

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda - Final

Tuesday, April 9, 2024

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Joelle Gallagher, District 1

Ryan Gregory, District 2

Anne Cottrell, District 3

Alfredo Pedroza, District 4

Belia Ramos, District 5

** This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

www.countyofnapa.org

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: Effective January 1, 2023, the Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$250 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$250 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$250 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the "In Progress" link in the "Video" column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to publiccomment@countyofnapa.org.

Your comment will be shared with all members of the Board of Supervisors.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK****4. PROCLAMATIONS AND COMMENDATIONS**

- A. Presentation of a Proclamation recognizing April 2024 as “Child Abuse Prevention Month” in Napa County. (No Fiscal Impact) [24-407](#)

Attachments: [Proclamation \(added after meeting\)](#)

- B. Presentation of a Proclamation recognizing April 2024 as “Sexual Assault Awareness Month” in Napa County. (No Fiscal Impact) [24-408](#)

Attachments: [Proclamation \(added after meeting\)](#)

- C. Presentation of a Proclamation recognizing April 7-13, 2024 as “Library Week”. (No Fiscal Impact) [24-410](#)

Attachments: [Proclamation \(added after meeting\)](#)

5. CONSENT CALENDAR - SPECIAL DISTRICTS**Napa County Groundwater Sustainability Agency**

- A. Approve and authorize Amendment No. 3 to Agreement No. 210015B (NCGSA) with Luhdorff & Scalmanini Consulting Engineers, increasing the maximum by \$2,650,685 for additional services to support the implementation of the Groundwater Sustainability Plan and three implementation Workplans. (Fiscal Impact: \$2,650,685 Expense; GSA Special Revenue Fund; Budgeted; Discretionary). [24-498](#)

Attachments: [Agreement](#)

6. CONSENT CALENDAR**Agricultural Commissioner**

- A. Approve and authorize Agreement No. 240350B with the Napa County Resource Conservation District (NCRCD) for a maximum of \$29,200 for the term July 1, 2023 through June 30, 2024 to complete grant requirements as outlined in the 2023 Noxious Weed Program with the California Department of Food & Agriculture (CDFA). (Fiscal Impact: \$29,200 Expense; General Fund; Budgeted; Mandatory) [24-581](#)

Attachments: [Agreement](#)

Clerk of the Board

- B.** Approval of minutes from the March 26, 2024 regular meeting. (No Fiscal Impact) [24-572](#)

Attachments: [March 26, 2024](#)

- C.** Reappointment of Fred Sallam, for a second term, and Joseph Harbison III, for a second term, to represent the Public at Large to the Napa County Veterans Commission with terms of office to commence immediately and expire March 20, 2028. (No Fiscal Impact) [24-430](#)

Attachments: [Sallam Application](#)
[Harbison Application](#)

County Counsel

- D.** Approve and authorize Amendment No. 2 to Agreement No. 230362B with Logikcull Systems, Inc. for Logikcull Discovery Solution software and document hosting effective July 1, 2024, for a new maximum compensation of \$61,800 and extending the term to June 30, 2025. (Fiscal Impact: \$61,800 expense; County Counsel Fund; Not Budgeted; Discretionary) [24-580](#)

Attachments: [Agreement](#)

County Executive Office

- E.** Adopt a Resolution continuing the State of Local Emergency due to pervasive tree mortality in Napa County. (No Fiscal Impact; Discretionary) [24-588](#)

Attachments: [Resolution](#)

- F.** Approve out of state travel for Supervisor Anne Cottrell to Washington, D.C. from April 28 - May 3, 2024 to conduct meetings on behalf of Napa County with key federal congressional and executive branch officials. (Fiscal Impact: \$3,500 expense; General Fund; Budgeted; Discretionary). [24-612](#)

Health and Human Services Agency

- G.** Accept a donation of various pre-owned office furniture approximately valued at \$24,000 from The Gasser Foundation. (No Fiscal Impact; Discretionary). [24-483](#)

Attachments: [Donations](#)

- H. Approve and authorize Amendment No. 1 to Agreement No. 200129B with Redwood Psychology Center, Inc., dba Russian River Counselors, to extend the term to June 30, 2027 and replace Exhibit B to increase rates and revise the payment structure, with no change to the contract maximum. (Fiscal Impact: \$15,000 Expense; Health and Human Services Agency Fund, Child Welfare Services Division; Budgeted; Mandatory). [24-485](#)

Attachments: [Agreement](#)

Housing & Homeless Services – Division of CEO’s Office

- I. Adopt a Resolution reserving \$200,000 of Affordable Housing Funds for a 5-unit project in the City of St. Helena (Fiscal Impact \$200,000 expense; Affordable Housing Fund; Not Budgeted; Discretionary) [24-501](#)

Attachments: [Resolution](#)

