

# Napa County

Board of Supervisors Chambers  
1195 Third Street, Third Floor  
Napa, CA 94559



## Agenda - Final

**Tuesday, August 6, 2024**

**9:00 AM**

**Board of Supervisors Chambers  
1195 Third Street, Third Floor**

### **Board of Supervisors**

*Joelle Gallagher, District 1*

*Ryan Gregory, District 2*

*Anne Cottrell, District 3*

*Alfredo Pedroza, District 4*

*Belia Ramos, District 5*

*\* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

[www.countyofnapa.org](http://www.countyofnapa.org)

**GENERAL INFORMATION**

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Levine Act Compliance: Effective January 1, 2023, the Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$250 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$250 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$250 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

**ON A MATTER ON THE AGENDA**

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

**ON A MATTER NOT ON THE AGENDA**

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

### How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via [www.zoom.us/join](http://www.zoom.us/join) (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.countyofnapa.org/3723/>

**If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:**

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org) 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email [clerkoftheboard@countyofnapa.org](mailto:clerkoftheboard@countyofnapa.org).

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK****4. PROCLAMATIONS AND COMMENDATIONS**

- A. Presentation of a Proclamation recognizing August 2024 as “Child Support Awareness Month” in Napa County. (No Fiscal Impact)

[24-1320](#)

**Attachments:** [Proclamation \(added after meeting\)](#)

**5. CONSENT CALENDAR - SPECIAL DISTRICTS****Napa County Groundwater Sustainability Agency**

- A. Approve and authorize Amendment No. 1 to Agreement No. 230312B (NCGSA) with SCI Consulting Group, increasing the maximum by \$27,487 for a total of \$110,075, for additional services to support development of a fee, special tax or benefit assessment to fund implementation of Napa County’s Groundwater Sustainability Program and extending the term to December 31, 2025. (Fiscal Impact: \$27,487 Expense; Groundwater Sustainability Agency Special Revenue Fund; Budgeted; Discretionary)

[24-1311](#)

**Attachments:** [Agreement](#)

**Lake Berryessa Resort Improvement District**

- B. Approve plans and specifications for the Water Supply Intake Utility Building Project, LB 24-01 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the District Engineer pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact; Discretionary)

[24-1291](#)

**Monticello Public Cemetery District**

- C. Approve and authorize Amendment No. 3 to Agreement No. 230118B (MPCD) with Prestige Lawn Care Maintenance to increase the contract maximum to \$105,000 and to extend the term through June 30, 2025 to construct a walkway system; and approve a Budget Amendment to increase appropriations in landscaping services. (Fiscal Impact: \$50,000 Expense; Monticello Public Cemetery District; Not Budgeted; Discretionary)  
[4/5 vote required]

[24-1255](#)

**Attachments:** [Agreement](#)

**6. CONSENT CALENDAR****Clerk of the Board**

- A. Approval of minutes from the July 23, 2024 regular meeting. (No Fiscal Impact) [24-929](#)

**Attachments:** [July 23, 2024](#)

- B. Reappointment of Elayna Trucker as the At Large Representative and appointment of April L. Del Rosario as the Child Care Provider Representative to the Napa County Child Care and Development Planning Council with terms of office to commence immediately and expire on June 30, 2027. (No Fiscal Impact) [24-1256](#)

**Attachments:** [Trucker Application](#)  
[Del Rosario Application](#)  
[Letter of Recommendation](#)

**Corrections**

- C. Authorize the purchase of a capital asset for a replacement booster water heater within the correctional facility and budget amendment due to the failure of the current unit. (Fiscal Impact \$14,500 Expense; General Fund; Not Budgeted; Discretionary) [24-1302](#)  
[4/5 vote required]

**County Counsel**

- D. Adopt a Resolution consolidating elections for the following jurisdictions, with the November 5, 2024 statewide general election: Cities of American Canyon, Calistoga, Napa, St. Helena, and Town of Yountville, the Bay Area Housing Finance Authority, the Napa Valley Unified School District, and the Napa County Regional Park and Open Space District; and direct the Registrar of Voters to conduct these elections, with full reimbursement of services by the jurisdictions. (No Fiscal Impact) [24-1238](#)

**Attachments:** [Board of Supervisors Consolidation Resolution](#)  
[American Canyon Resolution No. 2024-48](#)  
[Calistoga Resolution No. 2024-32 \(Hold Special Election\)](#)  
[Calistoga Resolution No. 2024-33 \(Consolidate Election\)](#)  
[Napa Resolution No. 2024-058](#)  
[NCRPOSD Resolution No. 24-02](#)  
[NVUSD Resolution No. 24-31](#)  
[St. Helena Resolution No. 2024-105](#)  
[BAHFA Resolution No. 34](#)  
[Yountville Resolution No. 24-4275](#)

- E. Approve participation in the National Opioids Settlement with Kroger to receive \$260,000 over 11 years and authorize the participation agreement waiving the right to sue Kroger. (Fiscal Impact: \$260,000 Revenue; General Fund; Not Budgeted; Discretionary) [24-1283](#)

