

NAPA COUNTY AGREEMENT NO. 260308B

AGREEMENT FOR MINOR CONSTRUCTION, REPAIR OR MAINTENANCE

THIS AGREEMENT is made and entered into in Napa County, California, this ____ day of _____, 2026, (“Effective Date”) by and between Napa County, a political subdivision of the State of California, hereinafter referred to as “County,” and Fortify Fire Protection, a California Corporation whose address is 523 W J Street, Benicia, California 94510, hereinafter referred to as “Contractor.”

RECITALS

- A. County needs the services of a licensed contractor in order to receive monitoring, testing, inspection, and maintenance services for fire alarms systems at various County locations in compliance with the California Fire Code and other applicable codes, laws, and regulations.
- B. Contractor was selected to perform the work after a competitive process conducted pursuant to Napa County RFP No. PM122501.
- C. For good and valuable consideration, the sufficiency of which is acknowledged, County and Contractor agree as follows:

AGREEMENT

ARTICLE I – SCOPE OF WORK

1.1 Scope of Work. Contractor shall perform the scope of work described in Exhibit A to this Agreement, and in accordance with the Contract Documents. The Contract Documents consist of this Agreement and its Exhibits, the Request for Proposals, Request for Quotes, or Invitation for Bids issued by County (if any), and Contractor’s proposal, quote, or bid.

1.2 Schedule. Contractor shall perform and complete the scope of work in accordance with the schedule set forth in Exhibit A. Contractor shall further perform the scope of work in compliance with any interim milestones or deadlines, as may be set forth in Exhibit A. Time is of the essence in the performance of the transitional scope of work described in Section I of Exhibit A.

1.3 Warranty. Contractor warrants to County that any construction, including all materials and equipment furnished as part of the construction, shall be new unless otherwise specified in this Agreement, of good quality, in conformance with the scope of work, Exhibits and any attachments thereto, and free of defects in materials and workmanship. Contractor shall correct or replace any work not in conformance with this warranty at its own cost and expense, if notified by County within one year after the date the project is complete, unless a longer period is specified by the Contract Documents.

1.4 Warranty Response Time. Contractor shall take reasonable steps to commence performance of warranty work within seven days of receipt of written notice from County unless otherwise agreed by the parties. If Contractor fails to commence such steps within the seven day or other agreed-upon period, County may, in addition to any other remedies provided under the Contract Documents, commence performance of such warranty work without further written notice to Contractor. If County takes such corrective action, Contractor shall be responsible for all reasonable costs incurred by County in performing the warranty work, including but not limited to the cost of County staff time and the amount paid to another contractor to perform the warranty work.

1.5 Other Remedies. This Article applies only to Contractor's obligation to correct warranty work and is not intended to constitute a period of limitations or waiver of any other rights or remedies County may have regarding the Contractor's other obligations under the Contract Documents or federal or state law.

ARTICLE II – DURATION OF AGREEMENT

2.1 Term of the Agreement. The term of this Agreement shall begin on the Effective Date entered on page 1 of this Agreement. This Agreement shall expire on June 30, 2029, unless terminated earlier in accordance with this Article. The term of this Agreement shall be automatically renewed for an additional year at the end of each fiscal year, under the terms and conditions then in effect, not to exceed two additional years, unless either party gives the other party written notice of intention not to renew no less than sixty (60) days prior to the expiration of the then current term. For purposes of this Agreement, "fiscal year" shall mean the period commencing on July 1 and ending on June 30.

2.2 Termination for Convenience. County may terminate all or any portion of this Agreement at its sole option and for its convenience, by giving 30 days prior written notice of such termination to Contractor. The termination of the Agreement shall be effective 30 days after receipt of the notice by Contractor. After receipt of notice of termination of all or any portion of the Agreement, Contractor shall immediately discontinue the work (unless the notice directs otherwise) and complete any additional work necessary for the orderly cessation of labor, filing of any documents, and demobilization from the jobsite. County shall pay Contractor for the scope of work satisfactorily performed before the effective date of termination, and reasonable costs incurred by Contractor in securing the jobsite and demobilizing. Contractor shall not be compensated for lost or anticipated profit or overhead on the terminated portion of this Agreement.

2.3 Termination for Cause. County may terminate this Agreement for default if Contractor fails to satisfactorily perform any material obligation required by this Agreement. Default includes Contractor's failure to timely perform the scope of work in accordance with the schedule. If Contractor fails to satisfactorily cure a default within 10 days of receiving written notice from County specifying the nature of the default, County may immediately terminate this Agreement, and terminate each and every right of Contractor, and any person claiming any rights

by or through Contractor under this Agreement. The rights and remedies of County enumerated in this paragraph are in addition to and independent of County's rights under any other provision of this Agreement and any right or remedy available to County at law or in equity.

2.3.1 Absence of Default. If after County gives notice of termination for cause, it is determined that Contractor was not in default of a material obligation of this Agreement, the termination shall be deemed to be a termination for the convenience of County under paragraph 2.2.

2.4 Director's Authority. The Director of Public Works or their designee is hereby authorized to make all decisions and take all actions required under this Article to suspend or terminate this Agreement.

ARTICLE III – COMPENSATION

3.1 Amount of Compensation. County shall pay Contractor for satisfactory performance of the scope of work, as follows:

3.1.1 Rates. County shall pay Contractor for Routine Services (as defined in Section II of Exhibit A) at the lump sum rates set forth in Section I of Exhibit B. County shall pay Contractor for Non-Routine Services (as defined in Section III of Exhibit A) at the hourly rates set forth in Section II of Exhibit B.

3.1.2 Expenses. Travel or other expenses will only be reimbursed by County if such expenses are specifically identified in Exhibit B. Any travel expenses must comply with the Napa County Travel Policy found in the Napa County Policy Manual, Part I, Section 43, regardless of anything to the contrary in Exhibit B.

3.1.3 Maximum Amount. Notwithstanding paragraphs 3.1.1 and 3.1.2, the maximum payments under this Agreement shall not exceed a total of SEVENTY THOUSAND FOUR HUNDRED DOLLARS (\$70,400) per fiscal year for Routine Services and THIRTY-FIVE THOUSAND DOLLARS (\$35,000) per fiscal year for Non-Routine Services; provided, however, that such amounts shall not be construed as guaranteed sums, and compensation shall be based upon work actually performed and reimbursable expenses actually incurred.

3.2 Payment Process. Contractor may submit one invoice per quarter per location for monitoring services in arrears, and one invoice per calendar month, per location, in arrears for other Routine and Non-Routine Services performed, to the Public Works Administrative Manager who will review the invoice to confirm its contents match the work performed during the period covered by the invoice. If approved, the invoice will be forwarded to the Napa County Auditor for payment no later than 15 days following receipt of the invoice.

