

# **Napa County**

1195 THIRD STREET  
THIRD FLOOR  
NAPA, CA 94559



## **Agenda - Final**

**Tuesday, June 8, 2021**

**9:00 AM**

**Board of Supervisors Chambers  
1195 Third Street, Third Floor**

### **Board of Supervisors**

*Brad Wagenknecht, District 1*

*Ryan Gregory, District 2*

*Diane Dillon, District 3*

*Alfredo Pedroza, District 4*

*Belia Ramos, District 5*

*Minh C. Tran, County Executive Officer*

*Jeffrey M. Brax, County Counsel*

**GENERAL INFORMATION**

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the **CONSENT CALENDAR** will be discussed separately at the request of any person. **CONSENT CALENDAR** items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the **CONSENT CALENDAR**, if the time for hearing **SET MATTERS** has not arrived, **ADMINISTRATIVE ITEMS** will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays.

Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under the California Government Code.

**This is a simultaneous meeting of the Board of Supervisors of Napa County, the Napa County Public Improvement Corporation, the Silverado Community Services District, the Monticello Public Cemetery District, the In-Home Support Services Public Authority of Napa County, the Lake Berryessa Resort Improvement District, the Napa Berryessa Resort Improvement District, the Napa County Housing Authority and the Napa County Groundwater Sustainability Agency.**

**The five District Supervisors also serve as the Board of Directors of the Napa County Public Improvement Corporation, Board of Trustees of the Silverado Community Services District, the Board of Trustees of the Monticello Public Cemetery District, the Members of the Board of the In-Home Support Services Public Authority of Napa County, the Members of the Board of the Lake Berryessa Resort Improvement District, the Members of the Board of the Napa Berryessa Resort Improvement District, the Board of Commissioners of the Napa County Housing Authority, and the Board of Directors of the Napa County Groundwater Sustainability Agency.**

**Each of the foregoing entities is a separate and distinct legal entity.**

**The Board welcomes you to attend its meetings that are generally scheduled on Tuesdays at 9:00 a.m.**

**Your interest is encouraged and appreciated.**

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.**

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**How to Watch or Listen to the Napa County Board of Supervisors Meetings**

**PLEASE NOTE: IN ACCORDANCE WITH COVID-19 GUIDANCE FROM THE STATE OF CALIFORNIA AS OF 03/04/2021, IN-PERSON ATTENDANCE AT BOARD OF SUPERVISORS MEETINGS IS LIMITED. PLEASE SEE INSTRUCTIONS BELOW FOR VIRTUAL/TELEPHONIC PARTICIPATION.**

The Napa County Board of Supervisors will continue to meet pursuant to the adopted 2021 calendar available at the following link:

[www.napa.legistar.com](http://www.napa.legistar.com)

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Watch on your TV - Napa Valley TV Channel 28 (programming subject to local pre-emption rules and schedules).
2. Listen on your cell phone via Zoom at 1-669-900-6833 then enter Meeting ID 842-343-169 once you have joined the meeting.
3. Watch via the Internet – view the Live Stream
  - a. via Zoom at the following link: <https://www.zoom.us/join> then enter Meeting ID 842-343-169.
  - b. via Granicus by clicking on the following link: [http://napa.granicus.com/ViewPublisher.php?view\\_id=2](http://napa.granicus.com/ViewPublisher.php?view_id=2)
4. You may submit public comment for any item that appears on the agenda, or general public comment for any item or issue that does not appear on the agenda, as follows:  
Via email: send your comment to the following email address:  
Via the eComments link on the Napa County website: <https://napa.legistar.com/Calendar.aspx>  
[publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org). EMAILS WILL NOT BE READ ALOUD.

**Emails received by 8:00 AM on Tuesdays will be posted online. Emails received during board meetings will be posted after the meeting. All emails become part of the permanent record.**

Via telephone: please call the Board of Supervisors Public Comment Line at (707)-299-1776.

**Please mute all audio devices and do not use the speakerphone to prevent echoing.**

Please provide your name and the agenda item on which you are commenting. Calls will be placed on hold and heard in the order received. The above-identified measures exceed all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and Executive Order N-29-20 and N-33-20. For more information, please call at (707)-253-4421 or email [clerkoftheboard@countyofnapa.org](mailto:clerkoftheboard@countyofnapa.org).