**Attachments:** [Agreement Participation Form](#)

#### County Executive Office

- F. Approve transmittal of the proposed responses to the 2023-24 Grand Jury Final Reports to the Presiding Judge as prescribed by Section 933 of the Penal Code. (No Fiscal Impact; Mandatory) [24-1235](#)

**Attachments:** [Report - Hitting the Reset Button](#)  
[Report - Building Department](#)  
[Response - Hitting the Reset Button Sheriff DA](#)  
[Response - Hitting the Reset Button](#)  
[Response - Building Department](#)

#### Health and Human Services Agency

- G. Approve and authorize 36 agreements for services supporting Community Health Improvement Plan objectives funded through Tobacco Master Settlement Agreement, Mental Health Services Act and Opioid Settlement Funds totaling \$10,824,956 for terms from July 1, 2024 through June 30, 2027. (Fiscal Impact: \$10,824,956; Health and Human Services Agency Fund and General Fund; Budgeted; Discretionary).

[24-1281](#)

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**Attachments:** [Agreement No. 250079B Providence Community Health Napa Valley](#)  
[Agreement No. 250080B Community Action of Napa Valley](#)  
[Agreement No. 250081B Community Resources for Children](#)  
[Agreement No. 250082B Downtown Napa Farmers Market](#)  
[Agreement No. 250083B Feeding It Forward](#)  
[Agreement No. 250084B Greater Napa Valley Fair Housing](#)  
[Agreement No. 250085B Molly's Angels](#)  
[Agreement No. 250086B ParentsCAN](#)  
[Agreement No. 250087B Napa Valley Community Organizations Active in Disaster](#)  
[Agreement No. 250088B Napa Valley Education Foundation](#)  
[Agreement No. 250089B NEWS](#)  
[Agreement No. 250090B OLE Health dba CommuniCare OLE](#)  
[Agreement No. 250091B On The Move Housing Stabilization](#)  
[Agreement No. 250092B On The Move LGBTQ Connection](#)  
[Agreement No. 250093B Puertas Abiertas](#)  
[Agreement No. 250094B Share the Care](#)  
[Agreement No. 250095B UpValley Family Centers](#)  
[Agreement No. 250055B Aldea, Inc](#)  
[Agreement No. 250128B Mentis, Inc.](#)  
[Agreement No. 250131B Providence Queen of the Valley Medical Center](#)  
[Amendment No. 2 to Agreement No. 230171B Mentis, Inc.](#)  
[Amendment No. 1 to Agreement No. 230355B UpValley Family Centers of Napa County](#)  
[Agreement No. 250121B Napa Valley Child Advocacy Network, Inc.](#)  
[Agreement No. 250122B Napa Valley Education Foundation](#)  
[Agreement No. 250123B On the Move, Inc.](#)  
[Agreement No. 250124B Cope Family Center](#)  
[Agreement No. 250125B UpValley Family Centers](#)  
[Agreement No. 250126B Napa Valley Child Advocacy Network, Inc.](#)  
[Agreement No. 250127B Cope Family Center](#)  
[Agreement No. 250129B Mentis, Inc.](#)  
[Agreement No. 250130B Molly's Angels](#)  
[Agreement No. 250132B Planned Parenthood Northern California](#)  
[Agreement No. 250039B On the Move](#)  
[Agreement No. 250040B Providence Queen of the Valley Medical Center](#)  
[Agreement No. 250041B Michael Leonardi Foundation](#)  
[Agreement No. 250042B UpValley Family Centers](#)



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**Information Technology Services – Division of CEO’s Office**

- H.** Approve and authorize Agreement No. 250120B with Environmental Systems Research Institute, Inc., for a maximum of \$350,100 for GIS license software for the term of August 1, 2024 through July 31, 2027. (Fiscal Impact: \$350,100 Expense; Information Technology Services Fund; Budgeted; Discretionary) [24-1253](#)
- Attachments:** [Agreement](#)
- I.** Approve and authorize Agreement No. 250136B with Environmental Science Associates for a maximum of \$18,004, for the term August 6, 2024, through June 30, 2025, for cultural resources technical services to support environmental review of the Mount St. Helena telecommunications tower replacement project. (Fiscal Impact: \$18,004 Expense; Information Technology Services Fund; Budgeted; Discretionary) [24-1284](#)
- Attachments:** [Agreement](#)  
[Tower Damage Exhibit](#)

**Library**

- J.** Approve and authorize Amendment No. 1 to Agreement No. 240019B with Lucky Penny Productions to extend the term of the Grant Agreement to December 31, 2024, to allow grantee additional time to complete the project as originally approved by the County. (No Fiscal Impact; Discretionary) [24-1290](#)
- Attachments:** [Agreement](#)
- K.** Approve and authorize Agreement No. 250145B with Arts Council Napa Valley for a maximum of \$61,418 for the term August 6, 2024 through June 30, 2025, to act as the Napa County Local Arts Agency and implement the Napa County Cultural Plan. (Fiscal Impact: \$61,418 Expense; General Fund; Budgeted; Discretionary). [24-1293](#)
- Attachments:** [Agreement](#)

