

RESOLUTION NO. 2023-

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES, DEPARTMENTAL ALLOCATION LIST FOR THE NAPA COUNTY FIRE DEPARTMENT, APPROPRIATE PERSONNEL POLICIES, AND APPOINTING DAVID SHEW AS FIRE ADMINISTRATOR, EFFECTIVE OCTOBER 28, 2023.

WHEREAS, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

WHEREAS, section 2.100.270 of the Napa County Code provides that the “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

WHEREAS, Napa County Code section 2.100.280 provides that the Board of Supervisors establishes the number of positions and classifications in the Departmental Allocation List by resolution; and

WHEREAS, the Fire Administrator is appointed to serve the Napa County Fire Department at the pleasure of the Board of Supervisors; and

WHEREAS, the Director of Human Resources recommends that the proposed changes to the Table and Index of Classes, the Departmental Allocation List for the Napa County Fire Department, appropriate personnel policies, and appointing David Shew as Fire Administrator, as set forth in Exhibit “A,” be implemented.

NOW, THEREFORE, BE IT RESOLVED, that the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes, the Departmental Allocation List for the Napa County Fire Department, appropriate personnel policies, and appointing David Shew as Fire Administrator, as set forth in Exhibit “A,” effective October 28, 2023.

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THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
 by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board
 held on the 17th day of October 2023, by the following vote:

AYES: SUPERVISORS _____
 NOES: SUPERVISORS _____
 ABSTAIN: SUPERVISORS _____
 ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of
 the State of California

By: _____
 BELIA RAMOS, Chair of the
 Board of Supervisors

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <i>Susan B. Altman</i>, Deputy</p> <p>Date: October 11, 2023</p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date:</p> <p>Processed By: _____ Deputy Clerk of the Board</p>	<p>ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors</p> <p>By: _____</p>
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EXHIBIT A

Director of Human Resources requests approval of the following actions, effective October 28, 2023:

1. Amend the Table and Index of Classes, as follows:

a. Delete:

Fire Administrator (CNCO)
\$91.17– \$110.66 (approximate hourly – MG2 Grade 354)

b. Add:

Fire Administrator (CNCA)
\$91.17– \$110.66 (approximate hourly – MG2 Grade 354)

2. Amend the Departmental Allocation list for the Napa County Fire Department, as follows:

Department	Budget Unit	Position Control #	Class Title	Effective Date	Change
Napa County Fire Dept.	21000	TBD*	Fire Administrator (CNCO)	10/28/2023	-1.0
Napa County Fire Dept.	21000	TBD*	Fire Administrator (CNCA)	10/28/2023	+1.0

3. Amend Part I: Section 37C-3 of the Napa County Policy Manual, Management Compensation Plan-Management Non-Classified (Other), by deleting Fire Administrator from Attachment 1, Part A.
4. Amend Part I: Section 37C-2 of the Napa County Policy Manual, Management Compensation Plan-Management Non-Classified, by adding Fire Administrator to Attachment 1, Part A, and designating them as “at-will.”
5. Amend Part I: Section 37C-1 of the Napa County Policy Manual, Management Compensation Plan-Management Classified, by adding second listing of Project Manager to Attachment 1, Part A, specifically identifying the allocation within the Napa County Fire Department and designating it as “at-will.”

*PC# to be established effective 10/28 when filled by incumbent David Shew.