

# Napa County

Board of Supervisors Chambers  
1195 Third Street, Third Floor  
Napa, CA 94559



## Agenda

**Tuesday, September 24, 2024**

**9:00 AM**

**Board of Supervisors Chambers  
1195 Third Street, Third Floor**

### **Board of Supervisors**

*Joelle Gallagher, District 1*

*Ryan Gregory, District 2*

*Anne Cottrell, District 3*

*Alfredo Pedroza, District 4*

*Belia Ramos, District 5*

*\* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

[www.countyofnapa.org](http://www.countyofnapa.org)

**GENERAL INFORMATION**

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board’s office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Levine Act Compliance: Effective January 1, 2023, the Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$250 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$250 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$250 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

**ON A MATTER ON THE AGENDA**

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

**ON A MATTER NOT ON THE AGENDA**

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

**How to Watch or Listen to the Napa County Board of Supervisors Meetings**

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via [www.zoom.us/join](http://www.zoom.us/join) (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.countyofnapa.org/3723/>

**If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:**

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org) 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email [clerkoftheboard@countyofnapa.org](mailto:clerkoftheboard@countyofnapa.org).

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK****4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS**

- A. Presentation of a Proclamation recognizing September 2024 as “Hispanic Heritage Month” in Napa County. (No Fiscal Impact) [24-1660](#)

**Attachments:** [Proclamation \(added after meeting\)](#)

**5. CONSENT CALENDAR - SPECIAL DISTRICTS****Lake Berryessa Resort Improvement District**

- A. Approve and authorize Amendment No. 1 to Agreement No. 230381B (LBRID) with Telstar Instruments to increase the total contract amount by \$17,726 for a new maximum of \$302,175 for the Water and Wastewater Facility SCADA Upgrades Project, LB 22-05; and approve a Budget Amendment. (Fiscal Impact: \$10,000 Expense; Lake Berryessa Resort Improvement District Fund; Not Budgeted; Discretionary) [24-1428](#)  
[4/5 vote required]

**Attachments:** [Agreement](#)

- B. Adopt a Resolution establishing the Fiscal Year 2024-25 appropriation limit and revenues subject to the limit for the Lake Berryessa Resort Improvement District as required by Article XIII B of the California Constitution. (No Fiscal Impact; Mandatory) [24-1473](#)

**Attachments:** [Memo](#)  
[Resolution](#)

**Napa Berryessa Resort Improvement District**

- C. Adopt a Resolution establishing the Fiscal Year 2024-25 appropriation limit and revenues subject to the limit for the Napa Berryessa Resort Improvement District as required by Article XIII B of the California Constitution. (No Fiscal Impact; Mandatory) [24-1474](#)

**Attachments:** [Memo](#)  
[Resolution](#)

**6. CONSENT CALENDAR****Agricultural Commissioner**

- A. Approve and authorize Agreement No. 170213B with the California Department of Food & Agriculture for a maximum of \$184,841 for reimbursement of expenditures related to detection and exclusion of the Glassy-winged Sharpshooter. (Fiscal Impact: \$184,841 Revenue; General Fund; Budgeted; Mandatory) [24-1636](#)

**Attachments:** [Agreement](#)

**Auditor-Controller**

- B. Adopt a Resolution establishing the Fiscal Year 2024-25 appropriation limit and estimated revenue subject to the limit for the County of Napa as required by Article XIII B of the California Constitution. (No Fiscal Impact; Mandatory) [24-1470](#)

**Attachments:** [Memo](#)  
[Resolution](#)

- C. Adopt a Resolution establishing the Fiscal Year 2024-25 appropriation limit and estimated revenue subject to the limit for the Napa County Community Facilities District 2012-1 for the Milliken-Sarco-Tulocay (MST) Recycled Water Pipeline Project, as required by Article XIII B of the California Constitution. (No Fiscal Impact; Mandatory) [24-1471](#)

**Attachments:** [Memo](#)  
[Resolution](#)

- D. Accept and instruct the Clerk of the Board to file the audit of the Procurement Card Program for the period of January 1, 2024 - June 30, 2024. (No Fiscal impact; Discretionary) [24-1543](#)

**Attachments:** [Report](#)

- E. Adopt a Resolution establishing the Napa County tax rates for the Fiscal Year 2024-25 secured tax roll. (Fiscal Impact: Approximately \$530,000,000 Revenue; All Funds/Taxing Jurisdictions/Special Districts/School Districts; Budgeted; Mandatory) [24-1602](#)

**Attachments:** [Resolution](#)

**Clerk of the Board**

- F. Approval of minutes from the September 10, 2024 regular meeting. (No Fiscal Impact) [24-932](#)

**Attachments:** [September 10, 2024](#)

- G. Reappoint Kimberly Richard for a third term representing Public at Large; Evelyn Denzin for a third term representing the Natural [24-1615](#)

