



Meeting Minutes

Napa County Board of Supervisors

Brad Wagenknecht, District 1
Ryan Gregory, District 2
Diane Dillon, District 3
Alfredo Pedroza, District 4
Belia Ramos, District 5

* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Support Services Public Authority of Napa County, LakeBerryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

Tuesday, November 29, 2022

9:00 AM

Board of Supervisors Chambers
1195 Third Street, Third Floor

***Consolidated**

1. CALL TO ORDER; ROLL CALL

Present: Chair Ryan Gregory, Supervisors Alfredo Pedroza, Belia Ramos, Diane Dillon and Vice Chair Brad Wagenknecht. The meeting was called to order by Chair Ryan Gregory.

2. PLEDGE OF ALLEGIANCE

Deputy County Executive Officer of Communications Holly Dawson led the assembly in the Pledge of Allegiance.

3. APPROVAL OF MINUTES

- A. Clerk of the Board requests approval of minutes from the November 8, 2022 & November 21, 2022 regular and special meetings.

[22-2134](#)

Motion Text: Approve Minutes.

Voting Yes: Dillon, Pedroza, Ramos, Wagenknecht, and Gregory

Recusals: None

Result: Passed

4. PRESENTATIONS AND COMMENDATIONS

None

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS

None

6. CONSENT ITEMS - SPECIAL DISTRICTS

None

7. CONSENT ITEMS

Motion Text: Approve Consent Calendar.
Voting Yes: Wagenknecht, Dillon, Pedroza, Ramos, and Gregory
Recusals: None
Result: Passed

County Counsel

[22-1905](#)

- A. County Counsel requests the following actions to appoint (in lieu of election) the qualified candidates to those special district boards in the County where the number of candidates did not exceed the number of positions up for election:
1. Appoint to the governing board of the Los Carneros Water District (LCWD) that individual named in the Certificate of Facts for the term specified pursuant to California Election Code section 10515; and
 2. Appoint to the governing board of Congress Valley Water District (CVWD) those individuals named in the Certificate of Facts for the term specified pursuant to the Board's authority under California Elections Code section 10515; and
 3. Appoint to the governing board of the Circle Oaks County Water District (COCWD) those individuals named in the Certificate of Facts for the term specified pursuant to California Election Code section 10515; and
 4. Appoint to the governing board of Napa River Reclamation District those persons named in the Certificate of Facts for the terms specified pursuant to California Water Code section 50742; and
 5. Re-appoint William Michael Drayton, Laura Deyermond, and Whitney Yates to the governing board of the LCWD pursuant to the Board's authority under California Elections Code section 10515(b).
- B. Second reading of an Ordinance to adopt the 2022 California Building Standards Code (Title 24, California Code of Regulations) as approved by the California Building Standards Commission including the amendment of various chapters of Title 15 of the Napa County Code as provided.
- Enactment No:** O-1478

[22-2071](#)

- C. County Counsel requests approval of and authorization for the Chair to sign Agreement No. 230239B with Rashaan Jones to provide Conflict Public Defender services for a maximum base compensation of \$77,200 for the remainder of the fiscal year (December 1, 2022 through June 30, 2023), with automatic one-year renewals at the end of each fiscal year, a CPI increase of between 2.5 percent and 5 percent per fiscal year, plus additional fees for providing legal representation in murder cases. [22-2150](#)

Enactment No: A-230239B

County Executive Office

- D. Interim County Executive Officer requests the adoption of a Resolution, pursuant to Section 9314 of the Public Resources Code, to reappoint Bruce Barge, Jim Lincoln, and Gretchen Stranzl McCann to the Napa County Resource Conservation District (RCD) Board of Directors in lieu of holding an election, with the terms of office to commence on November 8, 2022, and expire at noon on November 27, 2026. (RCD Resolution attached) [22-1821](#)
- E. Interim County Executive Officer requests authorization for the Chair to sign Agreement No. 230183B with Kamer Consulting Group, LLC for the term August 1, 2022, through June 30, 2023, with three one-year renewals and an contract maximum of \$50,000 to provide public relations and communications support services. [22-2064](#)

