



**NAPA - VALLEJO WASTE
MANAGEMENT AUTHORITY
MINUTES OF MONDAY NOVEMBER 17, 2025**

4:00 P.M. REGULAR MEETING OF THE BOARD OF DIRECTORS

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Monday, November 17, 2025, at the City of American City Hall. Chair Luros called the meeting to order at 4:02 pm.

2. ROLL CALL

The following Directors were present: Chair Luros, Vice-Chair Sorce, Director Washington, and Director Ramos.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT – NONE

5. PRESENTATIONS AND COMMENDATIONS – NONE

6. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

Approval of Board Minutes for the September 15, 2025, Regular Meeting.

Item 6A:

Approved as submitted PW-AS

7. CONSENT ITEMS

- A.** Approval and authorization for the Chair to sign Agreement No. 2026-09 with Aptim Environmental & Infrastructure, LLC, to perform an evaluation of the landfill Gas Collection and Control System (GCCS) at the American Canyon Sanitary Landfill (ACSL). The estimate for the evaluation is \$20,032.
- B.** Approval and Authorization for the Executive Director to sign a Budget Amendment to increase appropriations for Budget Line 52490 – Other Professional Service \$65,000 and Budget Line 53350 – Maintenance Supplies \$25,000 for anticipated increases for the remainder of fiscal year 2025-2026. These increases will be offset by available fund balance. The total amount requested is \$90,000.
- C.** Accept and file the Napa-Vallejo Waste Management Authority (Authority) Internal Audit Report for the quarter ended September 30, 2025 (Fiscal Impact: None; Discretionary).

Item 7A through 7C:

Approved as submitted AS-BR

8. ADMINISTRATIVE ITEMS

- A.** Approval and authorization for the Chair to sign the Second Amended and Restated Agreement No. 07-03 with Northern Recycling Operations & Waste Services, LLC (NROWS) for Municipal Solid Waste Diversion, Transfer, and Transport Services at the Devlin Road Recycling & Transfer Facility (DRRTF). This Agreement will govern operations from January 1, 2026, to December 31, 2040, with the option for the Authority to extend the Agreement for 5 more years.
- B.** PRESENTATION: Tim Holmes of Kenwood Energy will make a presentation on the possible options for the installation of additional Solar Energy at the American Canyon Landfill or the Devlin Road Transfer Station.
- C.** Executive Director to report on Authority related activities.

Item 8A through 8C: **Approved as submitted** **AS-BR**

9. FACILITIES BUSINESS ITEMS – NONE

10. OTHER BUSINESS ITEMS - NONE

- A. FUTURE AGENDA ITEMS** – Discussion of any items Board members wish to have addressed at a future meeting date.

B. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - No Report
- ii. Napa City: - Kevin Miller reported
- iii. Napa County: - No Report
- iv. American Canyon: - No Report

Item 10B **Reports only – No Taken Action**

11. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED

LITIGATION Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2); (1 matter).

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b))
Title: Executive Director

12. ADJOURNMENT

The Meeting adjourned 5:07 P.M. The next meeting of the Authority Board of Directors will be a Regular Meeting to be held on January 12, 2026.

ATTEST: *Maria Nicholas*

Marie Nicholas, NVWMA Secretary

KEY

Vote: PW=Pierre Washington, ML=Mary Luros, BR=Belia Ramos, AS=Andrea Sorce

LA=Liz Allesio, BN=Bernie Narvaez

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent