

# **Napa County**

Board of Supervisors Chambers  
1195 Third Street, Third Floor  
Napa, CA 94559



## **Agenda - Final**

**Tuesday, July 22, 2025**

**9:00 AM**

**Board of Supervisors Chambers  
1195 Third Street, Third Floor**

### **Board of Supervisors**

*Joelle Gallagher, District 1*

*Liz Alessio, District 2*

*Anne Cottrell, District 3*

*Amber Manfree, District 4*

*Belia Ramos, District 5*

*\* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

[www.countyofnapa.org](http://www.countyofnapa.org)

**GENERAL INFORMATION**

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Levine Act Compliance: The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

**ON A MATTER ON THE AGENDA**

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

**ON A MATTER NOT ON THE AGENDA**

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

**How to Watch or Listen to the Napa County Board of Supervisors Meetings**

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the "In Progress" link in the "Video" column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via [www.zoom.us/join](https://www.zoom.us/join) (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.countyofnapa.org/3723/>

**If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:**

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org) 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email [clerkoftheboard@countyofnapa.org](mailto:clerkoftheboard@countyofnapa.org).

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK**

- A. Presentation of the Pet of the Week. (No Fiscal Impact)

**[25-180](#)**

**Attachments:** [Pet of The Week \(added after meeting\)](#)

**4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS****5. CONSENT CALENDAR****Agricultural Commissioner**

- A. Approve and authorize Agreement Nos. 170908B and 170682B with the California Department of Food & Agriculture for the term July 1, 2025 through June 30, 2026 for reimbursement of expenses associated with the placement and inspection of traps for the detection of the European Grapevine Moth and exotic insect pests. (Fiscal Impact: \$410,676 Revenue; General Fund; Budgeted; Mandatory)

**[25-1284](#)**

**Attachments:** [Agreement No. 170908B](#)  
[Agreement No. 170682B](#)

**Clerk of the Board**

- B. Approval of minutes from the June 16, 2025, June 17, 2025 and June 24, 2025 regular meetings. (No Fiscal Impact)

**[25-89](#)**

**Attachments:** [June 16, 2025](#)  
[June 17, 2025](#)  
[June 24, 2025](#)

- C. Reappoint Emily Darlington as the Consumer Representative and Amalia Kulczycki as the Public Agency Representative; and appoint Emily Alexander as the At Large Representative to the Napa County Child Care and Development Planning Council with terms of office to commence immediately and expire on June 30, 2028. (No Fiscal Impact)

**[25-1171](#)**

**Attachments:** [Darlington Application](#)  
[Kulczycki Application](#)  
[Alexander Application](#)

- D.** Reappoint Anne Payne and Lynne Baker as Napa County representatives and appoint Michelle Marin, Linda Giglio, and Cathleen Wagner as Napa County representatives and Kristi Morrow as Napa County Alternate 2 to the Napa/Solano Agency on Aging Advisory Council. The terms of office are to commence immediately and expire on June 30, 2027. (No Fiscal Impact) [25-1173](#)

**Attachments:** [Baker Application](#)  
[Payne Application](#)  
[Marin Application](#)  
[Giglio Application](#)  
[Wagner Application](#)  
[Morrow Application](#)

- E.** Appoint Dana Garcia representing Provider of IHSS to Family Member or Non-Family Member category to the In-Home Supportive Services Advisory Committee with term of office to commence immediately and expire on September 1, 2027. (No Fiscal Impact) [25-1242](#)

**Attachments:** [Garcia Application](#)

#### Corrections

- F.** Approve and authorize Amendment No. 2 to Agreement No. 200191B with Status Electrical Corporation to provide maintenance and support of the Napa County Department of Corrections' downtown jail security system. (Fiscal Impact: \$100,000 Expense; General Fund; Budgeted; Mandatory) [25-1196](#)

**Attachments:** [Agreement](#)

- G.** Approve and authorize a Memorandum of Understanding No. 8699 with the Napa Valley Unified School District Adult Education to provide educational services to the incarcerated population at the Napa County Jail. (No Fiscal Impact) [25-1291](#)

**Attachments:** [Agreement](#)

#### County Counsel

- H.** Adopt an Ordinance amending Napa County Code Section 11.28.030 (Authority to execute leases and license agreements) to renew the Airport Manager's authority to execute leases and license agreements at the Napa County Airport. (No Fiscal Impact) [25-1227](#)

**Attachments:** [Ordinance](#)

- I. Adopt an Ordinance adding Chapter 6.02 (Invasive Mussels) to the Napa County Code authorizing inspections of watercraft for invasive mussels at Lake Berryessa. (No Fiscal Impact) [25-1229](#)