Enactment No: A-230183B

County Fire Department

- F. Deputy Fire Chief requests approval of and authorization for the Chair to sign Agreement No. 230119B with Job Care Medical Services Program at St. Helena Hospital for a maximum of \$100,000 for the term of August 1, 2022, through June 30, 2023, with an automatic two-year renewal provision to obtain occupational health and safety medical services for county volunteers. [22-2056](#)
- Enactment No: A-230119B**
- G. Deputy Fire Chief requests a waiver of competitive bidding requirements and sole source award for rescue tool equipment from Western Extrication Specialists (WES) for an amount not to exceed \$122,000 pursuant to County Ordinance Code 2.36.090. [22-2093](#)

Housing and Homeless Services – Division of CEO's Office

- H. Director of Housing & Homeless Services requests the following related to available Homeless Housing Incentive Program funding: [22-2000](#)
1. Approval of and authorization for the Chair to sign a Memorandum of Understanding (MOU) with Partnership Health Plan for a maximum allocation of incentive funding of \$3,376,386 through December 31, 2027; and
 2. Approval of a Budget Adjustment to adjust the adopted budget for Housing & Homeless Program, increasing appropriations in the Housing & Homeless Subdivision (Fund 2030, Subdivision 2030000) in the amount of \$820,000 in Services and \$70,000 in Supplies, with an offsetting revenue increase in Homeless Housing Incentive Program funds totaling \$890,000 for Fiscal Year 2022-2023.
- I. Director of Housing & Homeless Services requests the following related to the California Interagency Council on Homelessness (Cal ICH) Homeless Housing, Assistance and Prevention Round 4 (HHAP-4) application: [22-2006](#)
1. Receive and accept public comment on the Napa County's Homeless Housing, Assistance and Prevention (HHAP) grant application;
 2. Authorize the Interim County Executive Officer or designee to sign and submit a funding application on behalf of Napa County for the County allocation of round four (4) of Cal ICH HHAP funding and execute any subsequent loan documents and agreements with the State of California in connection with the HHAP-4 grant program, including the HHAP-4 Guidance document.

Human Resources – Division of CEO's Office

- J. Director of Human Resources and Director of Health and Human Services Agency (HHS) request adoption of a Resolution amending the Departmental Allocation List for the Health and Human Services Agency, Public Health, by adding one 1.0 full-time equivalent (FTE) Staff Services Analyst I/II, effective December 10, 2022, with a net increase of one 1.0 FTE, and no impact to the County General Fund. [22-2105](#)
- Enactment No: R-2022-168**
- K. Director of Human Resources requests adoption of a Resolution amending Napa County Policy Manual Part I: Section 37C-2, effective November 29, 2022, to increase the number of hours an Officer has a right to receive as payment each year from 60 hours to 80 hours. [22-2181](#)
- Enactment No: R-2022-169**

Public Works

- L. Director of Public Works requests adoption of a Resolution of intent to conduct a public hearing on January 10, 2023 regarding the abandonment of excess right-of-way on Milton Road, lying easterly of 1301 Milton Road. [22-1970](#)

Enactment No: R-2022-170

Risk and Emergency Services (OES) – Division of CEO’s Office

- M. Risk and Emergency Services Manager requests approval of a Budget Adjustment in the amount of \$20,000 increasing appropriations in Emergency Services (1000-1024000), offset by a Memorandum of Understanding (MOU) with Mariposa County for post incident Mutual Aid services provided by Napa County for Oak Fire Recovery efforts. [22-2036](#)

Sheriff

- N. Sheriff requests the following actions regarding Fiscal Year 2023-24 Boating Safety and Enforcement Financial Aid Program: [22-1867](#)
1. Adoption of a Resolution to apply for and accept a grant award from the California Department of Parks and Recreation, Division of Boating and Waterways for the term July 1, 2023 through June 30, 2024, to conduct boating safety and enforcement activities; and
 2. Appoint the Sheriff or designee to execute all documents, including but not limited to applications, agreements, quarterly activity reports, payment requests, claim forms and other documents that may be required, subject to County Counsel approval.

