

#### NAPA-VALLEJO WASTE MANAGEMENT AUTHORITY MINUTES OF MONDAY MAY 19, 2025

# 4:00 P.M. REGULAR MEETING OF THE BOARD OF DIRECTORS

# 1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Monday, May 19, 2025, at the City of American City Hall. Chair Luros called the meeting to order at 4:15 pm.

#### 2. ROLL CALL

The following Directors were present: Chair Luros, Vice-Chair Sorce, Director Washington, and Alternate Director Allesio. Director Ramos was excused.

# **3.** PLEDGE OF ALLEGIANCE

4. **PUBLIC COMMENT – NONE** 

# 5. PRESENTATIONS AND COMMENDATIONS – NONE

#### 6. APPROVAL OF MINUTES

**A.** APPROVAL OF MINUTES Approval of Board Minutes for the April 21, 2025, Regular Meeting.

Item 6A: Approved as submitted PW-AS

#### 7. CONSENT ITEMS

A. REQUESTED ACTION: Approval and authorization for the Executive Director to sign the fourth amendment to Agreement No. 2020-03 with APTIM Environmental & Infrastructure LLC for Routine and Non-routine environmental monitoring services at the American Canyon Sanitary Landfill and Devlin Road Transfer Station sites, for the term July 1, 2024, to June 30, 2026, with an annual amount not to exceed \$198,500. This is a decrease of \$1,500 compared to last year's amount.

Additionally, the Executive Director is requesting a Budget Amendment for FY 2025-2026 to increase appropriations by \$95,000 to replace aged compressors and a dryer for our current leachate system.

- **B.** Executive Director requests acceptance of Napa-Vallejo Waste Management Authority Internal Audit Report for the quarter ended March 31, 2025. (Fiscal Impact: None; Discretionary)
- **C.** 1. Adopt the resolution amending the Bylaws to reschedule regular meetings that fall on holidays to the second Monday of that month; and approve the meeting calendar for the remainder of 2025 and January 2026.

- **D.** Staff requests acceptance of the Authority's FY 2024/2025 1st, 2nd and 3rd Quarterly financial report (July 1, 2024 to March 31, 2025).
- E. Third Amendment to Agreement 2021-11 AS NEEDED CIVIL ENGINEERING SERVICES REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement 2021-11 with Bartelt Engineering in the amount of \$65,000 per contract year, effective July 1, 2025, through June 30, 2026, with extension provisions, to provide as-needed civil engineering services to support operation, maintenance and permitting needs for Devlin Road Transfer Station and American Canyon Sanitary Landfill.
- **F.** REQUESTED ACTION: Approval and authorization for the Chair to sign the Fifth Amendment to Agreement No. 2020-02 with WSP USA Inc. to provide operations, monitoring, and maintenance, compliance reporting and non-routine services for the American Canyon Sanitary Landfill, for the term July 1, 2025 to June 30, 2026 with an annual amount not to exceed \$189,966.

# 8. ADMINISTRATIVE ITEMS

- A. STUDY SESSION: Staff to present draft FY 25/26 budget for discussion.
- **B.** Executive Director to report on Authority related activities.

Item 8A & 8B: Approved as submitted LA-PW

#### 9. FACILITIES BUSINESS ITEMS – NONE

#### **10. OTHER BUSINESS ITEMS - NONE**

A. FUTURE AGENDA ITEMS – Discussion of any items Board members wish to have addressed at a future meeting date.

# **B. REPORTS FROM JURISDICTIONS**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. <u>Vallejo</u>: No Report
- ii. Napa City: Kevin Miller reported for the City
- iii. Napa County: No Report
- iv. <u>American Canyon</u>: No Report

# Item 10B Reports only – No Taken Action

# 11. CLOSED SESSION - NONE

#### **12. ADJOURNMENT**

The Meeting adjourned at 4:36 P.M. The next meeting of the Authority Board of Directors will be a Regular Meeting to be held on June 16, 2025.

ATTEST: \_\_\_\_Maris Nicholas

Marie Nicholas, NVWMA Secretary

KEY

Vote: PW=Pierre Washington, ML=Mary Luros, BR=Belia Ramos, AS=Andrea Sorce LA=Liz Allesio, BN=Bernie Narvaez

The maker of the motion and second are reflected respectively in the order of the recorded vote. Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent