

Napa County

Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559



Agenda - Final

Tuesday, December 16, 2025

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

Board of Supervisors

Joelle Gallagher, District 1

Liz Alessio, District 2

Anne Cottrell, District 3

Amber Manfree, District 4

Belia Ramos, District 5

This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

<https://www.napacounty.gov/>

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board’s office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Levine Act Compliance: The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.napacounty.gov/1429/Meetings-Agendas-Calendar>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the “In Progress” link in the “Video” column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via www.zoom.us/join (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.napacounty.gov/3723/Junta-de-Supervisores>

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to publiccomment@countyofnapa.org 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK**

- A. Presentation of the Pet of the Week. (No Fiscal Impact)

[25-243](#)

Attachments: [Pet of The Week -Gracie \(added after meeting\)](#)

4. CONSENT CALENDAR**Agricultural Commissioner**

- A. Approve and authorize Amendment No. 1 to Agreement No. 170682B with the California Department of Food and Agriculture, increasing the contract maximum from \$128,036 to \$138,261 for reimbursement of expenditures associated with the pest detection program. (Fiscal Impact: \$10,225 Revenue; General Fund; Budgeted; Mandatory)

[25-2013](#)

Attachments: [Agreement](#)

Auditor-Controller

- B. Accept and instruct Clerk of the Board to file the Napa Valley Tourism Improvement District (NVTID) annual review for the period of July 1, 2024 - June 30, 2025. (No Fiscal Impact)

[25-2004](#)

Attachments: [Report](#)

Clerk of the Board

- C. Approval of minutes from the December 8, 2025 special meeting and December 9, 2025 regular meeting. (No Fiscal Impact)

[25-103](#)

Attachments: [December 8, 2025](#)
[December 9, 2025](#)

Corrections

- D. Approve and authorize Agreement No. 260106B with Brightly Software, Inc. to perform a Facility Condition Assessment and inventory assessment for the Napa County Detention Center. (Fiscal Impact: \$19,772 Expense; General Fund; Budgeted; Discretionary)

[25-1455](#)

Attachments: [Agreement](#)

- E. Approve and authorize Amendment No. 2 to Agreement No. 250334B with Smart Communications Holding, LLC, to add contract language to conform to State of California leased revenue bond requirements. (No Fiscal Impact)

[25-1958](#)

Attachments: [Agreement](#)

County Counsel

- F.** Adopt a Resolution amending the Napa County Assessment Appeals Board (AAB) Local Rules to allow assessees to file Assessment Appeal Applications electronically; to allow the AAB to set its annual calendar before its January meeting; and to clarify the AAB Clerk's discretion to approve or deny requests for remote hearings. (No Fiscal Impact) [25-1923](#)
- Attachments:** [Resolution](#)
[Exhibit A - Redlined](#)
[Exhibit A - Clean](#)
- G.** Approve and authorize Agreement No. 260251B with Thomson Reuters to provide Westlaw legal research software for a maximum amount of \$32,196 for the term of January 1, 2026, through December 31, 2026, with two annual renewals and a 5% increase each subsequent year. (Fiscal Impact: \$32,196 Expense, County Counsel and Child Support Services; Budgeted; Discretionary) [25-2025](#)
- Attachments:** [Agreement](#)
- H.** Adopt an Ordinance amending Napa County Code Chapter 6.18 (Keeping of Roosters) to address concerns regarding cockfighting and avian disease, as well as Section 18.08.040 (Agriculture) of Chapter 18.08 (Definitions) relating to the raising and keeping of roosters. (No Fiscal Impact) [25-2069](#)
- Attachments:** [Ordinance](#)

County Executive Office

- I.** Adopt a Resolution continuing the State of Local Emergency Due to Pervasive Tree Mortality. (No Fiscal Impact) [25-1751](#)
- Attachments:** [Resolution](#)
- J.** Adopt a Resolution formally terminating the declared emergency regarding CalFresh, otherwise known as SNAP, funding. [25-2034](#)
- Attachments:** [Resolution](#)

County Fire Department

- K.** Adopt a Resolution ratifying Ordinance No. 2025-02 of the American Canyon Fire Protection District adopting the 2025 California Fire (Code of Regulations, title 24, part 9) and related model codes with appendices and amendments. (No Fiscal Impact) [25-2031](#)
- Attachments:** [Resolution](#)
[Ordinance No. 2025-02](#)

District Attorney

- L. Approve and authorize Agreement No. 260247B with Axon Enterprise, Inc., for a cloud based Digital Evidence System (DEMS) including five Body Worn Camera units for a ten-year agreement with annual price escalators; and approval of a waiver of competitive bidding requirements and sole source award. (Fiscal Impact: \$112,800 Expense; General Fund; Budgeted; Discretionary) [25-1879](#)
- Attachments:** [Agreement](#)

