

# Napa County

Board of Supervisors Chambers  
1195 Third Street, Third Floor  
Napa, CA 94559



## Agenda - Final

**Tuesday, April 14, 2026**

**9:00 AM**

**Board of Supervisors Chambers  
1195 Third Street, Third Floor**

### **Board of Supervisors**

*Joelle Gallagher, District 1*

*Liz Alessio, District 2*

*Anne Cottrell, District 3*

*Amber Manfree, District 4*

*Belia Ramos, District 5*

*This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

*<https://www.napacounty.gov/>*

**GENERAL INFORMATION**

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Levine Act Compliance: The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

**PUBLIC COMMENT**

The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

**ON A MATTER ON THE AGENDA**

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but are generally limited to three minutes.

**ON A MATTER NOT ON THE AGENDA OR ANY CLOSED SESSION AGENDA ITEM**

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is generally limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. Any comments on the closed session agenda shall be made during the time allotted for General Public Comment.

**How to Watch or Listen to the Napa County Board of Supervisors Meetings**

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.napacounty.gov/1429/Meetings-Agendas-Calendar>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the "In Progress" link in the "Video" column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via [www.zoom.us/join](http://www.zoom.us/join) (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.napacounty.gov/3723/Junta-de-Supervisores>

**If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:**

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org) 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email [clerkoftheboard@countyofnapa.org](mailto:clerkoftheboard@countyofnapa.org).

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK**

- A. Presentation of the Pet of the Week. (No Fiscal Impact) [26-60](#)

**4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS**

- A. Presentation of a Proclamation recognizing April 19-25, 2026 as “Library Week” in Napa County. (No Fiscal Impact) [26-365](#)

**Attachments:** [Proclamation](#)

- B. Presentation of a Proclamation recognizing April 2026 as “Child Abuse Prevention Month” in Napa County. (No Fiscal Impact) [26-366](#)

**Attachments:** [Proclamation](#)

**5. CONSENT CALENDAR****Auditor-Controller**

- A. Accept and file the report for the property tax administrative fee cost allocation to public entities in Napa County for fiscal year 2025-26 for services rendered in fiscal year 2024-25. (Fiscal Impact: \$897,282 Revenue, Budgeted, Mandatory) [26-866](#)

**Attachments:** [Report](#)

**Clerk of the Board**

- B. Approval of minutes from the March 24, 2026 regular meeting. (No Fiscal Impact) [26-92](#)

**Attachments:** [March 24, 2026](#)

- C. Reappoint Patrick Tokar, for a second term, and John J. McCarthy, for a third term, to the Napa County Winegrape Pest and Disease Control District Board of Directors with terms of office to commence immediately and expire on March 26, 2029. (No Fiscal Impact) [26-864](#)

**Attachments:** [Tokar Application](#)  
[McCarthy Application](#)

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**County Executive Office**

- D.** Adopt a Resolution approving a Joint Powers Agreement with Public Risk Innovation, Solutions and Management (PRISM) to revise the governing structure, and authorize and approve three Memorandums of Understanding to provide for supplemental risk pool services. (No Fiscal Impact) [26-842](#)
- Attachments:** [Resolution](#)  
[PRISM JPA Agreement \(clean\)](#)  
[PRISM JPA Agreement \(redline\)](#)  
[Summary of JPA redlines](#)  
[PRISM MOU - Cyber](#)  
[PRISM MOU - Master Crime](#)  
[PRISM MOU - Pollution](#)
- E.** Approve and authorize allocation of Board of Supervisors' District 5 community grant funds to the American Canyon Arts Foundation, the American Canyon Chamber of Commerce Foundation, Meet Me in the Street 2026, and Manila Munchies 2026 to provide support and community benefit. (Fiscal Impact: \$4,700 Expense; Budgeted; General Fund; Discretionary) [26-851](#)
- F.** Approve out of state travel for Supervisor Belia Ramos to Washington, D.C. from May 15-20, 2026, as part of the Association of Bay Area Governments/Metropolitan Transportation Commission (ABAG/MTC) advocacy trip to meet with key federal congressional and agency leaders on housing and transportation issues. (No Fiscal Impact) [26-852](#)
- G.** Approve out of state travel for Chief Executive Officer Ryan J. Alsop to attend the California State Association of Counties Finance Corporation Board meeting from May 3-5, 2026; and Supervisor Anne Cottrell to attend the National Association of Counties Board Western Interstate Region Conference from May 5-8, 2026, both in Maui County, HI. (No Fiscal Impact). [26-853](#)
- H.** Approve out of state travel for Supervisor Anne Cottrell to Washington, D.C. from April 19-24, 2026 to conduct meetings on behalf of Napa County with key federal congressional and executive branch officials. (Fiscal Impact: \$3,500 expense; General Fund; Budgeted; Discretionary) [26-964](#)

