

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda

***Consolidated**

Tuesday, March 14, 2023

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Joelle Gallagher, District 1

Ryan Gregory, District 2

Anne Cottrell, District 3

Alfredo Pedroza, District 4

Belia Ramos, District 5

** This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Support Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

www.countyofnapa.org

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any CONSENT ITEMS can be discussed separately at the request of any person. CONSENT ITEMS are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of CONSENT ITEMS if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection after the meeting. Availability of materials related to agenda items for inspection does not include materials which are exempt from disclosure under the California Government Code.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD:**ON A MATTER ON THE AGENDA**

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at countyofnapa.org/boardcalendar (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Leave a voice mail on the public comment line at 707-299-1776 (comments will be limited to three minutes).
2. Email your comment to publiccomment@countyofnapa.org.

Your comment will be shared with all members of the Board of Supervisors.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES**

- A. Clerk of the Board requests approval of minutes from the February 28, 2023 regular meeting. [23-0399](#)

Attachments: [February 28, 2023](#)

4. PRESENTATIONS AND COMMENDATIONS

- A. Director of Human Resources to introduce new County employees. [23-0366](#)

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS - SPECIAL DISTRICTS****Napa County Housing Authority**

- A. Director of Housing & Homeless Services requests approval of a Budget Adjustment to purchase two HVAC systems at the Calistoga Farmworker Center using County Service Area No. 4 available fund balance; and separately accepting a donation for household goods (4/5 vote required): [23-0385](#)

1. Decrease Available Fund Balance \$43,200 (Fund 2810, Org 2810000, Obj 33100);
2. Increase Transfer Out Appropriation \$43,200 (Fund 2810, Org 2810000, Obj 56100) offset by available fund balance;
3. Increase Transfer In Revenue \$43,200 (Fund 5060, Org 5060501, Obj 48200);
4. Establish two capital assets for a total of \$43,200, which includes the purchase of two HVAC units \$29,600 and \$12,600, and \$1,000 Public Works Construction Contract (Fund 5060, Org 5060501, 55400);
5. Increase Maintenance-Building & Improvement Public Works Charge Appropriation by \$1,000 (Fund 5060, Org 5060501, Obj 52510);
6. Increase Donation Revenue \$19,900 (Fund 5060, Org 5060501, 5060502, 5060503, Obj 47500); and
7. Increase Household Expense Appropriations \$19,900 (Fund 5060, Org 5060501, 5060502, 5060503, Obj 53305).

- B.** Director of Housing & Homeless Services requests approval of Budget Adjustments for increased expense in operating services and supplies, offset by expense savings and Tenant Rent revenue (4/5 vote required): [23-0412](#)
1. Increase Water Treatment Service Appropriation \$2,000 (Fund 5060, Org 5060501, Obj 52383);
 2. Increase Household Expense Appropriation \$12,000 (Fund 5060, Org 5060501, Obj 53305);
 3. Increase Utilities - Fire Supp Systems Appropriation \$5,000 (Fund 5060, Org 5060501, Obj 53215);
 4. Increase Utilities - Sewer Appropriation \$5,000 (Fund 5060, Org 5060501, Obj 53225);
 5. Decrease Other Professional Services Appropriation \$20,000 (Fund 5060, Org 5060503, Obj 52490);
 6. Increase Utilities - Fire Supp Systems Appropriation \$5,000 (Fund 5060, Org 5060502, Obj 53215); and
 7. Increase Rent - Tenants Revenue \$9,000 (Fund 5060, Org 5060502, Obj 45310).

7. CONSENT ITEMS

Corrections

- A.** Director of Corrections requests approval of and authorization for the Chair to sign the renewal of Agreement No. 170747B (DHCS 23-30036 and 23-MCIPNAPA-28) with the California Department of Health Care Services for a maximum up to \$10,400 per fiscal year for the term July 1, 2023 through June 30, 2026 to participate in the Medi-Cal County Inmate Program. [23-0343](#)

Attachments: [Agreement](#)

County Executive Office

- B.** Interim County Executive Officer requests adoption of a Resolution proclaiming the termination of the state of local emergency and the local health emergency due to COVID-19. [23-0322](#)

Attachments: [Resolution](#)
[Governor's proclamation ending emergency](#)

- C.** Interim County Executive Officer requests the Board receive a report on lost revenues due to canceling certain criminal justice fines and fees and authorize submittal of the report to the Director of Finance, the Legislative Analyst's Office, and the Joint Legislative Budget Committee. [23-0356](#)