1. CALL TO ORDER; ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
4. PRESENTATIONS AND COMMENDATIONS

- A. PROCLAMATION

[21-312](#)

Presentation of a proclamation to Kris Brown, Deputy Director of Health and Human Services/ Comprehensive Services for Older Adults, declaring June 2021 as Elder and Dependent Adult Abuse Awareness Month in Napa County.

Attachments: [Proclamation](#)

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS
6. CONSENT ITEMS - SPECIAL DISTRICTS

**Lake Berryessa Resort Improvement District**

- A. District Engineer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190141B (LBRID) with Specialized Utility Services Program (SUSP) increasing the amount by \$40,000 for a new maximum of \$345,994 for Fiscal Year 2020-2021 to provide continued operations, management, and maintenance services for the District's water and wastewater facilities through June 30, 2021.

[21-320](#)

- B. District Engineer requests approval of Budget Transfer No. LBR005 increasing appropriations by \$6,613 in the Operations budget from funds remaining in the Capital Improvement Project (Fund 5220, Sub-Division 5220500) and close out the Intake Upgrade project. (4/5 Vote Required)

[21-369](#)

**Napa Berryessa Resort Improvement District**

- C. District Engineer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190142B (NBRID) with Specialized Utility Services Program (SUSP) increasing the amount by \$40,000 for a new maximum of \$332,159 for Fiscal Year 2020-2021 to provide continued operations, management, and maintenance services for the District's water and wastewater facilities through June 30, 2021.

[21-324](#)

**7. CONSENT ITEMS****County Departments****Agricultural Commissioner**

- A.** Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign Amendment No.1 to Revenue Agreement No. 210261B with the California Department of Food and Agriculture (CDFA) increasing the contract maximum by \$32,000 for a new maximum of \$64,000 and extending the term to June 30, 2023 for the reimbursement of expenditures associated with protecting the biodiversity of native ecosystems and abatement of noxious weeds and other invasive plant infestations within the County of Napa. [21-383](#)

**Auditor-Controller**

- B.** Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Napa Valley Tourism Improvement District Annual Report for the fiscal year ended June 30, 2020. [21-408](#)

**Attachments:** [Napa Valley Tourism Improvement District Annual Report FY2019-2020](#)

- C.** Auditor-Controller requests the Board to accept, and instruct the Clerk of the Board to file, the internal audit report for County of Napa County-Wide Audit of Procurement Card (P-Card) Program for the period of April 1, 2020 - December 31, 2020 [21-413](#)

**Attachments:** [County-Wide Audit - Procurement Card Program April 1, 2020 - December 31, 2020](#)

**Corrections**

- D.** Director of Corrections requests approval of and authorization for the Chair to sign Amendment No. 3 Agreement No. 180063B with Emergency Construction Services, Inc. extending the term through June 30, 2024, with an automatic renewal of up to two (2) additional one (1) year terms and amending the maximum compensation amount to \$175,000.00 for biohazard cleaning services. [21-337](#)

**Attachments:** [Agreement](#)

**County Counsel**

- E. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 190183B with the law firm of Goodin, MacBride, Squeri & Day, LLP to extend the term of the Agreement until June 30, 2022, with up to two one-year extensions, and to increase the maximum compensation from \$200,000 to \$300,000 through June 30, 2022 and up to an additional \$75,000 for each one-year extension for legal representation in California Public Utilities Commission (“CPUC”) proceedings. [21-168](#)

**Attachments:** [Agreement](#)

- F. Second reading and adoption of an ordinance adding a new Code Chapter 8.11 of the Napa County Code banning the cultivation of Industrial Hemp including cultivation by “established agricultural research institutions.” [21-331](#)

ENVIRONMENTAL DETERMINATION: The adoption of this ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15061(b)(3) (there is no possibility the activity in question may have a significant effect on the environment).

**Attachments:** [Hemp Cultivation Ordinance](#)

- G. County Counsel requests approval of and delegation of authorization to sign a conflict waiver with Goldfarb & Lipman LLP in connection with Burbank Housing Development Corporation’s proposed acquisition of property for the purpose of constructing an affordable housing project located at 3700 Valle Verde Drive in the City of Napa. [21-472](#)

**Attachments:** [Potential conflict Letter County of Napa and Burbank Housing for Heritage House](#)

**County Executive Office**

- H. County Executive Officer acting as the Director of Emergency Services requests adoption of a resolution declaring a Proclamation of Local Emergency due to drought conditions which are occurring in Napa County. [21-377](#)

