

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda - Final-Supplemental Final-Supplemental

Tuesday, March 10, 2026
9:00 AM

Board of Supervisors Chambers
1195 Third Street, Third Floor

Board of Supervisors

Joelle Gallagher, District 1
Liz Alessio, District 2
Anne Cottrell, District 3
Amber Manfree, District 4
Belia Ramos, District 5

This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

<https://www.napacounty.gov/>

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

PUBLIC COMMENT

The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but are generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA OR ANY CLOSED SESSION AGENDA ITEM

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is generally limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. Any comments on the closed session agenda shall be made during the time allotted for General Public Comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.napacounty.gov/1429/Meetings-Agendas-Calendar>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the "In Progress" link in the "Video" column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.napacounty.gov/3723/Junta-de-Supervisores>

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to publiccomment@countyofnapa.org 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PET OF THE WEEK**
 - A. Presentation of the Pet of the Week. (No Fiscal Impact) [26-58](#)
4. **APPROVAL OF PROCLAMATIONS AND COMMENDATIONS**
 - A. Presentation of a Proclamation recognizing March 2026 as “National Agricultural Month” in Napa County. (No Fiscal Impact) [26-314](#)
Attachments: [Proclamation](#)
 - B. Presentation of a Proclamation recognizing March 2026 as “National Women’s History Month” in Napa County. (No Fiscal Impact) [26-362](#)
Attachments: [Proclamation](#)
5. **CONSENT CALENDAR**
 - Auditor-Controller**
 - A. Accept and file the quarterly report for the Napa County Housing Authority (Authority) for the quarter ended December 31, 2025. (No Fiscal Impact) [26-282](#)
Attachments: [Report](#)
 - B. Accept and instruct the Clerk of the Board to file the review of the Amazon Capital Services e-Commerce Procurement Program for the Period of July 1, 2025 - December 31, 2025. (Fiscal Impact: None, Discretionary) [26-350](#)
Attachments: [Report](#)
 - Clerk of the Board**
 - C. Approval of minutes from the February 10, 2026 regular meeting. (No Fiscal Impact) [26-90](#)
Attachments: [February 10, 2026](#)
 - D. Approve the annual Proclamation list for 2026. (No Fiscal Impact) [26-382](#)
Attachments: [2026 Proclamations List](#)

- E. Appoint Josh Schultz to represent County Office of Education or School District, and reappoint Kerry Ahearn, for a third term, to represent a Non-Profit, Community Based Organization Providing Services to At-Risk Minors on the Napa County Juvenile Justice Coordinating Council with term of office to commence immediately and expire on December 31, 2029. (No Fiscal Impact) [26-251](#)
- Attachments:** [Schultz Application](#)
[Ahearn Application](#)
[Letter of recommendation Schultz](#)
[Letter of Recommendation Ahearn](#)
- F. Appoint Jay Kouba to represent the First Floating Alternate Director on the Napa County Flood Control and Water Conservation District with a term of office to commence immediately. The First Floating Alternate Director serves in the absence of the Board of Supervisors. (No Fiscal Impact) [26-317](#)
- Attachments:** [Kouba Application](#)
- G. Reappoint Leslie Lew, for a second term, and Charles Burton, for a third term, to represent Public At Large with the terms of office to commence immediately and expire February 1, 2029; and appoint Molly Moran Williams to represent Planning Commission with term of office to commence immediately and expire on December 31, 2026 to the Napa County Wildlife Conservation Commission. (No Fiscal Impact) [26-377](#)
- Attachments:** [Lew Application](#)
[Burton Application](#)
[Moran Williams Application](#)
[Planning Commission Minutes](#)
- H. Appoint Dr. David L. Kerns and reappoint Charles Burton, for a sixth term, to represent Public Member on the Emergency Medical Care Committee with terms of office commence immediately and expire on January 31, 2029. (No Fiscal Impact) [26-388](#)
- Attachments:** [Kerns Application](#)
[Burton Application](#)

Corrections

- I. Approve and authorize Agreement No. 260236B with Brightview Landscape, Inc., to provide landscape maintenance and on-call services at the Napa County Detention and Rehabilitation Center. (Fiscal Impact: \$53,300 Expense; General Fund; Budgeted; Discretionary) [26-278](#)
- Attachments:** [Agreement](#)