Attachments: [Report](#)

Health and Human Services Agency

- D.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign a certification statement with Department of Health Care Services (DHCS) for Fiscal Year 2022-2023, confirming the County's agreement to comply with all applicable provisions governing the California Children's Services (CCS) program (Agreement No. 230315B). [23-0216](#)
- Attachments:** [Certification Statement](#)
- E.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 220080B with the University of California, Davis (UC Davis), to add a Data Use Agreement to the existing agreement in order to enable County to share data with UC Davis researchers. [23-0217](#)
- Attachments:** [Agreement](#)
- F.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign the following agreements for Fiscal Year 2022-2023 to provide outreach for and linkage to the Medi-Cal program and services as well as facilitate the Medi-Cal application process: [23-0226](#)
1. Agreement No. 230303B with Cope Family Center, Inc., for a maximum of \$50,295;
 2. Agreement No. 230302B with Spirit of Unity in Napa, Inc., dba Puertas Abiertas, for a maximum of \$24,857;
 3. Agreement No. 230308B with Parents Child Advocacy Network for a maximum of \$23,500; and
 4. Agreement No. 230310B with Up Valley Family Centers of Napa Valley, Inc., for a maximum of \$11,775.
- Attachments:** [Cope Family Center Agreement](#)
[Spirit of Unity dba Puertas Abiertas Agreement](#)
[Parents Child Advocacy Network Agreement](#)
[Up Valley Family Centers of Napa Valley Agreement](#)
- G.** Director of Health and Human Services Agency (HHSA) requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 160075B with North Valley Behavioral Health, LLC., for a new contract maximum of \$1,000,000 for Fiscal Year 2022-2023, and each subsequent automatic renewal, for psychiatric hospitalization services. [23-0227](#)
- Attachments:** [Amendment](#)
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- H.** Director of Health and Human Services Agency (HHS) requests approval of and authorization for the Chair to sign Agreement No. 230316B with A&A Health Services, LLC, in the amount of \$250,000 for Fiscal Year 2022-2023, and each subsequent renewal, for the provision of residential care for adult mental health clients. [23-0228](#)

Attachments: [Agreement](#)

- I.** Director of Health and Human Services Agency (HHS) requests adoption of a Resolution amending the Napa County Bylaws Manual Part II, Section 8 Mental Health Board, effective January 9, 2023, to reflect changes to Article V-Qualifications of Members and Article XV-Policies and Procedures. [23-0310](#)

Attachments: [Resolution](#)
[Bylaws \(Clean\)](#)
[Bylaws \(Redline\)](#)

Housing & Homeless Services – Division of CEO’s Office

- J.** Director of Housing & Homeless Services requests approval of and authorization for the Chair to sign Agreement No. 230348B with Kristin Lowell, Inc. for a maximum of \$5,800 for the term March 14, 2023 to March 30, 2024 for the annual County Service Area No. 4 (CSA No. 4) Engineer’s Report. [23-0320](#)

Attachments: [Agreement](#)

- K.** Director of Housing & Homeless Services requests approval of a Budget Adjustment for increased expenses in consulting services, computer equipment and software, and interfund expenditures, offset by mitigation fee revenue (Org 2080000); transfer appropriations originally budgeted from ARPA to buildings and improvement expense (ADU program Org 2080050) to instead be Long Term Loans (Affordable Housing program Org 2080010); and transfer expense appropriations for transfers out to the administrative area of the fund (org 2080000) (4/5 vote required): [23-0432](#)
1. Increase Consulting Services Appropriation \$5,000 (Fund 2080, Org 2080000, Obj 52310);
 2. Increase Computer Equipment/Accessories Appropriation \$2,500 (Fund 2080, Org 2080000, Obj 53410);
 3. Increase Computer Software/Licensing Appropriation \$2,000 (Fund 2080, Org 2080000, Obj 53415);
 4. Increase Interfund Expenditure Appropriation \$500 (Fund 2080, Org 2080000, Obj 54900);
 5. Increase Mitigation Fee-Commercial Revenue \$10,000 (Fund 2080, Org 2080000, Obj 46710);
 6. Increase Long Term Loan Appropriation \$2,000,000 (Fund 2080, Org 2080010, Obj 56500);
 7. Increase Transfers-In Revenue \$2,000,000 (Fund 2080, Org 2080010, Obj 48200);
 8. Decrease Buildings and Improvements Appropriation \$2,000,000 (Fund 2080, Org 2080050, Obj 55300);
 9. Decrease Transfers-In Revenue \$2,000,000 (Fund 2080, Org 2080050, Obj 48200);
 10. Increase Intrafund Transfers Out Appropriation \$88,000 (Fund 2080, Org 2080000, Obj 57900);
 11. Increase Transfers-In Revenue \$88,000 (Fund 2080, Org 2080000, Obj 48200);
 12. Decrease Intrafund Transfers Out Appropriation \$88,000 (Fund 2080, Org 2080050, Obj 57900); and
 13. Decrease Transfers-In Revenue \$88,000 (Fund 2080, Org 2080050, Obj 48200).