- J. Adopt a Resolution reserving \$1,500,000 of Affordable Housing Funds for a 77-unit project, known as Monarch Landing, located in the City of Napa. (Fiscal Impact \$1,500,000 expense; Affordable Housing Fund; Not Budgeted; Discretionary) [24-586](#)

Attachments: [Resolution](#)

Human Resources – Division of CEO’s Office

- K. Adopt a Resolution approving the Memoranda of Understanding (MOU) for the Napa County Professional Probation Association (NCPA) Non-Supervisory Probation Unit and Supervisory Probation Unit for the term July 1, 2022 to June 30, 2026. [24-559](#)

Attachments: [Resolution](#)

Information Technology Services – Division of CEO’s Office

- L. Adopt a Resolution approving revisions and additions to the Clerk of the Board retention schedule in Section 40 of the County Policy Manual effective April 9, 2024. [24-414](#)
[4/5 vote required]

Attachments: [Exhibit "A" Retention Worksheet \(Clean\)](#)
[Retention Worksheet \(Redline\)](#)
[Requested Changes and Explanations](#)

Library

- M.** Approve and accept funding from the California Library Literacy Services (CLLS) in the amount of \$38,887 for Fiscal Year 2024-2025, to continue implementing its English as a Second Language (ESL) grant program. (Fiscal Impact, \$38,887 Revenue; Library Fund; Budgeted; Discretionary) [24-500](#)

Planning, Building and Environmental Services (PBES)

- N.** Approve and authorize Amendment No. 1 to Joint Powers Agreement No. 230100B with the Napa County Resource Conservation District (RCD) for a maximum of \$595,000 per fiscal year through June 30, 2025, for continued support related to watershed health, forest health, wildfire resilience, climate action and sustainability. (Fiscal Impact: \$595,000 Expense; General Fund and GSA Special Revenue Fund; Budgeted; Discretionary) [24-562](#)

Attachments: [Agreement](#)

Public Works

- O.** Approve and authorize Amendment No. 8 to Agreement No.190311B with Napa Valley Transportation Authority (NVTa) and a Budget Amendment to provide additional funding for the Napa Valley Vine Trail between St. Helena and Calistoga. (Fiscal Impact: \$275,000 Expense; Accumulated Capital Outlay Fund; Not Budgeted; Discretionary) [24-399](#)
[4/5 vote required]

Attachments: [Agreement](#)

- P.** Approve the Plans and Specifications for the “Mt. Veeder Road MPM 3.99, RDS 23-23”, authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal impact; Discretionary) [24-471](#)

Attachments: [Budget Summary](#)

- Q.** Approve and authorize a contract change order to the Admin Waterproof Injection, PW24-12 construction contract with Rainbow Waterproofing and Restoration Co. for a not to exceed amount of \$14,950 to perform necessary work to prepare a basement wall to accept paint coating. (Fiscal Impact: \$14,950 Expense; Property Management Fund; Budgeted; Discretionary) [24-474](#)
[4/5 vote required]

-
- R. Approve a Budget Amendment to increase appropriations for Project 20031 FEMA House Elevation Grant to partially fund the elevation of private homes that have generated multiple damage claims resulting from flooding. (Fiscal Impact \$368,281 Expense and Revenue, General Fund 1000, Not Budgeted; Discretionary) [4/5 vote required] [24-514](#)
- S. Approve and authorize Amendment No. 1 to Agreement No. 220333B with Geocon Consultants for a new maximum amount of \$691,350 for additional inspection services related to the Napa County Replacement Detention Facility project, PW20-100. (Fiscal Impact: \$321,125 Expense, Capital Improvement Projects Fund; Budgeted, Discretionary). [24-537](#)
- Attachments:** [Agreement](#)
- T. Award of Construction Contract to ETIC of Pleasant Hill, California in the amount of \$1,318,628 for the Oakville Grade Road MPM 1.35 Storm Repair, RDS 19-65 project, and approve a Budget Amendment. (Fiscal Impact: \$1,812,355 Expense; Capital Improvement Projects Fund; Not Budgeted; Discretionary) [4/5 vote required] [24-567](#)
- Attachments:** [Bid Results](#)
[Budget Sheet](#)
- U. Approval of plans and specifications for the “North County Crossroads Paving project”, RDS 24-08, and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact; Discretionary) [24-577](#)
- V. Accept a grant from the Napa Valley Community Foundation (NVCF) David and Jane Gotelli Family Fund in the amount of \$60,000 for the grant period of April 2024 through April 2026 to provide general support for operation of the Napa County Animal Shelter and Adoption Center and authorize the Chair to sign a letter of appreciation. (Fiscal Impact: \$60,000 Revenue; Animal Shelter Operations; Not Budgeted; Discretionary) [24-585](#)
- Attachments:** [Letter of Appreciation](#)
- W. Authorize submission of an application for a Safe Streets and Roads for All Grant, and approve and authorize Amendment No. 2 to Agreement No. 240200B with Kimley-Horn to provide grant support for the Napa Valley Vine Trail (NVVT) segment from Yountville through St. Helena. (No Fiscal Impact, Discretionary). [24-591](#)
- Attachments:** [Agreement](#)
-