**Attachments:** [Resolution.pdf](#)

- I. County Executive Officer requests the appointment of Patricia Sullivan to represent Consumer to the Napa County Mental Health Board with terms to commence immediately and expire January 1, 2023. [21-427](#)

**Attachments:** [Sullivan Application](#)  
[MHB Recommendation](#)

- J. County Executive Officer requests adoption of a resolution appointing Oscar Ortiz as the Napa County Sheriff-Coroner for the remainder of the term of John Robertson, the current elected Sheriff-Coroner of Napa County, with the term of office to expire on January 2, 2023. [21-470](#)

**Attachments:** [Ortiz Resolution 0621.docx](#)  
[Public Comment](#)

### County Fire Department

- K. County Fire Chief requests approval of and authorization for the Chair to sign an revenue agreement with the California Department of Veterans Affairs for a maximum of \$820,033.59 for the term July 1, 2021 through June 30, 2022, for the provision of fire services at the State's Veterans Home of California in Yountville. [21-418](#)

**Attachments:** [Standard Agreement](#)  
[Scope of Work](#)  
[Exhibit C - General Terms and Conditions](#)  
[Exhibit D - Special Terms and Conditions](#)  
[Form - Payee Data Record](#)  
[Form - Payee Data Record Supplement](#)  
[Certification Form](#)  
[State Certification Form](#)

### District Attorney

- L. District Attorney requests approval of and authorization for the Chair to sign a Certification of Assurance of Compliance document that authorizes the District Attorney to apply for and sign grant Subaward documents with the California Office of Emergency Services for the Victim/Witness Assistance Program in the anticipated amount of \$433,048 for the term of October 1, 2021 through September 30, 2022. [21-439](#)

**Attachments:** [Certification of Assurance of Compliance](#)



**Health and Human Services Agency**

- M.** Director of Health and Human Services requests approval of Amendment No. 3 to Agreement No. 200292B with Sarhaddi Pharmaceutical, Inc., dba Gateway Pharmacy increasing the dollar amount by \$45,000 for a new maximum of \$90,000 and amending Specific Terms and Conditions 3.4 to modify the number of automatic renewals for provision of home delivery of medications to clients of the Mental Health program. [21-160](#)
- Attachments:** [Am#3 Gateway](#)
- N.** Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 180001B with California State University/Fresno Foundation for a maximum of \$76,935 for the term July 1, 2021 through June 30, 2022 for Child Welfare Services Title IV-E training. [21-163](#)
- Attachments:** [Agreement](#)
- O.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180113B with Biomedical Waste Disposal, Inc. increasing the amount by \$3,000 for a new annual maximum for the term July 1, 2020 through June 30, 2021 with a provision for annual renewal to provide for the disposal of biomedical waste generated in the Public Health and Mental Health clinics. [21-184](#)
- Attachments:** [Agreement](#)
- P.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 4 to the Renewal of Joint Exercise of Powers Agreement No. 4092 with Solano, Yolo, and Marin counties, adding Mendocino County, increasing the amount by \$12,912 for a new maximum of \$137,308 and extending the term for three years from July 1, 2021 to June 30, 2024 with an automatic extension to June 30, 2026 unless any party objects to operate a Public Health Lab. [21-193](#)
- Attachments:** [Agreement](#)

- Q.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190154B with Mission Linen Supply, Inc. decreasing the amount by \$833 for a new annual maximum of \$2,334, replacing the Scope of Work and Compensation exhibits, incorporating Specific Terms and Conditions and extending the term through June 30, 2024 for the provision of linens, floor mats, and additional inventory items for the kitchen operated at the South Napa campus. [21-196](#)
- Attachments:** [Agreement](#)
- R.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 170605B with Aldea, Inc. increasing the amount by \$21,822 for a new annual maximum of \$215,000, amending Specific Terms and Conditions 3.1(l) to indicate an increase in the amount of federal funding and to incorporate a revised operating budget to provide school-based prevention services for adolescents and youth throughout Napa County. [21-205](#)
- Attachments:** [Agreement](#)
- S.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200032B with Cope Family Center, Inc. increasing the amount by \$1,888 for a new annual maximum of \$194,123 commencing in Fiscal Year 2020/2021 to carry out programs to support clients of Child Welfare Services Division. [21-213](#)
- Attachments:** [Agreement](#)
- T.** Director of Health and Human Services requests approval of and authorization for the Chair to: [21-247](#)
1. Terminate the current Agreement No. 200177B with Buckelew Programs, Inc. with a maximum of \$322,949; and
  2. Sign a new Agreement No. 220002B with Buckelew Programs, Inc. for a maximum of \$348,000 for the term July 1, 2021 through June 30, 2022 and each automatic renewal thereof for operation of the Supportive Living Program.
- Attachments:** [Agreement with Buckelew Programs, Inc.](#)