**Public Works**

- L.** Approve and authorize Amendment No. 1 to Lease Agreement No. 230232B with Napa Jet Center, Inc. dba Atlantic Aviation (Atlantic) to adjust square footage and total compensation to lease areas, change adjustments to base rent, add Fuel Farm Infrastructure Improvement reimbursement to County, extend development timelines, and replace Exhibits. (Fiscal impact: \$201,990 Revenue; Airport Fund; Budgeted; Discretionary) [24-957](#)
- Attachments:** [Agreement](#)

- M.** Accept and file report on Space License Agreements and Lease Agreements executed by the County Executive Officer during the period January 1, 2024 through July 30, 2024, pursuant to Resolution No. 2018-36. (No Fiscal Impact; Discretionary) [24-1278](#)
- Attachments:** [Report](#)
- N.** Approval of plans and specifications for the “South Campus Building A&B Window Maintenance Project,” PW 21-37 and authorization to advertise for sealed bids, and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract. (No Fiscal Impact; Discretionary) [24-1298](#)
- O.** Approve a Budget Amendment for the "JJC Skyline Academy Project," PW 24-34. (Fiscal Impact: \$200,000 Expense; Capital Improvement Projects Fund; Not Budgeted; Discretionary) [24-1315](#)  
[4/5 vote required]

**Sheriff**

- P.** Accept a cash donation from Operation Underground Railroad and approve a Budget Amendment to purchase the investigative software license GrayKey from Magnet Forensics to support forensic examinations of mobile digital devices, specifically for human trafficking cases. (Fiscal Impact: \$30,498 Expense; \$15,249 Revenue; Sheriff Asset Forfeiture Fund and General Fund; Not Budgeted; Discretionary) [24-1345](#)  
[4/5 vote required]

- 7. PUBLIC COMMENT**  
**For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)**
- 8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**
- 9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**
- 10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS**

**11. ADMINISTRATIVE ITEMS****Planning, Building and Environmental Services (PBES)**

- A. Receive a presentation on the Baseline Data Report and authorize the Director of Planning, Building and Environmental Services to issue a Request for Proposal for the preparation of an update to the Baseline Data Report. [24-541](#)

**County Executive Office**

- B. Receive a presentation related to a recently completed market equity study on Board of Supervisors' compensation, which is part of a larger ongoing management compensation market equity study. [24-1324](#)  
(No Fiscal Impact)

**Attachments:** [PowerPoint \(added after meeting\)](#)

**12. PUBLIC HEARING - SPECIAL DISTRICTS****13. PUBLIC HEARINGS****County Executive Office**

- A. PUBLIC HEARING - TRUTH Act [24-1183](#)
- Convene a community forum pursuant to the federal Transparent Review of Unjust Transfers and Holds Act, which calls for counties to hold annual public forums explaining how County law enforcement worked with Immigration and Customs Enforcement representatives.  
(No Fiscal Impact; Mandatory)

**Attachments:** [Report](#)

**Human Resources – Division of CEO’s Office**

- B.** PUBLIC HEARING - California Public Employees’ Retirement System [24-1287](#)

Conduct a public hearing to consider the first reading and the intention to adopt an ordinance amending Napa County’s Contract with the Board of Administration of the California Public Employees’ Retirement System (CalPERS) to allow the Napa County Probation Professionals Association (NCPA) Non-Supervisory and Supervisory employee groups to be recognized bargaining units in the County’s Contract with CalPERS and further requests the adoption of a Resolution of intent to approve an amendment to the County’s contract with the Board of Administration of the California Public Employees’ Retirement System.

**Attachments:** [Resolution Exhibit A Ordinance](#)

**Planning, Building and Environmental Services (PBES)**

- C.** PUBLIC HEARING 2:00 P.M. - VIDA VALIENTE WINERY APPEAL (USE PERMIT NO. P20-00079-UP) [24-1064](#)

Conduct a public hearing to consider an appeal filed by Appellant and Applicant Hayes Drumwright concerning the Napa County Planning Commission’s decision on May 1, 2024, to deny the Vida Valiente Winery Use Permit No. P20-00079-UP. (No Fiscal Impact.)

**Attachments:** [Attachment A - Appeal Packet - Vida Valiente Use Permit](#)  
[Attachment B - Staff Responses to Appeal](#)  
[Attachment C - Appellant's Witness List](#)  
[Attachment D - Recommended Conditions of Approval](#)  
[Attachment E - Reso 2023-59 Amending the NCRSS To Comply with Adopted 2021 State Minimum Fire Safe Regulations](#)  
[Attachment F - NCRSS - History of the Definition of Access for Commercial Projects](#)  
[Attachment G - Appellant's Letter 07 22 2024](#)  
[Attachment H - Public Comment](#)  
[PowerPoint Appellant \(added after meeting\)](#)  
[PowerPoint Staff \(added after meeting\)](#)

**14. CLOSED SESSION**

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) [24-1339](#)  
Title: County Executive Officer

**15. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, AUGUST 20, 2024 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, AUGUST 2, 2024 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board