- X. Approve the Plans and Specifications for the “2024 Road Striping Maintenance Project”, RDS 24-11, authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code and approve the project name change. (No Fiscal Impact; Discretionary) [24-601](#)

Attachments: [List of Roads](#)

- Y. Approve and authorize Lease Agreement No. 240308B with the State of California Department of General Services for the term October 1, 2024 through September 30, 2029 for three houses and two garages, located at Napa State Hospital, for an annual rental rate of \$14,880, plus utilities, with a 3% annual cost of living adjustment, for the operation of Fresh Start, a program offering transitional housing assistance to individuals with mental health disorders. (Fiscal Impact \$14,880 Expense; Health and Human Services Agency Fund; Budgeted; Mandatory) [24-613](#)

Attachments: [Agreement](#)

Recorder/County Clerk

- Z. Approve and authorize Amendment No. 2 to Agreement 170295B with Kofile Technologies Inc. for scanning and indexing early vital records; and approval of a Budget Amendment for \$77,525. (Fiscal Impact: \$77,525 expense; Micrographics Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [24-549](#)
[4/5 vote required]

Attachments: [Agreement](#)

7. PUBLIC COMMENT
8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS
9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS
10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS
11. ADMINISTRATIVE ITEMS

Health and Human Services Agency

- A. Receive Napa County Child Abuse Prevention Council (CAPC) 2024 Report (No Fiscal Impact, Discretionary). [24-609](#)

Attachments: [Presentation](#)

Public Works**B. SET MATTER - 2:00 PM (NVTA-TA)****[24-563](#)**

Receive a report on Napa Valley Transportation Authority - Tax Agency's "Measure U - Napa Valley Transportation Improvement Act", and adopt a Resolution in support of the expenditure plan for Measure U. (No Fiscal Impact, Discretionary)

Attachments: [Resolution](#)
[Full Text of Draft Measure](#)
[Measure U Fact Sheet](#)
[PowerPoint Presentation NVTA \(added after meeting\)](#)
[PowerPoint Presentation Staff \(added after meeting\)](#)

C. SET MATTER - 2:00 PM (Facilities Master Plan)**[24-459](#)**

Receive the Facilities Master Plan report prepared by Gensler and provide direction to staff. (No fiscal impact)

Attachments: [Report](#)
[PowerPoint Presentation \(added after meeting\)](#)

12. PUBLIC HEARING - SPECIAL DISTRICTS**13. PUBLIC HEARINGS****County Counsel****A. PUBLIC HEARING - Conflict of Interest Code****[24-546](#)**

Adopt a Resolution updating the Napa County Conflict of Interest Code. (No Fiscal Impact; Mandatory)

CONTINUED FROM MARCH 12, 2024

STAFF REQUESTS CONTINUANCE TO MAY 7, 2024 AT 9:00 AM.

Attachments: [Resolution](#)

Planning, Building and Environmental Services (PBES)**B. PUBLIC HEARING - Introduction of Ordinance [24-369](#)**

Introduction and intention to adopt an Ordinance adopting local modifications of the 2022 edition of the California Energy Code to reduce greenhouse gas emissions and to reduce the impacts of climate change, and adopt a Resolution of Findings as required by state law (Fiscal Impact: None, Discretionary).

Attachments: [Resolution](#)
[Ordinance - Clean](#)
[Ordinance - Redline](#)
[2022 Cost Effectiveness Study](#)
[2019 Cost-Effectiveness Study](#)

C. PUBLIC HEARING - Nova Business Park Appeal [24-415](#)

Move to continue the public hearing for an appeal filed by Water Audit California (Appellant) of the Nova Business Park, LLC (Applicant) Mitigated Negative Declaration, Mitigation Monitoring and Reporting Program, and Tentative Subdivision Map approved by the Napa County Planning Commission on December 20, 2023. (No Fiscal Impact)

(APPELLANT, APPLICANT, AND STAFF REQUEST A CONTINUANCE TO APRIL 23, 2024, AT 9:00 AM)

Attachments: [Levine Act Disclosures](#)

14. CLOSED SESSION**A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) [24-592](#)**

Agency Designated Representatives:
Christine Briceño, Director of Human Resources
Employee Organization: SEIU Local 1021 - NAPE
(Public Services Employee Unit and
Supervisory Unit of the County of Napa)
Unrepresented Employees: Non-Classified, Management and
Confidential Employees of the County of Napa (Excluding Elected
Officials)

**B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) [24-548](#)
Title: County Counsel**

- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government [24-547](#)
Code Section 54957)
Title: County Executive Officer

15. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,
APRIL 23, 2024 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, APRIL 5, 2024 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board