**Attachments:** [Ordinance](#)

- J. Approve and authorize Amendment No. 1 to Agreement No. 230123B with Oppenheimer Investigations Group, LLP, extending the term of the agreement an additional three years through June 30, 2028, updating the rate sheet without increasing the contract amount per fiscal year, and amending the indemnification provisions. (No Fiscal Impact) [25-1263](#)

**Attachments:** [Agreement](#)

### County Executive Office

- K. Approve an increase in Fiscal Year 2024-25 appropriations for General Liability Claims by \$700,000 for current and projected expenses. (Fiscal Impact \$700,000 Expense; General Liability Fund; Not Budgeted; Discretionary) [25-1235](#)  
[4/5 vote required]

- L. Adopt a Resolution continuing the State of Local Emergency Due to Pervasive Tree Mortality. (No Fiscal Impact) [25-1286](#)

**Attachments:** [Resolution](#)

### County Fire Department

- M. Approve and authorize Agreement No. 260056B with Napa Communities Firewise Foundation for community outreach, defensible space consulting, wildfire mitigation, fuel reduction and preparation for wildfires. (Fiscal Impact: \$3,500,000 Expense; Fire Fund; Budgeted; Discretionary) [25-1278](#)

**Attachments:** [Agreement](#)

### District Attorney

- N. Accept a grant for \$28,549 from National Children's Alliance; authorize the purchase of a capital asset for a digital video and audio interview room system at the Napa County Courage Center which is housed at the Monarch Justice Center; and approve the related Budget Amendment. (Fiscal Impact: \$28,549 Expense and Revenue; General Fund; Not Budgeted; Discretionary) [25-1282](#)  
[4/5 vote required]

**Attachments:** [Grant](#)

**Health and Human Services Agency**

- O.** Adopt a Resolution implementing the Napa County Mental Health Services Act Innovations Round 5 PIVOT Proposal. (No Fiscal Impact) [25-1198](#)
- Attachments:** [Resolution Proposal](#)
- P.** Approve and authorize Agreement No. 260060B with Kaiser Foundation Health Plan, Inc., for the term upon approval through June 30, 2026, and subsequent automatic renewals, to provide Medi-Cal managed care capitation rates as a result of intergovernmental transfers from Napa County to the California Department of Health Care Services and to maintain the availability of health care services for Napa County beneficiaries. (No Fiscal Impact) [25-1238](#)
- Attachments:** [Agreement](#)
- Q.** Approve and authorize Agreement No. 260047B with Expressions of Hope for the term July 1, 2025 through June 30, 2026, and subsequent automatic renewals, for a contract maximum of \$46,997 to provide Resource Family Approval pre-approval training to meet State training requirements. (Fiscal Impact: \$46,997 Expense; Health and Human Services Agency Fund; Budgeted; Mandatory) [25-1305](#)
- Attachments:** [Agreement](#)

**Human Resources – Division of CEO's Office**

- R.** Approve and authorize Amendment No. 4 to Agreement No. 160092B with The Permanente Medical Group Inc., for the term of June 1, 2025, through June 30, 2026, with two additional one-year extensions to provide occupational health and safety medical services including pre-employment physical examinations and annual fitness screenings for County employees. (Fiscal Impact: \$125,000 Expense; Fund dependent upon department usage; Budgeted; Discretionary) [25-1126](#)
- Attachments:** [Agreement](#)
- S.** Adopt a Resolution directing the Chief Human Resources Officer to initiate a contract amendment to implement the retirement cost sharing contributions for Unrepresented Management Miscellaneous, Unrepresented Confidential Miscellaneous, and Unrepresented Management Safety employees, effective July 22, 2025, for Fiscal Year 2025-2026. (No Fiscal Impact) [25-1201](#)
- Attachments:** [Resolution](#)

- T. Approve and authorize Amendment No. 6 to Agreement No. 170123B with Claremont Behavioral Services Inc., to increase the contract maximum effective July 1, 2025, from \$86,065 to \$125,000 per fiscal year with no termination to continue providing the Employee Assistance Program. (Fiscal Impact: \$38,935 Expense; General Fund; Budgeted; Discretionary) [25-1267](#)

**Attachments:** [Agreement](#)

#### **Information Technology Services – Division of CEO’s Office**

- U. Approve and authorize Amendment No. 6 to Agreement No. 200378B with TruePoint to extend the term to June 30, 2028 and increase the agreement by \$25,000 per fiscal year for a new maximum of \$157,045. (Fiscal Impact: \$25,000; Annual Expense; Information Technology Services Fund; Budgeted; Discretionary) [25-930](#)

**Attachments:** [Agreement](#)

- V. Declare certain items of personal property as surplus and no longer required for public use; and approve and authorize the Purchasing Agent to dispose of these items of personal property by donating them to Computers for Classrooms. (No Fiscal Impact) [25-1122](#)