County Counsel

- J.** Approve and authorize Amendment No. 4 to Agreement No. 170438B with Goldfarb & Lipman LLP to adjust the rates in their continued representation of the County in several matters. (No Fiscal Impact) [4/5 vote required] [26-369](#)

Attachments: [Agreement](#)

- K.** Approve and authorize Amendment No. 1 to Agreement No. 260251B with Thomson Reuters to add Analytical Plus National Secondary Sources to software subscription for an increase in the maximum amount of \$1,508 for the fiscal year of 2025-2026, and \$4,524 for the fiscal year of 2026-2027. (Fiscal Impact: \$1,508 Expense, General Fund; Budgeted; Discretionary) [26-383](#)

Attachments: [Amendment](#)

County Executive Office

- L.** Approve and authorize allocation of Board of Supervisors' District 1 community grant funds to Rock the Ride's Benefit Ride & Walk for Gun Violence Prevention, Napa Pride 2026, and Viva Mariachi to provide support and community benefit. (Fiscal Impact: \$5,000 Expense; Budgeted; General Fund; Discretionary) [26-325](#)

County Fire Department

- M.** Approve and authorize Agreement No. 260309B with the California Department of Veteran's Affairs - Yountville Veteran's Home, for the term through June 30, 2026, for fire protection services. (Fiscal Impact: \$2,154,493 Revenue; Fire Fund; Budgeted; Discretionary) [26-361](#)

Attachments: [Agreement](#)

Housing & Community Services

- N.** Approve and adopt the updated underwriting guidelines for the Napa County Affordable Accessory Dwelling Unit Forgivable Loan Program. (No Fiscal Impact) [26-308](#)

Attachments: [ADU Guidelines V2 AATF](#)
[ADU Guidelines V2 Redline for AATF](#)

Human Resources – Division of CEO's Office

- O.** Adopt a Resolution amending the Departmental Allocation List for the Health & Human Services Agency. (Fiscal Impact: \$3,200 Expense; Health and Human Services Fund; Budgeted; Discretionary) [26-324](#)

Attachments: [Resolution](#)

- P. Adopt a Resolution amending the Departmental Allocation List for the County Executive Office. (Fiscal Impact: \$8,500 Expense; General Fund; Budgeted; Discretionary) [26-354](#)

Attachments: [Resolution](#)

Information Technology Services – Division of CEO’s Office

- Q. Declare certain items of capital asset property as surplus and no longer required for public use; authorize removal of capital assets from the Information Technology Services’ capital asset inventory; and authorize e-waste disposal. (No Fiscal Impact) [26-257](#)

Attachments: [Capital Asset Items-Removal](#)

- R. Adopt a Resolution approving revisions to the All-County, Assessor, Clerk of the Board, County Counsel, Public Defender, Public Works - Surveyor, Sheriff retention schedules in Section 40 of the County Policy Manual effective August 20, 2024, and the introduction of a new retention schedule for Public Works - Engineering. (No Fiscal Impact) [26-303](#)
[4/5 vote required]

Attachments: [Resolution](#)

[Exhibit "A" - All County Retention Schedule](#)

[Exhibit "B" - Assessor Retention Schedule](#)

[Exhibit "C" - COTB Retention Schedule](#)

[Exhibit "D" - County Counsel Retention Schedule](#)

[Exhibit "E" - Public Defender Retention Schedule](#)

[Exhibit "F" - PW Surveying Retention Schedule](#)

[Exhibit "G" - Sheriff Retention Schedule](#)

[Exhibit "H" - PW Engineering Retention Schedule](#)

[All-County Retention Schedule 2026 Revision \(redline\)](#)

[Assessor Retention Schedule 2026 Revision \(redline\)](#)

[COTB Retention Schedule 2026 Revision \(redline\)](#)

[County Counsel - Retention Schedule 2026 Revision \(redline\)](#)

[Public Defender Retention Schedule 2026 Revision \(redline\)](#)

[PW - Surveying Retention Schedule 2026 Revision \(redline\)](#)

[Sheriff Retention Schedule 2026 Revision \(redline\)](#)

Napa Berryessa Resort Improvement District

- S. Acceptance of certified election results dated February 17, 2026 for Measure A NBRID Parcel Tax Election. (No Fiscal Impact) [26-368](#)

