

Napa County

1195 THIRD STREET
THIRD FLOOR
NAPA, CA 94559



Agenda

Special Meeting (Closed Session) - 8:00 AM

Tuesday, July 20, 2021

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Brad Wagenknecht, District 1

Ryan Gregory, District 2

Diane Dillon, District 3

Alfredo Pedroza, District 4

Belia Ramos, District 5

Minh C. Tran, County Executive Officer

Jeffrey M. Brax, County Counsel

Neha Hoskins, Clerk of the Board

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the **CONSENT CALENDAR** will be discussed separately at the request of any person. **CONSENT CALENDAR** items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the **CONSENT CALENDAR**, if the time for hearing **SET MATTERS** has not arrived, **ADMINISTRATIVE ITEMS** will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays.

Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under the California Government Code.

This is a simultaneous meeting of the Board of Supervisors of Napa County, the Napa County Public Improvement Corporation, the Silverado Community Services District, the Monticello Public Cemetery District, the In-Home Support Services Public Authority of Napa County, the Lake Berryessa Resort Improvement District, the Napa Berryessa Resort Improvement District, the Napa County Housing Authority and the Napa County Groundwater Sustainability Agency. The five District Supervisors also serve as the Board of Directors for each of the aforementioned entities.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the adopted 2021 calendar available at the following link:

www.napa.legistar.com

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Watch on your TV - Napa Valley TV Channel 28 (programming subject to local pre-emption rules and schedules).
2. Listen on your cell phone via Zoom at 1-669-900-6833 then enter Meeting ID 842-343-169 once you have joined the meeting.
3. Watch via the Internet – view the Live Stream
 - a. via Zoom at the following link: <https://www.zoom.us/join> then enter Meeting ID 842-343-169.
 - b. via Granicus by clicking on the following link: http://napa.granicus.com/ViewPublisher.php?view_id=2
4. You may submit public comment for any item that appears on the agenda, or general public comment for any item or issue that does not appear on the agenda, as follows:
Via email: send your comment to the following email address:
Via the eComments link on the Napa County website: <https://napa.legistar.com/Calendar.aspx>
publiccomment@countyofnapa.org. EMAILS WILL NOT BE READ ALOUD.

Emails received by 8:00 AM on Tuesdays will be posted online. Emails received during board meetings will be posted after the meeting. All emails become part of the permanent record.

Via telephone: please call the Board of Supervisors Public Comment Line at (707)-299-1776.

Please mute all audio devices and do not use the speakerphone to prevent echoing.

Please provide your name and the agenda item on which you are commenting. Calls will be placed on hold and heard in the order received. The above-identified measures exceed all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and Executive Order N-29-20 and N-33-20. For more information, please call at (707)-253-4421 or email publiccomment@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of a proclamation to Cara Mae Wooledge, Market Manager, Napa Farmers Market, proclaiming Farmers Market Week in Napa County from August 1 to August 7, 2021. [21-673](#)

Attachments: [Proclamation](#)

5. DEPARTMENT HEAD REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS - SPECIAL DISTRICTS****Napa County Housing Authority**

- A. Auditor-Controller requests the acceptance of the internal audit quarterly monitoring report for the Napa County Housing Authority for the quarter ended March 31, 2021. [21-549](#)

Attachments: [NCHA Internal Audit Monitoring Report for Quarter Ended March 31, 2021](#)

7. CONSENT ITEMS**County Departments****Agricultural Commissioner**

- A. Agricultural Commissioner/Sealer of Weights & Measures requests approval of and authorization for the Chair to sign the renewal of Agreement No. 180051B with the California Department of Food & Agriculture (CDFA) for a maximum of \$5,000 for the term July 1, 2021 through June 30, 2022 for services related to the enforcement of the California Organic Foods Act. [21-621](#)

Auditor-Controller

- B. Auditor-Controller requests authorization to process Budget Adjustment No. ACO005 in order to facilitate payments for payroll expenses incurred in fiscal year 2020-21. [21-636](#)
(4/5 vote required)

County Counsel

- C. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 210364B with Renne Public Law Group, revising the scope of work and increasing the maximum compensation to \$275,000 per fiscal year. [21-688](#)

Attachments: [Amendment No. 1.pdf](#)

County Executive Office

- D. County Executive Officer requests the approval of and authorization for the Chair to sign an agreement with Visit Napa Valley for a maximum of \$100,000 for the term July 1, 2021 through June 30, 2022 for the provision of direct digital impressions and marketing services related to destination marketing of Napa County as a visitor destination during and after the COVID-19 pandemic. [21-698](#)