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- U. Director of Health and Human Services requests approval of and authorization for the Chair to sign Agreement No. 220008B with LexisNexis Risk Solutions FL, Inc. for a maximum amount not to exceed \$18,000 for the term July 1, 2021 through June 30, 2022 to provide licenses for multiple divisions within the Health and Human Services Agency to obtain necessary information in accordance with program mandates. [21-313](#)
- Attachments:** [Agreement](#)
- V. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 200105B with Stanford Youth Solutions, Inc. dba Stanford Sierra Youth & Families, for a maximum of \$353,910 for the term July 1, 2021 through June 30, 2022, with a provision for annual renewal for the contractor to provide specialty mental health services in schools and in the community. [21-314](#)
- Attachments:** [Agreement](#)
- W. Director of Health and Human Services requests approval of and authorization for the Chair to: [21-315](#)
1. Terminate the current Agreement No. 160124B with Aurora Santa Rosa Hospital for a maximum of \$490,000.00; and
  2. Sign a new Agreement No. 210351B with Aurora Santa Rosa Hospital for a maximum of \$490,000.00 for the term June 8, 2021 through June 30, 2021 with a provision for five automatic renewals to provide inpatient psychiatric services for both Medi-Cal and Indigent Napa County clients.
- Attachments:** [Agreement](#)
- X. Director of Health and Human Services requests approval of and authorization for the Chair to: [21-364](#)
1. Terminate the current Agreement No. 170018B with Aldea, Inc. for a maximum of \$1,738,929.00; and
  2. Sign a new Agreement No. 220006B with Aldea, Inc. for a maximum of \$1,738,929.000 for the term July 1, 2021 through June 30, 2022 with a provision for three annual renewals to provide Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) and Early Diagnosis and Prevention Treatment (EDAPT) mental health services for children and youth in an outpatient setting.
- Attachments:** [Agreement](#)
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- Y.** Director of Health and Human Services requests approval of and authorization for the Chair to: [21-365](#)
1. Terminate the current Agreement No. 170446B with Progress Foundation Inc. to provide transitional residential mental health treatment services for a maximum \$655,180;
  2. Sign a new Agreement No. 220003B with Progress Foundation Inc., for a maximum of \$781,180. for the term of July 1, 2021 through June 30, 2022 to provide transitional residential mental health treatment services;
  3. Terminate the current Agreement No. 170338B with Progress Foundation Inc. to provide mental health crisis residential services for a maximum \$903,805; and
  4. Sign a new Agreement No. 220004B with Progress Foundation Inc., for a maximum of \$1,053,072 for the term of July 1, 2021 through June 30, 2022 to provide mental health crisis residential services.
- Attachments:** [Agreement- Bella House](#)  
[Agreement- Progress Place](#)

- Z.** Director of Health and Human Services requests approval of and authorization for the Chair to sign a Revenue Agreement No. 210376B with the California Government Operations Agency for a maximum of \$400,000 for the term May 1, 2021 through January 31, 2022 to respond to and mitigate the devastating effect of the COVID-19 pandemic on California, its economy, and residents. [21-412](#)
- Attachments:** [Agreement](#)

#### **Housing and Homeless Services – Division of CEO’s Office**

- AA.** County Executive Officer requests approval of Budget Transfer No. CEO028 increasing appropriations in the Housing and Homeless Services division by \$1,568,203.00 with offsetting revenues from COVID Funding to provide budget authority to operate Isolation and Quarantine Facilities through June 30, 2021. (4/5 vote required) [21-465](#)

#### **Human Resources – Division of CEO’s Office**

- AB.** Director of Human Resources requests adoption of a resolution approving the retirement cost sharing contributions for Napa County employees effective June 26, 2021, for Fiscal Year 2021-2022. [21-259](#)
- Attachments:** [Resolution](#)

- AC. Director of Human Resources requests adoption of a Resolution implementing a 1.0% COLA for the Deputy Sheriff Association (DSA) and DSA Supervisory Units, per the terms of the negotiated Total Tentative Agreement, effective June 26, 2021. [21-396](#)

**Attachments:** [Resolution](#)

#### Information Technology Services – Division of CEO’s Office

- AD. Chief Information Officer requests approval of and authorization for the Chair to sign an agreement with Environmental Systems Research Institute, Inc. (ESRI), for a maximum of \$302,500 for GIS license software for the term of August 1, 2021 through July 31, 2024. [21-366](#)

**Attachments:** [Agreement- Esri](#)

#### Library

- AE. Director of Library Services and Community Outreach requests the Board accept, and instruct the Clerk of the Board to file, the quarterly report of donations in the amount of \$2,000 or less gifted to Library from January 1, 2021, to March 31, 2021. [21-336](#)

**Attachments:** [FY 20\\_21 Q3 Donations](#)

#### Planning, Building and Environmental Services (PBES)

- AF. Director of Planning, Building and Environment Services request approval and the authorization for the Chair to sign Amendment No. 2 to Agreement No. 463 (FC) with the Napa County Flood Control and Water Conservation District (District) for the cooperative joint powers agreement to fund and administer the Napa Countywide Stormwater Pollution Prevention Program. [21-376](#)

**Attachments:** [2nd Amend to NCSPPP JPA Agreement](#)

- AG. Director of Planning, Building & Environmental Services and Director of Public Works request approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 170474B with Fehr and Peers, increasing the amount by \$65,000 for a new maximum of \$365,935 and extending the terms of the agreement to June 30, 2022, to complete the analysis of Vehicle Miles Traveled (VMT), prepare a Traffic Impact Fee study for the Napa Valley Business Park, and provide left-hand turn lane analysis. [21-393](#)

**Attachments:** [AMENDMENT](#)

- AH.** Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 200066C with CSG Consultants, Inc. increasing compensation by \$30,000 for a new maximum of \$215,000 per fiscal year for the term through June 30, 2021, and future fiscal years, for building inspection and plan review services. [21-399](#)

**Attachments:** [Agreement](#)

### Public Works

- AI.** Director of Public Works requests the following: [21-278](#)
1. Approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 200227B with GHD, Inc., increasing the amount by \$362,580 for a new maximum of \$688,982 to provide Phase III project design and construction services for the Airport Boulevard Project, RDS 20-14; and
  2. Approval of Budget Transfer No. DPW068 for the following (4/5 vote required):
    - a. Increase appropriations by \$382,402 in the Measure T Non-Operating Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220053) to transfer to Program 20032 offset by use of its available fund balance; and
    - b. Increase appropriations by \$382,402 in Program 20032 (Airport Blvd Project) budget offset by an increase in revenue from the transfer from the Measure T SRF budget.

**Attachments:** [Agreement](#)  
[Budget Airport overlay 2021-06-08](#)

- AJ.** Director of Public Works requests approval of Budget Transfer No. [21-288](#)  
DPW059 for the following for the project closure of 2017 Storm Silverado Trail MPM 18.04 Project (4/5 vote required) :
1. Increase appropriations by \$2,060,000 in the Roads Capital Improvement Project, Silverado Trail MPM 18.04 budget (Fund 2040, Sub-Division 2040500, Program S7114) to repay the loan to the Accumulated Capital Outlay Fund (Fund 3000, Sub-Division 3000000);
  2. Increase appropriations by \$162,817 in Program S7114 to return the remaining available fund balance back to the General Fund Non-Departmental (Fund 1000, Sub-Division 1050000); and
  3. Repay \$350,000 to the Oakville Bridge Project Budget (Fund 2040, Sub-Division 2040500, Program 97001) with the following adjustments:
    - a. Reclassify \$318,030 in the consulting services account to transfer out account and increase appropriations by \$31,970 in Program S7114 with the use of its available fund balance to return the funds to the Roads Operations budget;
    - b. Increase appropriation by \$350,000 in Roads Operations budget (Fund 2040, Sub-Division 2040000) offset by increase in revenue from Program S7114 to return funds to Program 97001; and
    - c. Increase appropriations by \$350,000 in Program 97001 offset by increase in revenue from Roads Operations.

- AK.** Director of Public Works requests approval of the following Budget Transfers for the project closures of the following Roads Capital Improvement Projects (Fund 2040, Sub-Division 2040500) and return the remaining funds to Roads Operations budget (Fund 2040, Sub-Division 2040000) and closeout the project budgets (4/5 Vote Required): [21-319](#)
1. DPW061A reclassifying \$12,380 in Construction Services account to Intrafund Transfers Out account and increasing appropriation by \$157,016 in Program R6102 (2014 Earthquake Cutting Wharf Rd. MPM 2.31);
  2. DPW061B reclassifying \$3,610 in Construction Services account to Intrafund Transfers Out account and increasing appropriation by \$1,075 in Program R6250 (2014 Earthquake Las Amigas Rd. MPM 2.29);
  3. DPW061C reclassifying \$24,880 in Construction Services account to Intrafund Transfers Out account and increasing appropriation by \$136,250 in Program R6350 (2014 Earthquake Oak Knoll Ave. MPM 1.00);
  4. DPW061D reclassifying \$2,810 in Construction Services account to Intrafund Transfers Out account and increasing appropriation by \$47,208 in Program R6351 (2014 Earthquake Oak Knoll Ave. MPM 0.20);
  5. DPW061E reclassifying \$3,530 in Construction Services account to Intrafund Transfers Out account and increasing appropriation by \$22,084 in Program R6400 (2014 Earthquake Old Sonoma Rd. MPM 2.26);
  6. DPW061F reclassifying \$4,810 in Construction Services account to Intrafund Transfers Out account and increasing appropriation by \$19,364 in Program R6401 (2014 Earthquake Old Sonoma Rd. MPM 0.93);
  7. DPW061G reclassifying \$3,520 in Construction Services account to Intrafund Transfers Out account and increasing appropriation by \$40,749 in Program R6402 (2014 Earthquake Old Sonoma Rd. MPM 2.80);
  8. DPW061H reclassifying \$5,600 in Construction Services account to Intrafund Transfers Out account and increasing appropriation by \$4,709 in Program R6405 (2014 Earthquake Old Sonoma Rd. MPM 0.70);
  9. DPW061I reclassifying \$5,070 in Construction Services account to Intrafund Transfers Out account and increasing appropriation by \$10,553 in Program R6406 (2014 Earthquake Old Sonoma Rd. MPM 0.78); and
  10. DPW061J reclassifying \$68,276 in Construction Services account to Intrafund Transfers Out account and increasing appropriation by \$234,436 in Program R6407 (2014 Earthquake Old Sonoma Rd. MPM 2.07).



- AL.** Director of Public Works requests approval of plans and specifications for "East Central Paving Project," RDS 21-25, authorization to advertise for sealed bids, and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. [21-379](#)
- AM.** Director of Public Works requests approval of and authorization for the Chair of the Board to sign Amendment No. 3 to Lease Agreement No. 170066B with Joseph and Rosemarie Keebler Revocable Trust and the David and Jane Meyers Revocable Trust dated June 17, 1997, with a 3.75% decrease in rental fee in Fiscal Year 2021-2022, resulting in a new monthly rent of \$1,404, and extending the lease term through June 30, 2022 for space located at 1754 Second Street in Napa for use by the Napa County Grand Jury. [21-386](#)
- Attachments:** [Agreement](#)
- AN.** Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 6 to Agreement No. 170577B with Colliers Parrish International, Inc., extending the term of the agreement through November 30, 2024 with an automatic renewal for an additional year at the end of each fiscal year not to exceed two years to provide real estate broker assistance regarding purchases, sale and/or lease of real property and land. [21-387](#)
- Attachments:** [Agreement](#)
- AO.** Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 200264B with MK2 Engineers increasing maximum compensation by \$7,500 for a new maximum of \$74,495 for additional structural consulting engineering services for 650 Imperial Way HVAC Upgrade Project, PW 18-03. [21-391](#)
- Attachments:** [Budget Sheet](#)  
[Agreement](#)
- AP.** Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170756B with Moore Iacofano Goltsman, Inc., extending the term through June 30, 2022 with one additional one-year automatic renewal with no change to the total maximum compensation for services related to the implementation of an Americans with Disability Act (ADA) Self Evaluation and Transition Plan for facilities and public right-of-ways countywide. [21-392](#)
- Attachments:** [Agreement](#)