Human Resources – Division of CEO’s Office

- L. Director of Human Resources and Director of Health and Human Services Agency (HHSA) request adoption of a Resolution amending the Departmental Allocation List for multiple divisions of the Health and Human Services Agency, with a net increase of 1.5 FTE, and no impact to the County General Fund. [23-0428](#)
- Attachments:** [Resolution](#)
- M. Director of Human Resources and District Attorney request adoption of a Resolution amending the Table and Index of Classes and the Departmental Allocation List for the District Attorney’s Office, by adding one 1.0 full-time equivalent (FTE) DA Media Investigative Technician, effective March 14, 2023, with a net increase of one FTE, and an impact to the County General Fund. [23-0429](#)
- Attachments:** [Resolution](#)
- N. Director of Human Resources requests adoption of a Resolution approving an adjustment to the Engineering Manager classification salary to avoid compaction, and deleting the defunct Engineering MGR - PBES classification, effective December 22, 2022. [23-0430](#)
- Attachments:** [Resolution](#)

Information Technology Services – Division of CEO’s Office

- O.** Chief Information Officer requests a waiver of competitive bidding requirement and sole source award to AMS.NET (pursuant to Napa County Code Section 2.36.090) for a maximum of \$106,147 for the term of March 14, 2023, through June 30, 2026, for the purchase of the following equipment, labor and licensing for the Countywide wireless internet service project: [23-0362](#)
1. Flood Building:
 - a. Meraki Cloud Managed Access Points for \$4,058 for three-year licensing and three Access Points; including \$1,150 labor for a maximum amount of \$5,208;
 - b. Wireless Cabling for \$2,740 labor and \$824 materials for a maximum of \$3,564;
 2. Juvenile Hall:
 - a. Meraki Cloud Managed Access Points for \$31,113 for three-year licensing and twenty-three Access Points; including \$6,550 labor for a maximum of \$37,663;
 - b. Wireless Cabling for \$15,720 labor and \$4,933 materials for a maximum of \$20,653;
 3. Napa Sanitation:
 - a. Meraki Cloud Managed Access Points for \$21,494 for three-year licensing and fifteen Access Points; including \$4,550 labor for a maximum \$26,044; and
 - b. Wireless Cabling for \$9,960 labor and \$3,055 materials for a maximum of \$13,015.
- Attachments:** [Agreement](#)
- P.** Chief Information Officer requests the following actions regarding replacement of portable radio equipment (4/5 vote required): [23-0431](#)
1. A waiver of competitive bidding requirement and sole source award to Motorola Solutions in the amount of \$315,000; and
 2. Establishment of a capital asset in the amount of \$315,000 for Motorola portable radios.

Public Works

- Q.** Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 230037B with HCI Services, Inc. to: [23-0207](#)

1. Increase compensation for routine fire system services by \$1,000 for a new maximum amount of \$49,220 per fiscal year for the term of the agreement;
2. Increase compensation for non-routine services by \$25,000 for a new maximum amount of \$95,000 in fiscal year 2022-23; and increasing compensation for non-routine services by \$5,000 for contract years two through five for a new maximum amount of \$25,000 to address critical maintenance and repairs at various County locations; and
3. Amend the scope of work to include routine monitoring, testing, and inspection of the alarm system at Carneros Fire Station 210.