3.2.1 Content of Invoices. Invoices shall be in a form acceptable to the Napa County Auditor and include Contractor's name, address, Social Security or Taxpayer

Identification Number, and the Napa County Agreement number. If this Agreement provides for payment based on unit prices or tasks completed, invoices shall include itemization of the hours worked, descriptions of the tasks completed during the billing period, the names and positions of person(s) performing the work, and the hourly or task rates. If the Agreement or Exhibit B provides for a fixed or lump sum price and Contractor presents monthly invoices, each invoice must indicate the percentage of work completed (e.g., 50% of design or draft report) or the milestone(s) achieved in Exhibit B, which will allow Contractor to be paid the equivalent percentage of the fixed price.

3.2.2 Expenses. If the Agreement provides for reimbursement of expenses, invoices shall describe the nature and cost of the expense, and the date incurred. Receipts must be included with the invoice.

3.3 Annual Appropriation of Funds. Contractor acknowledges that the term of this Agreement may extend over multiple County fiscal years, and that compensation under this Agreement is contingent on the Board of Supervisors appropriating funding for this Agreement for those fiscal years. This Agreement may be terminated at the end of the fiscal year for which sufficient funding is not appropriated and authorized. County is not obligated to pay Contractor, nor is Contractor obligated to perform further work, if sufficient funds have not been appropriated and authorized by the Board of Supervisors.

3.4 Price Adjustments. After the first contract year, County may increase the unit prices or hourly rates in Exhibit B upon approval of Contractor's written request and justification as set forth in this paragraph. Increases may only be made once per contract year in an amount not to exceed the increase in the Consumer Price Index for the San Francisco-Oakland-Hayward area for All Urban Customers (CPI-U) as published by the Bureau of Labor Statistics, or 3.0%, whichever is less, during the preceding one-year term. If the CPI-U is a negative number, then the unit prices shall not be adjusted for that year (the unit prices will not be decreased). A negative CPI-U shall be counted against any subsequent increases in the CPI-U when calculating the unit prices for later years. Contractor's request and justification must include the amount of the requested adjustment, a description of the nature and magnitude of the increased costs impacting Contractor, explain how the requested adjustment reflects such increased costs, and the proposed effective date of the price adjustment. Contractor must provide such written request and justification no less than sixty (60) days before the proposed effective date of the price adjustment. County may only approve Contractor's request in writing. Increasing the unit prices or hourly rates pursuant to this paragraph does not affect the maximum contract amount in paragraph 3.1.3.

ARTICLE IV – BONDS AND INSURANCE

4.1 Insurance. Prior to commencing the scope of work, Contractor shall obtain and maintain in full force and effect throughout the term of this Agreement, and thereafter as to matters occurring during the term of this Agreement, the insurance coverage set forth in Exhibit C.

4.2 Inclusion in Subcontracts. Contractor shall require its subcontractors and any other entity or person performing work under this Agreement to comply with the Workers Compensation and General Liability insurance requirements set forth in Exhibit C.

ARTICLE V – INDEMNIFICATION

5.1 Indemnification and Hold Harmless. To the fullest extent permitted by law, Contractor shall defend at its own expense, indemnify, and hold harmless County and its officers, agents, employees, volunteers, and representatives from and against any and all liability, claims, actions, proceedings, losses, injuries, damages or expenses of every name, kind, and description, including litigation costs and reasonable attorney’s fees incurred in connection therewith, brought for or on account of personal injury (including death) or damage to property, arising from all acts or omissions of Contractor or its officers, agents, employees, volunteers, contractors and subcontractors in performing work under this Agreement, excluding, however, such liability, claims, actions, losses, injuries, damages or expenses to the extent arising from the active or sole negligence or willful misconduct of County or its officers, agents, employees, volunteers, or representatives. Each party shall promptly notify the other party in writing of any third-party claims related to activities performed under this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement.

5.2 Effect of Insurance. The provisions of this Article are not limited by the requirements of Article IV related to insurance.

5.3 Enforcement Costs. Contractor shall reimburse any and all costs County incurs enforcing the indemnity, hold harmless, and defense provisions set forth in this Article.

5.4 Survival. This Article shall survive termination or expiration of this Agreement and continue in effect so long as a viable claim may exist.

ARTICLE VI – MANDATORY COUNTY PROVISIONS

6.1 Compliance with County Policies. Contractor shall comply, and require its employees and subcontractors to comply, with the following policies, copies of which are available on County’s website at <https://www.countyofnapa.org/771/Purchasing> and are hereby incorporated by reference.

6.1.1 Napa County “Waste Source Reduction and Recycled Product Content Procurement Policy,” which is found in the Napa County Policy Manual Part I, Section 8D.

6.1.2 Napa County “Discrimination, Harassment and Retaliation Prevention Policy,” which is found in the Napa County Policy Manual Part I, Section 37K.

6.1.3 Napa County “Drug and Alcohol Policy,” which is found in the Napa County Policy Manual Part I, Section 37O.

6.1.4 “Napa County Information Technology Use and Security Policy” which is found in the Napa County Policy Manual Part I, Section 31A.

6.1.5 Napa County “Workplace Violence Policy,” which is found in the Napa County Policy Manual Part I, Section 37U.

6.2 Inducement of County Employees. Contractor shall not permit its officers, agents, or employees to engage in any activities during the performance of the work under this Agreement that would interfere with compliance or induce violation of these policies by County employees or contractors.

ARTICLE VII – COMPLIANCE WITH LAWS

7.1 Compliance with Controlling Law. Contractor shall comply with all laws, ordinances, regulations, and policies of federal, California, and local governments applicable to this Agreement. Contractor shall comply immediately with all directives issued by County or its authorized representatives under authority of any laws, statutes, ordinances, rules, or regulations.

7.2 Conflict of Interest. Contractor acknowledges that they are aware of the provisions of Government Code sections 1090, et seq., and sections 87100, et seq., relating to conflict of interest of public officers and employees. Contractor hereby covenants that it presently has no interest not disclosed to County and shall not acquire any interest, direct or indirect, which would conflict in any material manner or degree with the performance of the scope of work under this Agreement. Contractor further warrants that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. Violation of this paragraph by Contractor is a material breach of this Agreement which may result in termination of the Agreement for cause.

7.3 Taxes. Contractor shall file federal and state tax returns or applicable withholding documents and pay all applicable taxes or make all required withholdings on amounts paid pursuant to this Agreement. Contractor shall be solely liable and responsible to make such withholdings and pay such taxes and other obligations including, without limitation, state and federal income and FICA taxes. Contractor shall indemnify and hold County harmless from any liability it may incur to the United States or the State of California if Contractor fails to pay or withhold, when due, all such taxes and obligations. If County is audited for compliance regarding any withholding or other applicable taxes or amounts, Contractor shall furnish County with proof of payment of taxes or withholdings on those earnings within 10 business days after notice from County.

7.4 Prevailing Wage Requirements. The scope of work includes “public works” as defined in the California Labor Code. Contractor shall comply with all State prevailing wage requirements, including but not limited to those set forth in Exhibit D.

7.5 Clayton and Cartwright Acts. Pursuant to California Public Contract Code section 7103.5, in entering into this Agreement the Contractor offers and agrees to assign to County all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to this Agreement. This assignment shall be made and become effective at the time County tenders final payment to Contractor, without further acknowledgment by the parties.

7.6 Trenching and Excavation. If this Agreement involves digging trenches or other excavations that extend deeper than four feet below the surface and Contractor encounters any of the conditions described below, Contractor shall promptly notify County in writing before the conditions are disturbed. The parties will address the conditions in accordance with California Public Contract Code section 7104.

7.6.1 Material that Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

7.6.2 Subsurface or latent physical conditions at the site differing from those indicated by information about the site made available to bidders prior to the deadline for submitting bids.

7.6.3 Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Agreement.

ARTICLE VIII – DISPUTE RESOLUTION

8.1 Contractor Claims. If Contractor submits a claim for a time extension, extra work, or payment of an amount disputed by County, that arises from construction or repair work, the parties shall attempt to resolve the dispute in accordance with the procedure set forth in Public Contract Code section 9204. The mediation provisions in this Article apply to the mediation required by Public Contract Code section 9204. If Contractor’s claim arises solely from maintenance work, the parties shall proceed directly to dispute resolution under paragraph 8.2 below.

8.2 Mandatory Non-binding Mediation. If a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through normal contract negotiations, the parties agree to attempt to settle the dispute in an amicable manner, using mandatory mediation through Judicial Arbitration and Mediation Services (JAMS) or any other neutral organization agreed to by the parties. To initiate mediation, the initiating party shall send written notice of its request for mediation to the opposing party. Mediation is mandatory before either party may initiate litigation or have recourse in a court of law.

8.3 Mediation Costs. The expenses of witnesses for either side shall be paid by the party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise.

8.4 Selection of Mediator. A single mediator that is acceptable to both parties shall be used to mediate the dispute. The mediator may be selected from lists furnished by JAMS or any other agreed upon mediator. The parties shall endeavor to agree on a mediator within 10 business days, unless a longer period is mutually agreed to in writing by Contractor and County. If the parties cannot agree on a mediator, JAMS or other neutral organization shall select the mediator.

8.5 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. The discussions, statements, or admissions will be confidential to the proceedings and will be subject to Evidence Code section 1152. The parties may agree to exchange any information they deem necessary. Both parties shall have a representative attend the mediation who is authorized to settle the dispute, though County's recommendation of settlement may be subject to the approval of the Board of Supervisors. Either party may have attorney(s), witnesses, or expert(s) present. Either party may request a list of witnesses and notification whether attorney(s) will be present.

8.6 Mediation Results. Any resultant agreements from mediation shall be documented in writing. Mediation results and documentation, by themselves, shall be "non-binding" and inadmissible for any purpose in any legal proceeding, unless such admission into evidence is otherwise agreed to in writing by both parties. Mediators shall not be subject to any subpoena or liability, and their files and actions shall not be subject to discovery.

ARTICLE IX – GENERAL PROVISIONS

9.1 Access to Records/Retention. Contractor shall provide County with access to Contractor's records which are reasonably necessary for County to review or audit Contractor's compliance with the provisions of this Agreement. Contractor shall provide such access within 10 business days after written request by County, either by providing copies of the requested records to County or allowing County to inspect and photocopy the records at Contractor's place of business where the records are kept. Contractor shall maintain all records related to this Agreement for at least four years after expiration or termination of this Agreement.

9.2 Notices. All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval, or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

COUNTY

Napa County Public Works
1195 Third Street, Suite 101
Napa, CA 94559

CONTRACTOR

Fortify Fire Protection
523 W J Street
Benicia, CA 94510

9.3 Independent Contractors. Contractor and its subcontractors, if any, are independent contractors and not agents of County. Any provisions of this Agreement that may appear to give County any right to direct Contractor concerning the details of performing the scope of work, or to exercise any control over such performance, shall mean only that Contractor shall follow the direction of County concerning the end results of the performance.

9.4 Contract Interpretation. This Agreement and all Contract Documents shall be deemed to be made under, and shall be construed in accordance with and governed by, the laws of the State of California without regard to the conflicts or choice of law provisions thereof. It is the intent of the Contract Documents to completely describe the work to be provided. Any work, materials, or equipment that may reasonably be inferred from the Contract Documents or from prevailing custom or trade usage as being required to produce the intended result shall be supplied whether or not specifically called for or identified in the Contract Documents. When words or phrases which have a well-known technical or industry or trade meaning are used to describe work, materials, equipment, goods, or services such words or phrases shall be interpreted in accordance with that meaning unless a definition has been provided in the Contract Documents. In resolving conflicts resulting from errors or discrepancies in any of the Contract Documents, the order of precedence shall be in descending order as set forth below (the document in paragraph 9.4.1 having the highest precedence). Provisions of the Contract Documents addressing the same subject which are consistent but have different degrees of specificity shall not be considered to be in conflict, and the more specific language shall control.
Order of Precedence:

- 9.4.1 This Agreement.
- 9.4.2 The Exhibits to this Agreement.
- 9.4.3 The RFP issued by County.
- 9.4.4 Contractor’s bid or proposal.

9.5 Drafting Ambiguities. The parties acknowledge that they have the right to be advised by legal counsel with respect to the negotiations, terms, and conditions of this Agreement, and the decision of whether to seek advice of legal counsel with respect to this Agreement is the sole responsibility of each party. This Agreement shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Agreement.

9.6 Third Party Beneficiaries. Unless expressly set forth in this Agreement, none of the provisions of this Agreement are intended to benefit any third party not specifically referenced herein. No person other than County and Contractor shall have the right to enforce any of the provisions of this Agreement.

9.7 Force Majeure. In the event either party's performance is delayed due to causes which are outside the control of both parties and their subcontractors, consultants and employees, and could not be avoided by the exercise of due care, which may include, but is not limited to, delays by regulating agencies, wars, floods, adverse weather conditions, labor disputes, unusual delay in transportation, epidemics abroad, earthquakes, fires, terrorism, incidence of disease or other illness that reaches outbreak, epidemic and/or pandemic proportions, unusual delay in deliveries, riots, civil commotion or other unavoidable casualties, and other acts of God, both parties will be entitled to an extension in their time for performance equivalent to the length of delay. Neither party is entitled to compensation from the other for force majeure events. The party claiming its performance is delayed must demonstrate to the reasonable satisfaction of the other party that a force majeure event is causing the delay; the mere occurrence of a force majeure event is insufficient to extend the time for performance.

