

Napa-Vallejo Waste Management Authority

City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503



NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY

Agenda - Final

Monday, April 20, 2026

4:00 PM

Napa-Vallejo Waste Management Authority

Andrea Sorce, Chair
Pierre Washington, Vice-Chair
Mary Luros, Member
Belia Ramos, Member
Bernie Narvaez, Alternate Member
Peter Bregenzer, Alternate Member
Liz Alessio, Alternate Member
David Oro, Alternate Member

Chris Celsi, Executive Director
Tracy Schulze, Auditor
Marie Nicholas, Secretary/Clerk
Thomas C. Zeleny, Legal Counsel
Robert Minahen, Treasurer

Members of the public are encouraged to participate in the meeting by submitting written comments electronically to the Executive Director at NVWMA@countyofnapa.org. This email will be monitored during the meeting. Public comments will be accepted until the Chair closes public comment for each item during the meeting. All comments will be distributed to the Board members and included in the records.

**Submit Public Comments Via Email @:
NVWMA@countyofnapa.org**

GENERAL INFORMATION

The Napa-Vallejo Waste Management Authority meets the 3rd Monday of each month at 4:00 P.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 299-1731.

The Agenda is divided into two sections:

CONSENT ITEMS

These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

ADMINISTRATIVE ITEMS

These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. PRESENTATIONS AND COMMENDATIONS

6. APPROVAL OF MINUTES

- A. Approval of Board Minutes for the March 16, 2026 Regular Meeting. [26-886](#)

Attachments: [3-16-26 Minutes](#)

7. CONSENT ITEMS

- A. Approval and Authorization for the Executive Director to sign a Budget Amendment to increase appropriations for Budget Line 810000-52140 - Legal Services for the amount of \$30,000 due to unanticipated costs which occurred in the first quarter. This increase will be offset by available fund balance. [26-974](#)

8. ADMINISTRATIVE ITEMS

- A. Executive Director to report on Authority related activities. [26-887](#)

Approving Authority: Napa-Vallejo Waste Management Authority

- B. STUDY SESSION: Staff to present draft FY 26/27 budget for discussion. [26-890](#)

Attachments: [First Draft 26-27](#)

9. FACILITIES BUSINESS ITEMS

10. OTHER BUSINESS ITEMS

- A. Discussion of any items Board members wish to have addressed at a future meeting date. [26-888](#)

- B. Reports of current information relevant to the Authority by the member jurisdictions: [26-889](#)

11. CLOSED SESSION

12. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held on May 18, 2026.



Napa-Vallejo Waste Management Authority

Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 4/20/2026

File ID #: 26-886

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: Approval of Minutes

RECOMMENDATION

Approval of Board Minutes for the March 16, 2026 Regular Meeting.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Please refer to the attached March 16, 2026 Minutes.

10. OTHER BUSINESS ITEMS - NONE

A. FUTURE AGENDA ITEMS – Discussion of any items Board members wish to have addressed at a future meeting date.

B. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - No Report
- ii. Napa City: - Kevin Miller reported
- iii. Napa County: - No Report
- iv. American Canyon: - No Report

Item 10B **Reports only – No Taken Action**

11. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b))
Title: Executive Director

Item 10B **Report only – No Taken Action**

12. ADJOURNMENT

The Meeting adjourned at 4:46 P.M. The next meeting of the Authority Board of Directors will be a Regular Meeting to be held on April 20, 2026.

ATTEST: Marie Nicholas
Marie Nicholas, NVWMA Secretary

KEY

Vote: PW=Pierre Washington, ML=Mary Luross, BR=Belia Ramos, AS=Andrea Sorce
LA=Liz Allesio, BN=Bernie Narvaez

The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent



Napa-Vallejo Waste Management Authority

Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 4/20/2026

File ID #: 26-974

TO: Napa-Vallejo Waste Management Authority Board of Directors

FROM: Chris Celsi, Executive Director

REPORT BY: Chris Celsi, Executive Director

SUBJECT: Budget Amendment - Administrative

RECOMMENDATION

Approval and Authorization for the Executive Director to sign a Budget Amendment to increase appropriations for Budget Line 810000-52140 - Legal Services for the amount of \$30,000 due to unanticipated costs which occurred in the first quarter. This increase will be offset by available fund balance.

EXECUTIVE SUMMARY

The Authority budgeted \$35,000 for Legal Services for 2025-2026 based on historical data. During the first quarter, Legal services in the amount of \$33,000 were used for assistance with the new Construction & Demolition Facility construction project contract, securing the loan to finance this construction, help with negotiating and drafting a contract extension with Napa Recycling Operations and Waste Services, and advising with setting our new DRTS gate rates. Legal services are currently at \$42,000 for the first two quarters of the 2025-2026 fiscal year. Anticipated additional costs for the remainder of 2025-2026 are estimated not to exceed \$20,000. The estimated expectation of legal services is not to exceed \$35,000 for 2026-2027.