- AQ.** Director of Public Works requests approval of and authorization for the Chair to sign an agreement with TJKM for a maximum of \$180,000 total for the term of July 1, 2021 through June 30, 2024 with a provision for a two year extension at \$60,000 per year for services required to provide on-call traffic engineering support services, including the review and evaluation of private development proposals. [21-395](#)
- Attachments:** [Agreement](#)
- AR.** Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 210168B with Napa Roots Landscaping to increase compensation by \$75,000 per fiscal year for a new annual maximum of \$175,000 to expand the scope of work to include fire prevention management services for County-owned parcels. [21-403](#)
- Attachments:** [Agreement](#)
- AS.** Director of Public Work requests approval to amend Purchase Order (PO) No. 3889 pursuant to Napa County Code Section 2.36.090, as follows to provide for the ongoing repairs on various County roads: [21-410](#)
1. Decrease the Leeboy 5300 Paver rental from \$31,293 to \$16,746, resulting in a credit of \$14,547;
  2. Apply the \$14,547 credit from the Leeboy 5300 paver to the extended rental date of the Wirtgen W120 XTI Cold Milling Machine; and
  3. Extend the Nixon-Egli Equipment Co., rental of the Wirtgen W120 XTI Cold Milling Machine by one month with an end date of June 30, 2021, at an additional monthly cost of \$29,093 (PO net increase of \$14,574 after applying above credit).
- AT.** Director of Public Works requests approval of plans and specifications for "South Campus Building B Emergency Power Project," PW 21-20, authorization to advertise for sealed bids, and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. [21-411](#)

- AU.** Director of Public Works requests the following: [21-420](#)
1. Approval of Budget Transfer No. DPW069 for the following to perform the initial road work on Silverado Trail Segment L ahead of the upcoming asphalt repairs and overlay (4/5 vote required);
    - a. Increase appropriations by \$660,000 in the Measure T Non-Operating Special Revenue Fund (Fund 2440, Sub-Division 1220053) to transfer to Silverado Trail Segment L project budget (Fund 2040, Sub-Division 2040500, Program 20042) offset by use of its available fund balance;
    - b. Increase appropriations by \$660,000 in Roads CIP Program 20042 budget offset by transfer from Measure T Special Revenue Fund; and
    - c. Increase appropriations by \$325,000 in Roads Operations budget (Fund 2040, Sub-Division 2040000) offset by transfers from Program 20042.
  2. A waiver of competitive bidding requirements and sole source award of a contract with Statewide Traffic Safety and Signs, Inc., in order to provide traffic control flagging services on Silverado Trail, pursuant to Napa County Code Section 2.36.090; and
  3. Approval of and authorization for the Chair to sign Agreement No. 210384B with Statewide Traffic Safety and Signs, Inc., for a maximum of \$40,000 for the term May 14, 2021 to June 30, 2021.

**Attachments:** [Agreement](#)

- AV.** Director of Public Works requests approval of and authorization for Chair to sign Amendment No. 1 to Space License Agreement No. 210198B with Silver Rose Property Owner to add temporary use of additional space at the Calistoga Fairgrounds between June 7 and June 30, 2021 for parking of employee vehicles with a fee of \$1,150. [21-455](#)

**Attachments:** [Agreement- Silver Rose](#)

**8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**

**9. PUBLIC COMMENT**

**10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS**

**11. ADMINISTRATIVE ITEMS**

**County Departments**

**County Executive Office**

- A.** County Executive Officer and Emergency Services Officer request a presentation from Community Organizations Active in Disasters (COAD) regarding their activities during the 2020 disasters. [21-345](#)

**12. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS****Napa Berryessa Resort Improvement District**

- A.** PUBLIC HEARING 9:40 AM - 5 Minutes [21-309](#)  
District Engineer requests the following for the Fiscal Year 2021-2022 Availability Charge:
1. Open Public Hearing to consider any objections or protests with respect to proposed water and sewer availability charges for the Napa Berryessa Resort Improvement District;
  2. Close Public Hearing and adopt a resolution to take the following actions:
    - a. Accept the District Engineer's Report for Fiscal Year 2021-2022; and
    - b. Approve the imposition of water and sewer availability charges for Fiscal Year 2021-2022.
- Attachments:** [21-22 DE Report of NBRID Availability Charges Correction Memo Resolution](#)

