Napa County

Board of Supervisors Chambers 1195 Third Street, Third Floor Napa, CA 94559



Agenda

Tuesday, May 20, 2025 9:00 AM

Board of Supervisors Chambers 1195 Third Street, Third Floor

Board of Supervisors

Joelle Gallagher, District 1 Liz Alessio, District 2 Anne Cottrell, District 3 Amber Manfree, District 4 Belia Ramos, District 5

* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

www.countyofnapa.org

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

- 1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
- 2. Watch via YouTube at https://www.youtube.com/@NapaCounty/streams.
- 3. Watch online at https://napa.legistar.com/Calendar.aspx (click the "In Progress" link in the "Video" column).
- 4. Watch on Napa Valley TV Channel 28.
- 5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
- 6. To listen or watch in Spanish, please visit https://www.countyofnapa.org/3723/

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

- 1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
- 2. Email your comment to publiccomment@countyofnapa.org 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

Napa Berryessa Resort Improvement District

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loans increase, adopt a Resolution requesting the loan and authorizing execution of the Promissory Note, and approve a Budget Amendment. (Fiscal Impact: Net Zero; Napa Berryessa Resort Improvement District Fund; Not Budgeted; Discretionary)

Attachments: NBRID Letter

NBRID Resolution

NBRID Promissory Note

6. CONSENT CALENDAR

Auditor-Controller

A. Request authorization for the Auditor-Controller to process an Assessor Division assessment roll correction for Assessor Parcel Number (APN) 031-020-007-000 tax years 2022, 2023 and 2024 in the amount of \$39,621,294 for underassessed business property and a penalty for late filing in 2022. (Fiscal Impact: Various Funds Increase Revenue, Mandatory)

<u>Attachments</u>: Roll Correction

Clerk of the Board

B. Approval of minutes from the May 6, 2025 regular meeting. (No Fiscal Impact)

Attachments: May 6, 2025

County Counsel

C. Adopt an Ordinance establishing, increasing, decreasing, and repealing fees to be charged by the Napa County Assessor, Recorder-County Clerk, and Department of Information Technology Services. (Fiscal Impact: Marginal Revenue; General Fund; Not Budgeted; Discretionary)

Attachments: Ordinance

2025 Addendum

Adopt an Ordinance amending Chapter 5.52 of the Napa County Code regarding weighing or measuring device registration. (Fiscal Impact: \$20,000 Revenue; General Fund; Not Budgeted; Mandatory)

25-857

25-858

25-859

Attachments: Ordinance

E. Adopt an Ordinance adopting the map developed by the California State Fire Marshal designating Fire Hazard Severity Zones in Napa County. (No Fiscal Impact)

Attachments: Ordinance

Exhibit A
PowerPoint

F. Adopt an Ordinance amending Section 18.10.020 of Chapter 18.10 (Zoning Administrator) of the Napa County Code regarding issuance of Micro-Winery Use Permits. (No Fiscal Impact)

Attachments: Ordinance

25-833

25-795

County Executive Office

G. Approve a Budget Amendment increasing Workers Compensation Claims appropriation to record reserves per the actuarial study. (Fiscal Impact: \$207,000 Expense; All Operating Funds; Not Budgeted; Discretionary)

[4/5 vote required]

H. Adopt a Resolution authorizing a new loan of \$1,214,634 to the Napa Berryessa Resort Improvement District which will consolidate and extend the term of two outstanding loans for no net increase to total loan balances, accept a promissory note from the District; and approve a Budget Amendment. (Fiscal Impact: Net Zero, General Fund, Not Budgeted, Discretionary)

[4/5 vote required]

Attachments: Request from NBRID

Resolution

Promissory Note

I. Adopt a Resolution authorizing the Calistoga Joint Unified School
District to issue Series 2025 Bonds of the District without further approval of the Board of Supervisors or Officers of Napa County. (No Fiscal Impact; Discretionary)

Attachments: Resolution

District Resolution

County Fire Department

J. Approve and authorize Agreement No. 250413B with The Napa Communities Firewise Foundation to manage, facilitate, and coordinate the Environmental and Historic Preservation plan, marketing and outreach for fuel management projects, and implement the fuels reduction projects for the 2022 Hazard Mitigation Grant Program. (Fiscal Impact: \$1,961,300 Expense; Fire Fund; Budgeted; Discretionary)

