



Napa County

Board Agenda Letter

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Board of Supervisors

Agenda Date: 12/14/2021

File ID #: 21-1176

TO: Board of Supervisors
FROM: Jennifer Yasumoto - Director of Health & Human Services
REPORT BY: JoAnn Melgar, Staff Services Analyst II
SUBJECT: Amendment No. 1 to Agreement with Wayfinder Family Services (Kinship Support Program)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200385B with Wayfinder Family Services increasing the amount by \$22,253 for a new maximum of \$180,653 commencing July 1, 2021 through June 30, 2022 and each automatic renewal and replacing Exhibit B to incorporate a new budget to administer and coordinate the Kinship Support Services Program.

EXECUTIVE SUMMARY

The County has contracted with Wayfinder Family Services (previously Lilliput Children's Services, Inc.) to provide services relating to administration of the Kinship Support Services Program (KSSP) and for the coordination of the KSSP between the Child Protective Services Division of the Health and Human Services Agency and the Family Resource Centers in Napa County, since March 2008. The Board approved Renewal Agreement No. 220005B commencing July 1, 2021.

This amendment will increase the annual contract maximum by \$22,253 for a new annual maximum of \$180,653. This amendment also replaces Exhibit B (Compensation) with Exhibit B-1 to incorporate a new budget reflecting an increase in personnel expenses, which are increasing due to salary increases and administration costs, which are calculated at 10 percent of personnel and operating expenses.

Wayfinder Family Services (Wayfinder) is not a local vendor.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Child Welfare Services

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	There is no mandate to contract for these services, however, this amendment will allow Contractor to better serve the needs of Napa County clients via KSSP funds.
Is the general fund affected?	No
Future fiscal impact:	Agreement contains a provision for automatic annual renewal. Appropriations have been included in the 2021-2022 budget and future fiscal years will be budgeted accordingly.
Consequences if not approved:	If the amendment is not approved, Contractor will not be fully compensated for the personnel costs of carrying out the KSSP program.
County Strategic Plan pillar addressed:	Collaborative and Engaged Community
Additional Information	N/A

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION:

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

KSSP was authorized by California Assembly Bill (AB) 1193 (Chapter 794, Statutes of 1997) and set forth in Welfare and Institutions Code Section 16605. Under this program, the State provides funds for the start-up and expansion of county Family Support programs, which provide community-based family support services to relative and non-relative extended family member caregivers for children who would otherwise enter foster homes or are at risk of dependency or delinquency services and to caregivers who have become the legal guardians or adoptive parents of formerly dependent children.

These services are intended to:

- 1) increase stability and safety;
- 2) reduce recidivism into the child welfare system;
- 3) increase the likelihood that family members and non-relative extended family members will assume and maintain responsibility and care for abused and neglected children/teens;
- 4) reduce court hearings;
- 5) reduce utilization of more restrictive placements;
- 6) reduce out-of-county placements; and
- 7) increase the likelihood that children/teens will remain in their own neighborhoods and schools.

Wayfinder administers the County's KSSP by:

- serving as the project manager of Napa County's KSSP;
- providing technical assistance to the five Family Resource Centers (FRCs) in Napa County, spanning American Canyon to Calistoga;
- ensuring consistency in services provided across the five FRCs in Napa County, including Assessment, Social Services Referral and Intervention, Transportation, Outreach and Evaluation;
- administering KSSP flexible funding (funding for a wide variety of resources to support caregivers);
- assisting in training the five FRCs in cultural diversity/competency, substance abuse, child abuse reporting, domestic violence, and facilitating support groups;
- assisting in recruiting relative and non-relative extended family member caregivers to the extent possible as volunteers and employees of the program; and
- gathering required statistical data and preparing and submitting reports to the County's Health and Human Services Agency for submission to the State in accordance with guidelines established by the California Department of Social Services (CDSS) KSSP program.

Approval of this amendment will allow Wayfinder to continue to serve our community and accommodate salary increases. The revised budget reflects an increase in personnel expenses from \$118,610 to \$138,840 and administration costs from \$14,000 to \$16,423.

Wayfinder is not a local vendor.