Attachments: [Agreement](#)

- R.** Director of Public Works requests the following for the “South Napa Shelter Phase II - HVAC Project,” PW 20-16A: [23-0270](#)
1. Award of the contract for the South Napa Shelter Phase II - HVAC Project, PW 20-16A to RBH Construction, Inc. of Folsom, California for their low base bid of \$443,944, with Additive Alternate No. 1 of \$151,558, and Additive Alternate No. 2 for \$52,669, for a total contract cost of \$648,171, and authorization for the Chair to sign the construction contract, Agreement No. 230332B; and
 2. Approval of Budget Transfer for the following (4/5 vote required):
 - a. Decrease appropriations in the following Housing and Homeless Services objects, \$326,724 from Other Professional Services (Fund 2030, Org 2030000, Object 52490) and \$350,000 from Client Provider Services (Fund 2030, Org 2030000, Object 52430) to increase appropriation in Transfers-Out by \$676,724 (Fund 2030, Org 2030000, Object 56100) to transfer to Homeless Shelter Improvements Project Budget (Fund 3000, Org 3000550, Project 20030, Object 48200);
 - b. Increase appropriations by \$217,865 from Accumulated Capital Outlay (ACO) (Fund 3000, Org 3000000, Object 57900) budget with the use of its available fund balance to transfer to Project 20030 (Fund 3000, Org 3000550, Project 20030, Object 48200); and
 - c. Increase appropriations by \$894,589 in Project 20030 (Fund 3000, Org 3000550, Project 20030, Object 52360) budget offset by transfer-in revenues from the Housing and Homeless Services budget and ACO.

Attachments: [Budget Phase II-HVAC](#)
[Bids Received Feb 9, 2023](#)

- S. Director of Public Works requests the following (4/5 vote required): [23-0364](#)
1. Approval of the Plans and Specifications for the “2023 Berryessa Improvements Project” (RDS 22-05, 22-13, 23-05, and 23-16), and the authorization to advertise for sealed bids and opening of the bids at the time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code;
 2. Change Berryessa Pines/Spanish Flat Pavement Project (Fund 2040, Org 2040500, Project 23010) name to Berryessa Pines Paving Project;
 3. Create new Capital Improvement Project for Spanish Flat Loop Road Paving Project (Fund 2040, Org 2040500, Project 23040); and
 4. Approval of Budget Transfer for the following:
 - a. Increase appropriations by \$30,000 in the Accumulated Capital Outlay (ACO) (Fund 3000, Org 3000000, Object 56100) with the use of its available fund balance to transfer to Project 23040 (Fund 2040, Org 2040500, Object 48200); and
 - b. Increase appropriations by \$30,000 in Project 23040 (Fund 2040, Org 2040500, Object 52145) offset by a transfer-in revenue from the ACO.

Attachments: [Budget Summary-Berryessa Knoxville Road](#)
[Budget Summary-Berryessa Highlands](#)
[Budget Summary-Berryessa Pines](#)
[Budget Summary-Spanish Flat Paving](#)
[Budget Summary-Steele Canyon Road](#)

- T. Director of Public Works requests approval of and authorization for the Chair to sign Agreement No. 230342B with Facilities By Design for the term of July 1, 2023 through June 30, 2026 with an automatic annual renewal not to exceed two years, and an annual maximum compensation of \$150,000 for professional space planning, design, and furniture coordination services. [23-0387](#)

Attachments: [Agreement](#)

- U. Director of Public Works requests approval of a Budget Adjustment increasing appropriations in the Airport Operations Capital Asset account (Fund 5010, Org 5010000, Object 55400) by \$9,299 with an offsetting decrease to fund balance and establishment of a Capital Asset in the amount of \$9,299 for the purchase of a 2022 EZGO RXV battery powered Utility Cart for the Airport (4/5 vote required). [23-0419](#)

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

9. PUBLIC COMMENT

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

11. ADMINISTRATIVE ITEMS

Auditor-Controller

- A. Auditor-Controller requests acceptance of the County's Single Audit Report for the fiscal year ended June 30, 2022. [23-0363](#)

Attachments: [Single Audit Report Final](#)

- B. Auditor-Controller requests the Board to accept, and instruct the Clerk of the Board to file, the updated Internal Audit Charter effective March 14, 2023. [23-0390](#)

Attachments: [Proposed Internal Audit Charter](#)
[2012 Internal Audit Policy \(Charter\)](#)
[Internal Audit Charter 2012 v. 2023 Comparison](#)

County Executive Office

- C. Interim County Executive Officer and Clerk of the Board request the appointment of two Directors and two Alternates to the Napa Valley Transportation Authority (NVTa). [23-0365](#)

- D. Interim County Executive Officer requests that the Board: [23-0389](#)
1. Receive a presentation of the five-year budget forecast, Section 115 Trust Fund, and American Rescue Plan Act;
 2. Approve mid-year Budget Adjustments per the attached reports; and
 3. Authorize the creation of a new non-operating special revenue fund for CARE Court in Fund 2460, Division 24622, Subdivision 20000252 (4/5 vote required).