Attachments: Agreement

K. Approve a Budget Amendment to increase the Fire Operations Capital Assets appropriation by \$153,395 to purchase radios, waive competitive bidding requirements, and provide a sole source award to Motorola Solutions due to technical compatibility requirements. (Fiscal Impact: \$153,395 Expense; Fire Fund; Not Budgeted; Discretionary)
[4/5 vote required]

25-764

25-730

L. Approve and authorize Amendment No 1. for Site Use Agreements for: Angwin Volunteer Fire Department (Agreement No. 240237B), Deer Park Volunteer Fire Department (Agreement No. 240239B), Rutherford Volunteer Fire Department (Agreement No. 240235B), and Carneros Volunteer Fire Department (No. 240276B); not-for-profit organizations for use of fire station facilities by the Napa County Fire Department through site use agreements. (No Fiscal Impact; Discretionary)

Attachments: Agreement - Angwin

Agreement - Deer Park
Agreement - Rutherford
Agreement - Carneros

Elections

M. Approve and authorize Agreement No. 260011B and Agreement No. 260012B with Granicus Inc. for electronic filing of required economic disclosure and campaign reporting statements. (Fiscal Impact: \$31,990 Expense; General Fund; Budgeted; Mandatory)

Attachments: Agreement 260011B

Agreement 260012B

Health and Human Services Agency

N. Approve and authorize Amendment No. 3 to Agreement No. 190342B with ImageTrend, Inc., for a contract maximum of \$188,197 over the term July 1, 2025, through June 30, 2028 for continued use of the Licensing Management System. (Fiscal Impact: \$188,197 Expenditure; Health and Human Services Agency Fund; Budgeted; Mandatory).

Attachments: Agreement

O. Approve and authorize Amendment No. 2 to Agreement No. 230240B with Traditions Psychiatry Group, P.C., dba Traditions Behavioral Health, to increase the contract maximum by \$97,730 for a new contract maximum of \$2,669,570 for Fiscal Year 2025-2026, and each subsequent renewal, for the continued provision of on-site psychiatrists and Medical Director for Napa County's Behavioral Health Medication Clinic. (Fiscal Impact: \$2,669,570 Expense; Health and Human Services Agency Fund; Budgeted; Mandatory)

Attachments: Agreement

P. Approve and authorize Amendment No. 4 to Agreement No. 170975B **25-850** with On the Move. Inc., to increase the contract maximum by \$2,200 for a new contract maximum of \$7,700 for Fiscal Year 2025-2026, and each subsequent renewal, for continued cultural competency trainings. (Fiscal Impact: \$7,700 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary) **Attachments:** Agreement **Information Technology Services – Division of CEO's Office** Q. Approve and authorize Amendment No. 5 to Agreement No. 170151B 25-686 with GovernmentJobs.com, Inc., (dba "NEOGOV") to extend the term for an additional year through June 30, 2026; and, increasing the contract amount by \$25,979 for a new maximum of \$358,164. (Fiscal Impact: \$25,979 Expense; Information Technology Services Fund; Budgeted; Discretionary). **Attachments:** Agreement Library **25-351** R. Reappointment of Aisha Rivera to serve as Napa County's Poet Laureate to commence immediately and expire on June 30, 2027. (No Fiscal Impact) **Attachments:** Letter of Recommendation Planning, Building and Environmental Services (PBES) S. Adopt a Resolution authorizing the submittal of an application to the **25-792** Department of Resources Recycling and Recovery for a solid waste Local Enforcement Agency Grant and authorize the Director of Planning, Building, and Environmental Services to execute all necessary grant documents. (Fiscal Impact: \$18,015 Revenue; General Fund; Budgeted; Discretionary) **Attachments: Resolution Probation** T. Approve and authorize Agreement No. 260003B with Los Carneros 25-558 Investigative Services to perform polygraph examinations to assist in monitoring and treating offenders. (Fiscal impact: \$12,000 Expense; General Fund; Budgeted; Discretionary).