Attachments: [Agreement](#)

Health and Human Services Agency

- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Revenue Agreement No. 220062B with the Department of Health Care Services (DHCS) for a maximum of \$613,635 for the term July 1, 2021 through June 30, 2022 for Community Mental Health Services Block Grant funds. [21-518](#)

Attachments: [MHBG Funding Allocation](#)

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- F.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Agreements for the term July 1, 2021 through January 31, 2022 for COVID-19 Community Immunity Outreach and Engagement as follows: **21-569**
1. Agreement No. 220048B with Community Health Initiative, Inc. for a maximum of \$152,420;
 2. Agreement No. 220049B with Up Valley Family Centers of Napa County, Inc. for a maximum of \$61,894;
 3. Agreement No. 220050B with On the Move, Inc. for a maximum of \$61,894;
 4. Agreement No. 220051B with Napa Valley Child Advocacy Network, Inc. doing business as Parent-Child Advocacy Network, Inc. for a maximum of \$61,894; and
 5. Agreement No. 220052B with Puertas Abiertas Community Resource Center for a maximum of \$61,894.
- Attachments:** [CHI Agreement](#)
[Up Valley Family Centers Agreement](#)
[On the Move Inc. Agreement.pdf](#)
[NV Child Advocacy Network, Inc. Agreement](#)
[Puertas Abiertas Agreement](#)
- G.** Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 170907B with the Department of State Hospitals for a maximum of \$772,941.72 for the term July 1, 2021 through June 30, 2023 for the forensic Conditional Release Program (CONREP) in Napa County. **21-575**
- Attachments:** [Department of State Hospitals-CONREP](#)
- H.** Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 190057B with St. Joseph Health Northern California, LLC dba Queen of the Valley Medical Center, for a maximum of \$45,000 for the term July 1, 2021 through June 30, 2024 for Hospital to be re-designated as a ST-Segment Elevation Myocardial Infarction (STEMI) Receiving Center. **21-603**
- Attachments:** [Agreement](#)
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- I. Director of Health and Human Services requests adoption of the following resolutions regarding the detention of mentally ill disordered persons for evaluation and treatment: [21-691](#)
1. A Resolution To Update Designated Facilities Authorized to Provide Evaluation and Treatment of Persons with Mental Illness Pursuant to the Lanterman-Petris-Short Act; and
 2. A Resolution To Update Designated Professional Persons Who May Detain Persons with Mental Health Disorders.
- Attachments:** [Resolution-Designated Facilities](#)
[Resolution-Designated Facilities-tracked](#)
[Resolution-Designating Professional Persons](#)
[Resolution-Designating Professional Persons--tracked](#)

Housing and Homeless Services – Division of CEO’s Office

- J. County Executive Officer requests approval of and authorization for the Chair to sign a revenue agreement with the Housing Authority of the City of Napa (HACN) for a maximum of \$17,687 per fiscal year for the term July 1, 2021 through June 30, 2022 for HACN to reimburse the County a portion of the costs of its agreement with the Center for Common Concerns, Inc. which provides homelessness and housing policy support in Napa County. [21-594](#)
- Attachments:** [Revenue Agreement](#)

Human Resources – Division of CEO’s Office

- K.** Director of Human Resources and Director of Planning, Building, and Environmental Services (PBES) request adoption of a Resolution amending the Departmental Allocation List for the PBES Department by adding one 1.0 FTE Assistant Director of PBES - Limited Term, effective July 20, 2021 through December 31, 2021, with a temporary net increase of one full-time equivalent, and no increase to the County General Fund. [21-683](#)

Attachments: [Resolution](#)

- L.** SUPPLEMENTAL ITEM **21-702**

Director of Human Resources and Director of Health and Human Services Agency request adoption of a Resolution amending the Departmental Allocation List for the Mental Health Division of the Health and Human Services Agency, as follows, effective July 24, 2021, with no net increase in full-time equivalents, and no impact to the County General Fund:

1. Deleting ten 1.0 FTEs Mental Health Worker II; and
2. Adding ten 1.0 FTEs Senior Mental Health Worker.

Attachments: Resolution

Information Technology Services – Division of CEO’s Office

- M.** County Executive Officer and Chief Information Officer request the following: [21-607](#)

1. Declare certain items of personal property as surplus and no longer required for public use; and
2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Computers for Classrooms.