9.8 Confidentiality. All work performed by Contractor and any subcontractors, including but not limited to all drafts, data, information, correspondence, proposals, reports of any nature, estimates compiled or composed by Contractor, are for the sole use of County. Neither the documents nor their contents shall be released by Contractor or any subcontractor to any third party without the prior written consent of County. Contractor shall not disclose records or other information provided by County under this Agreement to any third party, except as necessary to perform the scope of work, unless the records or information: (1) were publicly known, or otherwise known to Contractor, at the time it was disclosed to Contractor by County; (2) subsequently become publicly known through no act or omission of Contractor; or (3) otherwise become known to Contractor other than through disclosure by County.

9.9 Insolvency. Contractor shall notify County if Contractor enters into bankruptcy proceedings. This notification shall be furnished within five days of the initiation of the proceedings relating to bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of County contract numbers and contracting offices for all County contracts against which final payment has not been made. This obligation remains in effect until final payment is made under this Agreement.

9.10 Attorney's Fees. If either party commences legal action of any kind or character to either enforce the provisions of this Agreement or to obtain damages for breach thereof, the prevailing party in such litigation shall be entitled to all costs and reasonable attorney's fees incurred in connection with such action. This paragraph does not apply to attorney's fees or costs incurred before or during mediation.

9.11 Venue. This Agreement is made and entered into in Napa County, California. Venue for any legal action in state court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa. Venue for any legal action in federal court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Northern District of California.

9.12 Exhibits Incorporated. All Exhibits referenced in this Agreement are hereby incorporated into the Agreement by this reference.

9.13 County Powers. Nothing contained in this Agreement shall be construed as a limitation upon the powers of County as a subdivision of the State of California. Nothing in this Agreement shall be interpreted as limiting the rights and obligations of County in its governmental or regulatory capacity.

9.14 Survival of Obligations. All indemnifications, warranties, guarantees and other obligations that by their nature involve performance after the early termination or expiration of this Agreement or after completion and acceptance of the scope of services, shall survive the early termination or expiration of this Agreement. Such obligations include, but are not limited to, paragraphs 1.3 (Warranty), 9.1 (Access to Records/Retention), 9.8 (Confidentiality of Services), and Article VIII (Dispute Resolution). Obligations related to insurance or indemnity shall continue in full force and effect after the date of early termination or expiration, but only with regard to acts or omissions that occurred during the term of the Agreement.

9.15 Severability. Should any provision of this Agreement be held invalid or illegal by a court of competent jurisdiction, such invalidity or illegality shall not invalidate the whole of this Agreement, but rather, the Agreement shall be construed as if it did not contain the invalid or illegal provision, and the rights and obligations of the parties shall be construed and enforced accordingly, except to the extent that enforcement of this Agreement without the invalidated provision would materially and adversely impact either or both parties' consideration for entering into this Agreement.

9.16 Amendment/Modification. This Agreement may be modified or amended only in writing and with the prior written consent of both parties. Failure of Contractor to secure such authorization in writing in advance of performing any extra or changed work shall constitute a waiver of any and all rights to adjustment in compensation or contract time.

9.17 No Waivers. Any failure by either party to insist upon the strict performance by the other of any obligation of this Agreement, or any failure to exercise any right or remedy for a breach of any term or condition of this Agreement, shall not constitute a waiver of any such failure to perform or breach of any term or condition. A waiver must be express and in writing. The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

9.18 No Assignments. Contractor may not assign the obligations under this Agreement, nor any monies due or to become due under this Agreement, without County's prior written approval. Any assignment in violation of this paragraph shall constitute a default and is grounds for termination of this Agreement at County's sole discretion. In no event shall any putative assignment create a contractual relationship between County and any putative assignee.

9.19 Successors in Interest. All rights and obligations created by this Agreement shall be in force and effect whether or not any parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any party's successor in interest.

9.20 Entirety of Contract. This Agreement, including any documents expressly incorporated by reference whether or not attached hereto, constitutes the entire agreement between the parties relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, among the parties with respect to the subject matter hereof.

9.21 Electronic Signatures and Counterparts. By executing this Agreement, all parties consent that any electronic signature, as defined by Civil Code section 1633.2(h), affixed hereto shall have the full force and effect as a wet or manual signature. This Agreement may be executed in counterparts, which when taken together, shall constitute a single signed original as though all parties had executed the same page.

[Remainder of page left blank intentionally; signature page follows.]

IN WITNESS WHEREOF, this Agreement is executed by County, acting by and through the Chair of the Board of Supervisors, and by Contractor through its duly authorized officer(s).

FORTIFY FIRE PROTECTION

By Anthony Sebastian
ANTHONY SEBASTIAN, President

By Mandi Sebastian
MANDI SEBASTIAN, Secretary

NAPA COUNTY, a political subdivision of the State of California

By _____
AMBER MANFREE, Chair of the Board of Supervisors

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <u>Sabrina S. Wolfson</u> Deputy County Counsel</p> <p>Date: <u>March 9, 2026</u></p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____ Processed By: _____ Deputy Clerk of the Board</p>	<p>ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors</p> <p>By: _____</p>
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EXHIBIT A
SCOPE OF WORK

Contractor shall provide County with routine and non-routine/emergency monitoring, testing, inspection, and maintenance services for fire alarms systems (“Fire Alarm Systems”) at various County locations in accordance with this Exhibit A. All services, including inspection and testing, shall conform to the most current best practices and acceptable industry standards as established by the National Fire Protection Association (NFPA 72) and as referenced, incorporated, and required by the California Fire Code and other applicable codes, laws, and regulations.

Contractor shall schedule and coordinate services with the appropriate County staff as designated by Napa County Public Works.

Contractor shall furnish all labor, tools, equipment, materials, and supervision necessary to perform the scope of work. Contractor shall perform all work with minimal disruption to surrounding property and facilities. Service technicians shall be clearly identifiable, such as wearing apparel, name tag, or other items bearing the company’s name/branding while on County premises.

Contractor shall provide 24 hours per day, 7 days per week monitoring of the Fire Alarm Systems and provide appropriate dispatch response to the alarms in accordance with the County’s protocols for each site on alarm management and control, which County shall provide to Contractor.

Contractor shall inspect, test and service all installed Fire Alarms Systems and their devices at the locations listed below. Contractor shall provide the necessary maintenance, including parts, for all listed types of alarm panels. If while providing services the Contractor identifies system or equipment deficiencies in a Fire Alarm System, the Contractor shall notify County of the deficiency and advise of recommended or necessary repairs. Upon authorization of the County, Contractor shall perform any necessary repairs as Non-Routine Services under Section III below.

