Find the project Statutorily and Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to a statutory exemption to repair, restore, demolish, or replace property or facilities damaged by a disaster (Public Resources Code § 21080(b)(3)); an exemption for a project that is consistent with a Community Plan, General Plan, or Zoning Code (CEQA Guidelines § 15183); and categorical exemptions for Class 1 (Existing Facilities), Class 2 (Replacement or Reconstruction of Existing Structures of Facilities), and Class 3 (Construction of New Small Facilities or Structures) types of projects (CEQA Guidelines §§ 15301, 15302 & 15303); and an exemption under the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, otherwise known as the "Common Sense Exemption" (CEQA Guidelines § 15061(b)(3)). It has been determined that this type of project does not have a significant effect on the environment and is exempt from CEQA under the aforementioned exemptions pursuant to Napa County's Local Procedures for Implementing CEQA and the CEQA Guidelines; and (4) Approve the Meadowood Napa Valley Rehabilitation Project Use Permit Minor Modification No. P21-00211-MOD subject to the recommended conditions of approval.

The project consists of the rebuilding and rehabilitating of Meadowood Napa Valley and a Development Agreement. The project is generally located at 900 Meadowood Lane (Assessor Parcel Nos. 025-080-032, -033, -034, -035, and -036; "Resort Property") and 1030 Silverado Trail, St. Helena, California (Assessor Parcel Nos. 025-110-049, -050, -064, -065, and -066 and 025-120-007; "NV Reserve Property" and together with the Resort Property, the "Property"). The Resort Property

is within the Planned Development (PD) Zoning District and the NV Reserve Property is within the Agricultural Watershed Zoning District. The entirety of the Property is within the Agriculture, Watershed, and Open Space general plan designation.

**Attachments:** [Recommended Findings](#)  
[Recommended Conditions of Approval & Agency Memos](#)  
[Development Agreement Ordinance](#)  
[Development Agreement](#)  
[Applicant Presentation 1 \(added after meeting\)](#)  
[Applicant Presentation 2 \(added after meeting\)](#)  
[PBES Presentation \(added after meeting\)](#)

**14. LEGISLATIVE ITEMS**

**15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**

**16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**

**17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

**18. CLOSED SESSION**

- A. SET MATTER 11:30 AM - CONFERENCE WITH LABOR NEGOTIATORS**  
(Government Code Section 54957.6)

[22-1546](#)

Agency Designated Representatives:

Christine Briceño, Director of Human Resources

Employee Organization: SEIU Local 1021 - NAPE (Public Services

Employee Unit and Supervisory Unit of the County of Napa)

Deputy Sheriffs' Association - Law Enforcement Unit

Deputy Sheriffs' Association - Law Enforcement Supervisory Unit

Napa County Probation Professionals' Association

Napa County Probation Professionals' Association - Supervisory Unit

NAPE (Public Services Employee Unit and Supervisory Unit of the

County of Napa) Unrepresented Employees: Non-Classified, Management

and Confidential Employees of the County of Napa (Excluding Elected Officials)

- B.** SET MATTER 11:45 AM - CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8) [22-1734](#)

Property: Napa County Fairgrounds, Calistoga, California (APNs 011-140-006, 011-140-007, 011-140-056, 011-140-009, and 011-140-055)  
Agency Negotiator: Becky Craig, Acting County Executive Officer  
Negotiating Parties: Napa County and City of Calistoga  
Under Negotiation: ☒ Price ☒ Terms of Payment

- C.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) [22-1699](#)

Title: Acting County Executive Officer

## **19. ADJOURNMENT**

### **ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, SEPTEMBER 27, 2022 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, SEPTEMBER 9, 2022 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board