

# **Napa County**

Board of Supervisors Chambers  
1195 Third Street, Third Floor  
Napa, CA 94559



## **Agenda - Final**

**Tuesday, May 5, 2026**

**9:00 AM**

**Board of Supervisors Chambers  
1195 Third Street, Third Floor**

### **Board of Supervisors**

*Joelle Gallagher, District 1*

*Liz Alessio, District 2*

*Anne Cottrell, District 3*

*Amber Manfree, District 4*

*Belia Ramos, District 5*

*This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.*

*<https://www.napacounty.gov/>*

**GENERAL INFORMATION**

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Levine Act Compliance: The Levine Act (Government Code Section 84308) governs contributions in Board of Supervisor proceedings related to licenses, permits, or entitlements, as defined in the Act. Board members are prohibited from accepting contributions exceeding \$500 from parties, their agents, or participants during such proceedings and for 12 months after a final decision. If a Board member received a contribution exceeding \$500 within the past 12 months, disclosure is required on the record, and the member must not use their position to influence decisions. Parties and participants must disclose applicable contributions exceeding \$500 on the record, providing the following: • Name of the party or participant and any other person making the contribution • The name of the recipient • The amount of the contribution; and • The date the contribution was made. This information does not constitute legal advice. Parties and participants are advised to consult their legal counsel for guidance on compliance.

**PUBLIC COMMENT**

The Board is here to listen to everyone who wishes to address them, but everyone has the responsibility to act in a civil manner. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Board from taking any action today on matters raised during public comment.

**ON A MATTER ON THE AGENDA**

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board, but are generally limited to three minutes.

**ON A MATTER NOT ON THE AGENDA OR ANY CLOSED SESSION AGENDA ITEM**

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of Napa County and its related districts and agencies. Public comment is generally limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. Any comments on the closed session agenda shall be made during the time allotted for General Public Comment.

**How to Watch or Listen to the Napa County Board of Supervisors Meetings**

The Napa County Board of Supervisors will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.napacounty.gov/1429/Meetings-Agendas-Calendar>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote participation for members of the public is provided for convenience only. In the event that the remote participation options malfunction for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa Suite 305.
2. Watch via YouTube at <https://www.youtube.com/@NapaCounty/streams>.
3. Watch online at <https://napa.legistar.com/Calendar.aspx> (click the "In Progress" link in the "Video" column).
4. Watch on Napa Valley TV Channel 28.
5. Watch on Zoom via [www.zoom.us/join](http://www.zoom.us/join) (Meeting ID: 842-343-169) or listen on Zoom by calling 1-669-900-6833 (Meeting ID: 842-343-169).
6. To listen or watch in Spanish, please visit <https://www.napacounty.gov/3723/Junta-de-Supervisores>

**If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:**

1. Call the Board of Supervisors Public Comment Line at 707-299-1776 during the item on which you want to speak. Comments will be limited to three minutes, subject to the discretion of the Chair. If you cannot make the meeting, you may leave a comment by voice mail by calling the Public Comment Line before or after the meeting.
2. Email your comment to [publiccomment@countyofnapa.org](mailto:publiccomment@countyofnapa.org) 24 hours in advance of the meeting to ensure that your comment will be shared with all members of the Board of Supervisors.

In the event of a telephone or email malfunction which prevents a member of the public from submitting or making a public comment remotely, the Board of Supervisors reserves the right to receive only those public comments made in person.

For more information, please contact the Clerk of the Board's office at 707-253-4580 or email [clerkoftheboard@countyofnapa.org](mailto:clerkoftheboard@countyofnapa.org).

