



**NAPA SPECIAL INVESTIGATIONS BUREAU  
GOVERNING BOARD  
OPEN MEETING MINUTES  
DECEMBER 2024**

The regular open portion of the NSIB Governing Board quarterly meeting was called to order at 11:14am on Thursday December 19, 2024.

**ROLL CALL**

Present or otherwise represented members included Chief Chris Hartley, Governing Board Chairperson, District Attorney Allison Haley Sheriff Oscar Ortiz, Chief Jennifer Gonzales, City of Napa Police Department, Chief Amanda Gibbs, Napa County Probation Department, Captain Michael McClellin, California Highway Patrol

Also present at the meeting: Undersheriff Cullen Dodd  
Board members absent: Interim Chief Joe Allio, Calistoga Police Department

**PUBLIC COMMENT**

0 members of the public in attendance.

**AGENDA ITEMS**

**MINUTES** – DA Haley moved that the minutes of the August 2024 Governing Board Meeting be approved as written Chief Gonzales seconded the motion. Unanimously approved.

**NSIB STATISTICS**

The Board was provided with a statistics table that highlighted the unit's statistics August- December 2024. The table showed the total number of human trafficking cases, arrests, narcotic seizures, community outreach, and asset forfeiture seizures that NSIB has done this quarter. A year-to-date power point table showed good progress NSIB has made throughout the year.

**OPEN DISCUSSION-** NSIB would like to focus on attending more department trainings for 2025. Lt. Woolworth discussed the personnel changes including NPD's Richard Scannell rotating out and Steve Warner coming in his place. Ken Stevenson will retire at the end of December and Ricardo Cerna will be joining us. Joel is expected to be leaving NSIB sometime in early 2025 and new potential replacement will shadow January- March. HIDTA designation was denied, we will try again in 2025. Lt. Woolworth will be going to the FBI academy March- June 2025 and SGT Garrett Smith will be over seeing NSIB during that time.

**ADJOURNMENT**

There being no further business for the open portion of the Governing Board DA Haley moved that the meeting be adjourned. Chief Gonzales seconded the motion. Unanimously approved at 11:21am to continue with Closed Session – Case Review/Planning (Government Code §54957.8).

  
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Oscar Ortiz, Chairperson