Health and Human Services Agency

- M. Approve and authorize Agreement No. 260192B with Crestwood Behavioral Health, Inc. for the term upon approval through June 30, 2026 for a contract maximum of \$16,000 for the provision of Recovery and Resilience Solutions Training. (Fiscal Impact: \$16,000 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary) [25-1854](#)
- Attachments:** [Agreement](#)
- N. Approve and authorize Amendment No. 1 to Agreement No. 220120B with American Medical Response West, dba American Medical Response, extending the agreement for the term January 1, 2026 through December 31, 2031 to provide exclusive emergency and non-emergency advanced life support ambulance transport services in Napa County. (No Fiscal Impact) [25-1947](#)
- Attachments:** [Agreement](#)
- O. Approve and authorize Amendment No. 3 to Agreement No. 240188B with Crestwood Behavioral Health, Inc., to increase the contract maximum by \$304,051 for a new contract maximum of \$1,502,079, for Fiscal Year 2025-2026, and each subsequent renewal, to provide mobile mental health crisis services. (Fiscal Impact: \$1,502,079 Expense; Health and Human Services Agency Fund; Budgeted; Mandatory) [25-1960](#)
- Attachments:** [Agreement](#)
- P. Approve and authorize Amendment No. 6 to Agreement No. 230135B with Mentis, Inc. to provide specialty mental health services for the term November 1, 2025 through June 30, 2026, and each subsequent automatic renewal, to increase the contract maximum by \$58,500 for a new contract maximum of \$273,242. (Fiscal Impact: \$273,242 Expense; Health and Human Services Agency Fund; Budgeted; Mandatory) [25-1961](#)
- Attachments:** [Agreement](#)

- Q.** Adopt a Resolution authorizing the Director of Health and Human Services Agency to execute agreements and program related documents with the California Department of Health Care Services to accept the Providing Access and Transforming Health Justice-Involved Capacity Building Round 3 grant award, in the amount of \$901,471, for the purchasing costs of implementation and infrastructure to support the SmartCare Electronic Health Record system. (Fiscal Impact: \$901,471 Revenue; Health and Human Services Agency Fund; Budgeted; Discretionary)

[25-1990](#)

Attachments: [Resolution](#)

Human Resources – Division of CEO’s Office

- R.** Adopt a Resolution amending the Departmental Allocation List for the Public Works Department; authorize the purchase of a capital asset; and approve a Budget Amendment, effective December 16, 2025. (Fiscal Impact: \$86,000 Expense; General Fund; Not Budgeted; Discretionary)
[4/5 vote required]

[25-1912](#)

Attachments: [Resolution](#)

- S.** Adopt a Resolution to amend the Table and Index of Classes, the Departmental Allocation List for Planning, Building, and Environmental Services, and appropriate personnel policies. (Fiscal Impact: \$26,869 Expense; General Fund; Budgeted; Discretionary)

[25-1998](#)

Attachments: [Resolution](#)
[37C Exhibit B - Redline](#)
[37C Exhibit B - Clean](#)

In-Home Supportive Services Public Authority of Napa County

- T.** Accept and file the In-Home Supportive Services Authority financial audit report for the fiscal year ended June 30, 2025. (No Fiscal Impact, Mandatory)

[25-1995](#)

Attachments: [Audited Financial Statements](#)
[Audit Correspondence to the Board](#)

Napa Berryessa Resort Improvement District

- U.** Approve a Budget Amendment to increase appropriations in the Napa Berryessa Resort Improvement District’s Operations budget by \$59,790; offset by use of LNU Insurance Proceeds for the repair of a sewer lateral. (Fiscal Impact: \$59,790 Expense; Napa Berryessa Resort Improvement District Fund; Not Budgeted; Discretionary)
[4/5 vote required]

[25-2029](#)

Napa County Groundwater Sustainability Agency

- V. Approve and authorize Amendment No. 2 to Agreement No. 230312B (NCGSA) with SCI Consulting Group, to extend the term through June 30, 2026 and increase the maximum compensation from \$110,075 to \$131,724, for additional services related to the fee program implementation. (Fiscal Impact: \$21,649 Expense; Groundwater Sustainability Agency Special Revenue Fund; Budgeted; Discretionary) [25-1992](#)

Attachments: [Agreement](#)

Napa County Housing Authority

- W. Accept and file the Napa County Housing Authority's financial audit report for the fiscal year ended June 30, 2025. (No Fiscal Impact) [25-1994](#)

Attachments: [Audited Financial Statements](#)
[Audit Correspondence to the Board](#)

Planning, Building and Environmental Services (PBES)