**Elections**

- I.** Adopt a Resolution and approve the Election Cybersecurity Reimbursement Contract with California Secretary of State in the amount of \$143,325; authorization to Purchase a Capital Asset for a Battery Backup Redundancy device; approve a sole source waiver of competitive bidding; and approve a Budget Amendment with appropriation authority for Information Technology Services department. (Fiscal Impact: \$143,325 Expense and Revenue; ITS Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [26-333](#)
- Attachments:** [Resolution](#)
- J.** Approve and authorize Agreement No. 260334B with Liberty Vote USA for election support through June 30, 2032. (Fiscal Impact: \$1,199,468 Expense; General Fund; Budgeted; Mandatory) [26-880](#)
- Attachments:** [Agreement](#)

**Health and Human Services Agency**

- K.** Approve and authorize Agreement No. 2603294B with On The Move, Inc., for a contract maximum of \$104,891 for the term upon approval through June 30, 2028, for the administration of the Transitional Housing Program Round 7 and the Housing Navigation and Maintenance Program Round 4 grant allocations from the California Department of Housing and Community Development. (Fiscal Impact: \$104,891 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary) [26-410](#)
- Attachments:** [Agreement](#)

**Information Technology Services – Division of CEO’s Office**

- L.** Approve and authorize Agreement No. 260346B with Napa Sanitation District to provide support services at cost. (Fiscal Impact: \$540,000 Revenue; ITS Fund; Budgeted; Discretionary) [26-859](#)
- Attachments:** [Agreement](#)

**Library**

- M.** Accept a donation in the amount of \$60,000 from the Napa County Library Foundation and sign a letter of appreciation. (Fiscal Impact: \$60,000 Revenue; Napa County Library Fund; Budgeted; Discretionary) [26-874](#)
- Attachments:** [Letter of Appreciation](#)

**Planning, Building and Environmental Services (PBES)**

- N. Approve and authorize Amendment No. 2 to Agreement No. 220310B with Granicus to extend the term through October 20, 2025 with no change to the contract maximum, for assistance with detection, investigation, and management of short-term rentals in the unincorporated areas of Napa County. (No Fiscal Impact) [26-882](#)

**Attachments:** [Agreement](#)

**Public Works**

- O. Award a \$1,470,376 construction contract to Cats4U, Inc. for the “Rossi Road Bridge Phase 2 Project”, RDS 25-25B; and approve and authorize Amendment No. 2 to Agreement No. 250353B with Adko Engineering, to increase the maximum compensation from \$555,378 to \$766,843. (Fiscal Impact: \$1,404,423, Expense; General Fund and Capital Improvement Projects Fund; Budgeted; Discretionary) [4/5 vote required] [26-829](#)

**Attachments:** [Agreement](#)  
[Budget Summary](#)

- P. Approve and authorize Amendment No. 1 to Agreement No. 220317B with Nacht & Lewis Architects, Inc., increasing the contract maximum in the amount from \$500,000 to \$750,000 per fiscal year to provide architectural services for various Napa County projects. (Fiscal Impact \$250,000 Expense; Budgeted; Various Capital Improvement Project Budgets; Discretionary) [26-862](#)

**Attachments:** [Agreement](#)

- Q.** Adopt a Resolution adopting a Mitigated Negative Declaration, [26-876](#)  
approving the Plans and Specifications, and authorizing to advertise  
for sealed bids, and opening of the bids at a time, date, and location to  
be published by the Director of Public Works pursuant to Section  
20150.8 of the Public Contract Code; approve and authorize  
Amendment No. 3 to Agreement No. 250052B with Sanderson  
Bellecci, Inc., for bid and construction support services and increasing  
contract maximum from \$267,532 to \$278,668 for the “HSIP Cycle 11  
Silverado Trail Intersection Improvements” Project, RDS 22-26; and  
approve a Budget Amendment. (Fiscal Impact: \$12,000 Expense; SB-1  
Non-Operating Special Revenue Fund; Not Budgeted; Discretionary)  
[4/5 vote required]
- Attachments:** [Resolution](#)  
[Mitigated Negative Declaration](#)  
[Mitigation Monitoring and Reporting Program](#)  
[Budget Summary](#)  
[Agreement](#)