**Attachments:** [ITS Donations July 2025](#)

- W. Approve a Budget Amendment and authorize the payment of work completed to repair road on Mount Saint Helena. (Fiscal Impact: \$18,570 Expense; Accumulated Capital Outlay; Not Budgeted; Discretionary) [25-1232](#)  
[4/5 vote required]

#### **Lake Berryessa Resort Improvement District**

- X. Approve and authorize Amendment No. 3 to Agreement No. 230149B (LBRID) with GHD, Inc. to increase the total contract amount from \$468,877 to \$548,805 to provide additional construction management and inspection services for the “Lift Station A - Sewer Collection Tank Replacement Project, LB 22-03R2.” (Fiscal Impact: \$79,928 Expense, Lake Berryessa Resort Improvement District; Budgeted; Discretionary) [25-1270](#)

**Attachments:** [Agreement](#)



**Library**

- Y.** Approve and authorize Amendment No. 1 to Agreement No. 250114B with Arts Association Napa Valley to extend the term of the Grant Agreement to December 31, 2025, to allow grantee additional time to complete the project as originally approved by the County. (No Fiscal Impact) [25-1258](#)

**Attachments:** [Agreement](#)

**Napa Berryessa Resort Improvement District**

- Z.** Approve and authorize Agreement Nos. 250456B, 250457B and 250458B (NBRID) with Pridmore Brothers Construction, Inc. for maximum compensation totaling \$48,721 to provide urgent maintenance of water and sewer utilities. (Fiscal Impact: \$48,721 Expense; Napa Berryessa Resort Improvement District Fund; Budgeted; Discretionary) [25-1134](#)

**Attachments:** [Agreement No. 250456B](#)  
[Agreement No. 250457B](#)  
[Agreement No. 250458B](#)

**Napa County Housing Authority**

- AA.** Approve and authorize Agreement No. 260018B (NCHA) with California Human Development Corporation for a maximum amount of \$1,152,577 for the term July 1, 2025, through June 30, 2026, for onsite management of the three Napa County farmworker centers known as the River Ranch Center, Mondavi Center, and Calistoga Center. (Fiscal Impact: \$1,152,577 expense; Napa County Housing Authority Fund, Budgeted, Discretionary) [25-1107](#)

**Attachments:** [Agreement](#)

**Public Works**

- AB.** Accept and file a report on Space License and Lease Agreements executed by the Chief Executive Officer during the period January 1, 2025, through June 30, 2025, pursuant to Resolution No. 2018-36. (No Fiscal Impact) [25-1178](#)

**Attachments:** [Report](#)

- AC.** Approve and authorize creation of Capital Improvement Project 25012 for the “Low Voltage AV South Campus HHSA Conference Rooms Project” PW 24-38 and approve a Budget Amendment in the amount of \$189,000 for design, plans specifications, project bidding services, and partial construction costs needed to support the project. (Fiscal Impact: \$189,000 Expense; Health and Human Services Agency; Not Budgeted; Discretionary)  
[4/5 vote required] [25-1230](#)
- AD.** Approve a report of emergency Public Works actions on two projects as authorized by Resolution No. 2015-37, determine that the emergency does not permit the delay associated with competitive bidding procedures, and that the emergency actions are necessary to respond to the emergency pursuant to Public Contract Code Section 22050(c)(1) and affirm the need to continue this action. (No Fiscal Impact)  
[4/5 vote required] [25-1273](#)
- AE.** Approve and authorize Agreement No. 260064B with the Napa Sanitation District for the reimbursement of costs associated with adjusting NapaSan utility covers on County road paving projects. (Fiscal Impact: Increased Revenue; Discretionary) [25-1276](#)  
**Attachments:** [Agreement](#)
- AF.** Approve and authorize Amendment No. 5 to Agreement No. 230084B with ADKO Engineering, Inc. increasing the maximum compensation from \$588,781 to \$623,781 for additional surveying and biological support services for the Chiles Pope Valley Road MPM 3.63 Project 23006. (\$35,000 Expense; Budgeted; Discretionary) [25-1288](#)  
**Attachments:** [Agreement](#)  
[Budget Summary](#)
- AG.** Award a Construction Contract to Argonaut Constructors, Inc., of Santa Rosa, CA in the amount of \$3,391,363 for the “East County Roads Paving Project,” RDS 25-11; and approve a Budget Amendment. (Fiscal Impact: \$3,044,569 Expense; Measure T Special Revenue; Not Budgeted; Discretionary)  
[4/5 votes required] [25-1292](#)  
**Attachments:** [Budget Sheet](#)  
[Bid Results](#)