FISCAL & STRATEGIC PLAN IMPACT

| | |
|-----------------------------------|---|
| Is there a Fiscal Impact? | Yes |
| Is it Mandatory or Discretionary? | Mandatory |
| Is the general fund affected? | Yes |
| Future fiscal impact: | Legal Services provide essential legal advice and representation as needed. |
| Consequences if not approved: | Invoices cannot be paid. |

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.



Napa-Vallejo Waste Management Authority

Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 4/20/2026

File ID #: 26-887

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: Executive Director's Report

RECOMMENDATION

Executive Director to report on Authority related activities.

EXECUTIVE SUMMARY

The Executive Director will report on recent activities relating to the Authority.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Executive Director will report on recent activities concerning the Authority.



Napa-Vallejo Waste Management Authority Board Agenda Letter

Napa-Vallejo Waste Management Authority Agenda Date: 4/20/2026

File ID #: 26-890

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: FY 2026/2027 Proposed Budget Study Session

RECOMMENDATION

STUDY SESSION: Staff to present draft FY 26/27 budget for discussion.

- 1. Revenue Projections and Operations Budget; and
2. Operating and Capital Reserves; and
3. Capital Improvement Budget

EXECUTIVE SUMMARY

The Authority Bylaws direct the Executive Director, in cooperation with the Auditor-Controller, to submit to the Board of Directors at their first meeting in April, a proposed budget for the ensuing 2026/2027 Fiscal Year. It is anticipated that a Final Budget will be presented for adoption by the Board, with a noticed Public Hearing, at the June 15, 2026 meeting.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? Yes
Is it currently budgeted? No
Where is it budgeted? This is the proposed operating budget for Fiscal Year 2026/2027
Is it Mandatory or Discretionary? Discretionary
Discretionary Justification: A budget must be adopted in order to expend funds to cover the Authority's obligations.
Is the general fund affected? Yes
Future fiscal impact: None. This is only for the upcoming fiscal year.
Consequences if not approved: Expenditures cannot be made.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California

Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The draft budget will be presented for review again at the May 18, 2026 meeting, and a final budget will be submitted for approval at the June 15, 2026 meeting.

Napa Vallejo Waste Management Authority
FY 2026 - 2027 BUDGET

| | | Budget / Estimated Tons per Year-----> | | |
|-----------------------------------|---|--|----------------------|----------------------|
| | | 271,000 | 280,000 | 295,000 |
| | | 295,000 | | |
| | | 2024-25 | 2025-2026 | 2026-2027 |
| | | FINAL | Estimated Actuals | Estimated |
| Revenue | | | | |
| 1 | 45100 Interest Revenues | \$ 893,833 | \$ 1,491,000 | \$ 750,000 |
| 2 | 45200 Dividends/rebates | 304 | - | - |
| 3 | 46135 Planning/engineering services | - | - | - |
| 4 | 46260 Hauler Fees | 23,475,059 | 22,295,805 | 27,145,000 |
| 5 | 47140 Recycling Revenues | - | - | - |
| 6 | 47900 Miscellaneous Revenues | 2,500 | 20,000 | 20,000 |
| 7 | 48100 Sale of Capital Assets | - | - | - |
| 8 | 48500 Long Term Debt Proceeds | - | - | - |
| 9 | 49100 Special Items | 2,766 | 600 | - |
| 10 | Total Revenue | \$ 24,374,462 | \$ 23,807,405 | \$ 27,915,000 |
| 11 Operating Expenditures | | | | |
| Administration | | | | |
| | 51100 Salaries and Benefits | \$ 200,963 | \$ 187,200 | \$ 193,752 |
| | 51210 Director/Commissioner Pay | 1,200 | 3,200 | 3,200 |
| | 52100 Administration Services | 5,101 | 5,000 | 5,175 |
| | 52125 Accounting/Auditing Services | 27,820 | 26,000 | 30,000 |
| | 52130 Information Technology Services | 16,655 | 23,000 | 25,000 |
| | 52131 Communication Charges | - | 2,000 | 2,000 |
| | 52132 ITS Records Management Services | - | 1,000 | 2,500 |
| | 52140 Legal Services | 36,694 | 60,000 | 35,000 |
| | 52490 Other Professional Services | 6,000 | - | - |
| | 52605 Rents, Leases | 4,800 | 5,000 | 6,000 |
| | 52705 Insurance - Premiums | 218,777 | 275,000 | 235,000 |
| | 52825 Bank Charges | 1,071 | - | 3,500 |
| | 52830 Publications/Legal Notices | 5,755 | 7,000 | 7,245 |
| | 52900 Training/Conference Expenses | - | - | 5,000 |
| | 52905 Business Travel/Mileage | - | - | 2,000 |
| | 53100 Office Supplies | 21 | 50 | 1,000 |
| | 53120 Memberships/Certifications | 285 | 300 | 311 |
| | 54315 LT Debt - Payment | - | 236,266 | 1,690,000 |
| | 54105 Interest on LT Debt | - | - | 734,160 |
| | 54600 Depreciation | 606,937 | - | - |
| 12 | Administration Total | \$ 1,132,079 | \$ 831,016 | \$ 2,980,843 |
| Landfill Operation | | | | |
| | 51100 Salaries and Benefits | \$ 96,220 | \$ 87,980 | \$ 90,619 |
| | 52100 Administration Services | 15,236 | - | - |
| | 52360 Engineer Services | 23,624 | - | - |
| | 52220 Medical/Laboratory Services | 15,230 | 20,000 | 20,700 |
| | 52335 Security Services | 652 | 652 | 675 |
| | 52381 Sewer Treatment Services | 5,845 | 7,000 | 7,245 |
| | 52490 Other Professional Services | 661,494 | 400,000 | 415,000 |
| | 52500 Maintenance - Equipment | 76,198 | - | 85,000 |
| | 52525 Maintenance - Infrastructure/Land | 29,050 | 30,000 | 31,050 |
| | 52600 Rents and Leases - Equipment | 7,839 | 15,000 | 15,525 |
| | 52800 Communications/Telephone | 1,908 | 1,800 | 1,863 |
| | 52840 Permits/License Fees | 24,813 | 31,000 | 32,085 |
| | 53205 Utilities - Electric | 27,704 | 30,000 | 31,050 |
| | 53220 Utilities - Water | 3,279 | 2,000 | 2,070 |
| | 53250 Fuel | - | 7,500 | 7,763 |
| | 53350 Maintenance Supplies | 18,209 | 30,000 | 31,050 |
| | 54600 Depreciation | 1,519 | - | - |
| | Change in Postclosure Liability | 1,481,316 | - | - |
| | 55400 Capital Assets - Equipment (24'Flare) | - | - | - |
| 13 | Landfill Operation Total | \$ 2,490,136 | \$ 662,932 | \$ 771,695 |
| Transfer Station Operation | | | | |
| | 52110 Central Collections | \$ 51,102 | \$ 36,000 | \$ 37,080 |
| | 52125 Accounting/Auditing Services | 15,669 | 20,000 | 22,000 |