Resources Conservation Service; and Barry Christian for a fifth term representing the Napa County Regional Parks and Open Space District on the Watershed Information and Conservation Council of Napa County with terms of office to commence immediately and expire on August 1, 2028. (No Fiscal Impact)

**Attachments:** [Richard Request](#)  
[Denzin Request](#)  
[Christian Request](#)

### County Counsel

- H.** Adopt an Ordinance amending Title 2 (Administration and Personnel), Chapter 2.100 (Personnel) and amending Article III, Section 2.100.181 (Fingerprints and Background Checks) of the Napa County Code regarding persons required to submit to a Federal Bureau of Investigation background check and renewal requirements. (No Fiscal Impact) [24-1621](#)
- Attachments:** [Ordinance](#)
- I.** Adopt an Ordinance amending the Napa County Code for Titles 17 (Subdivisions) and 18 (Zoning), to bring the Code into alignment with current State law and the County's recently certified Housing Element to the General Plan. (No Fiscal Impact) [24-1623](#)
- Attachments:** [Omnibus Housing Ordinance](#)  
[Omnibus Housing Summary](#)  
[Omnibus Housing Ordinance Guide](#)
- J.** Adopt an Ordinance amending Title 2 (Administration and Personnel), Chapter 2.04 (Board of Supervisors), Article I, Section 2.04.040 (Salaries and Benefits) of the Napa County Code regarding salary rate and adding language requiring a periodic salary review; and adopt a Resolution amending the Table and Index of Classes to reflect salary increases for members of the Board of Supervisors effective July 1, 2024 and then a salary increase effective 60 days from the adoption of amendments to Section 2.04.040. (Fiscal Impact: \$283,000 Expense; General Fund; Budgeted; Discretionary) [24-1658](#)
- Attachments:** [Ordinance](#)  
[Resolution](#)

**County Executive Office**

- K.** Adopt a Resolution and approve a Budget Amendment accepting the Federal Environmental Protection Agency, 2022-23 Diesel Emission Reduction Act National Grant Funding, to be used towards reducing pollutants from the Wine Train. (Fiscal Impact: \$3,564,000 Revenue and Expense; General Fund; Not Budgeted; Discretionary) [4/5 vote required] [24-1271](#)

**Attachments:** [Resolution](#)

- L.** Adopt a Resolution authorizing the Calistoga Joint Unified School District to issue Series 2024 Bonds of the District without further approval of the Board of Supervisors or Officers of Napa County. (No Fiscal Impact; Discretionary) [24-1480](#)

**Attachments:** [Resolution](#)  
[District Resolution](#)

**County Fire Department**

- M.** Approve a waiver of competitive bidding requirement and provide a sole source award to Golden State Fire Apparatus to purchase one Type II Engine, due to technical compatibility requirements. (Fiscal Impact: \$990,000 Expense; Fire Fund; Budgeted; Discretionary) [24-1671](#)

**Human Resources – Division of CEO’s Office**

- N.** Adopt a Resolution to amend the Departmental Allocation List for the County Fire Department effective September 24, 2024, with a net increase of 1.0 full-time equivalent; and approve a Budget Amendment. (Fiscal Impact: \$196,000 Expense; Fire Fund; Not Budgeted; Discretionary) [4/5 vote required] [24-1587](#)

**Attachments:** [Resolution](#)

- O.** Adopt a Resolution to establish Indigenous Peoples’ Day as an observed Napa County holiday effective October 14, 2024, and every second Monday in October thereafter for the Napa County Probation Professionals Association. (Fiscal Impact: \$40,000 Expense; General Fund; Budgeted; Discretionary) [24-1629](#)