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. PET OF THE WEEK**

- A. Presentation of the Pet of the Week. (No Fiscal Impact) [26-62](#)

**4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS**

- A. Presentation of a Proclamation recognizing May 10-16, 2026 as “Police Week” - and May 15, 2026 as “Peace Officer Memorial Day” in Napa County. (No Fiscal Impact) [26-960](#)

**Attachments:** [Proclamation](#)

- B. Presentation of a Proclamation recognizing May 2026 as “Asian American, Native Hawaiian, and Pacific Islander (AANHPI) Heritage Month” in Napa County. (No Fiscal Impact) [26-1036](#)

**Attachments:** [Proclamation](#)

- C. Presentation of a Proclamation recognizing May 8, 2026, as “Provider Appreciation Day” in Napa County (No Fiscal Impact) [26-1078](#)

**Attachments:** [Proclamation](#)

**5. CONSENT CALENDAR****Agricultural Commissioner**

- A. Adopt a Resolution accepting the FY26-27 Engineer’s Report for the Napa County Winegrape Pest & Disease Control District, set a public hearing with respect to notice requirements for the proposed assessment, and designate County staff to answer any questions pertaining to the proposed assessment. (Fiscal Impact: \$552,468 Revenue; Pest District Fund; Budgeted; Mandatory) [26-1003](#)

**Attachments:** [Resolution](#)  
[Assessment Roll Report](#)  
[Engineer’s Report](#)

**Clerk of the Board**

- B. Approval of minutes from the April 28, 2026 regular meeting. (No Fiscal Impact) [26-95](#)

**Attachments:** [April 28, 2026](#)

- C. Approve the following proclamations: Older Americans Month; Mental Health Awareness Month; and Napa Valley 2026 Grower of the Year (No Fiscal Impact). [26-1044](#)
- Attachments:** [Older Americans Month Proclamation](#)  
[Mental Health Awareness Month Proclamation](#)  
[Napa Valley Grapegrowers 2026 Grower of the Year Proclamation](#)

### Corrections

- D. Approve and authorize Agreement No. 260343B with Serrano Advisors, LLC to provide consulting services related to implementing the California Advising and Innovating Medi-Cal program. (Fiscal Impact: \$250,000 Expense; General Fund; Budgeted; Discretionary) [26-959](#)
- Attachments:** [Agreement](#)
- E. Approve and authorize Amendment No. 1 to Agreement No. 7780 with Trinity Services I, LLC to amend the Agreement to add clauses required by the California State Public Works Board associated with the revenue bonds for the Napa County Detention and Rehabilitation Center. (No Fiscal Impact, Discretionary) [26-1022](#)
- Attachments:** [Agreement](#)

### County Counsel

- F. Approve and authorize Amendment No. 6 to Agreement No. 160133B with the law firm of Hanson Bridgett LLP extending the term of the agreement to expire on June 30, 2031. (Fiscal Impact: Nominal; Discretionary) [26-867](#)
- [4/5 vote required]
- Attachments:** [Agreement](#)

### County Executive Office

- G. Adopt a Resolution creating Section 31F within the County of Napa Policy Manual, for Payment Card Industry information governance, and appointing the Treasurer-Tax Collector as the officer responsible for maintaining the security of payment card industry information received by the County. (No Fiscal Impact; Discretionary) [26-1020](#)
- Attachments:** [Resolution](#)  
[Exhibit A](#)
- H. Approve and authorize allocation of Board of Supervisors' funds for a community engagement event in Supervisorial District 4 on Saturday, May 16, 2026. (Fiscal Impact: \$1,100 Expense; Budgeted; General Fund; Discretionary) [26-1053](#)
- Attachments:** [Community Meeting Flyer](#)

- I. Approve and authorize allocation of Board of Supervisors' District 4 community grant funds to Arts Council Napa Valley's Visual and Performing Arts Student of the Year Celebration to provide support and community benefit. (Fiscal Impact: \$1,000 Expense; Budgeted; General Fund; Discretionary) [26-1085](#)

### County Fire Department

- J. Declare certain items of personal property as surplus and no longer required for public use and approve and authorize the Purchasing Agent to dispose of these items. (No Fiscal Impact) [26-336](#)

### Human Resources – Division of CEO's Office

- K. Adopt a Resolution amending the Departmental Allocation List for the Child Support Services Department. (Fiscal Impact: \$600 Expense; Child Support Services Fund; Budgeted; Discretionary) [26-1005](#)