During the term of the Agreement, County may request changes in service frequency, add additional Routine Service locations, or remove Routine Service locations if services are no longer required by providing written notice to Contractor.

I. TRANSITIONAL PLAN (SCOPE OF WORK) FOR MONITORING SERVICES

Contractor shall perform the transitional scope of work set forth in this Section immediately following execution date of this Agreement and shall complete the transitional scope of work by June 30, 2026. The successful execution of this scope of work is required to ensure that Contractor can begin the Routine Services (defined in Section II below) for the Fire Alarm Systems promptly before or on July 1, 2026.

Task or Milestone	Completion Date
Pre-Transition Site Information: County will provide Contractor with panel programming passwords as available, current monitoring	May 8, 2026

Task or Milestone	Completion Date
information, zone listing/points list, and responsible parties for each site.	
Pre-Transition Audit: Contractor will review existing systems, monitoring accounts, and historical logs.	May 22, 2026
Scheduling of Site-by-Site Monitoring Takeover: Contractor will provide a schedule which includes the dates, times, and site of each appointment for the cutover to Contractor’s monitoring services.	May 29, 2026
Site-by-Site Monitoring Takeover: Contractor will provide on-site programming for each monitoring location for transition of monitoring services. Each location will be cutover individually to avoid service interruptions.	June 5 to June 30, 2026

There shall be no compensation for the transitional scope of work. Provided that Contractor has timely completed the transitional scope of work, charges for the Routine Services described in Section II below will begin as of 7/1/2026.

II. ROUTINE SERVICES

Contractor shall perform the routine monitoring, testing, inspection and maintenance services described in this Section II (collectively, “Routine Services”) in accordance with the terms of this Agreement.

Contractor shall perform routine monitoring of the Fire Alarm Systems via cellular dialer at the following ITS Cold Room locations. Unless otherwise indicated, all locations are in Napa, California.

Building	Address	Panel
County Administration Building - ITS Cold Room	1195 Third St	Notifier RP1002
ITS/HHSA - ITS Cold Room	650 Imperial Way	Chemetron Micro 200-i

Contractor shall perform routine monitoring (as indicated below) and routine **annual** testing, inspection, and necessary maintenance services of the Fire Alarm Systems at the locations listed below. Locations with cellular dialers for monitoring are noted. All denoted quantities are approximate. Unless otherwise indicated, all locations are in Napa, California.

Building	Address	Panel	Devices	Square Footage	Monitoring Needed
County Administration Building	1195 Third St	Silent Knight 5207	169	64,908	Yes - Cellular Dialer
ITS/HHSA	650 Imperial Way	Notifier AFP200	54	30,109	Yes
Napa Main Library	580 Coombs St	Silent Knight 5207	45	35,368	Yes
Animal Shelter	942 Hartle Ct	Silent Knight 5820	42	13,435	Yes
South Napa Shelter	100 Hartle Ct	Silent Knight 5820	54	13,022	Yes

5 th Street Parking Garage	1100 5th St	Intelli Knight 5700	19	166,000	Yes
1917 First Street	1917 First St	Fire Light MS-2	6	1,906	No - Monitored Local
Equipment Pool/ Fleet/Corp Yard	3075 California Blvd	Gamewell	5	13,900	Yes – Cellular Dialer
Greenwood Ranch Fire Station #27	1555 Airport Blvd	Simplex 4001	14	8,000	No - Monitored Local
Bella Drive	1046 Bella Dr	Silent Knight 5820XL	27	2,564	Yes
Adult Resource Center	3281 Solano Ave	Notifier NFW50	27	3,125	Yes
M1/M2	2100 Napa-Vallejo Hwy	Notifier AFP200	161	13,599	Yes - Cellular Dialer
The Avenues, House 1	2100 Napa-Vallejo Hwy	Silent Knight 5204	10	2,160	No - Reports to House 2
The Avenues, House 2	2100 Napa-Vallejo Hwy	Silent Knight 5204 Notifier AFP200 Fire Watch 411UDAC Honeywell IPGSM-4G	10	2,160	Yes – Cellular Dialer
The Avenues, House 3	2100 Napa-Vallejo Hwy	Silent Knight 5204	14	2,395	No - Reports to House 2
Re-Entry Facility	2200 Napa-Vallejo Hwy	Silent Knight Intelliknight Mod.5820XL	237	23,680	Yes – Cellular Dialer
Carneros Fire Station #210	5260 Old Sonoma Rd	Fire-Lite ES200X	6	1,842	Yes - Cellular Dialer

Contractor shall perform routine monitoring (as indicated below) and routine **annual** testing, inspection, and necessary maintenance services for the Fire Alarm Systems listed below. Each quarter Contractor shall test 25% of all devices located at each of the locations listed below. Locations with cellular dialers for monitoring are noted. All denoted quantities are approximate. Unless otherwise indicated, all locations are in Napa, California.

Building	Address	Panel	Devices	Square Footage	Monitoring Needed
1127 First Street	1127 First St	Silent Knight 5207	103	51,012	Yes
Sheriff's Office	1535 Airport Blvd	Notifier	160	48,897	Yes - Cellular Dialer

Juvenile Justice Center (JJC)	212 Walnut St	Notifier NFS-640	274	45,786	No - Monitored local
Hall of Justice (Old Jail)	1125 Third St	Notifier	212	115,255	Yes
New Jail	1125 Third St	Notifier 1010	260	60,000	No - Reports to Hall of Justice
Napa County Airport	2000 Airport Rd	BOSCH FPD-7024	117	81,525	Yes - Cellular Dialer
Airport – Hanger Bldg	1950 Airport Rd	Silent Knight 6808	16	15,000	Yes – Cellular Dialer
South Campus Bldg A	2751 Napa Valley Corporate Dr	Simplex 4005	250	80,012	Yes
South Campus Bldg B	2751 Napa Valley Corporate Dr	Notifier LCD80	170	86,185	Yes
South Campus Bldg 4	2721 Napa Valley Corporate Dr	Notifier afp400	140	70,337	Yes

Written Reports: A written report, utilizing the format established by the NFPA, shall be provided for each inspection and test at each location. Contractor shall provide inspection reports to the County’s Facilities Superintendent within five (5) working days of test/service.

Hours and Frequency of Service: All Routine Services, other than routine monitoring services, will be performed between the hours of 6:30 a.m. and 8:30 a.m., or as mutually determined by the County’s Director of Public Works or Designee and Contractor, Monday through Friday, excluding holidays, to minimize the effect on normal operation of the facilities.

