

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda

Tuesday, July 9, 2024

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Joelle Gallagher, District 1

Ryan Gregory, District 2

Anne Cottrell, District 3

Alfredo Pedroza, District 4

Belia Ramos, District 5

** This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

www.countyofnapa.org

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: Effective January 1, 2023, the Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$250 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$250 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$250 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.countyofnapa.org/1429/Board-of-Supervisors-Special-Districts-C>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.countyofnapa.org/3723/>

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to publiccomment@countyofnapa.org 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PET OF THE WEEK**
4. **PROCLAMATIONS AND COMMENDATIONS**
5. **CONSENT CALENDAR - SPECIAL DISTRICTS**
6. **CONSENT CALENDAR**

Clerk of the Board

- A. Approval of minutes from the June 25, 2024 regular meeting. (No Fiscal Impact) [24-927](#)
Attachments: [June 25, 2024](#)
- B. Appointment of Princess Okieme to the Napa County Child Care and Development Planning Council as the Community Representative with term of office to commence immediately and expire on June 30, 2027. (No Fiscal Impact) [24-972](#)
Attachments: [Okieme Application](#)
[Letter of Recommendation](#)

County Executive Office

- C. Approve and authorize Amendment No. 1 to Agreement No. 200063B with Napa Valley Vine Trail Coalition to extend the agreement term through June 30, 2025. (Fiscal Impact: \$55,000 Expense; Budgeted; Unincorporated Napa Valley Tourism Improvement District; Discretionary) [24-1112](#)
Attachments: [Agreement](#)

County Fire Department

- D. Accept the Federal Emergency Management Agency (FEMA) 2022 Building Resilience for Infrastructure and Communities (BRIC) Grant. (Fiscal Impact: \$50 million; Fire Fund; Budgeted; Discretionary) [24-1201](#)

District Attorney

- E. Approve out of state travel for District Attorney Allison Haley to Dallas, Texas from August 11 - 15, 2024 to attend the 36th Annual Crimes Against Children Conference. (Fiscal Impact: \$3,000 expense; General Fund; Budgeted; Discretionary). [24-1006](#)

Information Technology Services – Division of CEO’s Office

- F. Approve and authorize Amendment No. 3 to Agreement No. 170687B with Megabyte Systems, Inc. and its corresponding Budget Amendment, for scanning records for Napa County Assessor-Recorder-County Clerk, increasing agreement amount by \$48,785 for a new maximum of \$477,259. (Fiscal Impact \$48,785; Information Technology Services (ITS); Not budgeted; Discretionary) [4/5 vote required] [24-966](#)

Attachments: [Agreement](#)

Library

- G. Approve and authorize Amendment No. 1 to Agreement No. 220018B Unity Courier Service (Unity) for additional courier services and fuel surcharge, and Memorandum of Understanding Agreement No. 250004B with Napa Valley College and Memorandum of Understanding Agreement No. 250005B with Solano Community College to develop a pricing structure and to purchase services and/or products on the colleges’ behalf. (Fiscal Impact: \$550,000 Expense; Library Fund; Budgeted, Discretionary) [24-866](#)

Attachments: [Agreement No. 220018B](#)
[Agreement No. 250004B](#)
[Agreement No. 250005B](#)

- H. Approve and authorize Amendment No. 2 to Agreement No. 210369B with Innovative Interfaces Inc. to update product type from “Vega Premium Discover” within the contract to, “Vega Discover Consortia” for the library Polaris subscription. (No Fiscal Impact; Discretionary) [24-1092](#)

Attachments: [Agreement](#)

Planning, Building and Environmental Services (PBES)

- I. Approve and authorize Amendment No. 3 to Agreement No. 190083B and Amendment No. 2 to Agreement No. 220139B with Environmental Science Associates (ESA) to extend the terms through June 30, 2025 for environmental analysis of vineyard erosion control plans and to prepare, review and coordinate environmental impact reports. (Fiscal Impact: \$28,676; Budgeted; General Fund; Discretionary) [24-982](#)

Attachments: [Agreement No. 190083B](#)
[Agreement No. 220139B](#)

- J.** Approve and authorize Amendment No. 1 to Agreement No. 220310B with Granicus to extend the term through June 30, 2025 for assistance with detection, investigation, and management of short-term rentals in the unincorporated areas of Napa County. (No Fiscal Impact; Discretionary) [24-1167](#)

Attachments: [Agreement](#)

- K.** Approve and authorize Amendment No. 1 to Agreement No. 200110B with Selectron Technologies for a new contract maximum of \$287,165 and to extend the term through June 30, 2029, to provide managed hosting service for automated inspection scheduling. (Fiscal Impact: \$137,165 Expense; Building Inspection Fund; Budgeted; Discretionary) [24-1168](#)

Attachments: [Agreement](#)

Probation

- L.** Approve and authorize Amendment No. 6 to Agreement No. 170879B with Redwood Toxicology to provide drug screening services for adult and juvenile probationers. (Fiscal Impact: \$56,500; General Fund; Budgeted; Discretionary) [24-1133](#)

Attachments: [Agreement](#)

Public Works

- M.** Award a Construction Contract to Ghilotti Construction Company, Inc. of Santa Rosa, CA in the amount of \$2,578,994 for the South County Paving Project, RDS 24-03, and approve a Budget Amendment. (Fiscal Impact: \$3,698,744 Expense; Measure T Non-Operating Special Revenue Fund, Capital Improvement Projects Fund; Not Budgeted; Discretionary) [24-871](#)
[4/5 vote required]

Attachments: [Budget Summary](#)