**Attachments:** [Resolution](#)

- L. Adopt a Resolution amending the Departmental Allocation List for the Office of County Counsel. (Fiscal Impact: \$2,900 Expense; General Fund; Budgeted; Discretionary) [26-1067](#)

**Attachments:** [Resolution](#)

### Napa County Housing Authority

- M. Adopt a Resolution regarding the assessments for County Service Area No. 4 to accept the Engineer's Report; set a public hearing for June 2, 2026; direct the Clerk of the Board to comply with applicable notice requirements; and designate Alex Carrasco of the Department of Housing & Community Services as the person to answer questions. (Fiscal Impact: \$644,554 Revenue, County Service Area No. 4 Fund, Budgeted, Discretionary) [26-932](#)

**Attachments:** [Resolution](#)  
[Engineer's Report](#)  
[Assessment Roll](#)

### Public Works

- N. Approve and authorize the extension of Lease Agreement 230192B with the California Department of Veterans Affairs for the term of July 1, 2026, through June 30, 2030, by exercising the second and final option to extend the existing land use lease for an additional four-year period between Napa County and the State of California. (No Fiscal Impact; Discretionary) [26-216](#)

**Attachments:** [Agreement](#)

- O.** Approve and authorize Agreement No. 260331B with the State of California Department of Transportation for the term July 1, 2025 through June 30, 2026, providing revenue in the amount of \$337,648 to the County Roads Fund per the Federal Apportionment Exchange and State Match Program for general transportation purposes. (Fiscal Impact: \$337,648 Revenue; Roads Fund; Budgeted; Discretionary) [26-431](#)
- Attachments:** [Agreement](#)
- P.** Adopt a Resolution to accept Preliminary Engineer's Report; approve the service plan; and schedule the public hearing for June 16, 2026, at 9:00 a.m. to levy assessments of \$150,811 to fund services in County Service Area No. 3 for Fiscal Year 2026-27. (Fiscal Impact: \$150,811 Revenue; County Service Area No. 3; Budgeted; Discretionary) [26-878](#)
- Attachments:** [Resolution](#)  
[Engineers Report](#)
- Q.** Approve and authorize Amendment No. 2 to Agreement No. 190001B with Biggs Cardosa Associates, Inc. (BCA) increasing the contract maximum from \$1,108,317 to \$1,148,610, to provide additional environmental documentation and cultural resource studies required for the Greenwood Avenue Bridge over Garnett Creek Rehabilitation Project, Bridge No. 21C-0042; and approve a Budget Amendment for the contract amendment and staff cost. (Fiscal Impact: \$75,000 Expense; Roads Fund; Not Budgeted; Discretionary) [26-926](#)  
[4/5 vote required]
- Attachments:** [Budget Summary](#)  
[Agreement](#)
- R.** Adopt a Resolution amending Sections 30.060, 30.090 and 30.100 of the airport fee schedule, effective July 1, 2026, increasing hangar and storage room fees by 1.9% and making other minor changes related to miscellaneous fees. (Fiscal impact: \$14,930 Revenue; Airport Fund; Budgeted; Discretionary) [26-975](#)
- Attachments:** [Resolution](#)  
[Exhibit A \(redlined\)](#)  
[Exhibit A \(clean\)](#)