- X. Approve and authorize Amendment No. 2 to Agreement 200194B with the City of Napa to extend the term through June 30, 2026 and increase the County's share from \$200,000 to \$250,000 for joint water quality monitoring of the Lake Hennessey and Milliken Reservoir watersheds. (Fiscal Impact: \$250,000 Expense; General Fund; Budgeted; Discretionary). [25-1987](#)

Attachments: [Agreement](#)

Probation

- Y. Authorize the purchase of a capital asset for a LiveScan fingerprinting system from IDEMIA, for the replacement of the existing system located at Probation's Juvenile Hall; approve a sole source, waiver of competitive bidding, and approve a Budget Amendment with appropriation authority for the Probation department. (Fiscal Impact: \$30,600 Expense; Sheriff's Fingerprint Fund; Not Budgeted; Discretionary) [25-1948](#)
[4/5 vote required]

Public Works

- Z. Approve and authorize creation of Capital Improvement Project 26019 for the "Ag Building Rehabilitation Project," PW 26-16; and approve a Budget Amendment. (Fiscal Impact: \$177,800 Expense; General Fund; Not Budgeted; Discretionary) [25-1970](#)
[4/5 vote required]

- AA.** Approve and authorize Amendment No. 2 to Agreement No. 240311B with Nacht & Lewis Architects, Inc., to increase the contract maximum amount from \$443,360 to \$460,454 to provide additional engineering services for the South Campus Buildings A & B Maintenance Project, PW 21-37. (Fiscal Impact: \$17,094 Expense; Capital Improvement Fund; Budgeted; Discretionary) [25-1989](#)
- Attachments:** [Agreement](#)
- AB.** Approve and authorize Amendment No. 3 to Agreement No. 230262B with Christopher A. Marusich and Michelle F. Del Rosario, Trustees of the Marusich Family Revocable Trust Dated May 4, 2017, to increase the maximum compensation from \$195,282 to \$199,082 to provide a housing accommodation during the construction of the Dry Creek Road Bridge over Dry Creek Replacement Project. (Fiscal Impact: \$3,800 Expense; Roads Fund; Budgeted; Discretionary) [25-2000](#)
- Attachments:** [Agreement](#)
[Budget Summary](#)
- AC.** Approve and authorize Agreement No. 260252B with the Napa Valley Vine Trail Coalition for the term through June 30, 2026, with a maximum compensation of \$85,000 for the Napa Valley Vine Trail between St. Helena and Calistoga, RDS 23-19; and approval of a Budget Amendment. (Fiscal Impact: \$85,000 Expense; Roads Fund; Not Budgeted; Discretionary) [25-2001](#)
- Attachments:** [Agreement](#)
- AD.** Adopt a Resolution amending Section 30.060 of the airport fee schedule, effective January 1, 2026, to remove hangars A5 - A8 from the fee schedule. (Fiscal impact: \$20,000 Revenue; Airport Fund; Not Budgeted; Discretionary) [25-2026](#)
- Attachments:** [Resolution](#)
[Exhibit A \(Redlined\)](#)
[Exhibit A \(Clean\)](#)

5. PUBLIC COMMENT

For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors and Special Districts. (see page 1)

6. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

7. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR

8. ADMINISTRATIVE ITEMS**Planning, Building and Environmental Services (PBES)**

- A. Receive a presentation on the County's Baseline Data Report Update; and provide direction regarding the proposed scope and approach for the General Plan Update and related Environmental Impact Report. (No Fiscal Impact) [25-2033](#)

Attachments: [PowerPoint \(added after meeting\)](#)

- B. Adopt a Resolution to responding to the State mandate creating Type 93 Estate Tasting Event permits under AB720. (No Fiscal Impact.) [25-1966](#)

Attachments: [Resolution](#)
[Exhibit A](#)
[PowerPoint \(added after meeting\)](#)

9. PUBLIC HEARINGS**Planning, Building and Environmental Services (PBES)**

- A. Adopt a Resolution establishing certain Williamson Act Agricultural Preserves (Types A & H); and approve and authorize fourteen (14) new contracts as identified in the attached Resolution, which includes rescission of two (2) existing contracts and replacing them with two (2) new contracts. (Fiscal Impact: Less annual property tax revenues; General, Library and Fire Funds; Not Budgeted; Discretionary) [25-1473](#)

Attachments: [Resolution](#)
[Template Contract Type A 2025](#)
[Template Contract Type H 2025](#)
[Map Agricultural Contracts 2025](#)
[Agricultural Commissioner Memo](#)

10. CLOSED SESSION

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) Title: Agricultural Commissioner/Sealer of Weights and Measures [25-2064](#)

11. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,
JANUARY 6, 2026 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, DECEMBER 12, 2025 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board