Attachments: [Signed Cover Sheet](#)
[Statement of Vote](#)

Public Works

- T.** Approve a Budget Amendment for the Buhman Avenue Bridge Project, RDS 20-25 to fund the final year of plant maintenance and weed control. (Fiscal Impact \$40,000 Expense; SB-1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required] [26-256](#)
- U.** Approve creation of Project 26031 for the “Imola Paving Project”, RDS 26-26; and approve a Budget Amendment. (Fiscal Impact: \$350,000; SB-1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required] [26-274](#)
Attachments: [Budget Summary](#)
- V.** Approve creation of Project 26032 for the “Redwood Road Paving Project”, RDS 27-02; and approve a Budget Amendment. (Fiscal Impact: \$90,000; Local Transportation Tax Measure T/U Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required] [26-277](#)
Attachments: [Budget Summary](#)
- W.** Approve Plans and Specifications for the “Devlin Road Paving”, RDS 25-50 project; and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact) [26-285](#)
- X.** Approve and authorize expenditure of remaining Measure A fund balance for Projects within the Unincorporated Areas of Napa County; and approve a Budget Amendment. (Fiscal Impact: \$1,241,767 Expense; Measure A Fund; Not Budgeted; Discretionary) [4/5 vote required] [26-286](#)

- Y.** Authorize the Director of Public Works to execute Contract Change Order No. 3, to Agreement No. 260144B with Granite Rock Company, to increase the maximum compensation from \$431,020 to \$529,972; for the Rossi Bridge Phase 1, RDS 25-25 Project and Approve the Plans and Specifications for the “Rossi Bridge Phase 2 Project, RDS 25-25B” Project and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (Fiscal Impact: \$43,126 Expense; Project 25034; Budgeted; Discretionary)
[4/5 vote required] [26-296](#)
- Attachments:** [Budget Summary](#)
- Z.** Approve a Budget Amendment for the “Chiles Pope Valley Road MPM 3.63” Project 23006, RDS 22-27 (Fiscal Impact: \$35,000; SB-1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary)
[4/5 vote required] [26-307](#)
- Attachments:** [Budget Summary](#)
- AA.** Adopt a Resolution adopting a Mitigated Negative Declaration, approving the Plans and Specifications, and authorizing to advertise for sealed bids, and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code for the “HSIP Cycle 11 Silverado Trail Intersection Improvements” Project, RDS 22-26. (No Fiscal Impact; Discretionary).
[4/5 vote required] [26-311](#)
- Attachments:** [Resolution](#)
[Initial Study/Mitigated Negative Declaration](#)
[Mitigation, Monitoring, and Reporting Plan](#)
[Budget Summary](#)

- AB.** Approve the creation of “Redwood Rd MPM 5.41, RDS 26-22” (Project 26023), “Mt. Veeder Rd MPM 4.3, RDS 26-24” (Project 26024), “Diamond Mountain Rd Slide Repair, RDS 26-29” (Project 26026), “White Sulphur Spring Rd Slide Repair, RDS 26-37” (Project 26027), and “550 Wall Rd Landslide Repair, RDS 26-38” (Project 26028); Approve and authorize Agreement No. 260285B for a contract maximum of \$224,594, Agreement No. 260286B for a contract maximum of \$376,986, Agreement 260303B for a contract maximum of \$19,507, Agreement No. 260300B for a contract maximum of \$366,922, and Agreement No. 260302B for a contract maximum of \$319,389 with ADKO Engineering Inc. for the five projects; and approve a Budget Amendment. (Fiscal Impact: \$1,707,891 Expense; Roads Operations Budget; Not Budgeted; Discretionary) [4/5 vote required] [26-323](#)
- Attachments:** [Agreement 260285B \(Redwood Rd.\)](#)
[Agreement 260286B \(Mt. Veeder Rd.\)](#)
[Agreement 260303B \(Diamond Mtn.\)](#)
[Agreement 260300B \(White Sulphur Springs\)](#)
[Agreement 260302B \(Wall Rd.\)](#)
- AC.** Approve and authorize Amendment No. 1 to Agreement No. 250396B with Nichols Consulting Engineers, CHTD, increasing the contract maximum from \$486,000 to \$557,350 for additional CCTV, storm drain cleaning, and support services; as well as approve and authorize Amendment No. 1 to Agreement No. 25097B (City Agreement No. 2025-109) with the City of Napa, increasing the City’s maximum reimbursement to the County from \$161,062 to \$229,111 to add CCTV and storm drain cleaning efforts to the design budget and to utilize the County’s consultant, Miller Pacific Engineering Group, for construction inspection and testing services for the Pueblo Pocket Rehabilitation Project 25010. (\$71,350 Expense; Budgeted; Roads Capital Improvement Project; Discretionary) [26-331](#)
- Attachments:** [Agreement \(Nichols Consulting Engineers, CHTD\)](#)
[Agreement \(City of Napa\)](#)
[Budget Summary](#)
- AD.** Approve and authorize Amendment No. 1 to Agreement No. 260170B with YEI Engineers increasing the contract maximum from \$506,405 to \$785,427 to provide additional engineering services and construction support for the “Napa Library HVAC Replacement Project,” PW 25-42. (Fiscal Impact: \$279,022 Expense; Napa Library Fund; Budgeted; Discretionary) [26-335](#)
- Attachments:** [Agreement](#)