**Sheriff**

- R.** Authorize the purchase of a capital asset for two unmanned aerial [26-846](#)  
systems (UAS) BRINC Lemur 2 drone Operations Bundles; approve a  
sole source waiver of competitive bidding; and approve a Budget  
Amendment with appropriation from FY24 Homeland Security Grant  
Program (HSGP). (Fiscal Impact: \$40,000 Expense, General Fund;  
Budgeted; Discretionary)  
[4/5 votes required]
- S.** Approve the purchase of a capital asset for a communications vehicle [26-868](#)  
for the Office of Emergency Services; and approve a Budget  
Amendment with appropriations from FY24 Emergency Management  
Performance Grant (EMPG). (Fiscal Impact: \$60,000 Expense,  
General Fund; Budgeted; Discretionary)  
[4/5 vote required]

**6. PUBLIC COMMENT**

**For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors, Special Districts and any Closed Session agenda item. (see page 1)**

**7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS****8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR**

**9. ADMINISTRATIVE ITEMS****Agricultural Commissioner**

- A. Receive a presentation by Board Chair Amber Manfree, Supervisor Anne Cottrell, Chief Executive Officer Ryan J. Alsop, Agricultural Commissioner/Sealer of Weights & Measures Tracy Cleveland, Visit Napa Valley CEO and President Linsey Gallagher, and Napa Valley Vintners on Napa County's participation in the 2025 Great Wine Capitals (GWC) Annual Conference held in Bordeaux, France on November 1-7, 2025. (No Fiscal Impact) [26-298](#)

**Clerk of the Board**

- B. Appoint one of the following three applicants to serve on the First 5 Napa County Children and Families Commission for a position whose terms of office to commence immediately and expires on January 1, 2027. (No Fiscal Impact) [26-856](#)

Dr. Joseph M. Carrillo  
Erika Lubensky  
Dr. Priscilla Mora

**Attachments:** [Carrillo Application](#)  
[Lubensky Application](#)  
[Mora Application](#)  
[Letter of Recommendation](#)

- C. Reappoint Molly M. Adams, for a second term, to represent the City of Napa, and choose one of the following three applicants to represent the County of Napa on the Napa County Library Commission with terms of office commencing immediately and ending on January 31, 2029. (No Fiscal Impact) [26-858](#)

Logan Elena Triglia Laverty  
Vivian Wehner  
Margaret Woodard

**Attachments:** [Adams Application](#)  
[Laverty Application](#)  
[Wehner Application](#)  
[Woodard Application](#)  
[City of Napa Minutes](#)  
[Letter of recommendation](#)

**Health and Human Services Agency**

- D. Receive a presentation on the Napa County Child Abuse Prevention Council 2026 Report. (No Fiscal Impact.) [26-348](#)

**Planning, Building and Environmental Services (PBES)**

- E. Approve and authorize Amendment No. 1 to Agreement No. 250315B with Environmental Science Associates to increase the contract amount from \$1,613,971 to \$6,414,081 for a total increase of \$4,800,110 to add the scope of work for the General Plan Update and related Environmental Impact Report and extend the term of the agreement to June 30, 2030. (Fiscal Impact: \$4,800,110 Expense; General Fund and Fees; Budgeted; Discretionary) [4/5 vote required]

**Attachments:** [Agreement](#)

**10. PUBLIC HEARINGS****Public Works**

- A. Adopt a Resolution increasing rates by ~18% effective July 1, 2026 for solid waste services in Garbage Zone Two, in conformance with Agreement No. 7996 between Napa County and Berryessa Garbage Service, Inc. (No Fiscal Impact: Garbage Zone Two; Not Budgeted; Discretionary) [26-422](#)

**Attachments:** [Resolution](#)

**11. CLOSED SESSION**

- A. CONFERENCE WITH LABOR NEGOTIATIONS [26-915](#)  
(Government Code section 54957.6)  
Agency Designated Representatives: Christine Briceño, Director of Human Resources; Napa County Probation Professionals' Association - Nonsupervisory Unit; and Napa County Probation Professionals' Association - Supervisory Unit

**12. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, APRIL 28, 2026 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, APRIL 10, 2026 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

NEHA HOSKINS, Clerk of the Board