**Attachments:** [Resolution](#)

**Public Works**

- P.** Approve Plans and Specifications for the Dry Creek Road Bridge Replacement Project; authorize for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code; approve and authorize Amendment No. 5 to Agreement No. 170635B with Biggs Cardosa Associates, Inc. to increase the maximum compensation by \$288,531, for a new maximum of \$2,323,003 for additional engineering services; and approve a Budget Amendment. (Fiscal Impact: \$175,000 Expense; Capital Improvement Projects Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [24-166](#)
- Attachments:** [Agreement](#)  
[Budget Summary](#)
- Q.** Approve a Budget Amendment to increase appropriations for a new approved project funding of \$1,288,815 for Project 20031 FEMA House Elevation Grant to partially fund the elevation of private homes that have generated multiple damage claims resulting from flooding. (Fiscal Impact \$446,499 Revenue and Expense; General Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [24-1057](#)
- Attachments:** [Notification of Approval](#)
- R.** Approve and authorize Agreement No. 250198B with LPA, Inc. doing business as LPA Design Studios for architectural and associated design services; and approve a Budget Amendment for the Facilities Master Plan Implementation Project. (Fiscal Impact: \$720,000 Expense; Capital Improvement Projects Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [24-1611](#)
- Attachments:** [Agreement](#)
- S.** Approve a Budget Amendment for Project 18002, Pavement Maintenance Project. (Fiscal Impact: \$47,203 Expense; Capital Improvement Projects Fund; Not Budgeted, Discretionary)  
[4/5 vote required] [24-1612](#)
- T.** Order contract changes with Ashron Construction and Restoration; and approve a Budget Amendment for the project “2023 Annual Bridge Repairs, RDS 23-11R.” (Fiscal Impact \$321,020 Expense; SB1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [24-1617](#)
- Attachments:** [Budget Summary](#)
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- U. Approve and authorize Amendment No. 8 to Agreement No. 180073B with Superior Building Services, Inc. to add 4381 Broadway, Suite 102, American Canyon, and 1834 Soscol Avenue, Suite A, Napa, as regular routine custodial service location, remove 4381 Broadway, Suite 100, American Canyon, and 994 Kaiser Road, Napa, as regular routine custodial service locations, and decrease maximum compensation under the agreement for Fiscal Year 2024-25. (Fiscal Impact: \$5,740 Expense Reduction; Various Funds; Budgeted; Discretionary) [24-1626](#)

**Attachments:** [Agreement](#)

- V. Approve and authorize creation of Project 25010 for the “Pueblo Pocket Sewer and Roadway Rehab Project,” RDS 26-01; and approve a Budget Amendment. (Fiscal Impact: \$700,000 Expense; Measure T Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required] [24-1633](#)

**Attachments:** [Budget Summary](#)

#### Recorder/County Clerk

- W. Approve and authorize Addendum No. 19 to Agreement No. 170547B with the California Department of Justice for cost-sharing in a statewide Electronic Recording Delivery System. (Fiscal Impact: \$1,922 Expense; Electronic Document Recording Special Revenue Fund; Budgeted; Discretionary) [24-1618](#)

**Attachments:** [Addendum](#)

[Exhibit A](#)

[Exhibit B](#)

#### 7. PUBLIC COMMENT

**For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)**

#### 8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

#### 9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

#### 10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

#### Napa County Groundwater Sustainability Agency

- A. Receive a presentation on funding mechanisms to fund Groundwater Sustainability Agency management and Groundwater Sustainability Plan implementation and provide direction regarding funding options. (No Fiscal Impact) [24-1616](#)

**Attachments:** [Memo](#)

[PowerPoint Presentation \(added after meeting\)](#)

**11. ADMINISTRATIVE ITEMS****County Counsel**

- A. Adopt an Ordinance amending Napa County's Contract with the Board of Administration of the California Public Employees' Retirement System (CalPERS). (No Fiscal Impact; Discretionary). [24-1638](#)

**Attachments:** [Ordinance](#)  
[Exhibit A](#)

**County Executive Office**

- B. Receive a presentation from Kara Vernor, Executive Director of the Napa County Bicycle Coalition, about updates in connectivity for bike and pedestrian infrastructure in Napa County and how Napa County compares to neighboring counties. (No Fiscal Impact) [24-1481](#)

**Attachments:** [PowerPoint Presentation \(added after meeting\)](#)

**Health and Human Services Agency**

- C. Receive a presentation from the Napa County Behavioral Health Board for their annual report covering Fiscal Year July 1, 2023 through June 30, 2024. (No Fiscal Impact) [24-1609](#)

**Attachments:** [Report](#)

**12. PUBLIC HEARING - SPECIAL DISTRICTS**

**13. PUBLIC HEARINGS****Planning, Building and Environmental Services (PBES)**

- A. PUBLIC HEARING - Pridmore Property General Plan Map Amendment P17-00135, Rezone P20-00223, and Use Permit P20-00222 [24-1634](#)

Conduct a public hearing to consider the project and act on the Planning Commission's recommendation on May 15, 2024, to adopt the Negative Declaration; adopt the proposed Resolution; adopt the proposed Ordinance; and approve Use Permit P20-00222, subject to the recommended conditions of approval. (No Fiscal Impact)

(CONTINUED FROM SEPTEMBER 10, 2024.)

**Attachments:** [A. Planning Commission Recommendation-Resolution No. 2024-001-PC](#)  
[B. Resolution to Amend the General Plan Designation of APN 032-130-026](#)  
[C. Ordinance to Rezone APN 032-130-026](#)  
[D. Initial Study Negative Declaration](#)  
[E. Recommended Conditions of Approval 9-24-24](#)  
[F. Recommended CEQA and Use Permit Findings 9-24-24 PowerPoint Presentation \(added after meeting\)](#)

**14. CLOSED SESSION**

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) [24-1674](#)  
Title: County Executive Officer

**15. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, OCTOBER 15, 2024 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, SEPTEMBER 20, 2024 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board