Attachments: Agreement

U. Approve and authorize Amendment No. 2 to Agreement No. 230012B with Shared Vision Consultants, Inc to provide a county-wide, all-inclusive plan for prevention strategies and services integration for at-risk youth and their families. (Fiscal Impact: \$86,200 Expense; General Fund; Budgeted; Discretionary)
 Attachments: Agreement

Works

Public Works

V. Approve plans and specifications and authorize advertisement for sealed bids and opening of the bids at a time and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contracting Code for the Chiles Pope Valley Road Bridge Replacement RDS 15-23 Restoration and Monitoring Project. (No Fiscal Impact, Discretionary)

Attachments: Budget Summary

W. Award a Construction Contract to Ashron Construction and Restoration, Inc. for the 2025 Annual Bridge Repairs Project, RDS 25-05, and approve a Budget Amendment. (Fiscal Impact: \$178,225 Expense; SB-1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required]

Attachments: Budget Summary

X. Approve and authorize Agreement No. 250400B with Napa Jet Center, Inc dba Atlantic Aviation, to lease approximately 211,000 square feet of aircraft parking apron at the Napa County Airport for \$17,583 per month while Atlantic Aviation improves their leased apron space, to be effective retroactively from April 7, 2025 to completion of construction, no later than June 30, 2025. (Fiscal Impact \$35,166 Revenue; Airport Fund; Budgeted; Discretionary)

[4/5 vote required]

Attachments: Agreement

Y. Adopt a Resolution to accept Preliminary Engineer's Report, approve the service plan, and schedule the public hearing for June 17, 2025, at 9:00 a.m. to levy assessments of \$147,166 to fund services in County Service Area No. 3 for Fiscal Year 2025-26. (Fiscal Impact: \$147,166 Revenue; County Service Area No. 3; Budgeted; Discretionary)

Attachments: Resolution

Engineer's Report

Z.	Approve and authorize the Agreement No. 250394B with Nichols Consulting Engineers, CHTD and Agreement No. 250395B with TRC Companies, Inc. for on-call engineering and related services for a maximum compensation of \$1,000,000 per fiscal year for each agreement. (Fiscal Impact: \$2,000,000 Expense; Various Capital Improvement Project budgets; Budgeted; Discretionary)	<u>25-796</u>
	Attachments: NCE Agreement TRC Agreement	
AA.	Award of Construction Contract to Central Striping Service, Inc. of Rancho Cordova, CA in the amount of \$233,662 for the "2025 Road Striping Maintenance Project," RDS 25-08, and approve a Budget Amendment. (Fiscal Impact \$100,000 Expense; SB-1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required]	<u>25-797</u>
	Attachments: Bid Results Budget Summary Road Striping List	
AB.	Approve creation of Project 25047 for the "Trancas Street Paving Project", RDS 25-35; and approve a Budget Amendment. (Fiscal Impact: \$40,000 Expense; SB-1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required]	<u>25-798</u>
	Attachments: Budget Summary	
AC.	Approve and authorize the disposal of 17 county surplus vehicles and authorize the sale of these vehicles at auction. (Fiscal Impact: Increased Revenue; Fleet Fund; Not Budgeted; Discretionary) [4/5 vote required]	<u>25-808</u>
	Attachments: Surplus List	
AD.	Approve Amendment No. 2 to Agreement No. 250223B with Bureau Veritas for a contract maximum of \$1,265,795 for construction management services to support the construction of the Dry Creek Road Bridge. (Fiscal Impact \$1,265,795; Capital Improvement Fund; Budgeted; Discretionary)	<u>25-830</u>

Attachments: Agreement

Project Budget

AE.	Approve and authorize creation of Project 25048 for the Langtry Road Maintenance Overlay and approve a Budget Amendments related to the maintenance overlay projects for Langtry Road, Lower Chiles Valley Road and Pope Valley Cross Road. (Fiscal Impact: \$800,000 Expense; \$340,000 Capital Improvements Fund and \$460,000 Upper Valley Disposal Service Franchise Fee; Not Budgeted; Discretionary) [4/5 vote required]	<u>25-831</u>
AF.	Approve and authorize Amendment No. 4 to Lease Agreement No. 210254B with Congressman Mike Thompson, United States House of Representative, to extend the term through February 28, 2026 at the rental amount of \$796 per month, for use of office space located at 2721 Napa Valley Corporate Drive, Napa, California. (Fiscal Impact: \$7,164 Revenue; General Fund, Budgeted; Discretionary)	<u>25-832</u>
	Attachments: Agreement	
AG.	Approve Agreement No. 250396B with Nichols Consulting Engineers, CHTD, to provide project design services for the Pueblo Pocket Sewer and Roadway Rehab Project, RDS 26-01, for a maximum compensation of \$486,000; and Agreement No. 250397B with the City of Napa to reimburse the County for consultant design services and County administrative expenses, estimated at \$161,062. (Fiscal Impact \$647,062, Project Budget RDS 26-01, Budgeted, Discretionary)	<u>25-836</u>
	Attachments: City-County Agreement NCE Agreement	
AH.	Approve and authorize staff to sign Amendment No. 1 to Agreement No. 250247B with Community Action Napa Valley to update the previously approved food recovery capacity building project. (Fiscal Impact: \$40,000 Expense; Zone-1 Garbage; Budgeted; Discretionary)	<u>25-848</u>
	Attachments: Agreement	
AI.	Adopt a Resolution authorizing Napa County to submit a Used Oil Payment Program regional application on behalf of itself, as Lead Agency, and the cities of American Canyon, Calistoga, and St. Helena and the Town of Yountville. (Fiscal Impact; \$30,000 Revenue; General Fund; Budgeted; Discretionary)	<u>25-849</u>
	Attachments: Resolution	
AJ.	Approve the Plans and Specifications for the "American Canyon Library Remodel," PW 25-09, authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact, Discretionary).	<u>25-860</u>

