

# Napa County

Board of Supervisors Chambers  
1195 Third Street, Third Floor  
Napa, CA 94559



## Agenda

**Tuesday, March 26, 2024**

**9:00 AM**

**Board of Supervisors Chambers  
1195 Third Street, Third Floor**

### **Board of Supervisors**

*Joelle Gallagher, District 1*

*Ryan Gregory, District 2*

*Anne Cottrell, District 3*

*Alfredo Pedroza, District 4*

*Belia Ramos, District 5*

*\* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

[www.countyofnapa.org](http://www.countyofnapa.org)

**GENERAL INFORMATION**

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Levine Act Compliance: Effective January 1, 2023, the Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$250 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$250 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$250 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

**ON A MATTER ON THE AGENDA**

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

**ON A MATTER NOT ON THE AGENDA**

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

**How to Watch or Listen to the Napa County Board of Supervisors Meetings**

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via [www.zoom.us/join](http://www.zoom.us/join) (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).

**If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:**

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org).

Your comment will be shared with all members of the Board of Supervisors.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email [clerkoftheboard@countyofnapa.org](mailto:clerkoftheboard@countyofnapa.org).

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK****4. PROCLAMATIONS AND COMMENDATIONS**

- A. Presentation of a Proclamation designating the week of April 1 - April 7, 2024, as “National Public Health Week 2024” in Napa County. (No Fiscal Impact). [24-409](#)

**Attachments:** [Proclamation \(added after meeting\)](#)

- B. Presentation of a Proclamation recognizing March 2024 as “Red Cross Month” in Napa County. (No Fiscal Impact) [24-413](#)

**Attachments:** [Proclamation \(added after meeting\)](#)

**5. CONSENT CALENDAR - SPECIAL DISTRICTS****Napa County Housing Authority**

- A. Approve a Budget Amendment and the purchase of two capital assets for replacement of radiant heat system boilers for \$55,410. (Fiscal Impact \$55,410 Expense and Revenue; Housing Authority Fund; Not Budgeted; Discretionary) [24-429](#)

[4/5 vote required]

- B. Approve and authorize Amendment No. 1 to Agreement No. 230047B (NCHA) with HCI Systems, Inc. to support critical fire system repairs at the county-owned farmworker centers. (Fiscal Impact: \$23,290 expense, Housing Authority Fund, Budgeted, Discretionary) [24-448](#)

**Attachments:** [Agreement](#)

**Lake Berryessa Resort Improvement District**

- C. Approve and authorize Agreement No. 240306B with GHD, Inc. for a maximum of \$60,188 to conduct geotechnical site investigations and develop a technical report that recommends the basis for designing construction upgrades to Wastewater Ponds 1 - 3 earthen berms, and approve a Budget Amendment. (Fiscal Impact: \$60,188, LBRID Fund 5220, Subdivision 5220500, Project 19007, Not Budgeted; Discretionary) [24-330](#)

[4/5 vote required]

**Attachments:** [Agreement](#)

**6. CONSENT CALENDAR****Auditor-Controller**

- A. Accept and instruct the Clerk of the Board to file the audit report of the Procurement Card Program for the period of July 1, 2023 - December 31, 2023. (Fiscal Impact: None, Discretionary) [24-359](#)

**Attachments:** [Report](#)

**Clerk of the Board**

- B. Approval of minutes from the March 12, 2024 regular meeting. (No Fiscal Impact) [24-455](#)

**Attachments:** [March 12, 2024](#)

- C. Appointment of Linda Nellett to represent the City of Napa, and reappointment of Myrna A. David to represent the Town of Yountville on the Napa County Library Commission with a term of office commencing immediately and ending on January 31, 2027. (No Fiscal Impact) [24-423](#)

**Attachments:** [Nellett Application](#)  
[David Application](#)  
[City of Napa Minute Order](#)  
[Town of Yountville Minutes](#)

**County Fire Department**

- D. Approve a Budget Amendment to increase the Fire Operations Capital Assets appropriation by \$5,000 to purchase HazMat Equipment from an awarded OES Hazmat Grant of \$71,000 that falls short of the \$76,000 dollar amount of equipment. (Fiscal Impact, \$5,000; Fire Fund 2100, Budgeted; Discretionary) [24-424](#)  
[4/5 vote required]

- E. Approve a Budget Amendment to increase the Fire Operations Capital Assets appropriation by \$4,000 to make a manufacturing modification to the new Truck 12 apparatus that was not included in the original capital asset request of \$1,540,540. (Fiscal Impact, \$4,000; Fire Fund 2100, Budgeted; Discretionary) [24-434](#)  
[4/5 vote required]