- AH.** Reject the low bid from Rehak General Engineering, LLC as non-responsive, award a Construction Contract to Maggiora & Ghilotti, Inc. for the Mt. Veeder Road MPM 3.5, RDS 25-18, and approve a Budget Amendment. (Fiscal Impact: \$2,314,313 Expense; Capital Improvement Projects Fund; Not Budgeted; Discretionary) [4/5 vote required] [25-1297](#)
- Attachments:** [Budget Summary](#)
- AI.** Award a Construction Contract to Trope Group, Inc. of Santa Rosa CA in the amount of \$173,054 for the “American Canyon Library Remodel, Furniture” PW 25-09B, and approve a Budget Amendment. (Fiscal Impact \$220,000 Expense; Library Fund; Not Budgeted; Discretionary) [4/5 vote required] [25-1299](#)
- Attachments:** [Budget Summary](#)  
[Bid Results](#)
- AJ.** Adopt a Resolution of intent to conduct a public hearing on August 19, 2025, regarding the abandonment of an approximate 2.5-mile portion of Old Howell Mountain Road, while retaining right of way for a public trail. (No Fiscal Impact) [25-1302](#)
- Attachments:** [Resolution](#)
- AK.** Award a Construction Contract to W.R. Forde Associates, Inc. for the Ridgecrest Drive Slide Repair Project, RDS 25-26. (\$403,057 Expense, Budgeted, Discretionary) [25-1303](#)
- Attachments:** [Budget Summary](#)
- AL.** Approve and authorize Amendment No. 3 to Agreement No. 230301B with Napa Jet Center, Inc., doing business as Atlantic Aviation, to extend the term of use of transitional space at the Napa County Airport to the end of the “Pioneering Period” or June 30, 2026. (Fiscal Impact: \$55,752 Revenue; Airport Fund; Budgeted; Discretionary) [4/5 vote required] [25-1308](#)
- Attachments:** [Agreement](#)
- AM.** Approve the Plans and Specifications for the “Rossi Bridge Phase 1, RDS 25-25” project and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact) [25-1309](#)
- Attachments:** [Budget Summary](#)
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**Sheriff**

- AN.** Adopt a Resolution to approve the updated Napa County Emergency Operations Plan as the current official emergency operations plan for Napa County. (No Fiscal Impact) [25-1084](#)

**Attachments:** [Resolution](#)  
[Letter of Promulgation](#)  
[2024 Napa County EOP Basic Plan](#)

- AO.** Adopt a Resolution accepting the State of California Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division Grant Funding. (Fiscal Impact: \$88,267 Revenue; General Fund; Budgeted; Discretionary) [25-1118](#)

**Attachments:** [Resolution](#)

- AP.** Approve and authorize Amendment No. 3 to Agreement No. 170259B with United Forensic Services, P.C. for autopsy and forensic pathology services. (Fiscal Impact: \$80,000 Expense; General Fund; Budgeted; Mandatory) [25-1177](#)

**Attachments:** [Agreement](#)

- AQ.** Adopt a Resolution reviewing and reaffirming the continued use of certain law enforcement equipment in accordance with California State Assembly Bill 481 and reaffirming Napa County Ordinance No. 1476 relating to the Military Equipment Policy and approving the annual military equipment report. (No Fiscal Impact) [25-1219](#)

**Attachments:** [Resolution](#)  
[Military Equipment Policy \(Policy No. 704\)](#)  
[2025 AB 481 Equipment List](#)  
[Ordinance 1476](#)  
[Ordinance 1490](#)

- AR.** Approve and authorize revenue Agreement No. 170821B with Napa County Office of Education to provide a School Resource Officer at Juvenile Court and Camille Creek Community School. (Fiscal Impact: \$123,552 Revenue; General Fund; Budgeted; Discretionary) [25-1283](#)

**Attachments:** [Agreement](#)

**6. PUBLIC COMMENT**

**For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)**

**7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**

**8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**

**9. ADMINISTRATIVE ITEMS****County Executive Office**

- A. Adopt a Resolution recognizing and reaffirming the importance of the constitutional right to freedom of the press and the vital role of independent journalism in promoting democracy, human rights, and good governance. (No Fiscal Impact) [25-1223](#)

**Attachments:** [Resolution](#)

**Sheriff**

- B. Receive a presentation of the Sheriff's Office 2024 Annual Report. (No Fiscal Impact) [25-1086](#)

**Attachments:** [Report](#)  
[Presentation \(Added after meeting\)](#)

**10. PUBLIC HEARINGS****11. CLOSED SESSION**

- A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representatives: Christine Briceño, Chief Human Resources Officer regarding Deputy Sheriffs' Association - Law Enforcement Unit and Deputy Sheriffs' Association - Law Enforcement Supervisory Unit Napa [25-1106](#)
- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION [25-1310](#)  
Potential initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (3 matters)
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) [25-1279](#)  
Title: Chief Executive Officer

**12. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,  
JULY 29, 2025 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, JULY 18, 2025 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board