AK. Approve and authorize Amendment No. 1 to Agreement No. 250313B with Nacht & Lewis Architects, Inc., for a new contract maximum amount of \$330,900 to provide additional engineering services for the Fifth Street Garage and Napa Library Maintenance Project, PW 25-13; and approve a Budget Amendment. (Fiscal Impact: \$21,100 Expense; Fifth Street Garage CIP Fund; Not Budgeted; Discretionary) [4/5 vote required]

Attachments: Agreement

7. PUBLIC COMMENT

For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)

- 8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS
- 9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS
- 10. ADMINISTRATIVE ITEMS SPECIAL DISTRICTS
- 11. ADMINISTRATIVE ITEMS

Clerk of the Board

A. Appoint District 3 Supervisor Anne Cottrell's nomination of Molly
Moran Williams to the Napa County Planning Commission. The term
of office commences immediately and is to run coterminous with the
term of District 3 Supervisor Anne Cottrell (December 31, 2026). (No
Fiscal Impact)

Attachments: Moran Williams Application

B. Appoint one of the following applicants to represent Public At Large to the Napa County Wildlife Conservation Commission with terms of office to commence immediately and expire February 1, 2026. (No Fiscal Impact)

Leslie Lew Laura Snideman

<u>Attachments: Lew Application</u>
Snideman Application

Agricultural Commissioner

C. Receive a presentation of the Annual Crop Report for 2024. (No Fiscal Impact)

Health and Human Services Agency

D. Receive a presentation from the Emergency Medical Care Committee/Emergency Medical Services Agency. (No Fiscal Impact)

25-605

Sheriff

E. Receive a presentation on Napa County's post-disaster recovery planning. (No Fiscal Impact)

25-417

Attachments: Napa County's Recovery Plan

12. PUBLIC HEARING - SPECIAL DISTRICTS

Napa Berryessa Resort Improvement District

A. Adopt a Resolution accepting the District Engineer's report and imposing the availability (standby) charges for Fiscal Year 2025-2026 of \$10 per parcel per month for water service, and \$10 per parcel per month for sewer service for the Napa Berryessa Resort Improvement District. (Fiscal Impact: \$127,300 Revenue; Napa Berryessa Resort Improvement District Fund; Budgeted; Discretionary)

<u>25-715</u>

Attachments: Resolution

Silverado Community Services District

B. Conduct a public hearing to consider any objections or protests with respect to special taxes for the Silverado Community Services District, accept the Annual Special Tax Report for Fiscal Year 2025-26, and adopt the recommended maximum special tax totaling \$224,466 for Fiscal Year 2025-26. (Fiscal Impact: \$224,466 Revenue; Budgeted; Silverado Community Services District; Discretionary)

<u>25-739</u>

Attachments: Annual Special Tax Report

13. PUBLIC HEARINGS

County Executive Office

A. Conduct a public hearing and adopt resolutions changing certain fees for the Napa County Airport and the Environmental Health Division of Planning, Building and Environmental Services. (Fiscal Impact: \$960,445 Revenue; \$944,631 General Fund \$15,814 Airport; Not Budgeted; Discretionary)

25-824

Attachments: Resolution - Environmental Health

2025 Addendum Resolution - Airport

Exhibit A to Airport Resolution

14. CLOSED SESSION

15. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, JUNE 3, 2025 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, MAY 16, 2025 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board