Enactment No: R-2022-171

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

None

9. PUBLIC COMMENT

One (1) person spoke during public comment.

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

None

12. SET MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

None

13. SET MATTERS OR PUBLIC HEARINGS

Housing and Homeless Services – Division of CEO's Office

A. SET MATTER 9:00 AM

[22-2020](#)

Director of Housing & Homeless Services requests the adoption of underwriting guidelines for the Napa County Affordable Accessory Dwelling Unit Forgivable Loan Program.

Director of Housing and Homeless Services Jennifer Palmer made presentation.

Discussion held.

Motion Text: Approve requested actions.

Voting Yes: Dillon, Ramos, Pedroza, Wagenknecht, and Gregory

Recusals: None

Result: Passed

Public Works

B. PUBLIC HEARING 9:00 AM

[22-2045](#)

Director of Public Works requests an introduction and intention to adopt an ordinance adding Chapter 10.18 to the Napa County Code prohibiting the use of motorized vehicles on the Napa Valley Vine Trail in the unincorporated area of the County between the City of Calistoga and the Town of Yountville.

Public Works Engineering Supervisor Graham Wadsworth made presentation.

Chair Ryan Gregory opened the public hearing.

Discussion held.

Chair Ryan Gregory closed the public hearing.

Motion Text: Motion of intent to adopt the Ordinance.

Voting Yes: Ramos, Wagenknecht, Dillon, Pedroza, and Gregory

Recusals: None

Result: Passed

C. SET MATTER 9:30 AM - Williams Report

[22-1890](#)

Napa County Office of Education will present the results of the Williams Monitoring visits in Napa County Schools.

Napa County Superintendent of Schools Barbara Nemko, Ph.D. made presentation.

Discussion held.

County Executive Office

D. PUBLIC HEARING 10:00 AM

[22-2108](#)

Director of Public Works requests adoption of a Resolution approving amendments to the Measure T five-year work plan for County Roads.

Director of Public Works Steven Lederer made presentation.

Discussion held.

Motion Text: Adopt the Resolution.

Voting Yes: Wagenknecht, Pedroza, Dillon, Ramos, and Gregory

Recusals: None

Result: Passed

Enactment No: R-2022-172

14. LEGISLATIVE ITEMS

None

15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Vice Chair Brad Wagenknecht stated he has a copy of the State's Community Corrections Partnership Plan related to the County's Replacement Detention Facility Project if anyone is interested in reviewing it.

16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

Supervisor Alfredo Pedroza requested an update on the Joint Watershed Study with the City of Napa.

Interim County Executive Officer David Morrison replied that due to severe drought conditions over the last few years, there hasn't been sufficient rainfall to obtain conclusive data. Staff recommended, with the Board's approval at their meeting of November 8, 2022, to extend the contract with the City of Napa for the next three years in the hopes sufficient rainfall will be received during that time to yield more conclusive data from the study.

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None

18. CLOSED SESSION

- A. CONFERENCE WITH LABORNEGOTIATORS
(Government Code Section 54957.6)

[22-2160](#)

Agency Designated Representatives:

Christine Briceño, Director of Human Resources

Deputy Sheriffs' Association - Law Enforcement Unit

Deputy Sheriffs' Association - Law Enforcement Supervisory Unit

Napa County Probation Professionals' Association

Napa County Probation Professionals' Association - Supervisory Unit

Closed Session held. No reportable action.

- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED
LITIGATION

[22-2164](#)

Potential initiation of litigation pursuant to Government Code Section
54956.9(d)(4): (1 matter)

Closed Session held. No reportable action.

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING,
TUESDAY, DECEMBER 6, 2022 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board