**Silverado Community Services District**

- B.** PUBLIC HEARING 9:45 AM - 5 Minutes [21-400](#)  
District Manager requests the following:
1. Open the Public Hearing to consider any objections or protests with respect to special taxes for the Silverado Community Services District;
  2. Close the Public Hearing and take the following actions:
    - a. Accept the Annual Special Tax Report for Fiscal Year 2021-2022;
    - b. Adopt a special tax of \$64.26 for a vacant lot; \$128.52 for a condominium and a single family residence - limited services; \$160.66 for a residence on Silver Trail; and \$257.05 for a single family residence receiving full services as provided for in Ordinance T-1 (SCSD); and
    - c. Approve the distribution of the large vacant parcel tax of \$30,535.43 among the seven parcels as follows: 060-010-001 \$11,387.97; 060-140-003 \$169.15; 060-450-008 \$402.03; 061-040-009 \$6,975.04; 061-040-010 \$5,335.88; 061-180-002 \$1,806.27; 061-180-003 \$4,459.09.
- Attachments:** [Napa Silverado CSD Annual Report FY 2021-22](#)

**13. SET MATTERS OR PUBLIC HEARINGS****County Departments****County Executive Office**

- A. SET MATTER 9:00 AM - 30 Minutes [21-449](#)  
Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

**Planning, Building and Environmental Services (PBES)**

- B. SET MATTER 9:30 AM - 20 Minutes [21-419](#)  
  
Director of Planning, Building and Environmental Services and County Fire Chief request approval of and authorization for the Chair to sign written comments relevant to the proposed regulatory action by the California State Board of Forestry and Fire Protection to adopt the State Minimum Fire Safe Regulations, 2021.

**Attachments:** [State Minimum Fire Safe Regulations - 45-day Notice](#)  
[State Minimum Fire Safe Regulations - Initial Statement of Reasons](#)  
[State Minimum Fire Safe Regulation - Rule Text \(scan\).pdf](#)  
[Napa County - SRA & VHFHSZ Map](#)  
[State Minimum Fire Safe Regulations - Significant Changes Table](#)  
[Circulation Element Road Classification.pdf](#)  
[Draft Letter to the Board of Forestry.pdf](#)  
[Public Comment](#)  
[Napa County Board of Forestry Letter 6-11-21 - Final](#)

**Public Works**

- C. SET MATTER 9:30 AM - 5 Minutes [21-291](#)  
Director of Public Works requests the following actions relating to County Service Area No. 3 (CSA No. 3) - Fire Protection and Street Maintenance Assessment District:
1. Open public hearing to consider any objections or protests with respect to the assessments for adoption; and
  2. Close public hearing and adopt a resolution authorizing and levying assessments for Fiscal Year 2021-2022.

**Attachments:** [Resolution](#)

**Housing and Homeless Services – Division of CEO’s Office**

- D.** PUBLIC HEARING 9:35 AM - 5 Minutes **21-453**  
County Executive Officer and Auditor-Controller request the following relating to County Service Area No. 4 (CSA No. 4) - Farmworker Housing Assessment District:
1. Open Public Hearing to consider any objections or protests with respect to the assessments for adoption
  2. Close Public Hearing and adopt a resolution authorizing and levying assessments for Fiscal Year 2021-2022
- Attachments:** Resolution 2021-51  
Correction Memorandum  
Resolution

**County Executive Office**

- E.** SET MATTER 10:25 AM - 15 Minutes **21-492**  
Presentation by Geoff Belyea, the County's Fire Chief and discussion regarding measures taken to prepare for the upcoming fire season, for Board direction and possible action.
- Attachments:** [Public Comment](#)
- F.** SET MATTER 10:30 AM - 20 Minutes **21-471**  
County Executive Officer and County Fire Chief request discussion and possible action regarding placement of a transaction and use tax on the June 2022 ballot.
- Attachments:** [Public Comment](#)

**Health and Human Services**

- G.** SET MATTER 11:00 AM - 25 Minutes **21-294**
- Director of Health and Human Services requests the Board receive the following presentations regarding Napa County Emergency Medical Services (EMS):
1. Presentation by Lois Husted, Chair of the Emergency Medical Care Committee ("EMCC"), to provide the EMCC Annual Report; and
  2. Presentation by Shaun Vincent, EMS Administrator, to provide the local Emergency Medical Services 2020 calendar year annual update.

14. LEGISLATIVE ITEMS
15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS
16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS
17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

**18. CLOSED SESSION**

- A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code [21-268](#)  
Section 54957.6)  
Agency Designated Representatives: Christine Briceno, Director of  
Human Resources  
Employee Organization: SEIU Local 1021 - NAPE (Public Services  
Employee Unit and Supervisory Unit of the County of Napa)

**19. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, MONDAY, JUNE  
14, 2021 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, JUNE 4, 2021 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Greg Morgan (By e-signature)

GREG MORGAN, Deputy Clerk of the Board