Attachments: [Donation List](#)

Library

- N.** Director of Library Services and Community Outreach requests the Board accept, and instruct the Clerk of the Board to file, the quarterly report of donations in the amount of \$2,000 or less gifted to Library from April 1, 2021, to June 30, 2021. [21-670](#)

Attachments: [Attachment](#)

Public Works

- O.** Director of Public Works requests the following actions: **[21-598](#)**

1. A waiver of competitive bidding requirements and sole source award of a contract with Global Stabilization, LLC, pursuant to Napa County Code Section 2.36.090; and
2. Approval of and authorization for the Chair to sign Agreement No. 220084B with Global Stabilization, LLC, for a maximum of \$282,900, for the term of August 1, 2021 to December 31, 2021, for the rental of a pug mill machine and professional operator, as well as the purchase of EarthBind liquid solution for the crushing and mixing of ambient temperature asphalt projects on Mt. George Avenue and Olive Hill Lane.

Attachments: [PSA #220084B Global Stabilization](#)

- P.** Director of Public Works requests award of the contract for the “Partrick and Dry Creek Road Reconstruction, RDS 21-18” to Granite Construction Company of Ukiah, California, for their low base bid of \$942,385, and Additional Alternative No. 1 of \$447,462 to extend the length of the paved area, for a total of \$1,389,847, and authorization for the Chair to sign the construction contract. **[21-610](#)**

Attachments: [Budget Summary for Dry Creek, Partrick and Veeder Roads RDS 21-18 Contract 220083B](#)

- Q.** Director of Public Works requests the following: [21-617](#)
1. Award of the contract for the Silverado Trail Paving Phase K Project, RDS 20-03A to O.C. Jones & Sons, Inc. of Berkeley, California for their low base bid of \$2,655,225 with Additive Alternate No. 1 (night work) of \$65,285, for a total contract cost of \$2,720,510 and authorization for the Chair to sign the construction contract;
 2. Award of the contract for the Silverado Trail Paving Phase M Project, RDS 20-03B to Granite Rock Company of San Jose, California for their low base bid of \$1,427,435.60 with Additive Alternate No. 1 (night work) of \$20,000, for a total contract cost of \$1,447,435.60 and authorization for the Chair to sign the construction contract; and
 3. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$1,752,128 in the Measure T Non-Operating Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220053), to transfer to Program 20043 offset by use of its available fund balance;
 - b. Increase appropriations by \$1,752,128 in Program 20043 (Silverado Trail Phase M Project) budget offset by an increase in revenue from the transfer from the Measure T SRF budget;
 - c. Increase appropriations by \$3,313,971 in the SB1 Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220052), to transfer to Program 20044 offset by use of \$2,978,836 from its available fund balance and \$335,135 to be transferred as soon as additional revenues are received in the SB1 SRF; and
 - d. Increase appropriations by \$3,313,971 in Program 20044 (Silverado Trail Phase K Project) budget offset by an increase in revenue from the transfer from the SB1 SRF budget.

Attachments: [RDS 20-03A Phase K Budget](#)
[RDS 20-03A Phase K Contract](#)
[RDS 20-03B Phase M Budget](#)
[RDS 20-03B Phase M Contract](#)

- R. Director of Public Works requests approval of and authorization for the Chair to sign a revenue agreement with Colgin Partners LLC to provide funding to the County in the amount of \$99,472.58 to support the Napa River Restoration Project, Oakville to Oak Knoll (OVOK) Group D revegetation effort. [21-656](#)

Attachments: [Agreement](#)

[Exhibit A-1 OVOK Group D Revegetation Selected Plan Sheets.pdf](#)

- S. Director of Public Works requests the following: [21-657](#)
1. Award of the contract for the South Campus Building B Emergency Power Project, PW 21-20 to Lords Electric Inc. of Sacramento, California for their low base bid of \$798,000 and authorization for the Chair to sign the construction contract; and
 2. Approval of a Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriations by \$992,080 in the Accumulated Capital Outlay Fund (ACO) (Fund 3000, Subdivision 3000000) with the use of its available fund balance to be transferred to Program 21064; and
 - b. Increase appropriations by \$992,080 in Program 21064 (South Campus Building B Emergency Power Project, PW 21-20) budget offset by an increase in revenue from the transfer from the ACO.