If any equipment malfunction occurs after a related Routine Service or Non-Routine Service, Contractor shall provide call back service during regular working hours of regular working days at no additional charge. If County authorized call back services are required after a related Routine Service or Non-Routine Service, outside regular routine hours, the Contractor will absorb the worked hours at regular hourly rates and will be reimbursed by the County for the difference between the regular hourly rate and the overtime or double time hourly rates provided in Exhibit B.

Call back services shall be provided within twenty-four (24) hours of request.

County Holidays: No Routine Services, other than routine monitoring services, shall be provided on the Napa County observed holidays below. Holidays are subject to change. Service locations' observance days may vary:

New Year's Day	Juneteenth	Veterans Day
Martin Luther King, Jr.'s Birthday	Independence Day	Thanksgiving Day
Washington's Birthday	Labor Day	Day after Thanksgiving
Cesar Chavez's Birthday	Indigenous People's Day	December 24 – Winter Holiday
Memorial Day		December 25 – Winter Holiday

County Winter Recess (December 26-December 31) may cause some service locations to be closed or have reduced operations.

III. NON-ROUTINE SERVICES:

Upon request by the County's Director of Public Works or designee Contractor shall perform Non-Routine Services, including emergency services for facilities Countywide as needed at times to bring the Fire Alarm Systems to basic operational condition ("Non-Routine Services"). Non-Routine Services include any testing, inspection, maintenance, repair, or replacement services not described in Section II above. Contractor shall provide the Non-Routine Services at the hourly rates provided in Exhibit B.

Response Time: Contractor shall provide a response to County's requests for non-emergency Non-Routine Services within twenty-four (24) hours. Contractor shall provide on-site emergency Non-Routine Services within four (4) hours of requests.

IV. ADDITIONAL INFORMATION

Licensing and Registration: A California C-10 Electrical Contractor License is required.

Registration with the California Department of Industrial Relations (DIR) is required, and a valid DIR registration number must be maintained throughout the entirety of this agreement.

Contractor must maintain all required licensing, registrations, permits, and certifications under both state and local jurisdictions that are necessary for the execution of work throughout the entirety of this agreement.

Prevailing Wage: Payment of California Prevailing Wage is required for all applicable services. In accordance with Section 1774 of the Labor Code, the prevailing wage rates for classifications of labor to be employed in the work have been determined and copies of the applicable determinations are on file at the Public Works Office and may be reviewed upon request. Workers must be paid at the rates at least equal to the prevailing wage.

The minimum rate of pay of prevailing wage for this scope of work is:

Craft: ELECTRICIAN

Classification: COMM & SYSTEM TECH

Subcontracting of Services: If the Contractor wishes to use a subcontractor not specified in the agreement, prior written approval from the County's Public Works Director or designee must be obtained. If a subcontract for work or services is performed, the subcontract must contain all required provisions of this Agreement. All invoicing must be through the Agreement. Direct invoicing from subcontractors is prohibited.

Security and Privacy: Any person entering a Napa County building may be required to complete a privacy declaration form, Confidentiality Statement, Visitor Security Clearance Form, or other security and privacy related form.

COMPLIANCE WITH GOVERNMENT CODE SECTION 7550.

As required by Government Code section 7550, each document or report prepared by Contractor for or under the direction of County pursuant to this Agreement shall contain the numbers and dollar amounts of the Agreement and all subcontracts under the Agreement relating to the preparation of the document or written report. The Agreement and subcontract dollar amounts shall be contained in a separate section of the document or written report. If multiple documents or written reports are the subject of the Agreement or subcontracts, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

COMPLIANCE WITH ADA AND REHABILITATION ACT OF 1973 SECTION 508.

Ensure that any reports, and any deliverable to the County be delivered in a manner to ensure non-discrimination and equal access to County services and digital properties such as websites, documents, and applications by persons with a disability under the Americans with Disabilities Act (ADA) and under Section 508 of the Rehabilitation Act of 1973. Successful respondent shall ensure that any deliverable, including but not limited to, reports, documents, videos, multimedia productions, live broadcasts and any and all other web content and information communications technology are fully accessible and in compliance with federal accessibility standards and laws and with the County's Web Content Accessibility Standards. Examples of accessibility measures include, but are not limited to, providing closed captions, video descriptions, and 508 compliant players.

EXHIBIT B
COMPENSATION

I. ROUTINE SERVICES

Annual lump sum rates for Routine Services described in Section II of Exhibit A are listed in the chart below. The lump sum rates include all equipment, labor, and associated costs for performing the Routine Services. No additional compensation will be allowed for Routine Services.

Building	Address	Panel	Devices	Square Footage	Annual Monitoring Cost	Annual Testing / Inspection Cost
County Administration Building - ITS Cold Room	1195 Third St	Notifier RP1002	n/a	n/a	\$864	-
ITS/HHSA - ITS Cold Room	650 Imperial Way	Chemetron Micro 200-i	n/a	n/a	\$864	-
County Administration Building	1195 Third St	Silent Knight 5207	169	64,908	\$864	\$2,800
ITS/HHSA	650 Imperial Way	Notifier AFP200	54	30,109	\$864	\$800
Napa Main Library	580 Coombs St	Silent Knight 5207	45	35,368	\$864	\$800
Animal Shelter	942 Hartle Ct	Silent Knight 5820	42	13,435	\$864	\$800
South Napa Shelter	100 Hartle Ct	Silent Knight 5820	54	13,022	\$864	\$800
5 th Street Parking Garage	1100 5th St	Intelli Knight 5700	19	166,000	\$864	\$800
1917 First Street	1917 First St	Fire Light MS-2	6	1,906	-	\$800
Equipment Pool/Fleet/Corp Yard	3075 California Blvd	Gamewell	5	13,900	\$864	\$800
Greenwood Ranch Fire Station #27	1555 Airport Blvd	Simplex 4001	14	8,000	-	\$800
Bella Drive	1046 Bella Dr	Silent Knight 5820XL	27	2,564	\$864	\$800
Adult Resource Center	3281 Solano Ave	Notifier NFW50	27	3,125	\$864	\$800
M1/M2	2100 Napa-Vallejo Hwy	Notifier AFP200	161	13,599	\$864	\$2,800
The Avenues, House 1	2100 Napa-Vallejo Hwy	Silent Knight 5204	10	2,160	-	\$800