- F. Approve a Budget Amendment to increase appropriations by \$675,000 in the Station 25 subdivision to replace the current Water Tender 25 located at the Napa Station, waive competitive bidding requirements, and provide a sole source award to Golden State Fire Apparatus due to technical compatibility requirements. (Fiscal Impact, \$675,000; Fire Fund 2100, Budgeted; Discretionary) [24-447](#)

[4/5 vote required]

- G.** Approve and authorize Budget Amendment and Agreement No. 240322B with Schell Vista Fire Protection District to provide prevention and suppression services in areas of Napa County not located within the boundaries of municipalities for fire protection. (Fiscal Impact: \$30,000; Fire Fund 2100; Budgeted; Discretionary) [24-451](#)  
[4/5 vote required]

**Attachments:** [Agreement](#)

### Health and Human Services Agency

- H.** Approve and authorize Agreement No. 240279B with Seneca Family of Agencies for a contract maximum of \$1,785,693 for FY 2023-2024 and \$2,777,280 for FY 2024-2025 and each subsequent renewal for High Fidelity Wraparound Services and approve a Budget Amendment related to this agreement. (Fiscal Impact: \$1,785,693 expense and revenue; Health and Human Services Agency Fund, Behavioral Health Division; Not Budgeted; Discretionary) [24-217](#)  
[4/5 vote required]

**Attachments:** [Agreement](#)

- I.** Approve and authorize Amendment No. 1 to Agreement No. 230036B with Evident Change, to increase the contract maximum by \$58,152 for a new contract maximum of \$88,173 and extending the term through June 30, 2029. (Fiscal Impact: \$88,173 expense; Health and Human Services Agency Fund, Child Welfare Services Division; Budgeted; Discretionary). [24-354](#)

**Attachments:** [Agreement](#)

- J.** Approve and authorize Amendment No. 9 to Agreement No. 170436B with Jackson & Coker Locum Tenens, LLC, and Amendment No. 2 to Agreement No. 200176B with LocumTenens.com for Fiscal Year 2023-2024, and each subsequent renewal through June 30, 2029, for the continued provision of licensed psychiatric services within the Behavioral Health Division. (Fiscal Impact: \$1,050,000 expense for Agreement No. 170436B and \$925,000 expense for Agreement No. 200176B; Health and Human Services Agency Fund, Behavioral Health Division; Budgeted; Mandatory) [24-363](#)

**Attachments:** [Jackson & Coker Agreement](#)  
[LocumTenens.com Agreement](#)

### Housing & Homeless Services – Division of CEO’s Office

- K.** Apply for and accept the County allocation of \$698,090 for round five (5) of CallICH Homeless Housing, Assistance, and Prevention (HHAP) [24-484](#)

funding and execute subsequent loan documents and agreements with the State of California. (Fiscal Impact, \$698,090 revenue; Housing and Homeless Fund; Not budgeted; Discretionary)

#### Human Resources – Division of CEO’s Office

- L.** Adopt a Resolution to amend the Departmental Allocation List for the Health and Human Services Agency effective March 26, 2024, with no net increase to full time equivalents. (Fiscal Impact: \$135,000 annual expense; HHSA Fund; Budgeted; Discretionary) [24-450](#)
- Attachments:** [Resolution](#)
- M.** Adopt a Resolution to amend the Departmental Allocation List for Information Technology Services, a Division of the County Executive Office, effective March 26, 2024, with a net increase of 1.0 full-time equivalent, and approve a Budget Amendment. (Fiscal Impact: \$160,000 annual expense; Information Technology Services Fund; Not Budgeted; Discretionary) [24-452](#)
- [4/5 vote required]
- Attachments:** [Resolution](#)
- N.** Adopt a Resolution to amend the Table and Index of Classes to add Defensible Space Inspector, effective March 26, 2024. (No Fiscal Impact; Discretionary) [24-460](#)
- Attachments:** [Resolution](#)

**Library**

- O.** Authorize the purchase of a capital asset for a Modular Conference Room and approval of a Budget Amendment to provide a dedicated meeting space for tutors and learners at the Napa Library. (Fiscal Impact: \$32,750 expense, Library Fund, Not budgeted; Discretionary) [4/5 vote required] [24-228](#)

**Probation**

- P.** Approve and authorize Agreement No. 240304B with L.E. Professional Standards Training for the term March 1, 2024 through June 30, 2024, with an automatic annual renewal for a contract maximum of \$56,000 each fiscal year, to provide law enforcement training. (Fiscal Impact: \$56,000; General Fund; Budgeted; Discretionary) [24-341](#)
- Attachments:** [Agreement](#)

