

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda - Final

***Consolidated**

Tuesday, December 5, 2023

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Joelle Gallagher, District 1

Ryan Gregory, District 2

Anne Cottrell, District 3

Alfredo Pedroza, District 4

Belia Ramos, District 5

** This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

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GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any CONSENT ITEMS can be discussed separately at the request of any person. CONSENT ITEMS are usually approved with a single motion.

PUBLIC HEARINGS - These items are noticed public hearings pursuant to government code.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection after the meeting. Availability of materials related to agenda items for inspection does not include materials which are exempt from disclosure under the California Government Code.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD:

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to publiccomment@countyofnapa.org.

Your comment will be shared with all members of the Board of Supervisors.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PET OF THE WEEK
4. PRESENTATIONS, PROCLAMATIONS, AND COMMENDATIONS
5. CONSENT CALENDAR - SPECIAL DISTRICTS

Lake Berryessa Resort Improvement District

- A. District Engineer requests adoption of a Resolution approving and submitting an argument in favor of LBRID Measure “U,” establishing the appropriations limit of Lake Berryessa Resort Improvement District. [23-1938](#)

Attachments: [Resolution](#)

6. CONSENT CALENDAR**County Counsel**

- A. County Counsel requests adoption of a Resolution consolidating three local special elections with the Presidential Primary Election to be held on March 5, 2024. [23-1939](#)

Attachments: [Resolution](#)
[Town of Yountville Resolution](#)
[Howell Mountain Elementary Resolution](#)
[LBRID Resolution](#)

County Executive Office

- B. County Executive Officer requests the following: [23-1551](#)
1. Approval of a Budget Amendment increasing Fire-Building Rents (2100000-52605) by \$90,000 from available fund balance (4/5 vote required); and
 2. Approval of and authorization for the Chair to sign Lease Agreement 240226B, with H4IT Napa LLC, for \$14,500 per month for the term January 15, 2024-January 31, 2029 with a five-year extension option with an annual 3% escalation rate to relocate Fire Operations and Fire Marshal offices to 951 California Boulevard, Napa.

Attachments: [Agreement](#)
[Disclosure](#)

County Fire Department

- C. Deputy County Fire Chief requests the following actions regarding purchasing communication equipment for a Chief's vehicle and utility pickup in the fire prevention fleet (4/5 vote required): [23-1915](#)
1. Approval of a Budget Amendment to increase transfer out of \$6,400 from Fire Operations (2100000-57900) using available fund balance to be transferred to the subdivisions of Fire Marshal (2100001-49900) and Fire Operations (2100000-49900); and an increase to Capital Asset appropriations in (2100001-55400) offset by transfer of revenue; and
 2. Increase of capital assets in the amount of \$6,400 for the purchase of emergency communication equipment in new B1407 truck and C1404 Tahoe.

Attachments: [Correction Memorandum \(added after meeting\)](#)

Health and Human Services Agency

- D. Director of Health and Human Services Agency (HHSA) requests: [23-1596](#)
1. Adoption of a Resolution authorizing the Director of HHSA to take actions in regard to drug diversion program and standards; and
 2. Approval of and authorization for the Chair to sign Agreement No. 240141B with Alternatives for Better Living, Inc., for a contract maximum of \$50,000 for Fiscal Year 2023-2024, and each subsequent renewal, to provide Penal Code 1000 (PC 1000) drug diversion services.

Attachments: [Resolution Agreement](#)

- E. Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Revenue Agreement No. 240177B with Department of Health Care Services (DHCS) for a maximum of \$38,502,000 for the term Fiscal Year 2023-2024 through Fiscal Year 2026-2027 for the State and Federal funding for alcohol and drug programs approved in the Napa County Drug Medi-Cal Organized Delivery System (DMC-ODS) Waiver. [23-1601](#)

Attachments: [Agreement](#)

- F. Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Agreement No. 240165B with St. Helena Hospital Foundation (SHHF) for the term December 1, 2023 through May 31, 2024 for a contract maximum of \$99,600 to conduct mobile community clinics to administer COVID-19 vaccines. [23-1702](#)

Attachments: [Agreement](#)