The Avenues, House 2	2100 Napa-Vallejo Hwy	Silent Knight 5204 Notifier AFP200 Fire Watch 411UDAC Honeywell IPGSM-4G	10	2,160	\$2,592	\$800
The Avenues, House 3	2100 Napa-Vallejo Hwy	Silent Knight 5204	14	2,395	-	\$800
Re-Entry Facility	2200 Napa-Vallejo Hwy	Silent Knight Intelliknight Mod.5820XL	237	23,680	\$864	\$4,000
Carneros Fire Station #210	5260 Old Sonoma Rd	Fire-Lite ES200X	6	1,842	\$864	\$800
1127 First Street	1127 First St	Silent Knight 5207	103	51,012	\$864	\$1,600
Sheriff's Office	1535 Airport Blvd	Notifier	160	48,897	\$864	\$2,400
Juvenile Justice Center (JJC)	212 Walnut St	Notifier NFS-640	274	45,786	-	\$4,400
Hall of Justice (Old jail)	1125 Third St	Notifier	212	115,255	\$864	\$3,200
New Jail	1125 Third St	Notifier 1010	260	60,000	-	\$4,400
Napa County Airport	2000 Airport Rd	BOSCH FPD- 7024	117	81,525	\$864	\$2,000
Airport – Hanger Building	1950 Airport Rd	Silent Knight 6808	16	15,000	\$864	\$800
South Campus Bldg A	2751 Napa Valley Corporate Dr	Simplex 4005	250	80,012	\$864	\$4,000
South Campus Bldg B	2751 Napa Valley Corporate Dr	Notifier LCD80	170	86,185	\$864	\$2,800
South Campus Bldg 4	2721 Napa Valley Corporate Dr	Notifier afp400	140	70,337	\$864	\$2,400
		Subtotal Annual Cost			\$21,600	\$48,800
		Total				\$70,400

II. NON-ROUTINE SERVICES

Authorized Non-Routine Services shall be performed on a time and materials basis in accordance with the rates listed in the chart below.

Job Title/Classification	Regular Rate	Overtime Rate	Double Time Rate
Fire/Life Safety Technician	\$225.00	\$337.50	\$450.00

Category	Rate
Initiating device	10% Markup on list price
Audible/Visual device	10% Markup on list price
Fire alarm board/cards	10% Markup on list price

Payment of California Prevailing Wage is required.

III. CONTRACTOR DEFINED HOURS

Operating Hours: Monday through Friday, 6:00 a.m. to 10:00 p.m., excluding recognized holidays.

Regular (Straight-Time): Up to eight (8) hours per day, paid at the applicable prevailing wage straight-time rate.

Overtime: Hours worked more than eight (8) hours in a day or forty (40) hours in a week, paid at one and one-half (1.5x) the prevailing wage rate.

Double Time: Hours worked on Sundays or recognized holidays, paid at two times (2x) the prevailing wage rate.

EXHIBIT C INSURANCE REQUIREMENTS

C.1 Workers Compensation Insurance. To the extent required by law during the term of this Agreement, Contractor shall provide workers compensation insurance for the performance of any of Contractor's duties under this Agreement as required by the State of California with statutory limits, and employer's liability insurance with a limit of no less than TWO MILLION DOLLARS (\$2,000,000) per accident for bodily injury or disease, all with and a waiver of subrogation. Contractor shall provide County with certification of all such coverages upon request by County's Risk Manager.

C.2 Liability Insurance. Contractor shall obtain and maintain in full force and effect during the term of this Agreement the following occurrence-based liability insurance coverages, issued by a company admitted to do business in California and having an A.M. Best rating of A:VII or better, or equivalent self-insurance:

C.2.1 General Liability. Commercial general liability (CGL) insurance coverage (personal injury and property damage) of not less than TWO MILLION DOLLARS (\$2,000,000) combined single limit per occurrence, covering liability or claims for any personal injury, including death, to any person and/or damage to the property of any person arising from the acts or omissions of Contractor or any officer, agent, or employee of Contractor under this Agreement. If the coverage includes an aggregate limit, the aggregate limit shall be no less than twice the per occurrence limit.

C.2.2 Professional Liability/Errors and Omissions. Not required.

C.2.3 Comprehensive Automobile Liability Insurance. Comprehensive automobile liability insurance (Bodily Injury and Property Damage) on owned, hired, leased and non-owned vehicles used in conjunction with Contractor's business of not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit per occurrence. Coverage shall be business auto insurance coverage using Insurance Services Office (ISO) form number CA 0001 06 92 including symbol 1 (any Auto) or the exact equivalent. If Contractor owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the General Liability Insurance described in paragraph C.2.1, above. If Contractor or Contractor's employees, officers, or agents will use personal automobiles in any way in the performance of this Agreement, Contractor shall provide evidence of personal auto liability coverage for each such person upon request.

C.3 Certificates of Coverage. All insurance coverages referenced in paragraph C.2, above, shall be evidenced by one or more certificates of coverage or, with the consent of County's Risk Manager, demonstrated by other evidence of coverage acceptable to County's Risk Manager, which shall be filed by Contractor with the County Department administering this Agreement prior to commencement of the Scope of Services.

C.3.1 Notice of Cancellation. The certificate(s) or other evidence of coverage shall reference this Agreement by its County number or title and department; shall be kept current during the term of this Agreement; shall provide that County shall be given no less than thirty (30) days prior written notice of any non-renewal, cancellation, other termination, or material change, except that only ten (10) days prior written notice shall be required where the cause of non-renewal or cancellation is non-payment of premium.

C.3.2 Multiple Insureds. The certificate(s) shall provide that the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, the coverage afforded applying as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

C.3.3 Waiver of Subrogation and Additional Insured Endorsements. For the commercial general liability insurance coverage referenced in subparagraph C.2.1 and, for the comprehensive automobile liability insurance coverage referenced in subparagraph C.2.3 where the vehicles are covered by a commercial policy rather than a personal policy, Contractor shall also file with the evidence of coverage an endorsement from the insurance provider naming Napa County, its officers, employees, agents, and volunteers as additional insureds and waiving subrogation. For the Workers Compensation insurance coverage, Contractor shall file an endorsement waiving subrogation with the evidence of coverage.

C.3.4 Additional Requirements. The certificate or other evidence of coverage shall provide that if the same policy applies to activities of Contractor not covered by this Agreement, then the limits in the applicable certificate relating to the additional insured coverage of County shall pertain only to liability for activities of Contractor under this Agreement, and that the insurance provided is primary coverage to County with respect to any insurance or self-insurance programs maintained by County. The additional insured endorsements for the general liability coverage shall use Insurance Services Office (ISO) Form No. CG 20 09 11 85 or CG 20 10 11 85, or equivalent, including (if used together) CG 2010 10 01 and CG 2037 10 01; but shall not use the following forms: CG 20 10 10 93 or 03 94.

C.4 Copies of Policies. Upon request by County's Risk Manager, Contractor shall provide or arrange for the insurer to provide within thirty (30) days of the request, certified copies of the actual insurance policies or relevant portions thereof.