(CONTINUED FROM FEBRUARY 28, 2023)

Attachments: [OPEB Report](#)
[Forecast](#)
[Mid-Year Report](#)
[Correction Memorandum \(added after the meeting\)](#)
[PowerPoint Presentation \(added after the meeting\)](#)

- E. Interim County Executive Officer requests the following actions: [23-0401](#)

1. Consideration and appointment of District 1 Supervisor Joelle Gallagher's nomination of Kara Brunzell to the Napa County Planning Commission with the term of office to commence immediately and run coterminous with the term of Supervisor Joelle Gallagher (December 31, 2026).
2. Consideration and appointment of District 3 Supervisor Anne Cottrell's nomination of Heather Phillips to the Napa County Planning Commission with the term of office to commence immediately and run coterminous with the term of Supervisor Anne Cottrell (December 31, 2026).

Applicants:

Keri Akemi-Hernandez
Yvonne Baginski
Kara Brunzell
Erean O'Neill
Lucio Perez
Heather Phillips

Attachments: [Akemi-Hernandez Application](#)
[Baginski Application](#)
[Brunzell Application](#)
[O'Neill Application](#)
[Perez Application](#)
[Phillips Application](#)

Planning, Building and Environmental Services (PBES)

- F. Interim Director of Planning, Building and Environmental Services requests acceptance of the annual report regarding the status of the Napa County General Plan and progress in its implementation as required by Government Code Section 65400. [23-0316](#)

Attachments: [2022 Annual Report Transmittal Letter](#)
[2022 General Plan Implementation Table](#)
[2022 Housing Programs Implementation Table](#)
[2022 Housing Element - Table B](#)
[2022 Housing Element Summary](#)
[Correction Memorandum \(added after the meeting\)](#)

Public Works

- G.** Board to receive a presentation, and possibly provide direction on, the disposition of a segment of Old Howell Mountain Road (OHMR) which was closed due to storm damage in 2017 and was further damaged by the January 2023 storms. [23-0269](#)

Attachments: [Old Howell Mountain Road Map](#)
[PowerPoint Presentation \(added after the meeting\)](#)

- H.** Director of Public Works requests the Board of Supervisors: [23-0335](#)
1. Receive an update on the planning and design of the 1127 First Street HVAC Replacement Project, PW 21-23; and
 2. Provide direction whether to move the Project forward given the Facilities Master Planning process initiated on January 31, 2023.

Attachments: [Map](#)
[Paths Plan](#)

12. SET MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

13. SET MATTERS OR PUBLIC HEARINGS**County Executive Office****A. PUBLIC HEARING 9:00 AM**[23-0295](#)

Director of Public Works requests adoption of a resolution taking the following actions related to the sale of approximately 2,900 square feet of County-owned property located at 212 Walnut Avenue in the City of Napa (Property) for development of affordable housing:

1. Approval of Government Code Section 52201 Summary Report and finding that the sale of Property will create economic opportunity and result in the development of seven (7) units of for-sale affordable housing and job creation as the result of the anticipated construction of the new development;
2. Approval of and authorization for the Chair to sign Purchase and Sale Agreement No. 230350B and Escrow Instructions (Agreement) with Napa Community Development Fund, LP, for transfer of Property for fair market value of \$58,220 for the development of affordable housing;
3. Authorization for the Interim County Executive Officer, or designee, to execute all ancillary documents, and to take any other actions necessary for the purpose of transferring Property consistent with the terms and conditions of the Agreement; and
4. Find and determine that disposition of Property pursuant to the Agreement is exempt from the California Environmental Quality Act (CEQA).

Attachments: [Summary Report](#)
[Property Description](#)
[Purchase and Sale Agreement](#)
[Resolution](#)

B. SET MATTER 9:30 AM - Microbusiness COVID-19 Relief Grant[23-0294](#)

Solano-Napa Small Business Development Center representatives will provide an update regarding administration of the County's Microbusiness COVID-19 Relief Grant program.

Attachments: [PowerPoint Presentation \(added after the meeting\)](#)

14. LEGISLATIVE ITEMS**15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**

17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**18. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION [23-0398](#)
(Government Code section 54956.9(d)(1))
Name of case: In re: National Prescription Opiate Litigation
Case No.: U.S. District Court for the Northern District of Ohio, Case No.
1:17-md-2804

19. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,
MARCH 28, 2023 AT 9:00 A.M. IN MEMORY OF GINNY SIMMS, THE FIRST FEMALE
ELECTED TO THE NAPA COUNTY BOARD OF SUPERVISORS.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, MARCH 10, 2023 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board