**Public Works**

- Q.** Approve and authorize Agreement No. 240311B with Nacht and Lewis Architect, Inc. for a maximum of \$418,320 for design and construction administration services needed to support the “South Campus Building A&B Maintenance Project,” PW 21-37, and approve a Budget Amendment for \$496,580 for engineering services and project administration. (Fiscal Impact: \$496,580 expense; Accumulated Capital Outlay Fund; Not Budgeted; Discretionary) [4/5 vote required] [24-365](#)
- Attachments:** [Agreement](#)  
[Budget Summary](#)
- R.** Approve and authorize Amendment No. 2 to Space License Agreement No. 230301B with Napa Jet Center, Inc., doing business as Atlantic Aviation, to change hangar utilization from one hangar to another hangar of similar size (approximately 4,200 square feet) at the Napa County Airport, with no change to monthly rent and utility fees, to be retroactively effective July 1, 2023 through June 30, 2025. (No Fiscal Impact; Discretionary) [24-395](#)
- Attachments:** [Agreement](#)
- S.** Approval of plans and specifications for the “Measure T Yountville Cross Road, Finnell Road Paving Project,” RDS 24-10, and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact; Discretionary) [24-433](#)

- T. Award of Construction Contract to GD Nielson for the Administration Building Sewer Lateral Replacement, PW 24-13 project, and approve a Budget Amendment. (Fiscal Impact: \$250,000 expense; Accumulated Capital Outlay Fund; Not Budgeted; Discretionary) [24-475](#)  
[4/5 vote required]

7. **PUBLIC COMMENT**

**For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)**

8. **BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**

9. **DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**

10. **ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS**

**Napa County Groundwater Sustainability Agency**

- A. Receive a presentation on the Napa County Groundwater Sustainability Annual Report - Water Year 2023 (“Annual Report”), authorize staff to transmit it to Department of Water Resources, and approve three Workplans and a Combined Program Overview document related to GSP implementation. (No Fiscal Impact; Mandatory) [24-496](#)

**Attachments:** [Table 1 - Sustainable Management Criteria Summary](#)  
[Napa County Annual Report Water Year 2023](#)  
[Final Interconnected Surface Water/Groundwater Dependent Ecosystems Workplan](#)  
[Final Water Conservation Workplan](#)  
[Final Groundwater Pumping Reduction Workplan](#)  
[Final Combined Program Overview](#)  
[Presentation \(added after the meeting\)](#)

11. **ADMINISTRATIVE ITEMS**

**County Counsel**

- A. Consideration and adoption of a Resolution of Findings of Fact and Decision on Appeal regarding an appeal filed by Water Audit California (Appellant) concerning the Napa County Planning Commission's decision on June 21, 2023, to approve the Rutherford Ranch Winery Use Permit Major Modification No. P19-00126-MOD and Use Permit Exception to the Conservation Regulations P23-00145 submitted by Marko B. and Theo Zaninovich, Round Hill Cellars (Applicant or Rutherford Ranch) for an existing winery located at 1680 Silverado Trail South, St. Helena, CA. (No Fiscal Impact; Mandatory) [24-293](#)

**Attachments:** [Resolution](#)  
[Exhibit A - Conditions of Approval](#)

**Planning, Building and Environmental Services (PBES)**

- B.** Receive and accept a presentation of the annual report regarding the status of the Napa County General Plan and progress in its implementation as required by Government Code Section 65400. (No Fiscal Impact, Mandatory) [24-322](#)

**Attachments:** [2023 Annual Report Transmittal Letter](#)  
[2023 General Plan Implementation Table](#)  
[2023 Housing Programs Implementation Table](#)  
[2023 Annual Progress Report - Table B](#)  
[2023 Annual Progress Report - Summary](#)

**12. PUBLIC HEARING - SPECIAL DISTRICTS****13. PUBLIC HEARINGS****Human Resources – Division of CEO’s Office**

- A.** PUBLIC HEARING - Ordinance to amend Code Section 2.100.235 [24-320](#)

Intent to adopt an Ordinance amending Title 2 (Administration and Personnel) Article III (Terms of Employment) and amending language in Chapter 2, Section 100.235 (Administrative leaves of absence with pay) of the Napa County Code regarding giving the Director of Human Resources additional authority to grant paid leaves of absence.

**Attachments:** [Ordinance](#)  
[Ordinance \(redline\)](#)

**14. CLOSED SESSION**

- A.** CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) [24-465](#)

Agency Designated Representatives:  
Christine Briceño, Director of Human Resources  
Employee Organization: SEIU Local 1021 - NAPE  
(Public Services Employee Unit and  
Supervisory Unit of the County of Napa)  
Unrepresented Employees: Non-Classified, Management and  
Confidential Employees of the County of Napa (Excluding Elected  
Officials)

**15. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,  
APRIL 9, 2024 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, MARCH 22, 2024 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board