C.5 Deductibles/Retentions. Any deductibles or self-insured retentions shall be declared to, and be subject to approval by County's Risk Manager, which approval shall not be denied unless the County's Risk Manager determines that the deductibles or self-insured retentions are unreasonably large in relation to compensation payable under this Agreement and the risks of liability associated with the activities required of Contractor by this Agreement. At the option of and upon request by County's Risk Manager if the Risk Manager determines that such deductibles or retentions are unreasonably high, either the insurer shall reduce or eliminate such deductibles or self-insurance retentions as respects County, its officers, employees, agents, and

volunteers or Contractor shall procure a bond guaranteeing payment of losses and related investigations, claims administration, and defense expenses.

EXHIBIT D
CALIFORNIA PREVAILING WAGE REQUIREMENTS

Pursuant to California Labor Code sections 1720 and 1771, construction, alteration, demolition, installation, repair and maintenance work performed under this Agreement is “public works” subject to State prevailing wage laws. State prevailing wage laws require certain provisions be included in all contracts for public works. Contractor and any subcontractors shall comply with State prevailing wage laws including but not limited to the requirements listed below.

D.1 Payment of Prevailing Wages. Contractor and all subcontractors shall ensure that all workers who perform work under this Agreement are paid not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations (DIR). This includes work performed during the design, site assessment, feasibility study, and other preconstruction phases of construction, including but not limited to inspection and land surveying work, regardless of whether any further construction work is conducted, and work performed during the post-construction phases of construction, including but not limited to all cleanup work at the jobsite.

D.1.1 Copies of such prevailing rate of per diem wages are on file at the Napa County Public Works Department and are available for inspection to any interested party on request. Copies of the prevailing rate of per diem wages also may be found at <http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>. Contractor and all subcontractors shall post a copy of the prevailing rate of per diem wages determination at each job site and shall make them available to any interested party upon request.

D.1.2 The wage rates determined by the DIR refer to expiration dates. If the published wage rate does not refer to a predetermined wage rate to be paid after the expiration date, then the published rate of wage shall be in effect for the life of this Agreement. If the published wage rate refers to a predetermined wage rate to become effective upon expiration of the published wage rate and the predetermined wage rate is on file with the DIR, such predetermined wage rate shall become effective on the date following the expiration date and shall apply to this Agreement in the same manner as if it had been published in said publication. If the predetermined wage rate refers to one or more additional expiration dates with additional predetermined wage rates, which expiration dates occur during the life of this Agreement, each successive predetermined wage rate shall apply to this Agreement on the date following the expiration date of the previous wage rate. If the last of such predetermined wage rates expires during the life of this Agreement, such wage rate shall apply to the balance of the Agreement.

D.2 Penalties for Violations. Contractor and all subcontractors shall comply with California Labor Code section 1775 in the event a worker is paid less than the prevailing wage rate for the work or craft in which the worker is employed. This is in addition to any other applicable penalties allowed under the California Labor Code.

D.3 Payroll Records. Contractor shall comply with California Labor Code section 1776, which generally requires keeping accurate payroll records, verifying and certifying payroll

records, and making them available for inspection. Contractor shall require all subcontractors to also comply with section 1776 to the extent they are performing public works. Contractor and all subcontractors shall furnish records specified in section 1776 on a monthly basis directly to the Labor Commissioner in the manner required by California Labor Code section 1771.4. Contractor and all subcontractors shall also furnish the records to County at County's request. Contractor shall ensure its subconsultants and subcontractors prepare and submit payroll records to the DIR and County as required by this paragraph.

D.3.1 If Contractor and any subcontractors are exempt from the DIR registration requirement pursuant to paragraph D.9.3 below, then Contractor and any subcontractors are not required to furnish payroll records directly to the Labor Commissioner but shall retain the records for at least three years after completion of the work, pursuant to California Labor Code section 1771.4(a)(4).

D.3.2 County may require Contractor and its subcontractors to prepare and submit records specified in section 1776 to County and the Labor Commissioner on a weekly basis, at no additional cost to County.

D.4 Apprentices. Contractor and all subcontractors shall comply with California Labor Code sections 1777.5, 1777.6 and 1777.7 concerning the employment and wages of apprentices on public works projects. Contractor is responsible for compliance for all apprenticeable occupations pursuant to California Labor Code section 1777.5(n), and could be penalized for violations of its subcontractors pursuant to California Labor Code section 1777.7.

D.5 Working Hours. Contractor and all subcontractors shall comply with California Labor Code sections 1810 through 1815. Contractor and all subcontractors shall restrict the time of service of any worker on a public works project to eight hours during any one calendar day and forty hours during any one calendar week, unless all hours worked in excess of 8 hours per day are compensated at not less than 1½ times the basic rate of pay. Violations are subject to penalties of \$25 per worker per day pursuant to California Labor Code section 1813.

D.6 Required Provisions for Subcontracts. Contractor shall include, at a minimum, a copy of the following provisions in any contract they enter into with a subcontractor: California Labor Code sections 1771, 1771.1, 1775, 1776, 1777.5, 1813, and 1815.

D.7 Labor Code Section 1861 Certification. In accordance with California Labor Code section 3700, Contractor is required to secure the payment of compensation of its employees. By signing the Agreement to which this is an exhibit, Contractor certifies that:

“I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

D.8 Compliance Monitoring and Enforcement. This project is subject to compliance monitoring and enforcement by the DIR. County must withhold contract payments from Contractor as directed by the DIR, pursuant to California Labor Code section 1727.

D.9 Registration Requirements. Contractor and any subcontractors shall not engage in the performance of any contract for public work, unless currently registered and qualified to perform public work pursuant to California Labor Code section 1725.5.

D.9.1 By signing the Agreement to which this is an Exhibit, Contractor is certifying that it has verified that all subcontractors used on this project are registered with the DIR in compliance with California Labor Code sections 1771.1 and 1725.5.

D.9.2 County may ask Contractor for the most current list of subcontractors (regardless of tier), along with their DIR registration numbers, utilized on this project at any time during performance of this Agreement, and Contractor shall provide the list within ten (10) working days of County's request.

D.9.3 The registration requirement does not apply on a public works project of twenty-five thousand dollars (\$25,000) or less when the project is for construction, alteration, demolition, installation, or repair work, or on a public works project of fifteen thousand dollars (\$15,000) or less when the project is for maintenance work, pursuant to California Labor Code sections 1725.5(f) and 1771.1(n).

D.10 Stop Order. Where a contractor or subcontractor engages in the performance of any public work contract without having been registered in violation of California Labor Code sections 1725.5 or 1771.1, the Labor Commissioner must issue and serve a stop order prohibiting the use of the unregistered contractor or subcontractor on all public works until the unregistered contractor or subcontractor is registered. Failure to observe a stop order is a misdemeanor.