

RESOLUTION NO. 2022-

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES AND THE DEPARTMENTAL ALLOCATION LIST FOR MULTIPLE DIVISIONS OF THE PLANNING, BUILDING, AND ENVIRONMENTAL SERVICES DEPARTMENT, AND APPROPRIATE PERSONNEL POLICIES, EFFECTIVE JANUARY 25, 2022

WHEREAS, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

WHEREAS, section 2.100.270 of the Napa County Code provides that the “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

WHEREAS, section 2.100.280 of the Napa County Code provides that the number of positions and classifications in the Departmental Allocation Lists shall be established from time to time by resolution of the Board of Supervisors; and

WHEREAS, the Director of Human Resources recommends that the proposed changes to the Table and Index of Classes and the Departmental Allocation List for the Multiple Divisions of the Planning, Building, and Environmental Services Department, and appropriate personnel policies, as set forth in Exhibit “A,” be implemented.

NOW, THEREFORE, BE IT RESOLVED, that the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes and the Departmental Allocation List for Multiple Divisions of the Planning, Building, and Environmental Services Department, and appropriate personnel policies, as set forth in Exhibit “A,” effective January 25, 2022.

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THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board
held on the 25th day of January 2022, by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of
the State of California

By: _____
RYAN GREGORY, Chair of the
Board of Supervisors

APPROVED AS TO FORM Office of County Counsel By: <i>Susan B. Altman</i>, Deputy Date: January 14, 2022	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: _____ Processed By: _____ _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By: _____
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EXHIBIT A

Director of Human Resources requests approval of the following actions, effective January 25, 2022:

1. Amend the Table and Index of Classes, as follows:

Add: Planning Manager
\$5,129.60 - \$6,235.20 (biweekly)
\$11,114.00 - \$13,510.00 (approximate monthly salary)

2. Amend the Departmental Allocation List, as follows:

PLANNING and ENGINEERING DIVISIONS OF PBES: BUDGET UNIT #17000-00 and 08

- a. Delete: One 1.0 FTE Engineering Manager
- b. Add: One 1.0 FTE Planning Manager
- c. Add: One 1.0 FTE GIS Technician I/II
- d. Add: One 1.0 FTE Planner II/III

ENVIRONMENTAL HEALTH DIVISION OF PBES: BUDGET UNIT #17020-00

- e. Delete: One 0.75 FTE Environmental Health Specialist I/II
- f. Add: One 1.0 FTE Environmental Health Specialist I/II

NATURAL RESOURCES DIVISION OF PBES: BUDGET UNIT #17040-00

- g. Add: One 1.0 FTE Planner III

3. Amend Part I: Section 37C-3 of the Napa County Policy Manual, Management Compensation Plan-Management Non-Classified (Other), by adding Planning Manager to Attachment 1, Part A, and designating it as “at-will”.
4. Amend Part I: Section 37A of the Napa County Policy Manual, Employer-Employee Relations Policy, by adding Planning Manager to the List of Management Classes.
5. Amend Part I: Section 37B of the Napa County Policy Manual, Overtime Policy, by adding Planning Manager to the List of Classes Exempt from Overtime.