



A Tradition of Stewardship  
A Commitment to Service

June 14, 2024

Elayna Trucker

Napa, CA 94559

Via email:

County Executive Office

1195 Third Street, Suite 310  
Napa, CA 94559  
[www.countyofnapa.org](http://www.countyofnapa.org)

Main: (707) 253-4580

**Neha Hoskins**  
Clerk of the Board

Re: **Napa County Child Care and Development Planning Council**

Dear Ms. Trucker:

You have been a valued member of the **Napa County Child Care and Development Planning Council** representing **At Large**. The term of your position will expire June 30, 2024. If you wish to request reappointment for a 3-year term, please check the following box:

Yes, I would like my name, this letter and application forwarded to the Board of Supervisors for possible reappointment to the **Napa County Child Care and Development Planning Council** for the term commencing immediately and expiring June 30, 2027.

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If you have chosen to request reappointment, please check one of the two boxes below regarding your last application.

I confirm that all the information on my last application is current.


Some of the information on my last application is no longer current or is five (5) years old or older. I will submit a new or revised application.

(To complete a new application form contact the Napa County Executive Office or go to the following link to complete your application online:

<https://www.countyofnapa.org/1420/Committees-Commissions>

After checking the appropriate boxes above, sign and date on the lines below and return this letter to the County Executive Office by mail or email **no later than 5:00 p.m. on Friday, June 28, 2024.**

  
\_\_\_\_\_  
SIGNATURE

  
\_\_\_\_\_  
DATE

**Application for Appointment to Board, Commission, Committee, Task Force or Position**

Applicants appointed by the Board of Supervisors will be required to take an oath of office. All applications will be kept on file for one year from the date of application.

**Public Records Act**

Applications are public records that are subject to disclosure under the California Public Records Act. Information provided by the applicant is not regarded as confidential except for the addresses and phone numbers of references and the applicant's personal information including home and work addresses, phone numbers and email address.

**Form 700 Conflict of Interest Code**

[California Fair Political Practices Website](#)

Please note that appointees may be required by state law and county conflict of interest code to file financial disclosure statements.

**Which Boards would you like to apply for?**

Napa County Child Care and Development Planning Council: Submitted

**Category of Membership for Which You Are Applying**

Reappointment

**Profile**

Elayna \_\_\_\_\_ R \_\_\_\_\_ Trucker \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_ \_\_\_\_\_  
Email Address

\_\_\_\_\_ \_\_\_\_\_  
Home Address Suite or Apt

NAPA \_\_\_\_\_ CA \_\_\_\_\_ 94559 \_\_\_\_\_  
City State Postal Code

**Which supervisorial district do you reside in? \***

District 1

To find your supervisorial district go to <https://www.countyofnapa.org/2051/Find-my-supervisor-and-district> and enter your address.

\_\_\_\_\_ \_\_\_\_\_  
Primary Phone

Napa Bookmine

Employer

Lead Buyer

Job Title

Buyer

Occupation

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## Education/Experience

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**Name and occupation of spouse within the last 12 months, if married. (For conflict of Interest purposes)**

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## Resume

[Elayna\\_Trucker\\_Resume\\_March\\_2024\\_2\\_.pdf](#)

Upload a Resume

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Letter of Recommendation or Supplemental Attachments

**Professional or occupational license, date of issue, and expiration including status**

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**References: Provide names and phone numbers of 3 individuals who are familiar with your background.**

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## Community Participation

**Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute.**

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I'm seeking reappointment to the Child Care Council and needed to update my residency information.

**Nature of activity and community location**

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**Other County Board/Commission/Committee on Which You Serve/Have Served**

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**Public Actions that may impact Credit Rating (List all court or other public administration actions impacting your credit rating within the past ten (10) years)**

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## Electronic Signature Agreement

Elayna R Trucker

**I meet the criteria required to serve in this position.**

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Yes  No

**I declare under penalty of perjury that the foregoing is true and correct.**

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Yes  No

**Please Agree with the Following Statement**

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**By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.**

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I Agree

**Electronic Signature (First M. Last)**

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Elayna R Trucker

**Date**

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6/17/24

# ELAYNA TRUCKER

. Napa, CA 94559

## EDUCATION

### History major, minors in Religion and French

Sept. 2005–Dec. 2008

University of Puget Sound, Tacoma WA

Cumulative GPA: 3.88/4.0

Magna Cum Laude, Honors in History

Trustee Scholarship, annual merit scholarship from the University

Member, Phi Beta Kappa, inducted May 2008

Member, Phi Kappa Phi, inducted May 2008, Slater Scholarship recipient

Roy N. Lokken Book Award, for excellence in the History Major, May '06

### Graduate Certificate in Publishing

July–August 2024

Denver Publishing Institute, University of Denver / Denver, CO

*I have been accepted to this program and expect to earn my certificate in August of this year.*

## WORK EXPERIENCE

### Lead Buyer & Operations Manager

July 2013–April 2015, April 2017–Present

#### Napa Bookmine, Napa CA

- Manage store inventory: place frequent replenishment orders and maintain a vigorous return schedule, find and correct inventory discrepancies
- Responsible for building orders for forthcoming books from a variety of publishers, while staying within budgeting and space constraints, and referencing past sales data
- Analyze the health of the bookstore and buying habits by utilizing various reports and analytics software
- Manage logistics for school book fairs
- Started and now maintain a vibrant book subscription program
- Responsible for ensuring the smooth operational running of three bookstores
- Provide excellent customer service to business-to-business customers, manage the logistics of our profitable bulk orders program

### Buyer and Project Manager

May 2015–March 2017

#### Copperfield's Books, Sebastopol CA

- Buyer for frontlist and restock for genre fiction, travel guidebooks, cookbooks, and various other store sections for eight bookstores plus a warehouse
- Project manager for switching from the Wordstock Point of Sale system to the Basil POS
- Assisted with the opening of a new branch location: buying, receiving, merchandising, training staff

## VOLUNTEER EXPERIENCE

Executive Committee member of Sierra Club Redwood Chapter, Jan. 2024–Present

Executive Committee board member of Napa Sierra Club Group, Dec. 2023–Present

Member of the Communications Committee of Napa Climate NOW!, a 350 Bay Area affiliate, May 2023–Present

Social media coordinator for Sierra Club Redwood Chapter, March 2023–Present

Napa Bookmine Literary Foundation Board of Directors, Secretary, Oct. 2020–Present

Napa County Child Care Planning and Development Council, Councilmember, Sept. 2020–Present

California Independent Booksellers Alliance Board of Directors, Chair of the Education Committee, 2018–Present

## PUBLICATION HISTORY

Book Review: California Against the Sea by Rosanna Xia – Napa Valley Register, 12/29/23

Preserving Our Marshes is a Key Climate Strategy – Napa Valley Register, 9/23/23

Bookselling After the Fires: Napa Needs You – LitHub, 11/13/17

The Perils of Shopping Local – LitHub, 12/15/16

## SKILLS AND EXPERTISE

- Organization & logistics: I use organizational tools such as spreadsheets, calendars, and to-do lists to manage 3 retail locations and largescale offsite events
- Inventory and database management
- Self-direction: I have successfully worked from home for seven years
- Research & writing: I am very comfortable conducting my own research using a multitude of sources and media, then using this research to write essays and articles.