- G.** Director of Health and Human Services Agency (HHSA) requests adoption of a Resolution to defer implementation of Senate Bill (SB) 43 to January 1, 2026, as allowed by law. [23-1833](#)
- Attachments:** [Resolution](#)
- H.** Director of Health and Human Services Agency (HHSA) requests adoption of a resolution authorizing joint application for and acceptance of the County Allocation Awards under the California Department of Housing and Community Development (HCD) Transitional Housing Program (THP) Round 5 and Housing Navigation and Maintenance Program (HNMP) Round 2. [23-1834](#)
- Attachments:** [Resolution](#)
- I.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Agreement No. 240215B with the California Department of Health Care Services (DHCS) for the Intergovernmental Agreement Regarding Transfer of Public Funds for the term January 1, 2022, through June 30, 2025, for the transfer of approximately \$2,000,000 to fund the non-federal share of Medi-Cal Managed Care actuarially sound capitation rates. This amount includes the 20% assessment fee retained by DHCS. [23-1837](#)
- Attachments:** [Agreement](#)

Housing & Homeless Services – Division of CEO’s Office

- J.** Director of Housing & Homeless Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200400B with The Ferguson Group for grant writing assistance, extending the contract for an additional year through June 30, 2024 with up to three yearly auto-renewals. [23-1845](#)
- Attachments:** [Agreement](#)
- K.** Director of Housing & Homeless Services requests the Board of Supervisors adopt a Resolution reserving \$1,550,000 from the Affordable Housing Fund to assist Jamboree Housing Corporation with the development of 41 permanent supportive housing units. [23-1942](#)
- Attachments:** [Resolution](#)

Human Resources – Division of CEO’s Office

- L.** Director of Human Resources requests adoption of a Resolution establishing a \$1,600 Matching Employer Contribution for Management, Confidential, and Non-Classified Officers and Non-Classified employees who are participants in Napa County's 401(a) Retirement Savings Plan during calendar year 2024, a \$600 Matching Employer Contribution for SEIU employees who are participants in Napa County's 401(a) Retirement Savings Plan during calendar year 2024, and a \$900 Matching Employer Contribution for NCPPA employees who are participants in Napa County’s 401(a) Retirement Savings Plan during calendar year 2024. [23-1934](#)
- Attachments:** [Resolution](#)
- M.** Director of Human Resources and Chief Probation Officer request adoption of a Resolution amending the Table and Index of Classes, Appropriate Personnel Policies, and the Departmental Allocation List for the Probation Department, by adding 1.0 full-time equivalent (FTE) Probation Administrative Manager and deleting 1.0 FTE Staff Services Manager and 0.5 FTE Juvenile Hall Counselor I/II, effective December 9, 2023, with a decrease in FTE, and net savings to the County General Fund. [23-1947](#)
- Attachments:** [Resolution](#)
- N.** Director of Human Resources and Director of Health and Human Services Agency request adoption of a Resolution amending the Departmental Allocation List for the Behavioral Health Division of the Health and Human Services Agency, with no net increase in full-time equivalents (FTEs), and no impact to the County General Fund. [23-1952](#)
- Attachments:** [Resolution](#)

Information Technology Services – Division of CEO’s Office

- O.** Chief Information Officer requests the approval of and authorization for the Chair to sign Memorandum of Understanding No. 8672 among the Counties of Marin, Mendocino, Napa, and Sonoma as part of their participation in the North Bay North Coast Broadband Consortium, with a term of January 1, 2024 through December 31, 2027 to improve broadband access to the underserved communities in the North Bay/North Coast Region. [23-1978](#)
- Attachments:** [Agreement](#)

Planning, Building and Environmental Services (PBES)

- P.** Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign Agreement No. 240224B with the Association of Bay Area Governments (ABAG) for a maximum of \$1,056,770 for the term January 1, 2024 through December 31, 2027 to deliver services related to the Bay Area Regional Energy Network (BayREN) Program. [23-1798](#)

Attachments: [Agreement](#)

Public Works

- Q.** Director of Public Works requests adoption of a Resolution in the support of the Napa Valley Transportation Authority's (NVTa) "NVTa Vision Zero Plan." [23-1877](#)

Attachments: [Resolution](#)
[NVTa Vision Zero Plan](#)

- R.** Director of Public Works requests approval of a Budget Amendment for the following (4/5 vote required): [23-1902](#)
1. Creation of a new Roads Capital Improvement Project for Butts Canyon Road Resurfacing Project (Fund 2040, Sub-Division 2040500, Project 24020);
 2. Increase Transfer Out appropriations by \$50,000 in the Accumulated Capital Outlay Fund (ACO) (Fund 3000, Sub-Division 3000000, Account 56100) offset by use of its available fund balance to be transferred to Project 24020; and
 3. Increase Engineering Services appropriations by \$50,000 in Project 24020 (Fund 2040, Sub-Division 2040500, Project 24020, Account 52145) offset by transfer-in revenue from ACO.