Napa Vallejo Waste Management Authority
FY 2026 - 2027 BUDGET

| | | 271,000 | 280,000 | 295,000 |
|---|---|----------------------|------------------------|------------------------|
| Budget / Estimated Tons per Year-----> | | | | |
| 295,000 | | 2024-25 | 2025-2026 | 2026-2027 |
| | | FINAL | Estimated Actuals | Estimated |
| 52145 | Engineering Services | - | - | - |
| 52490 | Other Professional Services(NROWS) | 9,602,032 | 10,340,000 | \$ 13,229,409 |
| 52500 | Maintenance - Equipment | 11,257 | 12,000 | 12,420 |
| 52525 | Maintenance - Infrastructure/Land | - | - | - |
| 52840 | Permits/License Fees | 197,259 | 205,000 | 210,000 |
| 14 | Transfer Station Total | \$ 9,877,319 | \$ 10,613,000 | \$ 13,510,909 |
| Disposal | | | | |
| 52490 | Other Professional Services (Potrero Hills) | \$ 7,467,267 | \$ 8,000,000 | \$ 8,356,596 |
| 15 | Disposal Total | \$ 7,467,267 | \$ 8,000,000 | \$ 8,356,596 |
| Household Hazardous Waste | | | | |
| 52335 | Security Services | - | - | - |
| 52490 | Other Professional Services | \$ 822,912 | \$ 900,000 | \$ 1,000,000 |
| 52525 | Maintenance - Infrastructure/Land | - | - | - |
| 52800 | Communications/Telephone | 169 | 200 | 500 |
| 52820 | Printing & Binding | - | - | 1,000 |
| 52840 | Permits/License Fees | 1,017 | 2,000 | 2,200 |
| 53120 | Memberships/Certifications | 2,000 | 2,000 | 2,200 |
| 53205 | Utilities - Electric | 5,116 | 3,577 | 6,000 |
| 53350 | Maintenance Supplies | - | - | - |
| 16 | Household Hazardous Waste Total | \$ 831,214 | \$ 907,777 | \$ 1,011,900 |
| 17 | Total Operating Expenditures | \$ 21,798,015 | \$ 21,014,725 | \$ 26,631,942 |
| 18 | Net From Operations | \$ 2,576,447 | \$ 2,792,680 | \$ 1,283,058 |
| <u>DRTS C&D Building - 17810</u> | | | | |
| 52100 | Administration Services | \$ 15,669.00 | \$ 10,000.00 | \$ 20,000.00 |
| 52360 | Construction Services | - | 11,500,000 | 20,500,000 |
| 52145 | Engineering Services | 1,215,975 | 900,000 | 510,000 |
| 52490 | Other Professional Services | - | 350,000 | 820,000 |
| 52830 | Publications & Legal Notices | - | 2,000 | 2,000 |
| 52840 | Permits/License Fees | - | 600,000 | 400,000 |
| 54325 | Admin Long Term Debt | - | - | - |
| 19 | DRTS C&D Bldg - 17810 | \$ 1,215,975 | \$ 13,362,000 | \$ 22,252,000 |
| <u>DRTS Buy Back Area Improvement</u> | | | | |
| 52490 | Professional Services | \$ - | - | 50,000 |
| 52100 | Administration Services | - | - | 5,000 |
| 20 | DRTS Buy Back Area Improvement | \$ - | \$ - | \$ 55,000 |
| <u>American Canyon Flare Project</u> | | | | |
| 52100 | Administration Services | \$ - | \$ - | \$ 5,000 |
| 55550 | Capital Improvements | - | - | 125,000 |
| 21 | American Canyon Flare Project | \$ - | \$ - | \$ 130,000 |
| <u>Devlin Road Transfer Station Roof 25801</u> | | | | |
| 52100 | Administration Services | \$ - | \$ 5,000 | \$ 5,000 |
| 52145 | Engineering Services | - | 40,000 | 100,000 |
| 55550 | Capital Improvements | - | - | 500,000 |
| 22 | Devlin Road Transfer Station Roof 25801 | \$ - | \$ 45,000 | \$ 605,000 |
| 23 | Total Capital Expenditures | \$ 1,215,975 | \$ 13,407,000 | \$ 22,987,000 |
| 24 | Loan Admin Fees | \$ - | \$ 165,000 | \$ - |
| 25 | Total Debt Expenditures | \$ - | \$ 165,000 | \$ - |
| 26 | Total Expenditures | \$ 23,013,990 | \$ 34,421,725 | \$ 49,618,942 |
| 27 | Net Surplus (Deficit) | \$ 1,360,472 | \$ (10,614,320) | \$ (21,703,942) |
| 28 | Total Loan Funds | \$ - | \$ 20,165,000 | \$ - |
| 29 | Total Cash Balance (accrual basis) | \$ 34,612,027 | \$ 44,162,707 | \$ 22,458,765 |
| 30 | Allocation to Reserves | 33,251,555 | | |
| 31 | Operating Reserve (Policy Min 2 Months - Max 3 months Operating*) | 14,612,027 | 3,530,945 | 4,438,657 |
| 32 | Capital Reserve (Policy Min \$1,000,000 - Max \$20,000,00) | 20,000,000 | 40,631,762 | 18,020,107 |
| | Total Reserves | \$ 34,612,027 | \$ 44,162,707 | \$ 22,458,765 |

*2025-26 Operating Reserve Minimum = 4,438,657
*2025-26 Operating Reserve Maximum = 6,657,986



**Napa-Vallejo Waste
Management Authority**
Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 4/20/2026

File ID #: 26-888

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: Future Agenda Items

RECOMMENDATION

Discussion of any items Board members wish to have addressed at a future meeting date.

EXECUTIVE SUMMARY

Discussion of any items Board members wish to have addressed at a future meeting date.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed activity is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), as an organizational or administrative activity that will not result in direct or indirect physical changes in the environment, and therefore CEQA is not applicable.



Napa-Vallejo Waste
Management Authority
Board Agenda Letter

Napa-Vallejo Waste Management Authority **Agenda Date:** 4/20/2026

File ID #: 26-889

TO: Napa-Vallejo Waste Management Authority Board of Directors
FROM: Chris Celsi, Executive Director
REPORT BY: Chris Celsi, Executive Director
SUBJECT: Reports from Jurisdictions

RECOMMENDATION

Reports of current information relevant to the Authority by the member jurisdictions:

EXECUTIVE SUMMARY

- i. Vallejo: Andrea Sorce
- ii. Napa City: Mary Luros
- iii. Napa County: Belia Ramos
- iv. American Canyon: Pierre Washington

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.