Treasurer-Tax Collector

- AE. Adopt a Resolution to renew delegation of investment/reinvestment authority to the Treasurer-Tax Collector for an additional one-year period beginning April 1, 2026 and approve the Napa County Investment Policy. (No Fiscal Impact; Discretionary)

[26-316](#)

Attachments: [Resolution](#)
[Investment Policy - Redline](#)
[Investment Policy - Clean](#)

6. **PUBLIC COMMENT**
For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors, Special Districts and any Closed Session agenda item. (see page 1)
7. **BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**
8. **DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR**

9. ADMINISTRATIVE ITEMS

Clerk of the Board

- A. Appoint seven (7) of the following applicants to serve on the Napa County Airport Advisory Commission whose terms of office to commence immediately. (No Fiscal Impact) [26-287](#)

Robert DeYoung
Geoffrey Gorsuch
Kristen Gregory
Debby Hight
Jason Johnson
Choolwe Kalulu
Lee Nordlund
Christian Palmaz
Richard Rybicki
Peggy Squires
Stephen Waller

Attachments: [DeYoung Application](#)
[Gorsuch Application](#)
[Gregory Application](#)
[Hight Application](#)
[Johnson Application](#)
[Kalulu Application](#)
[Nordlund Application](#)
[Palmaz Application](#)
[Rybicki Application](#)
[Squires Application](#)
[Waller Application](#)
[Letter of Recommendation](#)

Health and Human Services Agency

- B. Receive a report on the Napa County Community Health Improvement Plan for the Fiscal Year 2024/2025. (No Fiscal Impact) [26-184](#)

Attachments: [PowerPoint \(added after meeting\)](#)

Planning, Building and Environmental Services (PBES)

- C. Adopt a Resolution sunsetting the Winery Code Compliance Program effective April 30, 2026. (No Fiscal Impact) [26-295](#)

Attachments: [Resolution](#)
[Resolution 2018-164](#)

Public Works

- D. Receive a presentation regarding anticipated future roads maintenance projects, including the possibility of bonding against future Measure U (formerly Measure T) revenues. (No Fiscal Impact) [26-222](#)

Attachments: [Pavement Life Cycle](#)
[5 Year Spreadsheet](#)
[PowerPoint \(added after meeting\)](#)

10. PUBLIC HEARINGS**Planning, Building and Environmental Services (PBES)**

- A. Open and move to continue the public hearing for Arrow and Branch Winery (Steven Contursi) appeal, filed by Appellant Water Audit California (WAC or Appellant), concerning the Napa County Planning Commission's decision on December 3, 2025, to adopt the Initial Study/Mitigated Negative Declaration; and approve the Winery Use Permit Major Modification No. P23-00057-MOD submitted by Steven Contursi (Applicant or Arrow and Branch). (No Fiscal Impact.) [26-197](#)

(APPELLANT, APPLICANT, AND STAFF REQUEST A CONTINUANCE TO JUNE 2, 2026, AT 9:00 AM.)

11. CLOSED SESSION

- A. SUPPLEMENTAL ITEM [26-418](#)

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2); (1 matter).

12. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, MARCH 24, 2026 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, MARCH 6, 2026 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board