Attachments: [Budget Summary](#)

- S.** Director of Public Works requests the following related to Measure T funding for County Roads: [23-1932](#)
1. Adoption of a Resolution confirming commitment of funding for Class 1 bike paths;
 2. Adoption of a Resolution confirming expenditures to meet the County's Maintenance of Effort (MOE) requirement; and
 3. Adoption of a Resolution approving amendments to the Measure T five-year work plan for County Roads.

Attachments: [Resolution 1](#)
[Resolution 2](#)
[Memo](#)
[Resolution 3](#)

- T. Director of Public Works requests approval of and authorization for the Chair to sign an Easement Deed in favor of Pacific Gas & Electric Company (PG&E) for an area of approximately 5,000 square feet on Napa County Airport property to allow for the installation of an underground electrical line. [23-1946](#)

Attachments: [Easement](#)

7. PUBLIC COMMENT

8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

11. ADMINISTRATIVE ITEMS

County Executive Office

- A. Deputy County Fire Chief will provide an annual report of fire preparedness and response. [23-1883](#)

Attachments: [PowerPoint \(added after meeting\)](#)

Housing & Homeless Services – Division of CEO’s Office

- B. Director of Housing & Homeless Services to provide a presentation on the Bay Area Housing Finance Authority (BAHFA) Older Adult Rental Assistance Pilot Program Grant award to Napa County in the amount of \$5,000,000 to prevent homelessness and improve long-term housing stability for extremely-low income senior residents experiencing severe housing burden through June 2028. [23-1900](#)

Attachments: [PowerPoint \(added after meeting\)](#)

Planning, Building and Environmental Services (PBES)

- C. Director of Planning, Building, and Environmental Services will provide an update on the Code Compliance program for FY 22/23. [23-1928](#)

Attachments: [Policy and Procedure Manual](#)
[PowerPoint \(added after meeting\)](#)

12. PUBLIC HEARING - SPECIAL DISTRICTS

13. PUBLIC HEARINGS**Planning, Building and Environmental Services (PBES)**

- A. PUBLIC HEARING 9:00 AM - Williamson Act Agricultural Preserves and Contracts 2023** [23-1668](#)

Director of Planning, Building and Environmental Services requests adoption of a Resolution establishing certain Agricultural Preserves (Types A & H), and approval of and authorization for the Chair to execute the following Williamson Act Agricultural Contracts:

1. Approving three new contracts with the following applicants:
 - a. Hunter Holdings II LLC, at 2628 Las Amigas Road;
 - b. Marly Holding LLC, at 2955 Sulphur Springs Road;
 - c. Pritchard Hill Vineyards LLC, at 1553 Sage Canyon Road; and
2. Approving rescission of two existing contracts and replacing with two new contracts with the following applicant:
 - a. Stag's Leap Wine Cellars LLC, 5766 Silverado Trail, Napa, CA (Contracts P23-00289 and P23-00290).

Attachments: [Resolution](#)
[Map](#)
[Memo](#)
[Contract Type A](#)
[Contract Type H](#)

- B. PUBLIC HEARING 9:00 AM - Inn at the Abbey Development Agreement** [23-1873](#)

Director of Planning, Building and Environmental Services and County Counsel requests discussion and direction regarding proposed terms of a Development Agreement between Napa County and Jackson Family Investments, LCC (Applicant), concerning their existing Use Permit Major Modification application, #P19-00038-MOD, the Inn at the Abbey.

Attachments: [Attachment A](#)
[Attachment B](#)
[Attachment C](#)
[Attachment D](#)
[Attachment E](#)
[PowerPoint \(added after meeting\)](#)

14. CLOSED SESSION

- A.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) [23-1686](#)
Title: Director of Corrections
- B.** CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) [23-1972](#)
Agency Designated Representatives: Christine Briceño, Director of Human Resources
Employee Organization: SEIU 2015 (representing Napa County In-Home Support Services workers)

15. ADJOURNMENT**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, DECEMBER 19, 2023 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, DECEMBER 1, 2023 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board