- S. Approve and authorize Amendment No. 7 to Agreement No. 240200B with Kimley-Horn and increase the maximum compensation from \$4,180,629 to \$4,834,092 to provide consultant services to provide an Extended Phase I Plan, Fieldwork, and Report for the Napa Valley Vine Trail segment from Yountville through St. Helena and approve a Budget Amendment for additional federal grant funding. (Fiscal Impact: \$850,000 Expense; Not Budgeted; State - Other Funding; Discretionary)  
[4/5 vote required] [26-986](#)
- Attachments:** [Budget Summary](#)  
[Agreement](#)
- T. Award a \$3,293,900 construction contract to Lawson Mechanical Contractors, LLC and approve a Budget Amendment in the amount of \$4,450,180 for South Campus Building 4 HVAC Upgrades project rebid. (Fiscal Impact: \$4,450,180 Expense; Capital Improvement Project Fund; Budget Reallocation; Discretionary)  
[4/5 vote required] [26-987](#)
- Attachments:** [Budget Summary](#)
- U. Approve and authorize Agreement No. 260345B with Napa County Office of Education to allow Napa County Public Works' Fleet Division to perform on-call vehicle maintenance and minor repair services for a 5-year period that may be extended for an additional 5-years with maximum compensation of \$5,000 per fiscal year. (Fiscal Impact: \$5,000 Revenue; Fleet Operations Division; Budgeted; Discretionary) [26-995](#)
- Attachments:** [Agreement](#)
- Sheriff**
- V. Approve and authorize Amendment No. 2 of Agreement No. 220022B with CJ's Police K-9's for canine (K-9) and K-9 handler-related services. (Fiscal Impact: \$90,000 Expense; General Fund; Budgeted; Discretionary) [26-836](#)
- Attachments:** [Agreement](#)
- W. Approve and authorize the transfer of three capital asset Off Highway Vehicles (OHV) to San Joaquin County Sheriff's Office. (No Fiscal Impact; Discretionary) [26-993](#)
- Attachments:** [San Joaquin Sheriff Memo](#)  
[Equipment Disposition Request](#)  
[Capital Asset Inventory](#)

**6. PUBLIC COMMENT**

For all matters not listed on the agenda but within the jurisdiction of the Board of Supervisors, Special Districts and any Closed Session agenda item. (see page 1)

**7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS****8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR****9. ADMINISTRATIVE ITEMS****County Fire Department**

- A. Receive a presentation on Wildfire Preparedness from the Napa County Fire Department and a report from the County Coordinator on Fire Safe Councils. (No Fiscal Impact) [26-162](#)

**County Executive Office**

- B. Approve and authorize three agreements related to the proposed annexation by the City of American Canyon of the Paoli-Watson Affected Territory and Hess-Laird Affected Territory that would effectively extend the City's border north to a portion of South Kelly Rd: (1) Agreement No. 260377B, an Urban Limit Line and Regional Housing Needs Allocation Agreement with the City of American Canyon; (2) Agreement No. 260379B, a Tax Sharing Agreement with the City of American Canyon and the American Canyon Fire Protection District for the Hess-Laird Affected Territory; and Agreement No. 260378B, a Tax Sharing Agreement with the City of American Canyon for the Paoli-Watson Lane Affected Territory. (No Fiscal Impact.) [26-1083](#)

**Attachments:** [Agreement No. 260377B](#)  
[Agreement No. 260378B](#)  
[Agreement No. 260379B](#)

**10. PUBLIC HEARINGS****Human Resources – Division of CEO's Office**

- A. Receive a presentation on the status of Napa County vacancies, and recruitment and retention efforts for the 2025 calendar year. (No Fiscal Impact) [26-903](#)

**11. ADMINISTRATIVE ITEMS (continued)****Public Works**

- A. Receive a status update on each of the Napa County controlled resorts; and approve Agreement No. 8708 with Wild Haven LLC to conduct environmental studies, site investigations, prepare environmental documents, and enter into negotiations for a long-term agreement for development and operations of resort concessions at the Spanish Flat Resort area. (No Fiscal Impact, Discretionary) [26-347](#)

**Attachments:** [Agreement](#)  
[Wildhaven Spanish Flat Proposal](#)

**12. CLOSED SESSION**

- A. CONFERENCE WITH LABOR NEGOTIATORS [26-1072](#)  
(Government Code section 54957.6)  
Agency Designated Representatives: Christine Briceño, Director of Human Resources; Napa County Probation Professionals' Association - Nonsupervisory Unit; and Napa County Probation Professionals' Association - Supervisory Unit
- B. Silverado Community Services District [26-1094](#)  
Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))  
Name of Case: Bojuana Wilcosky v. County of Napa Public Works, et. all;  
Napa Superior Court Case No. 24CV001696.

**13. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, MAY 19, 2026 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, MAY 1, 2026 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board