Attachments: [Budget Sheet](#)

[Contract](#)

- T. Director of Public Works requests the Board accept a report on Space License Agreements and Lease Agreements executed by the County Executive Officer during the period January 1, 2021 through June 30, 2021 pursuant to Resolution No. 2018-36. [21-664](#)

Attachments: [Semi Annual Report](#)

- U. Director of Public Works and the County Executive Officer requests the following actions related to the purchase of a 2018 certified pre-owned Toyota Rav4 Hybrid: [21-693](#)
1. A waiver of competitive bidding requirements and sole source award to Jimmy Vasser Toyota of Napa, CA, for the purchase of a 2018 certified pre-owned Toyota Rav4 Hybrid vehicle, pursuant to Napa County Code Section 2.36.090;
 2. A Budget Transfer for the following (4/5 vote required):
 - a. Increase appropriation by \$29,300 in the County Executive Office budget (Fund: 1000, Sub-Division: 1020000) offset by a decrease of \$29,300 in the Appropriations for Contingency budget (Fund: 1000, Sub-Division: 1059000);
 - b. Increase appropriations by \$29,300 in the Vehicle Replacement budget (Fund 4100, Sub-Division 4102000), offset by an increase in revenue from the CEO budget in the amount of \$29,300 for the purchase of the 2018 Toyota Rav4 Hybrid; and
 3. A revision of the Schedule of Approved Capital Assets in the Final Budget for Fiscal Year 2021-2022 in the amount of \$29,300 for the establishment of the 2018 Toyota Rav4 Hybrid.

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

9. PUBLIC COMMENT

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

11. ADMINISTRATIVE ITEMS

County Departments

County Executive Office

- A. County Executive Officer requests the Board receive further American Rescue Plan Act (“ARPA”) program information, receive and consider use requests from the public and the departments, and consider an initial strategy to allocate the County’s \$26.76 million allocation. [21-641](#)
- Attachments:** [PowerPoint Presentation](#)
[Public Comment](#)
- B. County Executive Officer and Emergency Services Coordinator will present findings from the After Action Reports prepared by Constant Associates, which review the Emergency Operation Center (EOC) operations during the LNU Lightning Complex and Glass Fires. [21-696](#)
- Attachments:** [LNU Lightning Fire AAR](#)
[Glass Fire AAR](#)
[PowerPoint Presentation](#)

12. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS**Napa County Groundwater Sustainability Agency****A. SET MATTER 1:45 PM - 5 Minutes****[21-620](#)**

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Groundwater Sustainability Agency for Fiscal Year 2021-2022. (4/5 vote required)
(CONTINUED FROM JULY 13, 2021).

Attachments: [Schedules 12, 13 & 14](#)
[GSA Budget Resolution 2021-22](#)

13. SET MATTERS OR PUBLIC HEARINGS**County Departments****Agricultural Commissioner**

- A. SET MATTER 9:30 AM - 10 Minutes [21-644](#)

Agricultural Commissioner/Sealer of Weights and Measures requests the following actions related to Weights & Measures fees:

1. Hold a public meeting and adopt a resolution amending the Weights & Measures annual device administrative fees maintained in Part III, Section 20 of the Napa County Policy Manual; and
2. First Reading and Intention to Adopt an Ordinance amending Napa County Code Section 5.52.040 regarding annual registration fees for businesses using commercial weighing or measuring devices and/or point-of-sales systems.

Attachments: [Chapter 5.52 Weights and Measures - Tracked](#)
[Chapter 5.52 Weights and Measures - Clean](#)
[Resolution](#)
[Part 20 Ag Comm/Sealer - Tracked](#)
[Part 20 Ag Comm/Sealer - Clean](#)

County Executive Office

- B. SET MATTER 9:05 AM - 30 Minutes [21-699](#)

Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

Attachments: [PowerPoint](#)

- C. SET MATTER 11:00 AM - 45 Minutes [21-469](#)

County Executive Officer requests the Board receive a presentation by Ken Kirkey and Tomiquia Moss from All Home regarding its Regional Action Plan.

Attachments: [All Home Presentation](#)

14. LEGISLATIVE ITEMS**15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

18. CLOSED SESSION

- A.** 8:00 AM Special Meeting - Closed Session [21-624](#)
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)
Title: Director of Public Works

- B.** CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION [21-695](#)
(Government Code Section 54956.9(d)(1))

Name of Case: 3030 Airport Road, LLC vs. County of Napa et. al., Napa
County Superior Court #19CV000257

Name of Case: County of Napa v. 3030 Airport Road, LLC et. al., Napa
County Superior Court #19CV000305

19. ADJOURNMENT**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY,
AUGUST 10, 2021 AT 8:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, JULY 16, 2021 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board