



Meeting Minutes

Napa County Housing Commission

Keri Akemi-Hernandez
William Chadwick
Chris Gustin
Manuel Rios
Michael Silacci
Mike Swanton
Vacant
Vacant

Wednesday, August 24, 2022

3:00 PM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

1. CALL TO ORDER; ROLL CALL

The Napa County Housing Commission met in regular session on Wednesday, August 24, 2022, at 3:00 p.m. with the following Commissioners present: Keri Akemi-Hernandez, Chris Gustin, Manuel Rios, Michael Silacci and Mike Swanton. William Chadwick excused. The meeting was called to order by Chair Chris Gustin.

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

- A. Director of Housing and Homeless Services requests approval of minutes for the meeting of July 27, 2022. [22-1584](#)

Motion moved by Keri Akemi-Hernandez and seconded by Manuel Rios, to approve the May 25, 2022 minutes. Motion passed 4 - 0, with Keri Akemi-Hernandez, Manuel Rios, Mike Swanton, and Chris Gustin voting yes via roll call. William Chadwick excused. Michael Silacci abstained.

4. SET MATTERS OR PUBLIC HEARING ITEMS

None

5. CONSENT ITEMS

- A. Director of Housing and Homeless Services requests the Napa County Housing Commission (Housing Commission) adopt a resolution containing the findings required to continue to hold virtual meetings in compliance with revisions to the Brown Act adopted in AB 361. [22-1585](#)

Motion moved by Keri Akemi-Hernandez and seconded by Michael Silacci, to approve the Consent Calendar. Motion passed 5 - 0, with Keri Akemi-Hernandez, Manuel Rios, Michael Silacci, Mike Swanton, and Chris Gustin voting yes via roll call. William Chadwick excused.

6. MONTHLY REPORTS

- A. Monthly Report from California Human Development Corporation (CHDC). [22-1583](#)

CHDC Housing Director Jaswinder Sandhu made presentation.

CHDC Housing Representative Santino Garcia made presentation.

Discussion held.

7. ADMINISTRATIVE ITEMS

- A. Discussion on laundry equipment at the County owned Farmworker Centers, including possible recommendation for purchasing new equipment. [22-1586](#)

Staff Services Analyst II Alex Carrasco made presentation.

Discussion held.

- B. Auditor-Controller requests the Commission to accept the internal audit quarterly monitoring report to the Napa County Housing Authority for the quarter ended June 30, 2022. [22-1606](#)

Auditor-Controller Tracy Schulze made presentation.

Discussion held.

Motion moved by Keri Akemi-Hernandez and seconded by Mike Swanton, to approve the Consent Calendar. Motion passed 5 - 0, with Keri Akemi-Hernandez, Manuel Rios, Michael Silacci, Mike Swanton, and Chris Gustin voting yes via roll call. William Chadwick excused.

8. EXECUTIVE DIRECTOR REPORT

Staff Services Analyst II reported that Commissioner William Chadwick will no longer be a part of this commission as he has resigned from his role.

9. COMMISSIONER COMMENTS AND DIRECTION TO STAFF

None

10. FUTURE AGENDA ITEMS

Staff Services Analyst II Alex Carrasco mentioned bringing back Burbank Housing Representatives to discuss the Heritage House.

11. ADJOURN

Jennifer Palmer (By e-signature)

JENNIFER PALMER, Secretary of the Commission