- N. Approve and authorize eight (8) Agreements for a maximum of \$50,000 each, per fiscal year, for the term of July 1, 2024 through June 30, 2027 with an automatic one-year renewal option for up to two additional years to provide on-call tree trimming and removal services for Napa County. (Fiscal impact: \$400,000 Expense; Roads and Property Management Divisions; Budgeted; Discretionary) [24-1071](#)
- Attachments:** [Agreement No. 250013B](#)
[Agreement No. 250014B](#)
[Agreement No. 250015B](#)
[Agreement No. 250016B](#)
[Agreement No. 250017B](#)
[Agreement No. 250018B](#)
[Agreement No. 250019B](#)
[Agreement No. 250020B](#)
- O. Approve and authorize Agreement No. 250036B with United Site Services of California, Inc. to provide pumping and disposal services for septic systems and grease traps for the term July 1, 2024 through June 30, 2027, with two one-year automatic renewal options. (Fiscal Impact: \$9,575 Expense; Various Funds; Budgeted; Discretionary) [24-1078](#)
- Attachments:** [Agreement](#)
- P. Approve creation of a capital improvement project (CIP), “Fuel Farm Improvement Project,” (PW24-30); approve Amendment No. 1 to Agreement No. 240127B with Roundtable Technical Resource, LLC for project design services; authorize a waiver of competitive bidding and award a sole source construction contract to American Environmental Aviation, Inc., for the “Fuel Farm Improvement Project,” making the associated findings in support of the award; and approve an associated Budget Amendment. (Fiscal impact: \$907,460 Expense; Airport CIP Fund; Not Budgeted; Discretionary). [4/5 vote required] [24-1119](#)
- Attachments:** [Agreement](#)
[Budget Summary](#)
- Q. Approve and authorize Agreement No. 250053B with Sanchez Brothers Landscaping, Inc. for a maximum of \$250,000 for Fiscal Year 2024-25 and \$80,000 per fiscal year for the remainder of the contract for landscape and irrigation maintenance, design, repair, and refurbishment within County Service Area No. 3 (CSA No. 3). (Fiscal Impact: \$250,000; CSA No. 3; Budgeted; Discretionary) [24-1160](#)
- Attachments:** [Agreement](#)
-

- R. Approve and authorize disposal of eleven (11) County surplus vehicles, a vehicle partition, and one County surplus piece of equipment and its modification and authorize the sale of these assets at auction. (Fiscal Impact: increased revenue; Fleet Fund; Not Budgeted, Discretionary)
[4/5 vote required] [24-1163](#)

Attachments: [Surplus List](#)

- S. Approve and authorize Agreement No. 250052B with Bellecci & Associates for Engineering, Environmental, and Construction Support Services and approve a Budget Amendment for the HSIP Cycle 11 “Silverado Trail Intersection Improvements” project (RDS 22-26). (Fiscal Impact: \$25,000 Expense; SB-1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary)
[4/5 vote required] [24-1164](#)

Attachments: [Agreement](#)
[Budget Summary](#)

- T. Adopt a Resolution temporarily closing Duhig Road from 6:00 A.M. to 11:00 A.M. on Sunday, July 21, 2024, for the Napa to Sonoma Wine Country Half Marathon and 5k (No Fiscal Impact; Discretionary). [24-1171](#)

Attachments: [Resolution](#)
[Course Map](#)
[Letter to Residents](#)

7. PUBLIC COMMENT

For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)

8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS**Napa County Groundwater Sustainability Agency**

- A. JOINT MEETING OF THE GROUNDWATER SUSTAINABILITY AGENCY AND TECHNICAL ADVISORY GROUP UPDATE [24-1082](#)

Receive an update on the Napa Valley Subbasin Groundwater Sustainability Plan (GSP) implementation including: the need for adaptive management due to climate change; benefits from recharge opportunities; coordination with growers' participating in pilot sites; and implementation of the GSP and the three Workplans.

Attachments: [Technical Memo](#)

11. ADMINISTRATIVE ITEMS**12. PUBLIC HEARING - SPECIAL DISTRICTS****13. PUBLIC HEARINGS****Planning, Building and Environmental Services (PBES)**

- A. PUBLIC HEARING - Introduction of Ordinance [24-913](#)

Introduction and intention to adopt an Ordinance adopting local modifications of the 2022 edition of the California Energy Code to reduce greenhouse gas emissions and to reduce the impacts of climate change, and adopt a Resolution of Findings as required by state law (No Fiscal Impact; Discretionary).

Attachments: [Ordinance - Clean](#)
[Ordinance - Redline](#)
[Resolution](#)
[2022 Study](#)
[FAQs](#)

Public Works

- B. PUBLIC HEARING - Napa Valley Transportation Improvement Act Ordinance (Measure U)**

[24-1049](#)

Introduction and intention to adopt an Ordinance ordering a special election and consolidating it with the November 5, 2024 statewide presidential general election for the purpose of enabling the voters of Napa County to approve or reject Napa Valley Transportation Authority - Tax Agency ("Authority") Ordinance No. 2024-01 (more commonly known as the Napa Valley Transportation Improvement Act) which would, if approved by the voters, establish a one-half percent countywide sales tax, replacing the existing one-half percent sales tax previously approved by the voters in 2012 (Measure T), that will take effect on July 1, 2025. (No Fiscal Impact, Mandatory)

Attachments: [BOS Ordinance](#)
[NVTA-TA Resolution](#)
[Measure U Ordinance](#)

14. CLOSED SESSION

15. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, JULY 23, 2024 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, JULY 5, 2024 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board